

**REGULAR PIQUA CITY COMMISSION MEETING
TUESDAY, APRIL 19, 2011
7:30 P.M. – COMMISSION CHAMBER – 2nd FLOOR
201 WEST WATER STREET
PIQUA, OHIO 45356**

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

REGULAR CITY COMMISSION MEETING

PRESENTATION: University of Dayton River Summit 2011- Corridor Champion
Accepting: Mr. Jeff Lange

A. CONSENT AGENDA

- a. APPROVAL OF MINUTES
Approval of the minutes from the April 5, 2011 Regular City Commission Meeting

B. NEW BUSINESS

- a. RES. NO. R-58-11
A Resolution authorizing a purchase order to Global Government/Education Solutions Inc. for the purchase of hardware and software
- b. RES. NO. R-59-11
A Resolution extending a contract for the collection of recyclable materials in the City

C. OTHER

- a. Economic Development Update – Mr. Bill Murphy

D. ADJOURNMENT

**MINUTES
PIQUA CITY COMMISSION
Tuesday April 5, 2011
7:30 P.M.**

Piqua City Commission met at 7:30 P.M. in the Municipal Government Complex Commission Chambers located at 201 W. Water Street. Mayor Fess called the meeting to order. Also present were Commissioners Vogt, Martin, Terry, and Wilson. Absent: None.

REGULAR CITY COMMISSION MEETING

Consent Agenda

Approval of Minutes

Approval of the minutes from the March 15, 2011 Regular Piqua City Commission Meeting, and the Piqua City Commission Special Meeting of March 30, 2011.

Moved by Commissioner Martin, seconded by Commissioner Vogt, that the minutes of the March 15, 2011 Regular Piqua City Commission Meeting, and the Special Meeting of March 30, 2011 be approved. Voice vote, Aye: Wilson, Martin, Terry, Fess, and Vogt. Nay: None. Motion carried unanimously. Mayor Fess abstained.

NEW BUSINESS

ORD. NO. 2-11

An Ordinance repealing existing Chapter 33 and enacting a New Chapter 33 of the Piqua Code, relating to Employee Policy

City Manager Enderle stated this reflects the changes in Chapter 33.08- Insurance to reflect the amount that the city employees (non-union) are contributing toward their health insurance for the current plan year (2011) and the amount the City is contributing to their health reimbursement or health savings accounts. This legislation simply revises the date within this Chapter to the current plan year of 2011, said City Manager Enderle.

Public Comment

No one came forward to speak for or against Ordinance No. 2-11.

Moved by Commissioner Vogt, seconded by Commissioner Martin that the rule requiring Ordinance No. 2-11 be read fully and distinctly on three on three separate days be suspended. Roll call, Aye: Fess, Vogt, Martin, Wilson, and Terry. Nay: None. Motion carried unanimously.

Moved by Commissioner Vogt, seconded by Commissioner Martin, that Ordinance No. 2-11 be adopted. Roll call, Aye: Vogt, Martin, Fess, Terry, and Wilson. Nay: None. Motion carried unanimously. Mayor Fess then declared Ordinance No. 2-11 adopted.

RES. NO. R-52-11

A Resolution retaining the services of Segal, Inc. to provide Professional Engineering Services for the City

City Manager Enderle stated Resolution No. R-52-11 authorized the Power System to obtain the engineering services of Segal Inc. to provide professional engineering services in 2011.

Ed Krieger, Power System Superintendent, gave a brief overview on the need for these services; further stating it is time to update since the old system dates back to 1960-1970.

Public Comment

No one came forward to speak for or against Resolution No. R-52-11 at this time.

Moved by Commissioner Terry, seconded by Commissioner Vogt, that Resolution No. R-52-11 be adopted. Roll call, Aye: Wilson, Terry, Vogt, Fess, and Martin. Nay: None. Motion carried unanimously. Mayor Fess declared Resolution No. R-52-11 adopted.

RES. NO. R-53-11

A Resolution appointing a member to the Board of Zoning Appeals

City Manager Enderle stated this resolution would appoint Skip Murray to the Board of Zoning Appeals for a five-year term to expire on March 1, 2016. This is a reconsideration of Resolution No. R-39-11 presented at the March 15, 2011 Commission Meeting that was defeated.

Commissioners Martin and Vogt stated they still feel appointing Mr. Murray to the Board of Zoning Appeals may be a conflict of interest since Mr. Murray owns several rental properties in the City of Piqua.

Public Comment

No one came forward to speak for or against Resolution No. R-53-11 at this time.

Moved by Commissioner Wilson, seconded by Commissioner Terry, that Resolution No. R-53-11 be adopted. Roll call, Aye: Fess, Terry, and Wilson. Nay: Martin and Vogt. Motion carried on a 3-2 vote. Mayor Fess declared Resolution No. R-53-11 adopted.

RES. NO. R-54-11

A Resolution supporting the Firearms Simulation System and authorizing the City Manager to enter into a Memorandum of Understanding with Edison Community College

City Manager Enderle stated this would authorize the Memorandum of Understanding for the use and operation of a Firearms Simulation System that the City was able to purchase through a Department of Justice grant. The Firearms Simulation System will be housed at Edison Community College, and this agreement will allow for the joint use and Edison's operation of this system for the City at their facility. In addition the City will be offering the Firearms System to other Police Agencies throughout the region.

Marty Grove, Deputy Police Chief, gave a brief overview of the Firearms Simulation System and the various uses and ways it will benefit the Police Department.

Public Comment

No one came forward to speak for or against Resolution No. R-54-11.

Moved by Commissioner Vogt, seconded by Commissioner Martin, that Resolution No. R-54-11 be adopted. Roll call, Aye: Martin, Wilson, Terry, Vogt, and Fess. Nay: None. Motion carried unanimously. Mayor Fess declared Resolution No. R-54-11 adopted.

RES. NO. R-55-11

A Resolution appointing a member to the Energy Board

City Manager Enderle stated this resolution appoints Michael Cox to the Energy Board for a five-year term to expire on March 1, 2016.

Public Comment

No one came forward to speak for or against Resolution No. R-55-11.

Moved by Commissioner Terry, seconded by Commissioner Wilson, that Resolution No. 55-11 be adopted. Voice vote, Aye: Fess, Vogt, Martin, Wilson, and Terry. Nay: None. Motion carried unanimously. Mayor Fess declared Resolution No. R-55-11 adopted.

RES. NO. R-56-11

A Resolution appointing a member to the Committee on Community Diversity

City Manager Enderle stated this Resolution would reappoint Helen Cuff to the Community Diversity Committee for a two-year term to expire on March 1, 2013.

Public Comment

No one came forward to speak for or against Resolution No. R-56-11 at this time.

Moved by Commissioner Martin, seconded by Commissioner Vogt, that Resolution No. R-56-11 be adopted. Voice vote, Aye: Terry, Fess, Wilson, Vogt, and Martin. Nay: None. Motion carried unanimously. Mayor Fess declared Resolution No. R-56-11 adopted.

RES. NO. R-57-11

A Resolution appointing a member to the Park Board

City Manager Enderle stated this resolution appoints Edna Stiefel to the Park Board for a five-year term to expire on March 1, 2016.

Public Comment

No one came forward to speak for or against Resolution No. R-57-11.

Moved by Commissioner Martin, seconded by Commissioner Terry, that Resolution No. R-74-11 be adopted. Voice vote, Aye: Terry, Vogt, Martin, Wilson, and Fess. Nay: None. Motion carried unanimously. Mayor Fess declared Resolution No. R-57-11 adopted.

OTHER

Monthly Reports – February 2011

Monthly Reports for February 2011 were accepted.

PUBLIC COMMENT

Frank Barhorst, S. Wayne Street, came forward to remind citizens of the upcoming Swing Dance to be held on Saturday, April 9, 2011 at 8:00 P.M. in the Ballroom at the Piqua Plaza.

Mr. Barhorst stated the Piqua Library will have a Levy on the May 2011 ballot, which is strictly an operating, levy and asked citizens to support the Library.

Ruth Koon, Park Avenue, came forward and asked if it would be possible to have a sign installed on the Municipal Building Complex and Police Department stating what the beautiful building was.

Mrs. Koon voiced her concern over the number of properties in the neighborhoods that need to be cleaned up and repaired, and asked about property maintenance enforcement. Mrs. Koon also asked if it would be possible for the City to put together a task force committee to focus on these properties, and to possibly bring back the Renew Piqua Program to help with the repairs and painting of some of the properties. Mr. Koon voiced her concern over the five house located on the corner of High and College Streets that have been partially painted green, and asked about the property maintenance enforcement of these houses.

Mayor Fess stated the City Health Department is down to just one Code Enforcement Officer due to the budget cuts at this time.

Health and Sanitation Director Amy Welker explained the inspector the Health Department has is an Environmental inspector not a Property Maintenance inspector, and they are only making Property Maintenance inspections as complaints are received at this time.

Mayor Fess stated that the Renew Piqua Program was funded by donations and would need to receive donations to start the program again. Mayor Fess stated they would discuss putting a committee together.

Edna Stiefel, Boone Street, came forward to remind citizens the Northparks Neighborhood Association will meet at Wilder School on Thursday, April 14th at 7:00 P.M. Again this year the Northparks Neighborhood Association will be selling mulch at Wilder School on Saturday March 16th, 2011.

Francis Tufts, Cleveland Street, came forward to express her concern over the heavy flooding in the Shawnee area due to the City Pump House not being able to handle the large amount of rain recently. Ms. Tufts stated every time it rains she has flooding and has to move her vehicle and is concerned the problem is not getting fixed.

Mayor Fess stated they would look into the situation and see what can be done and get back with Ms. Tufts.

Commissioner Wilson stated he mentioned the recycling program and the need to recycle more at the last Commission Meeting. Now looking at the monthly reports this month it showed an increase in recycling stated Commissioner Wilson, who thanked all who participate in the recycling program and asked that they continue to recycle.

Commissioner Wilson reminded citizens MainStreet Piqua is soliciting funds for flowers for the planters in the downtown area and asked citizens to consider donating to the beautification of the downtown area.

Commissioner Martin inquired as to the status of the pumps at the pump house. City Manager Enderle explained they had some problems with debris getting in the pumps but are working on solving the problem. Commissioner Martin suggested the possibility of rerouting the water from top of the hill somehow. It was stated Shawnee is not the only area with water problems, some of the other areas include Garbry and Looney Roads, Ash and Franklin Street, especially with the large amounts of rain we have had recently.

Mayor Fess stated she attended the Annual River Summit in Dayton along with Jeff Lange, who was recognized as the River Corridor Champion from Piqua. Piqua was very well recognized with all the work that has been done along the river with the Bike Path and Lock Nine Park, said Mayor Fess.

Mayor Fess stated she also attended a retirement reception for Ken Yowell who is retiring as President of Edison College after twenty-three years.

Mayor Fess also stated the Piqua Community Foundation held their Cakes for a Cause auction on April 1st, and was very impressed with all of the cakes.

Adjournment

Moved by Commissioner Vogt, seconded by Commissioner Martin, to adjourn from the Regular Piqua City Commission Meeting into Executive Session at 8:40 P.M. Roll call: Aye, Terry, Vogt, Martin, Fess, and Wilson.

Moved by Commissioner Vogt, seconded by Commissioner Martin, to adjourn from Executive Session at 10:00 P.M. Voice vote, Aye: Martin, Wilson, Terry, Fess, and Vogt. Nay: None. Motion carried unanimously.

Moved by Commissioner Vogt, seconded by Commissioner Martin, to adjourn from the Regular Piqua Commission meeting at 10:01 P.M. Voice vote, Aye: Martin, Wilson, Terry, Fess, and Vogt. Nay: None. Motion carried unanimously.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____
REBECCA J. COOL
CLERK OF COMMISSION

RESOLUTION NO. R-58-11

**A RESOLUTION AUTHORIZING A PURCHASE
ORDER TO GLOBAL GOVERNMENT / EDUCATION
SOLUTIONS INC. FOR THE PURCHASE OF
HARDWARE AND SOFTWARE**

WHEREAS, the implementation of the approved Integrated Municipal Information Software System requires the purchase of hardware and software; and

WHEREAS, after solicitation of proposals, proposals were opened resulting in the Proposal Summary as listed in Exhibit "A" attached hereto;

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: The Commission hereby deems it necessary to replace the municipal information system and purchase necessary equipment and software.

SEC. 2: A purchase order is hereby authorized to Global Government/Education Solutions, Inc. for hardware and software for a total of \$44,467.

SEC. 3: The Finance Director is authorized to draw her warrant on the appropriate account of the City treasury in payment for said services rendered.

SEC. 4: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____
REBECCA J. COOL
CLERK OF COMMISSION



CITY COMMISSION MEETING REPORT

For the Regular Meeting of April 19, 2011

TO: Fred Enderle, City Manager

FROM: Dean Burch, Director of Information Technology

SUBJECT: Approval of Res. No. R-58-11 to Issue a Purchase Order for Hardware and Software

PURPOSE:

To authorize a purchase order to Global Government / Education Solutions Inc. for the purchase of hardware and software.

RECOMMENDATION:

Approve Res. No. R-58-11 authorizing the issuance of a purchase order with Global Government / Education Solutions Inc. for the purchase of personal computers, servers, and Microsoft Office software for a price not to exceed \$44,467.

BACKGROUND:

The City of Piqua released a request for proposal for the purchase of hardware and software needed for the Municipal Information Systems project in March 2011. This hardware and software is needed to ensure the City's equipment and software meet the minimum requirements for the installation and operation of the Springbrook Software suite of applications. A number of machines have not been upgraded or replaced over the last few years due to budget constraints but are needed now as part of the overall project. The replacement of the machines and/or software will also allow the City to be consistent with hardware and software throughout the enterprise.

The request for proposal properly advertised and was sent to five (5) vendors. The City received proposals from four (4) vendors, with one (1) vendor only submitting a proposal for the servers.

Global Government/Education Solutions Inc. was selected as the best, responsible proposal for the purchase of personal computers, servers, and Microsoft Office 2010 Pro and we are requesting Commission authorization of this purchase.

Other needed software (server 2008, SQL 2008, Server 2008 CALs (Client Access License) and SQL 2008 CALs (Client Access License) will be purchased from Dell Computers and the specified hard drives will be purchased from Ace Computers.

ALTERNATIVES:

1. Approve the resolution authorizing the issuance of purchase order with Global Government/Education Solutions Inc.
2. Do not approve the resolution for hardware and software and not be able to implement the Springbrook Software suite of applications.
3. Consider other alternatives and provide further direction.

DISCUSSION:

The City has been working on the Municipal Information System project for a number of years. The Springbrook Software solution was chosen after an extensive process was undertaken. The City Commission approved the project in July of 2010 and the City and Springbrook Software have been working on many preliminary tasks for the project. We are now at the point in the project that new equipment and new software is needed for the project to move forward.

In addition to allowing the City to move forward with the Municipal Information System project, the purchase of the hardware and software will allow the City to be consistent throughout the enterprise. The inconsistency of software has caused issues due to the inability to share files between employees and even outside entities. The inconsistency of the hardware has also made support by the Information Technology staff more difficult. Being more consistent will allow users and technology staff to be more effective and efficient.

FINANCIAL IMPACT:

The hardware and software upgrades/ replacements were included in the overview of the Municipal Information System project presented and approved in July of 2010 and are also included in the budget for 2011.

The City anticipates the new information system will allow employees to be more productive and more cost effective. In addition, the new applications will eventually allow citizens to more easily interact with the City.

COMMUNITY IMPACT:

The Municipal Information System project will allow the City processes to be more streamlined and efficient. We will be able to provide better customer service in terms of speed, accuracy and knowledge. At their convenience, citizens will be able to view or make a payment on their utility account online. Our processes will involve less paper copies and become more electronic which is excellent for the environment and saves us money in copy, paper and postage costs.

CONFORMITY TO CITY PLANS & POLICIES:

The new integrated Municipal Information Software system supporting all Utility, Enterprise and General Accounting functions has been included in the City's budget for the last few years which reaffirms that City Management and the Commissioners understand the need for the replacement of our current computer hardware and software.

Exhibit "A"

RES. NO. R-58-11

RFP # 1111

Proposals opened 4/11/11 at 2:00 pm

	Qty needed	Global Fletcher, OH	Dell Round Rock, TX	IBM Tempe, AZ	Ace Computers Arlington Heights, IL
PC Specs	26	\$ 623.79 \$ 16,218.54	\$ 1,043.11 \$ 27,120.86	NB NB	\$ 677.00 \$ 17,602.00
Server Specs	2	\$ 1,665.03 \$ 3,330.06	\$ 2,851.79 \$ 5,703.58	\$ 2,914.00 \$ 5,828.00	\$ 1,995.00 \$ 3,990.00
Hard drive specs	8	\$ 251.70 \$ 2,013.60	included above	NB NB	\$ 200.00 \$ 1,600.00
Server 2008 standard	2	\$ 512.24 \$ 1,024.48	\$ 507.53 \$ 1,015.06	NB NB	\$ 531.00 \$ 1,062.00
SQL 2008	2	\$ 633.59 \$ 1,267.18	\$ 627.76 \$ 1,255.52	NB NB	\$ 657.00 \$ 1,314.00
Server 2008 CAL	120	\$ 20.65 \$ 2,478.00	\$ 20.46 \$ 2,455.20	NB NB	\$ 21.50 \$ 2,580.00
SQL 2008 CAL	120	\$ 115.67 \$ 13,880.40	\$ 114.61 \$ 13,753.20	NB NB	\$ 119.00 \$ 14,280.00
Office 2010 Pro	68	\$ 307.00 \$ 20,876.00	\$ 351.73 \$ 23,917.64	NB NB	\$ 326.00 \$ 22,168.00
Totals for items selected		\$ 40,424.60	\$ 18,478.98		\$ 1,600.00
10% contingency allowance		\$ 4,042.46	\$ 1,847.90		\$ 160.00
Total award for purchase order		\$ 44,467.06	\$ 20,326.88		\$ 1,760.00

RESOLUTION NO. R-59-11

**A RESOLUTION EXTENDING A CONTRACT
FOR THE COLLECTION OF RECYCLABLE
MATERIALS IN THE CITY**

WHEREAS, on May 16, 2008, the City of Piqua entered into a 3-year contract with Rumpke of Ohio for the collection of recyclable materials in the City of Piqua; and

WHEREAS, the contract with Rumpke of Ohio is due to expire on April 30, 2011; and

WHEREAS, the City desires to extend the contract with Rumpke of Ohio for up to one year in order to pursue various other bidding options.

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: An extension of the contract for up to one year with Rumpke of Ohio for the collection of recyclable materials in the City is hereby approved;

SEC. 2: The Finance Director is hereby authorized to draw her warrants from time to time on the appropriate account of the city treasury in the amount not to exceed \$21,736 per month with a total amount not to exceed \$260,832 during the extension of the contract.

SEC. 3: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____

REBECCA J. COOL
CLERK OF COMMISSION



CITY COMMISSION MEETING REPORT

For the Regular Meeting of April 19, 2011

TO: Fred Enderle, City Manager
FROM: Amy Welker, Health & Sanitation Director
SUBJECT: Recycling contract extension

PURPOSE:

To extend the current contract with Rumpke of Ohio for curbside recycling service.

RECOMMENDATION:

Adopt the resolution to extend the contract.

BACKGROUND:

The City of Piqua has operated a curbside recycling program since 1992 and it is one of the oldest and largest in Miami County. Piqua is part of the Miami County Solid Waste District which is under a recycling mandate from the EPA. The District has a goal of 25% residential waste reduction. This goal has been achieved due in large part to curbside recycling programs in Piqua and Troy and due to extensive recycling by local businesses.

We recently learned that the EPA will be modifying what categories of recycling will count towards the 25% residential reduction goal. As a result the district may no longer meet this goal. The district is currently evaluating alternatives to meeting this EPA mandate. The effects of this change could be positive for the City of Piqua. If the City of Piqua, City of Troy, and Miami County all work together to resolve this issue; then we could realize some cost savings.

While this process works itself out, we do not want to enter into a long term contract with a vendor. We would like the opportunity to review all of our options and come up with the best and most cost effective way to offer recycling services.

ALTERNATIVES:

The contract with Rumpke will expire at the end of April; therefore the alternatives are to either extend the contract to provide uninterrupted recycling service or to allow the contract to expire. Once the contract expires, there would be no curbside recycling service in place. Residents would have the option of delivering recyclable materials to the Miami County Transfer Station or another recycling venue.

DISCUSSION:

For the last few years, the City has made an effort to increase recycling participation. We have provided direct mailings to residents, we have done public access television shows, and we have participated in events for school children, all in an effort to increase awareness of recycling and to increase participation. The numbers are steady, but still not increasing to a level that is needed to make the program more cost effective.

Extending the current contract with Rumpke will allow more time to look at alternatives for the recycling program. We are currently in discussions with Miami County and the City of Troy to look at alternatives and ways to work together to make recycling more cost effective.

FINANCIAL IMPACT:

Rumpke of Ohio has agreed to extend the contract for up to one year with a modest increase of 4%. The expenditure is in the Sanitation budget at a higher rate, so this would be a cost savings.

COMMUNITY IMPACT:

This would provide no interruption in service to the customers and would allow the community to continue to recycle.

CONFORMITY TO CITY PLANS & POLICIES: This recommendation is consistent with the city goal to be fiscally responsible and to provide quality services to our citizens.

