



CITY MANAGER'S OFFICE

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MEDIA RELEASE
MONDAY, DECEMBER 5, 2011
RE: PIQUA CITY COMMISSION WORK SESSION

For Immediate Release:

PUBLIC NOTICE

NOTICE OF CITY COMMISSION WORK SESSION

Notice is hereby given that a Public Meeting – Work Session will be held on Thursday, December 8, 2011. The meeting will begin **at 7:30 PM** and will be held in the Commission Chambers located in the Municipal Government Complex on the 2nd floor.

APTA
WPTW
City Manager's Office
Law Director Office
City of Piqua -Website
Piqua Daily Call
Bulletin Board-Lobby

Contact Information: Debbie Stein, Secretary to City Manager (778-2051)

**AGENDA
PIQUA CITY COMMISSION
WORKSESSION
THURSDAY, DECEMBER 8, 2011
7:30 P.M. – COMMISSION CHAMBER – 2nd FLOOR
201 WEST WATER STREET
PIQUA, OHIO 45356**

CALL TO ORDER

ROLL CALL

CITY COMMISSION WORKSESSION

1. Vehicle Maintenance
2. Speed Limits*
3. Sign Ordinance*
 - a. Temporary Sign Permits
4. Strategic Plan*
5. Award Program
 - a. Community Partner Award
 - b. Hero Award
6. Adjournment

***Discussion Only**



VEHICLE REPAIR CHECKLIST

DRAFT

Preventative Maintenance/Engine Work (Power Train)/Tire Repair:

- ✓ Vibration while driving (all speeds)
- ✓ Vibration on acceleration
- ✓ Shudder on acceleration
- ✓ Continuous knock while engine running
- ✓ Knocking noise on acceleration
- ✓ Thumping noise at low speeds (on smooth road)
- ✓ Oil light on while at idle
- ✓ Oil light remains on while engine running
- ✓ Low or no oil pressure on oil gauge (if equipped) while engine running
- ✓ Engine temperature gauge reads high
- ✓ Oil leak from engine
- ✓ Oil leak under vehicle (front, rear, or center)
- ✓ Leak from transmission
- ✓ Have to add transmission fluid
- ✓ Have to add engine oil regularly
- ✓ Transmission will not engage
- ✓ Transmission slips on acceleration
- ✓ Transmission has no reverse
- ✓ Transmission will not shift
- ✓ Engine run-away when transmission tries to shift
- ✓ A/C blows air but not cold
- ✓ Heater fails to blow hot air
- ✓ Engines misses continuously
- ✓ Engine misses at idle

- ✓ Engine dies when put into gear
- ✓ Blue smoke is continuous when engine is started
- ✓ White smoke from exhaust when engine is running
- ✓ White smoke from under hood
- ✓ Hot engine light on
- ✓ Coolant regularly needs to be added to radiator
- ✓ Car continuously pulls left or right while driving without brakes applied
- ✓ Check engine light is on
- ✓ Service engine soon light is on
- ✓ Maintenance light is on
- ✓ Obvious tire wear
- ✓ Flat tires
- ✓ Air loss in tire(s)
- ✓ Preventative maintenance per Vehicle Manual

Brakes:

- ✓ Grinding noise coming from wheel when in motion
- ✓ Grinding noise when applying brakes
- ✓ Shudder or vibration when applying brakes
- ✓ Car pulls left or right when applying brakes
- ✓ Brake pedal goes to floor with engine running
- ✓ One or all wheels lock up or slide tires when brakes applied
- ✓ Have to add brake fluid
- ✓ Brake fluid loss
- ✓ ABS light remains on at all times
- ✓ Emergency brake will not hold
- ✓ Emergency brake sticks
- ✓ Brake inspections (for any reason)
- ✓ Any problem that occurs when brakes are applied

Electrical:

- ✓ Will not crank to start
- ✓ Clicking only when trying to start
- ✓ Buzz sound when trying to start
- ✓ Turn signals (or only one) not working

- ✓ One or all headlights not working
- ✓ Interior lights not working
- ✓ Grinding noise when trying to start
- ✓ One or all emergency lights not working or flashing
- ✓ Power door locks not working properly
- ✓ Power windows not working correctly
- ✓ Power windows not working correctly
- ✓ Alternator light on when engine running
- ✓ Alternator light on with engine not running and key turned off
- ✓ Battery goes dead and needs jump to start
- ✓ No back up lights
- ✓ Heater or A/C not blowing air
- ✓ Check engine light is on
- ✓ Service engine soon light is on

WHAT IS STRATEGIC PLANNING?

STRATEGIC PLANNING IS A SYSTEMATIC PROCESS to identify why your local government exists, whom it serves, benefits derived from the services you provided and your administration's vision for serving its citizens. Your strategic plan serves as a blueprint to achieve your vision. It also answers three basic questions: Who are we? What do we want? and How are we going to get what we want? At each stage of the process, you will need to involve various people and groups and this is where the power of strategic planning comes into play.

Does strategic planning sound like a long, drawn-out process? Well, it can take a while to do it right — "Anything worth doing, is worth doing right." This may be quite true, but there needs to be a lot of benefits for embarking on a time-consuming and sometimes difficult process. Participants at CML's "The Path to Strategic Planning" workshops

determined a number of benefits for undergoing this process:

- Helps engage the community and involve a wider group of stakeholders
- Creates a plan that has the community in mind
- Focuses on broad issues
- It's fun to envision the future
- Identifies clear impacts and decisions
- Helps us keep a focus
- Proactive versus reactive (not crisis management)
- Assesses resources, strengths, and weaknesses
- Makes it easier to measure success
- Adds to the stability of the community
- Gives us a sense of achievement

- Provides stability through term-limits/changes

There are many approaches to strategic planning, however, there are a couple of common threads among most plans. The predominant starting point is a solid understanding of the organization: its vision, mission, values, history, key contributors, accomplishments and setbacks answering the question "Who are we?" Being able to see the organization within the environment in which it operates is also beneficial. There are a variety of environmental scans that help organizations understand the pressures and dynamics that are affecting them and that could affect their strategic plan.

In the workshops, participants are asked to conduct an environmental scan on trends in local municipalities. Here are some of the trends they came up with:

PERCEIVED TRENDS IN LOCAL MUNICIPALITIES

Emerging Trends

More partnerships
Increasing public involvement via technology
State-local government changes
Revenue limitations (TABOR)
Succession planning
Demographic changes
Interest in parks and trails
More technology
Focus on performance measurements
Environmental concerns
Increasing senior population
Leadership gaps due to baby boomers retiring

Existing Trends

Lack of public involvement
Lack of long-term thinking
Gap between "haves" and "have nots"
Special interest focus
Expectation of technology
Term limits
Lack of economic sustainability
Resource challenges
Increasing demands, decreasing resources
TABOR
Entitlement
Public disconnect with government
Citizen apathy
Budget issues
Economic development
Growth versus no-growth
Competition for resources
Senior and youth issues
Erosion of local control

Disappearing Trends

Public engagement
Trust in public officials
Face-to-face personal interaction
Personal responsibility
Volunteers
Trust in government
Voter turnout
Civic involvement
Time
Community involvement
Rural/historic characteristics
Sense of community pride
Trust in media
Neighborhoods
"Mom & Pop"
"Handshake" operations

What would you add to these trends?



CITY AWARDS

Community Partnership Award

Purpose: Award is given on an annual basis to companies, organizations, civic clubs, associations, or individuals that have significant contributions to the community.

Hero Award

Purpose: Award is given to citizens of Piqua who have performed acts of bravery, rescue, and/or life-saving actions for the benefit of their fellow citizens.