

**REGULAR PIQUA CITY COMMISSION MEETING
TUESDAY, JULY 3, 2012
7:30 P.M. – COMMISSION CHAMBER – 2nd FLOOR
201 WEST WATER STREET
PIQUA, OHIO 45356**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

REGULAR CITY COMMISSION MEETING

CONSENT AGENDA

1. **APPROVAL OF MINUTES**

Approval of the minutes from the June 19, 2012 Regular Piqua City Commission

NEW BUSINESS

2. **ORD. NO. 10-12 (1st Reading)**

An Ordinance authorizing the Modification of the First Ward, Second Ward, Third Ward, Fourth Ward, and Fifth Ward Boundaries

3. **RES. NO. R-100-12**

A Resolution to continue participation in a Multi-Jurisdictional Hazard Mitigation Plan in conjunction with the Miami County Emergency Management Agency

4. **RES. NO. R-101-12**

A Resolution authorizing a contract for Cellular Service

5. **RES. NO. R-102-12**

A Resolution authorizing the City Manager to enter into a Memorandum of Understanding with the Fraternal Order of Police (Civilians), Ohio Labor Council, Inc.

PUBLIC COMMENT

(This is an opportunity for citizens to address the City Commission regarding issues or to provide information. Comments are requested to be limited to five (5) minutes and specific questions should be addressed to the City Manager's office.)

CITY MANAGER'S REPORT

- a. Economic Development Update - Bill Murphy

COMMISSIONERS COMMENT

ADJOURNMENT

**MINUTES
PIQUA CITY COMMISSION
Tuesday June 19, 2012
7:30 P.M.**

Piqua City Commission met at 7:30 P.M. in the Municipal Government Complex Commission Chambers located at 201 W. Water Street. Vice Mayor Vogt called the meeting to order. Also present were Commissioners Martin, Terry, and Wilson. Absent: Fess.

Moved by Commissioner Terry, seconded by Commissioner Martin to excuse Mayor Fess from the June 19, 2012 Commission Meeting. Voice vote, Aye: Martin, Vogt, Terry, and Wilson. Nay: None. Motion carried unanimously.

REGULAR CITY COMMISSION MEETING

Consent Agenda

Approval of the minutes from the June 5, 2012 Regular Piqua City Commission Meeting.

Moved by Commissioner Martin, seconded by Commissioner Wilson to approve the Minutes from the June 5, 2012 City Commission Meeting. Voice vote, Aye: Wilson, Martin, Terry, and Vogt. Nay: None. Motion carried unanimously.

RES. NO. R-97-12 (Public Hearing)

A Resolution accepting for statutory purposes a budget for the calendar year 2013

Finance Director Cynthia Holtzapple stated the City of Piqua is required to file a Resolution and County Tax Budget with Miami County Budget Commission on or before July 20, 2012. The Resolution needs to be approved by the City Commission with advertising and a public hearing properly conducted. Resolution No. R-97-12 is the resolution that will be forwarded to the Miami County Budget Commission.

Ms. Holtzapple explained the 2013 County Tax Budget was prepared based upon information obtained from the individual City Departments and the City Administration. The total 2013 tax budget is projected to be \$81.9 million, with a decrease of \$5.3 million, or 6.1% less than the latest 2012 estimates based on several major projects in the Special Revenue, Internal Service and Enterprise funds.

The major reason for the net \$5.3 million decrease is in the General Fund- Operations \$0.4 million increase, Safety-Operations \$0.3 million increase, and Safety-Equipment (\$0.3) million decrease. For a total General Fund \$0.4 million increase.

Special Revenue Funds, Downtown Revitalization Grant \$0.2 million increase, Clean Ohio-Hospital (\$2.0) million decrease. The Special Revenue Funds Total is a (\$1.8) million decrease.

Internal Services Funds- Health Care, Due to a change in the accounting method there is a (\$3.2) million decrease, The Internal Service Funds Total is a (\$3.2) million decrease.

Debt Service Funds, Electric Debt Service (\$1.9) million decrease, Water OWDA Debt Service \$1.8 million increase. The Debt Service Funds Total is a (\$0.1) million decrease.

Enterprise Funds, Power System Operations & Capital \$0.3 million increase, Water System – Operations & Capital (\$1.0) million decrease, and Wastewater System-Operations \$0.1 million increase. The Enterprise Funds Total is a (\$0.6) million decrease.

The grand total is a (\$5.3) million decrease, stated Ms. Holtzapple.

Moved by Commissioner Terry, seconded by Commissioner Wilson, to approve the Resolution No. R-97-12. Roll call, Aye: Vogt, Terry, Martin, and Wilson. Nay: None. Motion carried unanimously. Vice Mayor Vogt then declared Resolution R-97-12 adopted.

RES. NO. R-98-12

A Resolution authorizing the City Manager to enter into a lease agreement to permit the usage of a portion of Fountain Park, Hardman Field and Hance Pavilion to the Piqua Fourth of July Association.

Law Director Stacy Wall explained Resolution No. R-98-12 authorizes a lease with the Fourth of July Association for the annual 4th of July Celebration in the Park contingent upon the passage and acceptance of the Lease Agreement. The lease requires the Association to provide the necessary insurance for the Association as well as the vendors that are involved in the celebration. The Association itself has provided proof of insurance along with the Fireworks Organization and we are waiting on a couple of vendors to supply their insurance coverage at this time. This Resolution may be passed at this time as the Fourth of July Association is more than willing to work with the City on getting all of the necessary requirements of proof of insurance in. The Fourth of July Association has also provided a copy of the program for the 4th of July Celebration for the Commissions review.

Public Comment

No one came forward to speak for or against Resolution No. R-98-12.

Moved by Commissioner Martin, seconded by Commissioner Terry, that Resolution No. R-98-12 be adopted. Roll call, Aye: Terry, Martin, Wilson, and Vogt. Nay: None. Motion carried unanimously. Vice Mayor Vogt then declared Resolution No. R-98-12 adopted.

RES. NO. R-99-12

A Resolution submitting to the electors of the City of Piqua, Ohio a proposed amendment to Codified Ordinance Sections 36.03, 36.04, and 36.13 providing an increase of 0.25 of 1% Municipal Income Tax Levy beginning on January 1, 2013.

Finance Director Cynthia Holtzapple explained this resolution is a request for submitting to the electors a 0.25 of 1% municipal income tax levy. The Commission and staff have been reviewing the requirements of all of the departments. Based on the current structural budget issues particularly in the General Fund, and the recent decline of local government funding from the State as well as the elimination of the inheritance tax, alternative revenue is needed to help maintain current service levels. The City is proposing submitting to the electors a 0.25 of 1% municipal tax levy beginning on January 1, 2013 to help address the issues. An approved resolution must be filed in early August with the Board of Elections.

The increase in rate would take the current rate of 1.75 % to 2.0% and provide additional revenue of about a million dollars per year, stated Ms. Holtzapple.

There was discussion concerning who would be paying the increase. It was noted that only earned income would be taxed. Those individuals on Unemployment, Social Security, and Pensions will not be required to pay the tax.

It was stated this 0.25% increase in the income tax is necessary to maintain Police and Fire service at the current level in the future, but this will let the citizens decide, stated Commissioner Wilson.

Commissioner Vogt stated there is more than wages to pay; there is health care and equipment that will need to be replaced in the future. We will let the public decide.

City Manager Huff further stated in addition to the increase the city will always be looking at cost efficiencies and ways to do things at less cost.

Commissioner Vogt stated both the Police and Fire Departments are helping to try and reduce expenses, as this is a team effort and we need the 0.25% to keep our heads above water. This will not last forever, as cost will continue to go up in the future.

Commissioner Terry read Section 36.13 (E). The funds collected under the provisions of this ordinance relating to the remaining 0.25% levy shall be used entirely for capital and operating needs of police, fire and public safety-related services.

Public Comment

No one came forward to speak for or against Resolution No. R-99-12.

Moved by Commissioner Martin, seconded by Commissioner Terry, that Resolution No. R-99-12 be adopted. Roll call, Aye: Martin, Wilson, Vogt, and Terry. Nay: None. Motion carried unanimously. Vice Mayor Vogt then declared Resolution No. R-99-12 adopted.

Monthly Reports

Monthly Reports were accepted.

Public Comment

This is an opportunity for citizens to address the City Commission regarding issues or to provide information. Comments are requested to be limited to five (5) minutes and specific questions should be addressed to the City Manager's office.

Brad Boehringer, Mound Street, also a recent graduate of the Piqua Government Academy came forward stating he feels the City of Piqua has the best Police and Fire Departments of any city in the area. Mr. Boehringer does not believe the 0.25% increase is that hurtful and stated he would be willing to pay it. Mr. Boehringer further stated he supports both the Police and Fire Departments and hopes the voters will feel the same way he does when they go to the polls.

City Manager's Report

Department Update – Cynthia Holtzapple-Finance Department

Ms. Holtzapple explained the original ordinance for 0.7% for the General Fund was put in place in 1966; the current rate of 1.75% has been in place since 1991. The tax rate of 1.75% collected \$1.75 per \$100 Taxable Income, and \$525 per \$30,000 Taxable Income. Taxpayers who will pay the tax include: Citizens working within the City of Piqua; Corporations doing business in Piqua; Individuals and Small Businesses doing business in Piqua; Some residents of Piqua that work in other communities. The type of Income that is to be taxed includes: Earned Income and Wages; Other Compensations, Tips, Gifts, Bonuses, Lottery, Prize and Gambling Winnings, Director Fees, Severance, and Vacation Pay; Business net profits, Rental and Farm Income. Other types of income that are not taxed include: Individuals under 17; Social Security; Pensions; Unemployment; Military Pay; Alimony; Long Term Disability; Interest and Dividends.

Ms. Holtzapple further explained the Mandatory filing became effective in 2009. The Tax Department is staffed with 3 full-time Tax Clerks, 1 Part-time Tax Manager, and Ms. Holtzapple is also a Part-time Tax Administrator. Individuals file from January – April 15th, there are also Monthly or Quarterly Withholding filers from Business, Quarterly Tax Estimates, and Business Filers. Other functions of the Tax Department include Tax Return Preparation, Audit of W-2 forms, Auditing of Tax Returns, Follow-up of collections from taxpayers, and processing court papers for delinquent and failure to file taxpayers.

Ms. Holtzaple explained how the 1.75% income tax is divided between the Parks, Street Construction, Public Safety, and Street Operations. Information regarding the Income Tax can be found on the City of Piqua web site at www.piquaoh.org/incometax.htm.

City Manager Huff stated recently the Storm water Department held a contest asking 7th and 8th grade students to design signs to encourage citizens to keep things out of the storm sewers. City Manager Huff displayed the winning signs that were chosen with Libby Spoltman an 8th grade student, and Alie Valdez a 7th grade student taking the honors. The signs will be placed throughout the city as reminders to citizens to help keep things out of the storm drains. City Manager Huff further stated he appreciates all of the students who participated in the contest.

City Manager Huff commented on the burning of the Bike Path Bridge as it received extensive damage and will be out of commission for a while. City Manager Huff thanked the Fire Department for their quick response.

City Manager Huff mentioned the Commission Work Session was held on Thursday, June 14 with discussion of the water issue on whether to build a new water treatment plant or to join with the City of Troy in a joint facility. The Commission directed City Manager Huff to contact the City of Troy and make an offer for half of the assets, which are valued at \$30 million. The city would be buying half of the assets as part of the joint venture, which would be \$15 million to own half of the assets. The Commission asked City Manager Huff to offer \$7.5 million, which he did and the response from the City of Troy was that the City of Piqua would only own 25% of the assets. The other question that was asked was for a commitment from the City of Troy to participate in the 24-inch redundant water transmission line from the booster pump station to the Troy Treatment Plant. Right now Troy does not feel that is needed and will not commit to that. These are the responses that City Manager Huff received from the City of Troy.

Commissioner Comments

Commissioner Wilson spoke on the ADOPT Program stating the program has been well received so far. Commissioner Wilson stated he would like to see someone adopt the little traffic island on Downing Street by the Fire Department as it is in need of some TLC. Commissioner Wilson further stated there is a list on the city web site of other locations in Piqua that citizens can view for adopting, and encouraged citizens to participate in the ADOPT Program.

Commissioner Terry commented she stopped and looked at the Bike Path Bridge and stated it is so sad to see the charred timbers on the Bridge. Commissioner Terry reminded citizens to be very careful when smoking on the Bike Path Bridge, or anywhere else along the Bike Path, and to discard their cigarette butts in the proper place.

Commissioner Martin commented on the INVOLVE Program asking for more citizen participation to help residents as needed. Commissioner Martin encouraged citizens to sign up to help and for those residents needing help to sign up also. Residents may sign up for assistance with their properties, and those wanting to help can also sign up on the city web site. Commissioner Martin inquired if it would be possible to use some type of fire retardant material that could be applied to the Bike Path Bridge to prevent further incidents. City Manager Huff stated he understood that fire retardant had been utilized previously, and they will be looking at several other options to prevent this from happening again.

Commissioner Vogt stated he wanted to congratulate the Government Academy graduates for spending the biggest part of their spring going through the academy learning how the City of Piqua operates. Another Government Academy will begin in September and registration will begin in July stated Commissioner Vogt.

Commissioner Vogt reminded citizens when mowing their grass to please blow it back into their yards, and not blow it out into the street as it ends up in the storm sewers.

Commissioner Vogt mentioned the 4th of July is coming up soon, and encouraged citizens to attend the festivities at Fountain Park.

Moved by Commissioner Martin, seconded by Commissioner Terry, to adjourn from the Regular Piqua City Commission Meeting at 8:00 P.M. Voice vote, Aye: Martin, Wilson, Vogt, and Terry. Nay: None. Motion carried unanimously.

WILLIAM D. VOGT, VICE MAYOR

PASSED: _____

ATTEST: _____
REBECCA J. COOL
CLERK OF COMMISSION

ORDINANCE NO. 10-12

AN ORDINANCE AUTHORIZING THE MODIFICATION OF THE FIRST WARD, SECOND WARD, THIRD WARD, FOURTH WARD, AND FIFTH WARD BOUNDARIES

WHEREAS, on March 26, 2010 the Piqua City Commission adopted Ordinance 3-10, which states, "Redistricting of the wards shall occur every ten years using the census. The redistricting shall be based up an equitable balance of population and shall commence with the 2010 census figures"; which was voted upon as an amendment to Charter Section 3 at the November 2, 2010, General Election and approved by the electorate, and

WHEREAS, the City Commission met in a public work session on June 14, 2012 to consider the matter; and

WHEREAS, the Piqua City Planner presented information concerning the existing ward boundaries and recommended changes to the existing ward boundaries establishing an equitable distribution of the population as shown in Appendix A.

NOW THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SECTION 1. That the Piqua City commission hereby amends Chapter 11 of the City of Piqua Code of Ordinances as follows:

§ 11.01 WARDS ESTABLISHED.

The city is divided into five wards and the wards are created and established in the city as defined below and referenced in Appendix A.

§ 11.02 FIRST WARD.

~~From the east corporation line of the city~~ Beginning at the east corporation line at its location at the intersection of ~~with~~ the former Pennsylvania Railroad and Troy-Sidney Road; thence west with the former Pennsylvania Railroad alignment to the Great Miami River; thence south with the west shoreline of the Great Miami River to centerline of ~~Weber~~ E. Main Street-as extended; thence south-west with the centerline of E. Main Street to Wood Street; thence west with the centerline of Wood Street to the centerline of Wayne Street; thence south with the centerline of Wayne ~~Weber~~ Street to the centerline of ~~Wood~~ Garnsey Street; thence west with the centerline of ~~Garnsey~~ Wood Street to ~~Gordon~~ Downing Street; thence north-south with the centerline of ~~Gordon~~ Downing Street to ~~South~~ Miami Street; thence west with the centerline of ~~Miami~~ South Street to ~~the centerline of Beal Avenue~~ Gordon Street; thence south with the centerline of ~~Beal Avenue~~ Gordon Street to Young Street; thence west with the centerline of Young Street to Ellerman Street; thence south with the centerline of Ellerman Street to South Street; thence east with the centerline of South Street to Cottage Avenue; thence south with the centerline of Cottage Avenue to Manier Avenue; thence east with the centerline of Manier Avenue to Gordon Street; thence south with the centerline of Gordon Street to the south corporation line; and thence following the corporation line to the place of beginning.

§ 11.03 SECOND WARD.

Beginning at the ~~intersection of south corporation line at its intersection with Gordon Street between Manier Avenue and Hemm Road~~; thence north with the centerline of Gordon Street to Manier Avenue; thence west with the centerline of Manier Avenue to Cottage Avenue; thence north with the centerline of Cottage Avenue to South Street; thence west with the centerline of South Street to Ellerman Street; thence north with the centerline of Ellerman Street to Young Street; thence east with the centerline of Young Street to Gordon Street; ~~Boal Avenue and the south corporation line of the city~~; thence north with the centerline of Gordon Street~~Boal Avenue~~ to ~~the centerline of South Covington Avenue~~Street; thence ~~east-west~~ with the centerline of ~~South Street~~Covington Avenue to ~~the centerline of Gordon Street~~McKinley Avenue; thence south with the centerline of ~~Gordon Street~~McKinley Avenue to ~~the centerline of Garnsey~~Grant Street; thence ~~west-east~~ with the centerline of Grant Garnsey Street to ~~the centerline of Weber Street~~Beverly Drive; thence north with the centerline of ~~Weber Street~~Beverly Drive as extended to ~~the Pennsylvania Railroad~~Covington Avenue; thence west with the centerline of ~~the Pennsylvania Railroad~~Covington Avenue to ~~the centerline of McKinley Avenue as extended~~Sunset Drive; thence ~~north-south~~ with the centerline of ~~McKinley Avenue~~Sunset Drive to High ~~the centerline of Edge~~ Street; thence west with the centerline of High Edge Street to the west corporation line; and thence following the corporation line to the place of beginning.

§ 11.04 THIRD WARD.

Beginning at the east corporation line at its intersection with of the former Pennsylvania Railroad between Looney Road and Troy-Sidney Road; thence~~and the east corporation line of Piqua, then~~ west with the said former Pennsylvania Railroad alignment and the centerline of Steele to the Great Miami River; thence south with the west shoreline of the Great Miami River to E. Main Street; thence west with the centerline of E. Main Street to Wood Street; thence west with the centerline of Wood Street to the centerline of Wayne Street; thence south with the centerline of Wayne Street to the centerline of Wood Street; thence west with the centerline of Wood Street to Downing Street; thence south with the centerline of Downing Street to Miami Street; thence west with the centerline of Miami Street to Gordon Street; thence north with the centerline of Gordon Street to the former Pennsylvania Railroad; thence west with the former Pennsylvania Railroad alignment to the former Piqua Hydraulic Canal; thence north with the Piqua Hydraulic Canal alignment to High Street; thence east with the centerline of ~~Street as extended~~; ~~thence north with the centerline of Steele Street as extended to the intersection of High Street to~~; thence west with the centerline of High Street to the intersection of Washington AvenueLincoln Street; thence north with the centerline of ~~Washington Avenue~~Lincoln Street to ~~the centerline of~~ North Street; thence east with the centerline of North Street to ~~the centerline of~~ Downing StreetBroadway; thence north with the centerline of ~~Broadway~~ Downing Street to ~~the centerline of Camp Street~~Riverside Drive; thence east with the centerline of Riverside DriveCamp Street to ~~the centerline of~~ DowningMain Street; thence north with the centerline of ~~Downing Main Street to the~~ Great Miami River~~as extended to the corporation line~~; thence east with the south shoreline of the Great Miami River to Ash Street; thence east with the centerline of Ash Street to the CSX Railroad; thence north with the centerline of the CSX Railroad to the north corporation line at its intersection with the Interstate 75 south bound travel lanes; and thence following the corporation line to the place of beginning.

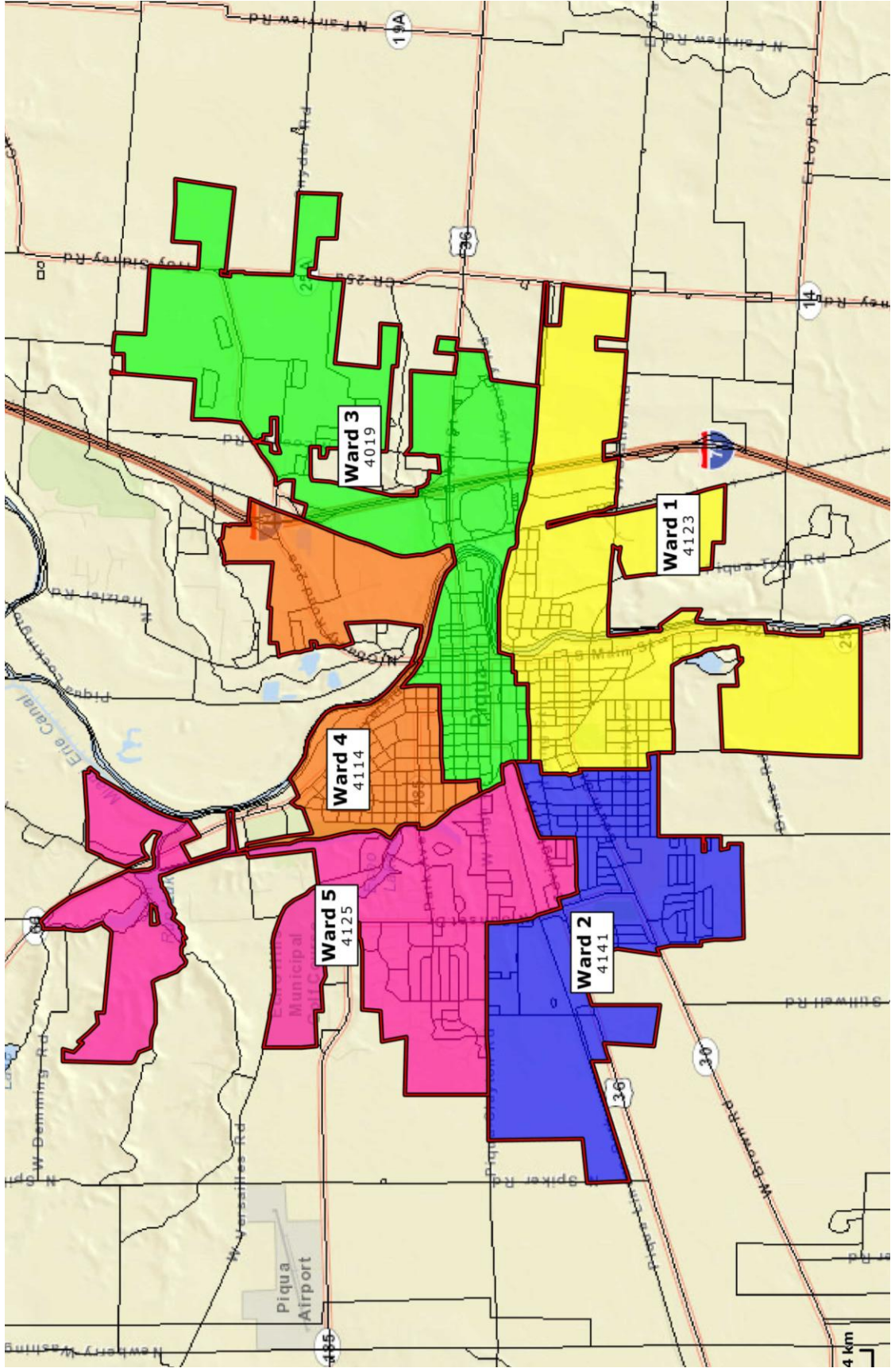
§ 11.05 FOURTH WARD.

Beginning at the ~~east corporation line at its intersection with of Downing Street as extended and the north corporation line to the city, i.e., the Miami River~~ Zeigler Road between State Route 66 and the Piqua Hydraulic Canal; thence ~~west south~~ west with the centerline of ~~Downing Street~~ Zeigler Road to the Piqua Hydraulic Canal ~~centerline of Camp Street~~; thence ~~south west~~ west with the Piqua Hydraulic Canal alignment to centerline of Camp Street to the centerline of Broadway Echo Lake Drive; thence ~~east south~~ west with the centerline of Echo Lake Drive to Forest Avenue ~~Broadway to the centerline of North Street~~; thence ~~south west~~ west with the centerline of Forest Avenue ~~North Street to the centerline of Washington~~ Park Avenue; thence ~~north west~~ west with the centerline of Washington ~~Park Avenue to the Piqua Hydraulic Canal~~; thence south with the Piqua Hydraulic Canal alignment to High Street; thence east with the centerline of High Street to Lincoln Street; thence north with the centerline of Lincoln Street to North Street; thence east with the centerline of North Street to Downing Street; thence north with the centerline of Downing Street to Riverside Drive; thence east with the centerline of Riverside Drive to Main Street; thence north with the centerline of Main Street to the Great Miami River; thence east with the south shoreline of the Great Miami River to Ash Street; thence east with the centerline of Ash Street to the CSX Railroad; thence north with the centerline of the CSX Railroad to the north corporation line at its intersection with the Interstate 75 south bound travel lanes; and thence ~~north corporation line of the city and thence~~ following the corporation line to the place of beginning.

§ 11.06 FIFTH WARD.

Beginning at the east corporation line at its intersection with Zeigler Road between State Route 66 and the Piqua Hydraulic Canal; thence west with the centerline of Zeigler Road to the Piqua Hydraulic Canal ; thence south with the Piqua Hydraulic Canal alignment to Echo Lake Drive; thence east with the centerline of Echo Lake Drive to Forest Avenue ; thence south with the centerline of Forest Avenue to Park Avenue; thence west with the centerline of Park Avenue to the Piqua Hydraulic Canal; thence south with the Piqua Hydraulic Canal alignment to the former Pennsylvania Railroad; thence east with the former Pennsylvania Railroad alignment to Gordon Street; thence south with the centerline of Gordon Street to Covington Avenue; thence west with the centerline of Covington Avenue to McKinley Avenue; thence south with the centerline of McKinley Avenue to Grant Street; thence west with the centerline of Grant Street to Beverly Drive; thence north with the centerline of Beverly Drive extended to Covington Avenue; thence west with the centerline of Covington Avenue to Sunset Drive; thence north with the centerline of Sunset Drive to High Street; thence west with the centerline of High Street to the west corporation line; and thence following the corporation line to the place of beginning. ~~Being all of the land within the corporate limits of the city which is west of the line described as follows: Beginning at the intersection of the north corporation line and the centerline of Washington Avenue; thence south with the centerline of Washington Avenue to the centerline of High Street; thence east with the centerline of High Street to the centerline of Steele Street; thence south with the centerline of Steele Street as extended to the Pennsylvania Railroad; thence west with the Pennsylvania Railroad to the centerline of McKinley Avenue as extended; thence south with the centerline of McKinley Avenue to the centerline of Edge Street and thence west with the centerline of Edge Street to the west corporation line; thence north following the west corporation line to where the west corporation line intersects the north corporation line; thence east along the north corporation line to the place of beginning.~~

[APPENDIX A: CITY OF PIQUA WARD BOUNDARIES](#)



SECTION 2. The Clerk of this Commission shall certify a copy of this Ordinance to the Board of Elections of Miami County, Ohio.

SECTION 3. This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____

REBECCA J. COOL
CITY COMMISSION CLERK



City Commission Agenda Staff Report

Item # 2

MEETING DATE	7/3/2012			
REPORT TITLE (Should match resolution/ordinance title)	An Ordinance Authorizing the Modification of the First Ward, Second Ward, Third Ward, Fourth Ward, and Fifth Ward Boundaries			
SUBMITTED BY	Name & Title: Chris Schmiesing, City Planner			
	Department: Development Department			
AGENDA CLASSIFICATION	<input type="checkbox"/> Consent	<input checked="" type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution	<input type="checkbox"/> Regular
ORDINANCE/RESOLUTION	<input checked="" type="checkbox"/> 1 st Reading	<input type="checkbox"/> 2 nd Reading	<input type="checkbox"/> 3 rd Reading	<input type="checkbox"/> Public Hearing
	Ordinance #: 10-12		Resolution #:	
APPROVALS/REVIEWS	<input checked="" type="checkbox"/> City Manager		<input checked="" type="checkbox"/> Law Director	
	<input checked="" type="checkbox"/> City Commission Work Session		<input checked="" type="checkbox"/> City Planner	
BACKGROUND (Includes description, background, and justification)	The proposed ward boundary modifications establish an equitable distribution of the population based upon the 2010 US Census data.			
BUDGETING AND FINANCIAL IMPACT (Includes project costs and funding sources)	Budgeted \$:	0		
	Expenditure \$:	0		
	Narrative:	This is in response to Ordinance 03-10.		
OPTIONS (Include Deny /Approval Option)	1.	Approve the ordinance		
	2.	Reject the ordinance		
	3.			
	4.			
PROJECT TIMELINE	Jun 14, 2012 – City Commission; Work Session July 3, 2012 – City Commission; 1 st reading Jul 17, 2012 – City Commission; 2 nd reading Aug 7, 2012 – City Commission; 3 rd reading			
STAFF RECOMMENDATION	Approve the ordinance to adopt the proposed ward boundary modifications			

RESOLUTION NO. R-100-12

**A RESOLUTION TO CONTINUE
PARTICIPATION IN A MULTI-JURISDICTIONAL
HAZARD MITIGATION PLAN IN CONJUNCTION
WITH THE MIAMI COUNTY EMERGENCY
MANAGEMENT AGENCY**

WHEREAS, the current plan exists between the City of Piqua, Ohio and the Board of Commissioners of Miami County, Ohio an agreement that the County through its Emergency Management Agency shall provide emergency management for the City in conjunction with the countywide coordinated program, and

WHEREAS, through this countywide coordinated program, Miami County Emergency Management Agency has developed a Multi-Jurisdictional Hazard Mitigation Plan that includes all hazards to which Miami County and it municipalities are susceptible as per Section 322 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, and

WHEREAS, goals, objectives and strategies to mitigate against the hazards that have been identified in the County, including the City of Piqua, have be developed, and

WHEREAS, mitigation measures for the City and surrounding areas have been analyzed and prioritized, and

WHEREAS, Miami County stakeholders have reviewed the Multi-Jurisdictional Hazard Mitigation Plan.

NOW THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, State of Ohio;

This Commission hereby adopts and plans to implement the actions prescribed in the Miami County Multi-Jurisdictional Hazard Mitigation Plan which is on file in the Office of the Director, Miami County Emergency Management Agency. This Resolution shall take effect immediately.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____
REBECCA J. COOL
CLERK OF COMMISSION



Commission Agenda Staff Report

MEETING DATE	July 3, 2012		
REPORT TITLE <small>(Should match resolution/ordinance title)</small>	A Resolution to continue participation in a Multi-Jurisdictional Hazard Mitigation Plan in conjunction with the Miami County Emergency Management Agency		
SUBMITTED BY	Name & Title: Michael Rindler, Fire Chief		
	Department: Fire		
AGENDA CLASSIFICATION	<input type="checkbox"/> Consent	<input type="checkbox"/> Ordinance	<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Regular
ORDINANCE/RESOLUTION	<input checked="" type="checkbox"/> 1 st Reading	<input type="checkbox"/> 2 nd Reading	<input type="checkbox"/> 3 rd Reading
	Ordinance #:		Resolution #:
APPROVALS/REVIEWS	<input checked="" type="checkbox"/> City Manager		<input type="checkbox"/> Asst. City Manager/Finance
	<input type="checkbox"/> Asst. City Manager/Development		<input checked="" type="checkbox"/> Law Director
	<input type="checkbox"/> Department Director;		<input type="checkbox"/> Other:
BACKGROUND <small>(Includes description, background, and justification)</small>	This resolution allows the City of Piqua to participate in the Hazard Mitigation Grant Program (HMGP). For communities to be eligible to receive pre and post disaster hazard mitigation funding the plan must be adopted, by resolution, by our Commission.		
BUDGETING AND FINANCIAL IMPACT <small>(Includes project costs and funding sources)</small>	Budgeted \$:	00	
	Expenditure \$:	00	
	Source of Funds:	00	
	Narrative:		
OPTIONS <small>(Include Deny /Approval Option)</small>	1.	Approve Resolution as proposed	
	2.	Approve Resolution with changes.	
	3.	Reject Resolution and advise staff of how to proceed.	
	4.		
PROJECT TIMELINE	This resolution shall take effect immediately and be in effect until 2016.		
STAFF RECOMMENDATION	It is my recommendation to adopt this resolution to better protect the City and its assets.		
ATTACHMENTS	Copy of the letter from Miami County Office of Emergency Management.		

MIAMI COUNTY OFFICE of EMERGENCY MANAGEMENT

210 Marybill Drive

Troy, Ohio 45373

937-332-8560

May 22, 2012

Mayor Lucy Fess
City of Piqua
201 W. Water Street
Piqua, OH 45356

RE: Notice of Resolution Request to Continue Participation in the
Miami County Multi-Jurisdictional Hazard Mitigation Plan

Dear Mayor Fess:

Your community should have received a letter from our office dated February 22, 2012, requesting your community council to adopt a resolution to continue participation in the County Hazard Mitigation Planning process (see attached letter and sample resolution).

Please forward a copy of your adopted resolution to our office no later than June 30, 2012. Those communities not participating in the Plan will be ineligible to receive pre and post Hazard Mitigation Grant Program funds which may be available. Participation and adoption of the resolution is a valuable resource for your community for both pre and post disaster events.

Please do not hesitate to contact our office should you have any questions. The updated FEMA approved Mitigation Plan is available online at the Miami County EMA website: www.miamicountyema.org.

Sincerely,

Kenneth Artz

Kenneth Artz, Director
Miami County Office of Emergency Management

Paul Huelskamp

Paul Huelskamp, P.E., P.S.
Miami County Hazard Mitigation
Committee Chairperson

Enclosures

RESOLUTION NO. R-101-12

A RESOLUTION AUTHORIZING A CONTRACT FOR CELLULAR SERVICE

WHEREAS, the City recently explored its cellular service options; and

WHEREAS, cellular service options and capabilities have greatly expanded since the City chose NEXTEL service; and

WHEREAS, the City has been officially notified that our current provider, Nextel, is being phased out in 2013 and will no longer be an option; and

WHEREAS, the City secured a competitive price through the General Services Administration (GSA) Federal Supply Schedule.

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: The City Manager is hereby authorized to enter in a contract with Verizon Wireless for cellular phone services at a cost not to exceed \$6,000 monthly – excluding any federal, state, and local taxes and fees accessed to cellular telecommunications devices.

SEC. 2: The Finance Director is hereby authorized to draw her warrants from time to time on the appropriate accounts of the city treasury in payments according to the monthly billings.

SEC. 3: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____
REBECCA J. COOL
CLERK OF COMMISSION



Commission Agenda Staff Report

MEETING DATE	July 3, 2012			
REPORT TITLE (Should match resolution/ordinance title)	Resolution Authorizing a Contract for Cellular Service			
SUBMITTED BY	Name & Title: Dean Burch – Information Technology Director			
	Department: Information Technology			
AGENDA CLASSIFICATION	<input type="checkbox"/> Consent	<input type="checkbox"/> Ordinance	<input checked="" type="checkbox"/> Resolution	<input type="checkbox"/> Regular
ORDINANCE/RESOLUTION	<input type="checkbox"/> 1 st Reading	<input type="checkbox"/> 2 nd Reading	<input type="checkbox"/> 3 rd Reading	
	Ordinance #:		Resolution #: R-101-12	
APPROVALS/REVIEWS	<input checked="" type="checkbox"/> City Manager		<input checked="" type="checkbox"/> Asst. City Manager/Finance	
	<input type="checkbox"/> Asst. City Manager/Development		<input checked="" type="checkbox"/> Law Director	
	<input checked="" type="checkbox"/> Department Director;		<input type="checkbox"/> Other:	
BACKGROUND (Includes description, background, and justification)	<p>The City of Piqua has been using Nextel cell phones since approximately 2001. The City chose to go with that service primarily because of the Direct Connect feature which other vendors did not offer at that time. Because of the Direct Connect feature on the Nextel cell phones, many of the departments were able to stop the use of the City radios and many City employees were supplied cell phones. The cell phones are the primary method of the employees staying in contact with one another and their home departments. Cellular telephone expenses are included in department budgets.</p> <p>As it became readily apparent that new cellular phones and new services had many additional capabilities that we currently did not have, we began to investigate possible options. We received quotes and information Nextel, Sprint and Verizon. The quotes and information were all for the same number of types of phones we currently have so that we could more easily compare. The monthly service costs for each were \$4150 (Nextel), \$4123 (Sprint) and \$3474 (Verizon).</p> <p>After reviewing their plans, terms and equipment we recommend switching to Verizon Wireless.</p> <p>The Verizon proposal brings several attractive options for the City of Piqua. The first being there is no mandatory contract length. The City can add and remove phones on a month to month basis with no penalty or increase in contract term such as what we have now with Nextel and would have with</p>			

Sprint. The second attractive option for the City is Verizon will provide an equipment refresh every 10 months. Sprint's equipment upgrade time frame is 20 months. The City of Piqua will be able to replace our equipment without penalty or increase in contract term more often and thus keep equipment working better and more up to date with technology as it changes. Verizon reception coverage is also outstanding in this area and overall. The Verizon pricing (based on like phones) was also less expensive. The quoted rates from Verizon are set in the GSA Federal Supply Schedule (GS-35F-0119P). In addition, we have worked with Verizon Wireless on other services such as air cards and have been extremely satisfied with their customer service.

The final number of smart phones implemented will increase from the number quoted for comparison purposes as departments begin to discover capabilities that will make them more efficient and more cost-effective. Some current air cards may be replaced by an option fee/capability that can be added to the smart phones for ¼ of the cost of the air cards each month. Once this new service is implemented, I am sure departments will find additional ways that smartphones will allow them to be more effective and efficient.

As part of this implementation of new cellular service, the Police Department is planning to outfit **all** sworn officers with smartphones. According to the Police Chief, the Police Department is making the move to equip all sworn officers with smartphones due to the ability to condense so many functions into one device that currently require multiple devices. They anticipate the increase in the cell phone cost will be recovered due to the benefits of eliminating the need to buy/maintain/replace multiple other devices. In some cases, the devices being replaced by smartphones are shared. Officers find themselves out in the community and in need of a device that is currently in use by another officer or waiting in the station or in the supervisor's vehicle for deployment. In other cases, they have multiple devices, purchased at separate times, and designed differently. Moving the digital information from the device to a system where the information can be properly, legally, and securely stored can be burdensome. In some cases, devices stack on the desk of a civilian employee most familiar with the various ways to transfer the data. The Police Department anticipates much easier and reliable data transfer with the use of smartphones.

Specifically, the Police Department anticipates the use of the smartphones for the following purposes, and according to Chief Jamison, Police personnel have come up with additional uses almost every day since making the decision to move to smartphones issued to every officer:

- Immediate access to quality digital photography for basic (routine) on-scene photos. (More sophisticated digital cameras will continue to be used for some cases).
- On-scene audio recording.
- Secure messaging of important traffic inappropriate for radio transmission and scanner monitoring.
- Instant broadcast of digital images to command staff for proper resource allocation.
- Instant broadcast of digital images to patrol units for missing children or property, type of damage to expect on vehicles that have left a scene, in-

	<p>custody suspect identity, etc.</p> <ul style="list-style-type: none"> • Instant GPS positioning, now required for state reporting of traffic crashes. • In-field access to Ohio Revised Code. <p>Although the uses listed above are from the Police Department, it is anticipated that numerous City departments and personnel will discover the same type of uses and benefits in the future.</p> <p>We recommend switching to Verizon starting in mid-July to begin to the efficiencies and additional capabilities as soon as possible.</p>								
<p>BUDGETING AND FINANCIAL IMPACT (Includes project costs and funding sources)</p>	<table border="1"> <tr> <td>Budgeted \$:</td> <td>\$180,470 (total telephone budget)</td> </tr> <tr> <td>Expenditure \$:</td> <td>\$72,000 (maximum amount – only if included in departments’ budgets)</td> </tr> <tr> <td>Source of Funds:</td> <td>Department Budgets</td> </tr> <tr> <td>Narrative:</td> <td></td> </tr> </table>	Budgeted \$:	\$180,470 (total telephone budget)	Expenditure \$:	\$72,000 (maximum amount – only if included in departments’ budgets)	Source of Funds:	Department Budgets	Narrative:	
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	Source of Funds:	Department Budgets							
Narrative:									
<p>OPTIONS (Include Deny /Approval Option)</p>	1. Approve Resolution as proposed.								
	2. Approve Resolution with modifications.								
	3. Deny Resolution and proceed with Nextel service (expires June 2013).								
	4.								
<p>PROJECT TIMELINE</p>	<p>If approved, vendor plans to be on site to complete the replacement process during the week of July 16, 2012.</p>								
<p>STAFF RECOMMENDATION</p>	<p>Approve the Resolution as proposed.</p>								
<p>ATTACHMENTS</p>									

RESOLUTION NO. R-102-12

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A
MEMORANDUM OF UNDERSTANDING WITH THE
FRATERNAL ORDER OF POLICE (CIVILIANS), OHIO LABOR COUNCIL, INC.**

WHEREAS, the City of Piqua and the Fraternal Order of Police (Civilians), Ohio Labor Council, Inc. ("FOP") entered into a collective bargaining agreement effective January 1, 2011 through December 31, 2013; and

WHEREAS, the City desires and strives to lower its health insurance premium by participating in the Bend the Trend Program; and

WHEREAS, the City offered the FOP the health reimbursement plan being offered to other union and non-union employees allowing the City to continue its goal of working towards lower health insurance premiums while engaging the employees to make healthier choices and actively participate in healthier activities; and

WHEREAS, the City and the FOP desire to enter into a Memorandum of Understanding to amend the collective bargaining agreement to allow for health reimbursement.

NOW THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SECTION 1. The City Commission authorizes the City Manager to enter into a Memorandum of Understanding to amend the collective bargaining agreement, effective January 1, 2011, with the Fraternal Order of Police (Civilians), Ohio Labor Council, Inc., for the terms as substantially attached hereto.

SECTION 2. This Resolution shall take effect and be in force from the earliest period allowed by law.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____

REBECCA J. COOL
CITY COMMISSION CLERK

**MEMORANDUM OF UNDERSTANDING FOR
REIMBURSEMENT FOR HEALTH ACTIVITIES**

WHEREAS, the City of Piqua has made an attempt to offer all employees the same benefits with regards to health insurance as health insurance affects every employee equally, regardless of position; and

WHEREAS, the City has approved a health reimbursement plan for all non-union employees and has agreed to the health reimbursement plan with the IAFF unions and the FOP (sworn) unions; and

WHEREAS, the health reimbursement allows for an employee to receive up to \$400 on a family plan and \$200 on an individual plan towards his HSA/HRA account and serves to benefit the employee and the City due to the City being eligible for lower premiums due to the participation of its employees in such a plan.

NOW THEREFORE, the City of Piqua and the Fraternal Order of Police (Civilians), Ohio Labor Council, Inc., mutually agree to amend its Labor Agreement effective January 1, 2011, through December 31, 2013, as follows indicated below. All other Articles and Sections not listed below shall remain in effect as adopted.

Article 24. GROUP INSURANCE

Section 1. Health Insurance

(d). An employee may be reimbursed up to a maximum of \$400 if on a family plan and \$200 for a single plan each calendar year. The employee and not the family member must participate in the below activities to be eligible for the reimbursement.

Such reimbursement shall be based on participation in self-selected programs established by United Health Care for eligibility for the Bend the Trend Program, or similar program by the health insurance carrier.

Upon completion of an eligible program, the employee shall submit the required form and information to the Human Resources Director who will submit the request for reimbursement. All reimbursement checks will go to the employee's HSA account and not directly to the employee.

The reimbursement shall be effective from January 1, 2012, through the expiration of the Labor Agreement.

Eligible Activity	Amount Reimbursed	Special Conditions
Biometric Screening Event	\$200	Eligible for reimbursement once each calendar year.
Health Risk Assessment	\$50	Eligible for reimbursement once each calendar year.
Wellness Coaching	\$50	Wellness Coaching is as indicated by the Health Risk Assessment. Eligible for reimbursement once each calendar year.
Registering on myuhc.com	\$50	Eligible for reimbursement once each calendar year.
Flu Shot	\$50	Must be received at the City. Eligible for reimbursement once each calendar year.
Exercise	\$50	90 minutes of physical activity per week for each 8 week period completed. Forms must be completed and turned in to Human Resources. The forms are available at HR
BP of less than 130/80 Cholesterol of less than 200 mg BMI of less than 25	\$100	To qualify for reimbursement, the employee must meet two of the three categories.
Prescription Medications	\$100	Employee must switch from brand medication to generic. Must begin only in January and continue for the calendar year. Eligible for each prescription changed.
Prescription Medications	\$50	Employee must switch from brand medication to generic. Must be for a consecutive six month period. Eligible for each prescription changed.

Entered into this _____ day of July, 2012, and as adopted by Resolution R-____-12 by the Piqua City Commission on July 3, 2012.

**For the Fraternal Order of Police,
Ohio Labor Council, Inc:**

For the City of Piqua:

Andrea H. Johan
Staff Representative

Gary A. Huff, City Manager

Bargaining Committee Member

Stacy M. Wall, Law Director