

**REGULAR PIQUA CITY COMMISSION MEETING
TUESDAY, NOVEMBER 19, 2013
7:30 P.M. – COMMISSION CHAMBER – 2nd FLOOR
201 WEST WATER STREET
PIQUA, OHIO 45356**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

REGULAR CITY COMMISSION MEETING

CONSENT AGENDA

1. **APPROVAL OF MINUTES**
Approval of the minutes from the November 5, 2013 Regular City Commission Meeting

OLD BUSINESS

2. **ORD. NO. 15-13 (3rd Reading)**
An Ordinance to vacate a portion of Public Right-of-Way

NEW BUSINESS

3. **ORD. NO. 16-13 (1st Reading)**
An Ordinance to make appropriations for the City of Piqua, Ohio for the year 2014
4. **ORD. NO. 17-13 (1st Reading)**
An Ordinance repealing Schedule A-1 of Chapter 33 of the Piqua Code and adopting a new Schedule A-1 of Chapter 33 of the Piqua Code, relating to wages of certain Municipal Employees
5. **RES. NO. R-134-13**
A Resolution requesting authorization to enter into an agreement with O.R. Colan Associates for the right-of-way acquisition services for the County Road 25-A Phase III Reconstruction Project
6. **RES. NO. R-135-13**
A Resolution authorizing purchase orders to Chemical Services Inc., Huron Lime, Inc., F2 Industries, and Univar USA Inc. for the 2014 purchase of various Water Treatment Chemicals
7. **RES. NO. R-136-13**
A Resolution approving the purchase of Excess Liability Insurance

OTHER

Monthly Reports – September 2013

PUBLIC COMMENT

(This is an opportunity for citizens to address the City Commission regarding issues or to provide information. Comments are requested to be limited to five (5) minutes and specific questions should be addressed to the City Manager's office.)

CITY MANAGER'S REPORT

a. Economic Development Update – Mr. Bill Murphy

COMMISSIONERS COMMENT

ADJOURNMENT

**MINUTES
PIQUA CITY COMMISSION
Tuesday, November 5, 2013
7:30 P.M.**

Piqua City Commission met at 7:30 P.M. in the Municipal Government Complex Commission Chambers located at 201 W. Water Street. Mayor Fess called the meeting to order. Also present were Commissioners Terry, Wilson, Vogt, and Martin.

Mayor Fess welcomed students from Piqua Police Officer Chris Lee's Interrogation class from Edison Community College.

REGULAR CITY COMMISSION MEETING

Consent Agenda

Approval of Minutes

Approval of the minutes from the October 10, 2013 Commission Work Session.

Approval of the minutes from the October 15, 2013 Regular Piqua City Commission Meeting.

Moved by Commissioner Martin, seconded by Commissioner Wilson, to adopt the minutes of the October 10, 2013 City Commission Work Session, and the October 15, 2013 City Commission Meeting. Voice vote, Aye: Martin, Fess, Vogt, Terry, and Wilson. Nay: None. Motion carried unanimously.

Old Business

ORD. NO. 15-13 (2nd Reading)

An Ordinance to vacate a portion of Public Right-of-Way

Economic development Director/Assistant City Manager Bill Murphy explained the applicant desires to vacate a platted portion of Hardin Road Alternate (Old State Route 66) right of way between Hardin Road and State Route 66. The right of way is located within the boundaries of the new water treatment plant construction site.

A public hearing was held by the Planning Commission to review the request and receive public comments. No one came forward representing the public to speak for or against vacation, and upon review the Planning Commission recommended approval of this vacation.

Public Comment

No one came forward to speak for or against Ordinance No. 15-13.

After a brief discussion Ordinance No. 15-13 was given a second reading.

RES. NO. R- 131-13

A Resolution authorizing the City of Piqua to apply for grant funding from Local Government Innovation Fund for a feasibility study to determine the suitability of establishing a Joint Use Facility

City Manager Gary Huff stated in 2012 the State of Ohio introduced the Local Government Innovation Fund to provide loans and grants to local governments to encourage collaborative efforts and pursue innovative practices. It was determined that the program would be an appropriate use of funds to request a grant for a feasibility study for a shared services facility.

The facility would be used to share a fleet management and repair facility with other local government agencies which include: Piqua City School District, Ohio Department of Transportation-District VII, Miami East Local School District, and the Covington Exempted Village School District. The funding would pay for the feasibility study to determine if cost savings can be had from all Participants by having shared fleet management service, said City Manager Huff.

Several questions were raised including why the first grant application was turned down, whether existing buildings were considered, if salt would be stored at the facility, and how would it be managed. City Manager Huff answered all of the questions.

Public Comment

No one came forward to speak for or against Resolution No. R-131-13.

Moved by Commissioner Martin, seconded by Commissioner Terry, that Resolution No. R-131-13 be adopted. Roll call, Aye: Wilson, Fess, Vogt, Terry, and Martin. Nay: None. Motion carried unanimously. Mayor Fess then declared Resolution No. R-131-13 adopted.

RES. NO. R-132-13

A Resolution of Authorizing the City Manager to contract with the Miami County Public Defender Commission

Law Director Stacy Wall explained this is a renewal of the annual contract with the Miami County Public Defender Commission with no increase in fees for the year 2014 in the amount of \$20,341.13. This contract provides for two Public Defenders, stated Ms. Wall.

Public comment

No one came forward to speak for or against Resolution No. R-132-13.

Moved by Commissioner Terry, seconded by Commissioner Wilson, that Resolution No. R-132-13 be adopted. Roll call, Aye: Vogt, Wilson, Terry, Martin, and Fess. Nay: None. Motion carried unanimously. Mayor Fess then declared Resolution No. R-132-13 adopted.

RES. NO. R-133-13

A Resolution acquiring the services of Vaughn Industries, LLC for the Power System

Nick Berger, Assistant Power Systems Director stated in 2012 the power system performed an assessment of the transmission line between substation 4 and 5, the assessment resulted in the need to replace thirty-two (32) main-line poles. On April 16, 2013 bids were received from nine different construction contractors. It was determined that P & G Power, LLC provided the lowest and best bid to complete the 69KkV Transmission Line Hardening Project. But on October 11, 2013 the power system terminated the contract with P & G Power, LLC. P & G Power completed 16 of the 32 pole replacements before the contract was terminated. The next lowest bidder was Vaughn Industries, LLC. The Power System has used Vaughn Industries, on past projects. A December 9th is a tentative start date to complete the project, said Mr. Berger.

Public comment

No one came forward to speak for or against Resolution No. R-132-13.

Several questions were raised concerning the reason for dismissing P & G Power LLC, and the amount of money paid to them previously for the work they completed.

Moved by Commissioner Vogt, seconded by Commissioner Martin, that Resolution No. R-133-13 be adopted. Roll call, Aye: Fess, Martin, Vogt, Terry, and Wilson. Nay: None. Motion carried unanimously. Mayor Fess then declared Resolution No. R-133-13 adopted.

PUBLIC COMMENT

No one from the public came forward to speak at this time.

City Manager's Report

City Manager Huff stated he had several items he wanted to share.

Saturday, November 9, at 9:00 A.M. the 5 K Walk to benefit the Wounded Warriors will take place at Echo Hills Course. There is a \$20.00 entry fee to participate but you will receive a free t-shirt.

In the process of installing a television monitor in the utility billing office area that will provide continual information about city updates, events and activities. This should be a good way to get more information out about the city.

The 2014 Budget Meetings will take place on Thursday November 14, and Thursday November 21

Several New Businesses have opened or will be opening soon in the City of Piqua. They include:

KEC America, 229 Staunton Street
Scotts Steel LLC, 125 Bridge Street
Cabinets and More, 411 N. Main Street
Can't Stop Running, 321 N. Main Street
311 Draft House, 311 N. Main Street
Mulligans, on the Square will reopen on November 21

Last week the City had a Citywide Water Boil Notification and during this realized there was not a current 911 reverse call system. As a result the city is in discussion with the Miami County Communications Center to see if it would be possible to use their Hyper Link System for such emergencies that would require telephone call notifications. This would be of no cost to the city, and also reminded citizens the City still has the Piqua Alert that citizens can sign up for email notifications. The one call system was also reviewed, but is quite expensive stated City Manager Huff.

City employees were thanked who contributed to the Piqua Compassion Network 2013 Light of Christmas Program. Donations were accepted to purchase a decorated wreath or Christmas tree that will be on sold and on display November 8-15 at the Miami Valley Mall, with proceeds going to help those with needs in the Piqua Community. City employees donated \$200 toward the purchase of a decorated wreath and a gift basket.

City employees also donated to the Piqua City School Back Pack Program by donating non-perishable items to be put in back packs for high school students to take home so they have food over the weekend. Also a big thank you was given to Commissioner Vogt for donating the back packs for the program. This was quite a tremendous effort by the city employees and Commissioner Vogt, stated City Manager Huff.

Commissioners Comments

Commissioner Terry stated she received a telephone concerning residents blowing grass clippings back out in the street, and reminded citizens to blow the grass clippings back into their yards and not into the street.

Commissioner Martin asked if the Piqua Alert system would be able to send text messages to citizens? City Manager Huff stated no, but the Hyper Link will be able to do that. The Piqua Alert is only designed for emails, stated City Manager Huff. The Hyper Link notification system will be good for the senior citizens, stated Mayor Fess.

Commissioner Vogt stated he wanted to clarify the back packs were given to him by Bridgestone Tire Company to be used at the City Car Show, and he donated the remaining ones to the Back Pack Program.

Mayor Fess stated she is very happy to see all of the new businesses opening in the City of Piqua soon.

Mayor Fess also stated the Piqua Rotary Club held their annual Election Day Dinner, but this year they changed the menu and provided chicken dinners instead of fish. Piqua Law Director Stacy Wall was responsible for making the change from fish to chicken, and overseeing the dinner. Ms. Wall provided additional information on the dinner, what the Rotary Club is, and some of the programs they provide to the community. All the money raised by the Rotary Club always goes back into the Community, stated Ms. Wall.

Moved by Commissioner Vogt, seconded by Commissioner Martin, to adjourn from the Regular Commission Meeting at 7:55 P.M. Voice vote, Aye: Martin, Wilson, Terry, Vogt, and Fess. Nay, None.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____
REBECCA J. COOL
CLERK OF COMMISSION

ORDINANCE NO. 15-13

AN ORDINANCE TO VACATE A PORTION OF PUBLIC RIGHT-OF-WAY

WHEREAS, pursuant to Piqua Charter Section 98, the City Commission adopted Resolution No. R-124-13 declaring its intent to vacate a portion of public right of way known as Hardin Road Alternate; and

WHEREAS, a notice of the declaration of intent to vacate the subject right of way was served to the abutting property owners and published in the local newspaper; and

WHEREAS, the notice of the declaration of intent stated the time and place at which objections could be presented before the Planning Commission; and

WHEREAS, the Planning Commission met at in open sessions and took public comment regarding the proposed public right of way vacation; and

WHEREAS, the Planning Commission after hearing the item and considering the public comments and information provided, recommended approving the vacation of a portion public right of way known as Hardin Road Alternate, as shown on the vacation plat, included herewith as exhibit A, and described by the legal description, included herewith as Exhibit B; and

WHEREAS, pursuant to Piqua Charter Section 98, vacation of public right of way must be adopted by Ordinance by this Commission.

NOW, THEREFORE, BE IT ORDAINED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: This Commission hereby takes the action necessary to authorize and approve the vacation of a portion public right of way known as Hardin Road Alternate, as shown on the vacation plat, included herewith as exhibit A, and described by the legal description, included herewith as Exhibit B.

SEC. 2: The City Manager shall cause the affected portion of right of way to be vacated and all appropriate and necessary legal instruments supporting such action to be properly recorded.

SEC. 3: This Ordinance shall take precedent over all prior Ordinances or Resolutions pertaining to the affected portion of the subject public right of way.

SEC. 4: This Ordinance shall take effect and be in force from and after the earliest period allowed by law

1st Reading 10-15-2013

2nd Reading 11-05-2013

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____

REBECCA J. COOL

CLERK OF COMMISSION



Commission Agenda Staff Report

Item #2

MEETING DATE	October 15, 2013 November 5, 2013 – 2 nd Reading		
REPORT TITLE (Match resolution/ordinance title)	AN ORDINANCE TO VACATE A PORTION OF PUBLIC RIGHT-OF-WAY		
SUBMITTED BY	Chris Schmiesing, City Planner		
	Development Department		
AGENDA CLASSIFICATION	<input type="checkbox"/> Consent	<input checked="" type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution <input type="checkbox"/> Regular
APPROVALS/REVIEWS	<input type="checkbox"/> City Manager		<input type="checkbox"/> Asst. City Manager/Finance
	<input type="checkbox"/> Asst. City Manager/Development		<input type="checkbox"/> Law Director
	<input checked="" type="checkbox"/> City Planner		<input checked="" type="checkbox"/> Planning Commission
BACKGROUND (Description, background, justification)	The applicant desires to vacate a platted portion of Hardin Road Alternate (Old State Route 66) right of way between Hardin Road and State Route 66. The subject right of way is located within the boundaries of the new water treatment plant construction site.		
BUDGET/FINANCIAL IMPACT (Project costs and funding sources)	Budgeted \$:	0	
	Expenditure \$:	0	
	Source of Funds:	N/A	
	Narrative:	The Planning Commission held a public hearing to study the request and receive public comments. No one from the public spoke concerning the item and upon review of the request Planning recommended approval of this item.	
OPTIONS (Include deny /approval option)	1.	Adopt the ordinance to vacate the subject right of way.	
	2.	Defeat the ordinance and deny the vacation of the subject right of way.	
PROJECT TIMELINE	<input checked="" type="checkbox"/> September 2013 – City Commission – Declare Intent to Vacate <input checked="" type="checkbox"/> October 8, 2013 – Planning Commission – Public Hearing <input type="checkbox"/> October 15, November 5 and 19, 2013 - City Commission – Reading of Ordinance		
STAFF RECOMMENDATION	Approve the proposed ordinance.		
ATTACHMENTS	Vacation plat; Legal description		

DESCRIPTION:
BEING THE VACATION OF THAT PART OF HARDIN ROAD ALTERNATE (OLD S.R. 66) LOCATED ADJACENT TO INLOTS 8997, 8998 AND 8999 IN THE CITY OF PIQUA, MIAMI COUNTY, OHIO AND OWNED BY THE CITY OF PIQUA AS SHOWN HEREON.

CHAIRPERSON _____
PIQUA CITY COMMISSION
THIS PLAT WAS INSPECTED AND APPROVED BY US THIS _____ DAY OF _____, 201__ ORD. # _____

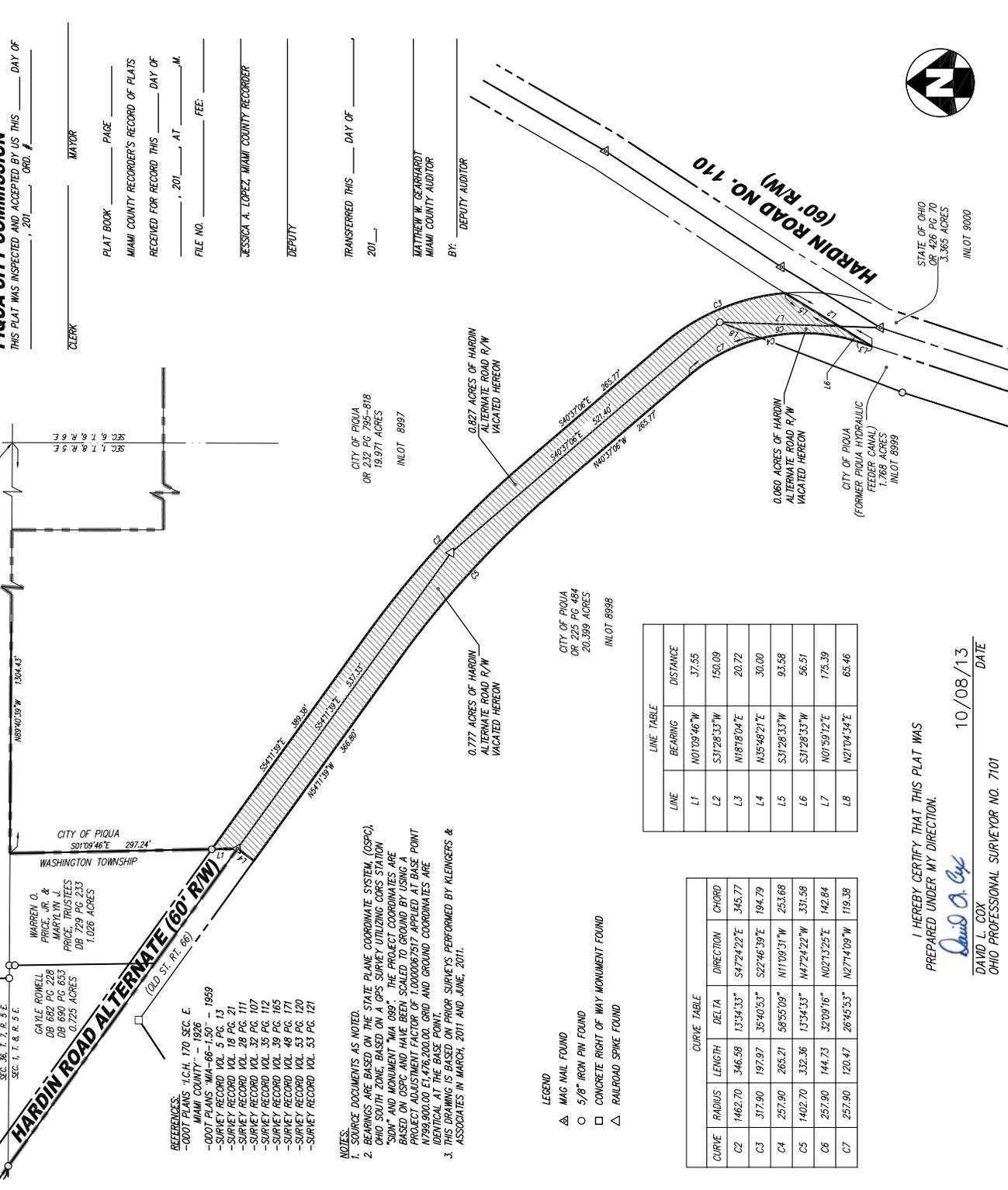
CLERK _____
MAYOR _____
PLAT BOOK _____ PAGE _____
MIAMI COUNTY RECORDER'S RECORD OF PLATS
RECEIVED FOR RECORD THIS _____ DAY OF _____, 201__ AT _____ M.
FILE NO. _____ FEE. _____
JESSICA A. LOPEZ, MIAMI COUNTY RECORDER
DEPUTY _____
TRANSFERRED THIS _____ DAY OF _____, 201__
MATTHEW W. GERHARDT
MIAMI COUNTY AUDITOR
BY: _____
DEPUTY AUDITOR _____



NO. DATE DESCRIPTION
1 10/8/13 ISSUED-DKY

HARDIN ROAD ALTERNATE VACATION PLAT
(OLD S.R. 66)
PART INLOTS 8997, 8998 & 8999
SECTION 1, TOWN 8, RANGE 5 EAST
CITY OF PIQUA
MIAMI COUNTY, OHIO
PROJECT NO.: 110048.005
DATE: 9/23/13
SCALE: 1" = 40'

VACATION PLAT
SHEET NO. **1 OF 1**



LINE TABLE

LINE	BEARING	DISTANCE
L1	N01°09'46"W	37.55
L2	S31°28'33"W	150.09
L3	N18°18'04"E	20.72
L4	N35°48'21"E	30.00
L5	S31°28'33"W	93.58
L6	S31°28'33"W	56.51
L7	N01°59'12"E	175.39
L8	N21°04'34"E	68.46

CURVE TABLE

CURVE	RADIUS	LENGTH	DELTA	DIRECTION	CHORD
C2	1462.70	346.58	133°4'33"	S47°24'22"E	345.77
C3	317.90	197.97	35°40'53"	S22°46'39"E	194.79
C4	257.90	265.21	58°55'09"	N11°09'31"W	253.68
C5	1402.70	332.36	133°4'33"	N47°24'22"W	331.58
C6	257.90	144.73	32°09'16"	N02°15'25"E	142.84
C7	257.90	120.47	26°45'53"	N27°14'09"W	119.38

LEGEND
 ▲ MAG. NAIL FOUND
 ○ 5/8" IRON PIN FOUND
 □ CONCRETE RIGHT OF WAY MONUMENT FOUND
 △ RAILROAD SPIKE FOUND

I HEREBY CERTIFY THAT THIS PLAT WAS PREPARED UNDER MY DIRECTION.
David L. Cox
 DAVID L. COX
 OHIO PROFESSIONAL SURVEYOR NO. 7101
 DATE 10/08/13

REFERENCES:
 -0007 PLANS "I.C.H. 170 SEC. E. MIAMI COUNTY" - 1926
 -0007 PLANS "MA-66-150" T. 8, R. 5 E. MIAMI COUNTY - 1959
 -SURVEY RECORD VOL. 18 PG. 91
 -SURVEY RECORD VOL. 28 PG. 111
 -SURVEY RECORD VOL. 32 PG. 107
 -SURVEY RECORD VOL. 35 PG. 112
 -SURVEY RECORD VOL. 39 PG. 165
 -SURVEY RECORD VOL. 48 PG. 171
 -SURVEY RECORD VOL. 53 PG. 120
 -SURVEY RECORD VOL. 53 PG. 121

NOTES:
 1. SOURCE DOCUMENTS AS NOTED.
 2. BEARINGS ARE BASED ON THE STATE PLANE COORDINATE SYSTEM (SPCS), OHIO SOUTH ZONE, BASED ON A GPS SURVEY UTILIZING CORS STATION "SDM" AND MONUMENT "MA 089". THE PROJECT COORDINATES ARE BASED ON SPCS AND HAVE BEEN SCALED TO GROUND BY USING A PROJECT ADJUSTMENT FACTOR OF 1.0000067517 APPLIED AT BASE POINT N799,920.00 E14,716,200.00. GRID AND GROUND COORDINATES ARE IDENTICAL AT THE BASE POINT.
 3. THIS DRAWING IS BASED ON PRIOR SURVEYS PERFORMED BY KLEINGERS & ASSOCIATES IN MARCH, 2011 AND JUNE, 2011.

DESCRIPTION:
 BEING THE VACATION OF THAT PART OF HARDIN ROAD ALTERNATE (OLD S.R. 66) LOCATED ADJACENT TO INLOTS 8997, 8998 AND 8999 IN THE CITY OF PIQUA, MIAMI COUNTY, OHIO AND OWNED BY THE CITY OF PIQUA AS SHOWN HEREON.

WARREN O. PRICE, JR. & MARYLYN J. PRICE, TRUSTEES
 DB 729 PG. 233
 1.026 ACRES

GAYLE ROWELL
 DB 682 PG. 228
 DB 690 PG. 653
 0.725 ACRES

CITY OF PIQUA
 OR 232 PG. 795-818
 19.971 ACRES

CITY OF PIQUA
 OR 225 PG. 484
 20.389 ACRES

STATE OF OHIO
 OR 426 PG. 70
 3.365 ACRES

INLOT 9000



CINCINNATI
COLUMBUS
DAYTON

6305 Centre Park Drive
West Chester, OH 45069
phone ▶ 513.779.7851
fax ▶ 513.779.7852
www.kleingers.com

LEGAL DESCRIPTION VACATION OF A PORTION OF HARDIN ROAD ALTERNATE

Situated in Section 1, Town 8, Range 5 East, and being part of Inlots 8997, 8998, and 8999 of the City of Piqua, Miami County, Ohio as conveyed to the City of Piqua in O.R. Volume 232 Page 795 and O.R. Volume 225 Page 484 and being more particularly described as follows:

Commencing at the northeast corner of Section 1;

Thence along the north line of Section 1, N89°40'39"W a distance of 1304.43 feet to the northwest corner of Inlot 8997;

Thence along the west line of said Inlot 8997, S01°09'46"E a distance of 297.24 feet to the True Point of Beginning in the northerly right-of-way line of Hardin Road Alternate (60' R/W);

Thence along said northerly right-of-way line the following four courses:

- 1.) S54°11'39"E a distance of 389.38 feet to a point of curvature;
- 2.) Along a curve to the right, an arc distance of 346.58 feet to a point of tangency, said curve having a radius of 1462.70 feet, a central angle of 13°34'33", and a chord bearing S47°24'22"E for 345.77 feet;
- 3.) S40°37'06"E a distance of 265.77 feet to a point of curvature;
- 4.) Along a curve to the right, an arc distance of 197.97 feet to a point in the westerly right-of-way line of Hardin Road (60' R/W), said curve having a radius of 317.90 feet, a central angle of 35°40'53", and a chord bearing S22°46'39"E for 194.79 feet;

Thence along the westerly right-of-way line of said Hardin Road, S31°28'33"W a distance of 150.09 feet;

Thence leaving the westerly right-of-way line of Hardin Road and along the southerly right-of-way line of Hardin Road Alternate, N18°18'04"E a distance of 20.72 feet to a point of curvature;

Thence continuing along said southerly right-of-way line, the following four courses:



- 1.) Along a curve to the left, an arc distance of 265.21 feet to a point of tangency, said curve having a radius of 257.90 feet, a central angle of $58^{\circ}55'09''$, and a chord bearing $N11^{\circ}09'31''W$ for 253.68 feet;
- 2.) $N40^{\circ}37'06''W$ a distance of 265.77 feet to a point of curvature;
- 3.) Along a curve to the left, an arc distance of 332.36 feet to a point of tangency, said curve having a radius of 1402.70 feet, a central angle of $13^{\circ}34'33''$, and a chord bearing $N47^{\circ}24'22''W$ for 331.58 feet;
- 4.) $N54^{\circ}11'39''W$ a distance of 366.80 feet to a point;

Thence crossing Hardin Road Alternate, $N35^{\circ}48'21''E$ a distance of 30.00 feet to the southwest corner of Inlot 8997, said point being in the centerline of Hardin Road Alternate;

Thence along the west line of Inlot 8997, $N01^{\circ}09'46''E$ a distance of 37.55 feet to the Point of Beginning, containing 1.664 acres more or less and being subject to easements, restrictions, and rights-of-way of record.

Bearings are referenced to the Ohio State Plane Coordinate System – South Zone, based on a GPS survey utilizing CORS Station “SIDN” and monument “MIA 099”.

This description was prepared on October 7, 2013 by The Kleingers Group, under the direction of David L. Cox, Ohio Professional Surveyor No. 7101 and is based on prior surveys performed by The Kleingers Group in March and June, 2011.



David L. Cox

ORDINANCE NO. 16-13
AN AMENDED ORDINANCE TO MAKE APPROPRIATIONS FOR THE
CITY OF PIQUA, OHIO FOR THE YEAR 2014

BE IT ORDAINED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected or appointed thereto concurring:

SEC. 1: That there be appropriated from the GENERAL FUND (001)

<u>ACCOUNT</u>	<u>2014 APPROPRIATIONS</u>
<u>City Building</u>	
Operation and Maintenance	\$98,230
Allocated Expenses	(\$7,066)
TOTAL	\$91,164
<u>City Commission</u>	
Personal Services/Administrative Support	\$34,618
Operation and Maintenance	\$52,097
TOTAL	\$86,715
<u>City Manager</u>	
Personal Services/Administrative Support	\$235,584
Operation and Maintenance	\$30,637
Allocated Expenses	(\$194,873)
TOTAL	\$71,348
<u>Civil Service</u>	
Operation and Maintenance	\$16,292
TOTAL	\$16,292
<u>Engineering</u>	
Personal Services/Administrative Support	\$349,493
Operation and Maintenance	\$33,253
Allocated Expenses	(\$325,876)
Capital	\$17,500
TOTAL	\$74,370
<u>Finance</u>	
Personal Services/Administrative Support	\$496,614
Operation and Maintenance	\$27,105
Allocated Expenses	(\$362,725)
TOTAL	\$160,994
<u>Health</u>	
Personal Services/Administrative Support	\$253,758
Operation and Maintenance	\$111,050
TOTAL	\$364,808
<u>Law</u>	
Personal Services/Administrative Support	\$216,386
Operation and Maintenance	\$19,036
Allocated Expenses	(\$140,311)
TOTAL	\$95,111
<u>Income Tax</u>	
Personal Services/Administrative Support	\$185,581
Operation and Maintenance	\$275,957
TOTAL	\$461,538
<u>Planning & Zoning</u>	
Personal Services/Administrative Support	\$184,611
Operation and Maintenance	\$70,683
Non Government/Transfers/Refunds	\$100
TOTAL	\$255,394
<u>General Government</u>	
Operation and Maintenance	\$278,733
Non Government/Transfers/Refunds	\$100
TOTAL	\$278,833
<u>Human Resources</u>	
Personal Services/Administrative Support	\$176,892
Operation and Maintenance	\$21,718
Allocated Expenses	(\$172,988)
TOTAL	\$25,622
<u>Purchasing</u>	
Personal Services/Administrative Support	\$83,003
Operation and Maintenance	\$4,938
Allocated Expenses	(\$85,959)
TOTAL	\$1,982

Transfers

Transfer to NIT Fund 104	\$40,288
Transfer to Parks Fund 105	\$100,000
Transfer to Safety Fund 106	\$3,550,000
Transfer to Forest Hill Mausoleum Fund 110	\$1,050
Transfer to Pro Piqua Fund 128	\$62,000
Transfer to Golf 409	\$250,000
Transfer to Ft. Piqua Plaza 410	\$200,000
Transfer to Swimming Pool Fund 415	\$105,000
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TOTAL \$4,308,338

TOTAL GENERAL FUND \$6,292,509

SEC. 2: That there be appropriated from the STREET DEPARTMENT FUND (101)

Personal Services/Administrative Support	\$919,531
Operation and Maintenance	\$1,817,470
Capital Outlay (including labor)	\$256,500
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TOTAL \$2,993,501

SEC. 3: That there be appropriated from the STREET INCOME TAX FUND (103)

Operation and Maintenance	\$2,097,590
Capital Outlay (including labor)	\$1,956,211
Non Government/Transfers/Refunds	\$173,754
Allocated Expenses	(\$60,000)
	<hr/>

TOTAL \$4,167,555

SEC. 4: That there be appropriated from the NEIGHBORHOOD IMPROVEMENT PROGRAM FUND (104)

Personal Services/Administrative Support	\$10,713
Operation and Maintenance	\$29,575
	<hr/>

TOTAL \$40,288

SEC. 5: That there be appropriated from the PARK AND RECREATION FUND (105)

Personal Services/Administrative Support	\$243,269
Operation and Maintenance	\$223,525
Capital Outlay (including labor)	\$151,000
Non Government/Transfers/Refunds	\$200
	<hr/>

TOTAL \$617,994

SEC. 6: That there be appropriated from the PUBLIC SAFETY FUND (106)

009 Fire Department

Personal Services/Administrative Support	\$3,395,984
Operation and Maintenance	\$416,708
Capital Outlay (including labor)	\$170,000
Non Government/Transfers/Refunds	\$71,016
	<hr/>

TOTAL \$4,053,708

014 Police Department

Personal Services/Administrative Support	\$3,682,921
Operation and Maintenance	\$651,399
Capital Outlay (including labor)	\$118,243
Non-Government/Transfers/Refunds	\$17,109
	<hr/>

TOTAL \$4,469,672

TOTAL PUBLIC SAFETY \$8,523,380

SEC. 7: That there be appropriated from the D.U.I. EDUCATIONAL FUND (109)

Operation & Maintenance	\$6,000
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TOTAL \$6,000

SEC. 8: That there be appropriated from the FOREST HILL MAUSOLEUM FUND (110)

Operation & Maintenance	\$1,050
	<hr/>

TOTAL \$1,050

SEC. 9: That there be appropriated from the MANDATORY DRUG FINE FUND (111)

Operation and Maintenance	\$1,000
	<hr/>

TOTAL \$1,000

SEC. 10:	That there be appropriated from the RENEW PIQUA FUND (114)	
	Operation and Maintenance	<u>\$12,814</u>
TOTAL		\$12,814
SEC. 11:	That there be appropriated from the CHIP 2012 FUND (117)	
	Operation and Maintenance	<u>\$400,000</u>
TOTAL		\$400,000
SEC. 12:	That there be appropriated from the C.H.I.P. PROGRAM INCOME FUND (119)	
	Personal Service/Administrative Support	\$960
	Operation and Maintenance	<u>\$29,112</u>
TOTAL		\$30,072
SEC. 13:	That there be appropriated from the POLICE AUXILIARY FUND (120)	
	Operation & Maintenance	<u>\$2,625</u>
TOTAL		\$2,625
SEC. 14:	That there be appropriated from the COMMUNITY DEVELOPMENT BLOCK GRANT FUND (122)	
	Operation and Maintenance	<u>\$75,000</u>
TOTAL		\$75,000
SEC. 15:	That there be appropriated from the WORKER'S COMP FUND (124)	
	Personal Services/Administrative Support	<u>\$200,000</u>
TOTAL		\$200,000
SEC. 16:	That there be appropriated from the INSURANCE RESERVE FUND (125)	
	Operation & Maintenance	<u>\$325,511</u>
TOTAL		\$325,511
SEC. 17:	That there be appropriated from the DEMOLITION DEFENSE FUND (126)	
	Non Government/Transfers/Refunds	<u>\$63,000</u>
TOTAL		\$63,000
SEC. 18:	That there be appropriated from the PRO PIQUA FUND (128)	
	Operation and Maintenance	<u>\$62,000</u>
TOTAL		\$62,000
SEC. 19:	That there be appropriated from the REVOLVING LOAN FUND (130)	
	Operation and Maintenance	<u>\$60,620</u>
TOTAL		\$60,620
SEC. 20:	That there be appropriated from the BROWNFIELD EPA GRANT (131)	
	Operation and Maintenance	<u>\$548,010</u>
TOTAL		\$548,010
SEC. 21:	That there be appropriated from the COMMUNITY DEVELOPMENT FUND (135)	
	Personal Services/Administrative Support	\$235,764
	Operation and Maintenance	\$78,502
	Allocated Expenses	<u>(\$314,266)</u>
TOTAL		\$0
SEC. 22:	That there be appropriated from the FEMA FUND (139)	
	Personal Services/Administrative Support	<u>\$20,000</u>
TOTAL		\$20,000
SEC. 23:	That there be appropriated from the AGRICULTURAL REVOLVING LOAN FUND (142)	
	Operation and Maintenance	<u>\$24,250</u>
TOTAL		\$24,250

SEC. 24:	That there be appropriated from the SPECIAL ASSESSMENT DEBT SERVICE FUND (202)	
	Operation and Maintenance	\$24,355
	Non Government/Transfers/Refunds	<u>\$30,202</u>
TOTAL		\$54,557
SEC. 25:	That there be appropriated from the OWDA-1995 LOAN WASTEWATER DEBT SERVICE FUND (210)	
	Non Government/Transfers/Refunds	<u>\$506,537</u>
TOTAL		\$506,537
SEC. 26:	That there be appropriated from the SIB 25A NOTE '08 FUND (216)	
	Non Government/Transfers/Refunds	<u>\$173,755</u>
TOTAL		\$173,755
SEC. 27:	That there be appropriated from the SWIMMING POOL DEBT SERVICE FUND (221)	
	Non Government/Transfers/Refunds	<u>\$8,344</u>
TOTAL		\$8,344
SEC. 28:	That there be appropriated from the GOLF COURSE EXPANSION G.O. BONDS DEBT SERVICE FUND (243)	
	Non Government/Transfers/Refunds	<u>\$165,479</u>
TOTAL		\$165,479
SEC. 29:	That there be appropriated from the PFDP PENSION G. O. BONDS DEBT SERVICE FUND (249)	
	Non Government/Transfers/Refunds	<u>\$39,063</u>
TOTAL		\$39,063
SEC. 30:	That there be appropriated from the WATER TOWER DEBT SERVICE FUND (250)	
	Non Government/Transfers/Refunds	<u>\$132,822</u>
TOTAL		\$132,822
SEC. 31:	That there be appropriated from the WATER TOWER DEBT SERVICE FUND 2006 (251)	
	Non Government/Transfers/Refunds	<u>\$14,351</u>
TOTAL		\$14,351
SEC. 32:	That there be appropriated from the EQUALIZATION TANK '08 NOTE (OWDA) DEBT SERVICE FUND (254)	
	Non Government/Transfers/Refunds	<u>\$303,393</u>
TOTAL		\$303,393
SEC. 33:	That there be appropriated from the FIRE EQUIPMENT '08 G.O. NOTE FUND (255)	
	Non/Government/Transfers/Refunds	<u>\$49,063</u>
TOTAL		\$49,063
SEC. 34:	That there be appropriated from the WATER PLANT OWDA DEBT SERVICE FUND (256)	
	Non/Government/Transfers/Refunds	<u>\$8,606,900</u>
TOTAL		\$8,606,900
SEC. 35:	That there be appropriated from the WASTEWATER PLANT ENGINEERING DEBT SERVICE FUND (257)	
	Non/Government/Transfers/Refunds	<u>\$1,375,850</u>
TOTAL		\$1,375,850
SEC. 36:	That there be appropriated from the GOLF EQUIPMENT LEASE '14 DEBT SERVICE FUND (260)	
	Non/Government/Transfers/Refunds	<u>\$243,000</u>
TOTAL		\$243,000

SEC. 37: That there be appropriated from the POWER SYSTEM FUND (401)

Personal Services/Administrative Support	\$2,168,982
Operation and Maintenance	\$24,683,293
Capital Outlay (including labor)	\$2,145,466
Overhead Transfers	<u>(\$180,000)</u>

TOTAL \$28,817,741

SEC. 38: That there be appropriated from the WATER SYSTEM FUND (403)

Personal Services/Administrative Support	\$1,269,564
Operation and Maintenance	\$2,965,491
Capital Outlay (including labor)	\$9,397,540
Non Government/Transfers/Refunds	<u>\$147,172</u>

TOTAL \$13,779,767

SEC. 39: That there be appropriated from the WASTEWATER SYSTEM FUND (404)

Personal Services/Administrative Support	\$1,187,101
Operation and Maintenance	\$1,124,935
Capital Outlay (including labor)	\$2,106,850
Non Government/Transfers/Refunds	<u>\$809,929</u>

TOTAL \$5,228,815

SEC. 40: That there be appropriated from the GARBAGE AND REFUSE FUND (405)

Personal Services/Administrative Support	\$527,297
Operation and Maintenance	\$1,229,943
Capital Outlay (including labor)	<u>\$175,000</u>

TOTAL \$1,932,240

SEC. 41: That there be appropriated from the CITY INCOME TAX
ADMINISTRATION FUND (407)

Non Government/Transfers/Refunds	<u>\$7,750,000</u>
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TOTAL \$7,750,000

SEC. 42: That there be appropriated from the INFORMATION TECHNOLOGY
FUND (408)

Personal Services/Administrative Support	\$337,956
Operation and Maintenance	\$248,469
Capital Outlay (including labor)	<u>\$106,500</u>

TOTAL \$692,925

SEC. 43: That there be appropriated from the GOLF COURSE FUND (409)

Personal Services/Administrative Support	\$287,835
Operation and Maintenance	\$348,300
Capital Outlay (including labor)	\$180,000
Non Government/Transfers/Refunds	<u>\$230,776</u>

TOTAL \$1,046,911

SEC. 44: That there be appropriated from the FORT PIQUA PLAZA FUND (410)

Operation & Maintenance	\$288,175
Non Government/Transfers/Refunds	<u>\$3,500</u>

TOTAL \$291,675

SEC. 45: That there be appropriated from the STORMWATER UTILITY FUND (411)

Personal Services/Administrative Support	\$395,547
Operation and Maintenance	\$379,646
Capital Outlay (including labor)	<u>\$281,000</u>

TOTAL \$1,056,193

SEC. 46: That there be appropriated from the METER READERS FUND (412)

Personal Services/Administrative Support	\$203,466
Operation and Maintenance	\$40,453
Allocated Expenses	<u>(\$243,919)</u>

TOTAL \$0

SEC. 47: That there be appropriated from the UTILITIES BUSINESS OFFICE
FUND (413)

Personal Services/Administrative Support	\$496,567
Operation and Maintenance	\$402,566
Non Government/Transfers/Refunds	\$5,000
Allocated Expenses	<u>(\$904,133)</u>

TOTAL \$0

SEC. 48: That there be appropriated from the SWIMMING POOL FUND (415)

Personal Services/Administrative Support	\$80,266
Operation and Maintenance	\$82,077
Non Government/Transfers/Refunds	\$8,654

TOTAL \$170,997

SEC. 49: That there be appropriated from the UNCLAIMED TRUST (606)

Non Government/Transfers/Refunds	\$1,750
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TOTAL \$1,750

SEC. 50: That there be appropriated from the LAW ENFORCEMENT TRUST (609)

Non Government/Transfers/Refunds	\$12,500
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TOTAL \$12,500

SEC. 51: That there be appropriated from the CONSERVANCY FUND (611)

Operation and Maintenance	\$38,281
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TOTAL \$38,281

SEC. 52: That there be appropriated from the CITY HEALTH INSURANCE FUND (614)

Operation and Maintenance	\$5,000
Capital Outlay (including labor)	\$100,000

TOTAL \$105,000

SEC. 53: That there be appropriated from the EMPLOYEE FLEXIBLE SPENDING FUND (615)

Administrative Support	\$175,000
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TOTAL \$175,000

SEC. 54: That there be appropriated from the WEED CUTTING FUND (735)

Operation and Maintenance	\$500
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TOTAL \$500

SEC. 55: That the sums appropriated are actual expenditures for goods and services or other government functions performed in the calendar year 2014. Future commitments representing encumbrances of fund balance or future receipts will be appropriated in the future year when those services or goods are rendered to the city.

SEC. 56: That the sums expended from the appropriations and which are proper charges against any other department or against any person, firm or corporation which are repaid with the period covered by such appropriations shall be considered reappropriated for such original purposes; provided, that the net total of expenditures under any item of said appropriations shall not exceed the amount of the item.

SEC. 57: That the Director of Finance is hereby authorized and directed to draw her warrant upon the City Treasury for the amounts appropriated in this order when claims are properly presented and approved, the same to be chargeable to the appropriations for the year 2014 when passed and legally contracted for in conformity by law.

SEC. 58: That the Finance Director at the discretion of the City Manager make temporary advances from the General Fund to any Fund to cover temporary shortages of cash until revenues or permanent transfers become available to repay that temporary advance. That these advances shall not exceed \$1,000,000 in the aggregate nor extend past December 31, 2014; except those that are to be reimbursed by federal, state or other grant programs that were previously approved by this Commission.

SEC. 59: That all ordinances, or parts of ordinances, inconsistent with this ordinance be and they are hereby repealed.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____

REBECCA J. COOL
CLERK OF COMMISSION



Commission Agenda Staff Report

MEETING DATE	November 13, 2013		
REPORT TITLE (Should match resolution/ordinance title)	An Ordinance to make appropriations for the City of Piqua, Ohio for the year 2014.		
SUBMITTED BY	Name & Title: Cynthia Holtzapple, Assistant City Manager, Finance Director Department: Finance		
AGENDA CLASSIFICATION	<input type="checkbox"/> Consent	<input checked="" type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution <input type="checkbox"/> Regular
APPROVALS/REVIEWS	<input checked="" type="checkbox"/> City Manager		<input checked="" type="checkbox"/> Asst. City Manager/Finance
	<input type="checkbox"/> Asst. City Manager/Development		<input type="checkbox"/> Law Director
	<input type="checkbox"/> Department Director;		<input type="checkbox"/> Other:
BACKGROUND (Includes description, background, and justification)	We are required to present and pass the 2014 Annual Budget by the end of the year. This is the first of three readings of this ordinance with the Commission reviewing the Department Budgets on November 14 and November 21, 2013.		
BUDGETING AND FINANCIAL IMPACT (Includes project costs and funding sources)	Budgeted \$:	\$97,240,588	
	Expenditure \$:	\$97,240,588	
	Source of Funds:	Various	
	Narrative:		
OPTIONS (Include Deny /Approval Option)	1.	Approve Ordinance No. 16-13 accepting the Ordinance to make Appropriations for the City of Piqua for the year 2014	
	2.	Approve Ordinance No. 16-13 accepting the Ordinance to make Appropriations for the City of Piqua for the year 2014 with changes being made to the amounts requested.	
PROJECT TIMELINE			
STAFF RECOMMENDATION	We are requesting approval of Ordinance No. 16-13 accepting the Ordinance to make Appropriations for the City of Piqua for the year 2014 after the standard three readings.		
ATTACHMENTS			

ORDINANCE NO. 17-13

**AN ORDINANCE REPEALING SCHEDULE A-1 OF
CHAPTER 33 OF THE PIQUA CODE AND ADOPTING
A NEW SCHEDULE A-1 OF CHAPTER 33 OF THE PIQUA
CODE, RELATING TO WAGES OF CERTAIN MUNICIPAL
EMPLOYEES**

BE IT ORDAINED by the Commission of the City of Piqua, Miami County, Ohio,
the majority of all members elected thereto concurring, that:

SEC. 1: Schedule A-1 of Chapter 33 of the Piqua Code, as adopted by Ordinance
No. 26-12, is hereby repealed; and

SEC. 2: Schedule A-1 of Chapter 33 of the Piqua Code (appended hereto as
Exhibit "E") is hereby adopted;

SEC. 3: This Ordinance shall take effect and be in force from and after
January 1, 2014.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____
REBECCA J. COOL
CLERK OF COMMISSION



Commission Agenda Staff Report

MEETING DATE	November 19, 2013		
REPORT TITLE (Should match resolution/ordinance title)	ORDINANCE NO. 17-13 AN ORDINANCE REPEALING SCHEDULE A-1 OF CHAPTER 33 OF THE PIQUA CODE AND ADOPTING A NEW SCHEDULE A-1 OF CHAPTER 33 OF THE PIQUA CODE, RELATING TO WAGES OF CERTAIN MUNICIPAL EMPLOYEES.		
SUBMITTED BY	Name & Title: Elaine G. Barton		
	Department: Human Resources		
AGENDA CLASSIFICATION	<input type="checkbox"/> Consent	<input checked="" type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution <input type="checkbox"/> Regular
APPROVALS/REVIEWS	<input checked="" type="checkbox"/> City Manager		<input type="checkbox"/> Asst. City Manager/Finance
	<input type="checkbox"/> Asst. City Manager/Development		<input type="checkbox"/> Law Director
	<input checked="" type="checkbox"/> Department Director;		<input type="checkbox"/> Other:
BACKGROUND (Includes description, background, and justification)	The State of Ohio has increased minimum wage effective January 1, 2014 from \$7.85 per hour to \$7.95 per hour. The wages on Schedule A-1 have been changed to reflect this increase. This is the only change made to Schedule A-1.		
BUDGETING AND FINANCIAL IMPACT (Includes project costs and funding sources)	Budgeted \$:	Appropriated in the 2014 budget	
	Expenditure \$:		
	Source of Funds:	Various funds	
	Narrative:		
OPTIONS (Include Deny /Approval Option)	1.	Adopt Ordinance No. 17-13	
	2.	Reject Ordinance No. 17-13	
	3.	Provide staff with an alternate recommendation	
	4.		
PROJECT TIMELINE	January 1, 2014		
STAFF RECOMMENDATION	Staff recommends the passage of Ordinance No. 17-13. The pay rates for positions currently at minimum wage must be increased to the new minimum wage rate as set by the State of Ohio.		
ATTACHMENTS	Schedule A-1; 2014 Minimum Wage Poster		

CLASSIFICATION/ TITLE	HOURLY RATE	
CLERK TYPIST (CO-OP STUDENT)	\$7.95	
CITY CLERK*	\$7.95	
CLERK TYPIST A	\$7.95	
CLERK TYPIST B	\$7.95	
RECORDS & DATA ENTRY CLERK	\$7.95	
ACCOUNT CLERK*	\$10.14	
SECRETARY I*	\$10.44	
SECRETARY II*	\$12.06	
ADMINISTRATIVE SECRETARY*	\$15.83	
ENGINEERING CO-OP I (STUDENT)	\$9.67	
ENGINEERING CO-OP II (STUDENT)	\$10.54	
ENGINEERING CO-OP III (STUDENT)	\$11.35	
ENGINEERING CO-OP IV (STUDENT)	\$12.21	
PLANNING TECHNICIAN	\$16.81	
INTERNS	\$7.95 to \$12.61	
PARKING CONTROL OFFICER	\$8.08	
ANIMAL CONTROL OFFICER	\$7.95	
POWER DISTRIBUTION STOREKEEPER	\$15.76	
PLUMBING INSPECTOR	\$19.48	
CONSTRUCTION INSPECTOR	\$19.48	
PUBLIC HEALTH NURSE	\$19.48	
STREET SWEEPER	\$10.20	
LABORER A	\$7.95	
LABORER B	\$8.43	
LABORER C	\$9.36	
CUSTODIAN	\$7.95	
REFUSE COLLECTOR	\$7.95	
MAINTENANCE WORKER	\$7.95	
STREET DEPT. MAINTENANCE SUPV.	\$10.11	
SEASONAL GOLF COURSE MAINT. LABORER A	\$7.95	plus free golf**
SEASONAL GOLF COURSE MAINT. LABORER B	\$8.43	plus free golf**
SEASONAL GOLF COURSE MAINT. LABORER C	\$9.36	plus free golf**
SUMMER GOLF COURSE MAINT. LABORER A	\$7.95	plus free golf**
SUMMER GOLF COURSE MAINT. LABORER B	\$7.95	plus free golf**
SUMMER GOLF COURSE MAINT. LABORER C	\$7.95	plus free golf**
GOLF COURSE CLUBHOUSE ATTENDANT	\$7.95	plus free golf**
CART/RANGE ATTENDANT	\$7.95	plus free golf**
FOOD SERVICE ATTENDANT (GOLF)	\$7.95	plus free golf**
LIFEGUARD A	\$7.95	
LIFEGUARD B	\$7.95	
LIFEGUARD C	\$7.95	
TICKET WINDOW ATTENDANT A	\$7.95	
TICKET WINDOW ATTENDANT B	\$7.95	
HEAD TICKET WINDOW ATTEND. A	\$7.95	
HEAD TICKET WINDOW ATTEND. B	\$7.99	
RECREATION LEADER	\$7.95	
RECREATION ASSISTANT	\$7.95	
SPORTS INSTRUCTOR	8.80 to 17.61	
DANCE/FITNESS INSTRUCTOR	8.80 to 17.61	
POOL MANAGER	\$534.94	WEEKLY RATE
ASSISTANT POOL MANAGER A	\$369.60	WEEKLY RATE
ASSISTANT POOL MANAGER B	\$387.24	WEEKLY RATE
HEAD LIFE GUARD A	\$319.17	WEEKLY RATE
HEAD LIFE GUARD B	\$336.82	WEEKLY RATE
ASSISTANT LAW DIRECTOR	\$839.87	WEEKLY RATE

*These are confidential employees and are not in any bargaining unit.

**certain restrictions do apply - must work a minimum of 20 hours per week



2014 MINIMUM WAGE

OHIO DEPARTMENT OF COMMERCE
DIVISION OF INDUSTRIAL COMPLIANCE

JOHN R. KASICH
Governor

ANDRE T. PORTER
Director

www.com.ohio.gov

NON-TIPPED EMPLOYEES

A Minimum Wage of

\$7.95 per hour

“**Non-Tipped Employees**” includes any employee who does not engage in an occupation in which he/she customarily and regularly receives more than thirty dollars (\$30.00) per month in tips.

“**Employers**” who gross under \$292,000.00 shall pay their employees no less than the current federal minimum wage rate.

“**Employees**” under the age of 16 shall be paid no less than the current federal minimum wage rate.

“**Current Federal Minimum Wage**” is \$7.25 per hour.

TIPPED EMPLOYEES

A Minimum Wage of

\$3.98 per hour **PLUS TIPS**

“**Tipped Employees**” includes any employee who engages in an occupation in which he/she customarily and regularly receives more than thirty dollars (\$30.00) per month in tips. Employers electing to use the tip credit provision must be able to show that tipped employees receive at least the minimum wage when direct or cash wages and the tip credit amount are combined.

OVERTIME

1. An employer shall pay an employee for overtime at a wage rate of one and one-half times the employee’s wage rate for hours in excess of forty hours in one work week, except for employers grossing less than \$150,000 per year.

HANDICAPPED RATE

To prevent the curtailment of opportunities for employment and avoid undue hardship to individuals whose earning capacity is affected or impaired by physical or mental deficiencies or injuries, a sub-minimum wage may be paid, as provided in the rules and regulations set forth by the Director of the Ohio Department of Commerce.

RECORDS TO BE KEPT BY THE EMPLOYER

1. Each employer shall keep records for at least three years, available for copying and inspection by the Director of the Ohio Department of Commerce, showing the following information concerning each employee:
 - A. Name
 - B. Address
 - C. Occupation
 - D. Rate of Pay
 - E. Amount paid each pay period
 - F. Hours worked each day and each work week

INDIVIDUALS EXEMPT FROM MINIMUM WAGE

1. Any individual employed by the United States;
2. Any individual employed as a baby-sitter in the employer’s home, or a live-in companion to a sick, convalescing, or elderly person whose principal duties do not include housekeeping;
3. Any individual employed as an outside salesman compensated by commissions or in a bona fide executive, administrative, or professional capacity, or computer professionals;
4. Any individual who volunteers to perform services for a public agency which is a State, a political subdivision of a State, or an interstate government agency, if
 - (i) the individual receives no compensation or is paid expenses, reasonable benefits, or a nominal fee to perform the services for which the individual volunteered; and
 - (ii) such services are not the same type of services which the individual is employed to perform for such public agency;
5. Any individual who works or provides personal services of a charitable nature in a hospital or health institution for which compensation is not sought or contemplated;
6. Any individual in the employ of a camp or recreational area for children under eighteen years of age and owned and operated by a non-profit organization or group of organizations.
7. Employees of a solely family owned and operated business who are family members of an owner.

For further information about minimum wage issues, please contact: The Ohio Department of Commerce, Division of Industrial Compliance, 6606 Tussing Road, Reynoldsburg, Ohio 43068. Phone: (614) 644-2239. TTY/TDD: 1-800-750-0750.

POST IN A CONSPICUOUS PLACE



RESOLUTION NO. R-134-13

**A RESOLUTION REQUESTING AUTHORIZATION
TO ENTER INTO AN AGREEMENT WITH O.R.
COLAN ASSOCIATES FOR THE RIGHT-OF-WAY
ACQUISITION SERVICES FOR THE COUNTY
ROAD 25-A PHASE III RECONSTRUCTION
PROJECT**

WHEREAS, on January 15, 2013, this Commission passed Resolution No. R-6-13 authorizing the City Purchasing Analyst to advertise for bids, according to law, for Right-of-Way Acquisition Services for the County Road 25-A Phase III Reconstruction Project; and

WHEREAS, after solicitation of Request for Qualifications, O.R. Colan Associates has been determined to be the most qualified provider of these services; and

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that

SEC. 1: A purchase order is hereby authorized to O.R. Colan Associates for the necessary Right-of-Way acquisition services for the County Road 25-A Phase III Reconstruction Project;

SEC. 2: The Finance Director is hereby authorized to draw her warrants from time to time on the appropriate account of the city treasury in payment according to contract terms, not exceeding a total of \$55,000;

SEC. 3: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____
REBECCA J. COOL
CLERK OF COMMISSION



Commission Agenda Staff Report

MEETING DATE	November 19, 2013		
REPORT TITLE (Should match resolution/ordinance title)	A Resolution requesting authorization to enter into an Agreement with O.R. Colan Associates for the Right-of-Way Acquisition Services for the County Road 25-A Phase III Reconstruction Project.		
SUBMITTED BY	Name & Title: Amy Havenar, P.E., City Engineer		
	Department: Engineering		
AGENDA CLASSIFICATION	<input type="checkbox"/> Consent	<input type="checkbox"/> Ordinance	<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Regular
APPROVALS/REVIEWS	<input checked="" type="checkbox"/> City Manager		<input type="checkbox"/> Asst. City Manager/Finance
	<input type="checkbox"/> Asst. City Manager/Development		<input type="checkbox"/> Law Director
	<input type="checkbox"/> Department Director		<input type="checkbox"/> Other:
BACKGROUND (Includes description, background, and justification)	<p>The project limits are from Looney Road to just east of Indian Ridge Drive. The project will consist of widening the roadway to one lane in each direction with a center turn lane, new curb and gutter, the installation of a multi-use path, the construction of new storm sewer, and the upgrading of other utilities where necessary.</p> <p>We are to the point in the design of the project that we need to proceed with the right-of-way acquisition. The Right-of-way acquisition will consist of the following components:</p> <ul style="list-style-type: none"> • Title Searches & Reports • Appraisals • Acquisitions • Title Updates & Closings <p>As with all projects utilizing federal money, the selected consultants must be on ODOT's prequalified consultants list. Utilizing that list, Request for Qualifications were sent out to three consultants. From the qualifications submitted and keeping in compliance with ODOT's requirements, one consultant was selected to submit a price proposal based upon the scope of services provided to them. O.R. Colan Associates was selected as the most qualified consultant to perform the above-listed services in part due to their most recent involvement with the CR 25A Phase II Project, and also with the E. Ash Street Project.</p>		
BUDGETING AND FINANCIAL IMPACT (Includes project costs and funding sources)	Budgeted \$:	\$100,000 (Budget number includes costs for both the consultant services for right-of-way and also the purchase of right-of-way)	

	Expenditure \$:	\$55,000
	Source of Funds:	Fund 103 – Street Income Tax
	Narrative	<p>The City has received grant funding for the construction from the Federal Highway Administration for up to 80% of the construction costs with a maximum amount of funding received being capped at \$3,589,377. At this time, the total project cost is estimated to be approximately \$4,200,000. Construction is scheduled for the summer of 2015.</p> <p>As with all federally funded projects, the engineering and right-of-way costs associated with the project are funded with 100% local funds.</p> <p>The money is budgeted in the 103 Fund to complete the Right-of-Way Acquisition.</p>
OPTIONS (Include Deny /Approval Option)	1.	Approve the Resolution to enter into an agreement with O.R. Colan Associates for the right-of-way acquisition services for the County Road 25-A Phase III Reconstruction Project.
	2.	Do not approve the Resolution and do not complete the County Road 25-A Phase III Reconstruction project and return the funding.
PROJECT TIMELINE	The right-of-way acquisition would begin immediately with project construction scheduled for the summer of 2015.	
STAFF RECOMMENDATION	Approval of the Resolution to allow for the right-of-way acquisition to begin on the County Road 25-A Phase III Reconstruction Project.	
ATTACHMENTS	Cost Proposal	

R/W SERVICES COST PROPOSAL

Project: City of Piqua CR25A-18.26

ODOT PID No.: 88227

Project consist of 9 turnkey parcels (4 with WD/T, 1 with WD only, 3 T only and 1 with SH/T)

Pay Item	Type of Unit	Number of Units	Fee Per Unit	Total Amount
1. Title ¹				
a. 42 year - Based on Auditor's Permanent Parcel Number	Parcel	6	\$600	\$3,600
b. Appreviated - Based on Auditor's Parcel Number	Parcel	3	\$500	\$1,500
2. Appraisal				
a. Right of Way Cost Estimate	Each	0	\$0	\$0
b. Appraisal Scoping Meeting	Each	1	\$450	\$450
c. Summary Narrative - Complex	Parcel	0	\$0	\$0
d. Summary Narrative - Non Complex	Parcel	0	\$0	\$0
e. Value Finding	Parcel	2	\$1,250	\$2,500
f. Value Analysis	Parcel	7	\$750	\$5,250
3. Acquisition ²				
a. Negotiation	Parcel	9	\$1,850	\$16,650
b. Bill of Sale	Parcel	0	\$0	\$0
3. RE: 95				
b. RE 95	Parcel	2	\$375	\$750
5. Closing & Title Update ³				
a. Informal (includes preparing forms and mail out)	Parcel	4	\$475	\$1,900
b. Formal (includes preparing forms RE 30, 31, 44, 45 & 57 etc.)	Parcel	5	\$575	\$2,875
c. Title Update	Parcel	9	\$125	\$1,125
d. Mortgage Release	Parcel	5	\$400	\$2,000
6. Project Administration ²				
a. Kick off meeting	Unil	1	\$450	\$450
TOTAL				\$46,700

¹ Copy Fees will be invoiced as actual cost to the project as set by the Miami County Recorder's Office (County receipts provided)

² Billing Terms for Acquisition, Relocation & Project Administration Tasks

Acquisition-Task will be billed for each parcel @ 50% of its fee once this milestone is met:
 Project Administration - Task will be billed for each parcel at the following percentages per each milestone completed:

Offer Presented
 Offer Presented

- 1. Titles/Appraisals 50%
- 2. Acquisition 50%

³ Recording Fees will be invoiced as actual cost to the project as set by the Miami County Recorder's Office (County receipts provided)

Mortgage Release fee will be invoiced as actual cost to the project as pre-approved by the City of Piqua. Assume an average of one (1) release per parcel that has a WD taking. If additional releases are required, Consultant reserves the right to request additional compensation to secure these added releases.

If Authorized				
Pay Item	Type of Unit	Number of Units	Fee Per Unit	Total Amount
Miscellaneous Contingency Items	Lump Sum			\$8,300
TOTAL				\$8,300
TOTAL AUTHORIZED AND "IF AUTHORIZED"				\$55,000

RESOLUTION NO. R-135-13

A RESOLUTION AUTHORIZING PURCHASE ORDERS TO CHEMICAL SERVICES INC., HURON LIME, INC., F2 INDUSTRIES, AND UNIVAR USA INC. FOR THE 2014 PURCHASE OF VARIOUS WATER TREATMENT CHEMICALS

WHEREAS, the Water Treatment Plant requires the purchase of various water treatment chemicals for the water treatment process; and

WHEREAS, after solicitation of bids, bids were opened resulting in the tabulation of bids as listed in Exhibit "A" attached hereto;

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: Purchase orders are hereby authorized to:

<u>Company</u>	<u>Product</u>
Chemical Services Inc.	Soda ash at \$450.00 per ton
Chemical Services Inc.	Ferric sulfate at \$33.50 per cwt.
Univar USA, Inc.	Sodium Hexametaphosphate at \$95.00 per cwt.
Chemical Services Inc.	Activated Carbon at \$61.00 per cwt.
F2 Industries	Potassium Permanganate at \$193.00/cwt.
Huron Lime, Inc.	Quicklime at \$160.00 per ton

SEC. 2: The Finance Director certifies funds are available and is hereby authorized to draw her warrant on the appropriate account of the city treasury in payment for said services rendered.

SEC. 3: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____
REBECCA J. COOL
CLERK OF COMMISSION



Commission Agenda Staff Report

MEETING DATE	Tuesday, November 19, 2013		
REPORT TITLE (Should match resolution/ordinance title)	A RESOLUTION AUTHORIZING PURCHASE ORDERS TO CHEMICAL SERVICES INC., HURON LIME, INC., F2 INDUSTRIES, AND UNIVAR USA INC. FOR THE 2014 PURCHASE OF VARIOUS WATER TREATMENT CHEMICALS		
SUBMITTED BY	Name & Title: Don Freisthler, Water Plant Superintendent		
	Department: Water Department		
AGENDA CLASSIFICATION	<input type="checkbox"/> Consent	<input type="checkbox"/> Ordinance	<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Regular
APPROVALS/REVIEWS	<input checked="" type="checkbox"/> City Manager		<input type="checkbox"/> Asst. City Manager/Finance
	<input type="checkbox"/> Asst. City Manager/Development		<input type="checkbox"/> Law Director
	<input checked="" type="checkbox"/> Department Director		<input type="checkbox"/> Other:
BACKGROUND (Includes description, background, and justification)	<p>Bids were taken on November 7, 2013 and 16 bids in total were received. The best and lowest bids are being recommended for award with the bid tabulation attached for your reference. We did have a few vendors that did not meet our specifications.</p> <p>We also plan to use the SWOP4G bid award to purchase Liquid Chlorine, Hydrofluosilicic Acid and Liquid Carbon Dioxide this year using their cooperative purchasing discount. This has been our practice for many years. These chemicals do not require Commission approval because the amount spent is below the required threshold.</p>		
BUDGETING AND FINANCIAL IMPACT (Includes project costs and funding sources)	Budgeted \$:	In total \$243,320 is budgeted for 2014	
	Expenditure \$:	In total \$162,374.42 has been spent in 2013 year to date.	
	Source of Funds:	403-305-641-7151, 403-305-641-7155, 403-305-641-7157, 403-305-641-7159, 403-305-641-7161, 403-305-641-7163, 403-305-641-7164	
	Narrative:	Each chemical has its own budget line item.	
OPTIONS (Include Deny /Approval Option)	1.	Approve Resolution R-135-13 authorizing the purchase of water treatment chemicals for 2014.	
	2.	Do not approve the Resolution and risk the safety of the drinking water supply for the citizens of Piqua.	
PROJECT TIMELINE	These purchases would not occur until 2014, but they do continue throughout the entire year as needed.		

STAFF RECOMMENDATION	We budget for these chemicals each year as a necessary commodity for the normal operation of our Water Treatment Plant. These purchases allow the community to continue to enjoy safe drinking water. The EPA has stringent regulations and we must purchase these chemicals in order to meet and exceed their standards. Our Water Department staff has done an excellent job of providing safe drinking water to the public over the years. This Resolution will allow them to continue with their normal process of ordering chemicals as needed throughout the year.
ATTACHMENTS	IFB # 1330 Bid Tabulation

CITY OF PIQUA - BID TABULATION

2014 Chemicals for Water Treatment

Reference No.: IFB 1330
 Opened 11/7/13 @ 3:00 p.m.

BIDDER No.: NAME:	UNIT	1		2		3		4		5		6		7	
		Greer Industries Morgantown WV 26507	BID:	Shannon Chemical Malvern PA 19355	BID:	Huron Lime Huron OH 44839	BID:	Univar USA Cincinnati OH 45246	BID:	Calgon Carbon Pittsburgh PA 15205	BID:	American International Framingham MA 01701	BID:	Water Solutions Unlimited Franklin IN 46131	BID:
1 Sodium Hexametaphosphate	100 CWT	NB	\$ 102.22	NB	\$ 10,222.00	NB	\$ 95.00	NB	\$ 9,500.00	NB	NB	NB	\$ 102.00	\$ 10,200.00	
2 Activated Carbon	220 CWT	NB	NB	NB	NB	NB	\$ 75.00	\$ 76.00	\$ 16,500.00	\$ 7,600.00	NB	NB		NB	
3 Potassium Permanganate	66 CWT	NB	NB	NB	NB	NB	\$ 295.00	NB	\$ 19,470.00	NB	NB	\$ 219.00	\$ 14,454.00	NB	
4 Ferric Sulfate	700 CWT	NB	NB	NB	NB	NB	\$ 35.00	NB	\$ 24,500.00	NB	NB	NB	NB	NB	
5 Soda Ash	15 TONS	NB	NB	NB	NB	NB	\$ 497.00	NB	\$ 7,455.00	NB	NB	NB	NB	NB	
6 Quicklime	250 TONS	\$ 197.85	NB	\$ 160.00	NB	\$ 40,000.00	NB	NB	NB	NB	NB	NB	NB	NB	
		\$ 49,462.50													
Jan. 1, 2015 through Dec. 31, 2015		YES	YES	NO	NO	NO	NO	NO	NO	NO	NO	YES	NO	NO	

CITY OF PIQUA - BID TABULATION
 2014 Chemicals for Water Treatment

Reference No.: IFB 1330
 Opened 11/7/13 @ 3:00 p.m.

DESCRIPTION	BIDDER No.: NAME:	UNIT	8		9		10		11		12		13	
			Carus Corporation	SAL Chemical	Marubeni Specialty Chemicals, Inc.	Carmeuse Natural Chemicals	Cabot Norit Americas	Chemical Services, Inc.						
1 Sodium Hexametaphosphate		100 CWT	\$ 100.00 \$ 10,000.00	Weirton WV 26062 \$ 132.00 \$ 13,200.00	Tampa FL 33637 NB	Pittsburgh PA 15222 NB	Marshall TX 75671 NB	Dayton OH 45414 NB						
2 Activated Carbon		220 CWT	NB	\$ 99.80 \$ 21,956.00	NB	NB	\$ 88.00 \$ 19,360.00							
3 Potassium Permanganate		66 CWT	NB	\$ 232.20 \$ 15,325.20	\$ 197.00 \$ 13,002.00	NB	NB							
4 Ferric Sulfate		700 CWT	NB	NB	NB	NB	NB							
5 Soda Ash		15 TONS	NB	\$ 595.00 \$ 8,925.00	NB	NB	NB							
6 Quicklime		250 TONS	NB	NB	NB	\$ 166.82 \$ 41,705.00	NB							
Jan. 1, 2015 through Dec. 31, 2015			NO	NO	YES	NO	YES							

CITY OF PIQUA - BID TABULATION

2014 Chemicals for Water Treatment

Reference No.: IFB 1330
 Opened 11/7/13 @ 3:00 p.m.

DESCRIPTION	UNIT	BIDDER No.:		14	15	16
		NAME:	CITY:			
STATE & ZIP:						
1 Sodium Hexametaphosphate	100 CWT	\$ 102.90				
		\$ 10,290.00				
2 Activated Carbon	220 CWT	NB				
3 Potassium Permanganate	66 CWT	NB				
4 Ferric Sulfate	700 CWT	NB				
5 Soda Ash	15 TONS	NB				
6 Quicklime	250 TONS	NB				
Jan. 1, 2015 through Dec. 31, 2015		YES				YES

RESOLUTION NO. R-136-13

**A RESOLUTION APPROVING THE PURCHASE OF
EXCESS LIABILITY INSURANCE**

WHEREAS, certain specialty areas do not fall within the coverage of the City's general liability policy and excess liability insurance is needed for coverage; and

WHEREAS, excess liability insurance covers the City's dams for its lakes and canal, pollution and claims arising out of an injury or property damage as a result of an exercise of its emergency assistance agreements with other communities specifically related to power; and

WHEREAS, Associated Electric & Gas Insurance Services Limited ("AEGIS") has provided excess liability coverage to the City for its dams and power utility for over twenty years.

NOW THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1. Excess liability coverage for the City's dams, pollution and emergency assistance agreements is hereby provided by Associated Electric & Gas Insurance Services Limited ("AEGIS") for 2013-2014.

SEC. 2. The Finance Director is authorized to draw her warrant on the appropriate account in an amount not to exceed \$72,000.

SEC. 3. The Finance Director certifies funds are available and is hereby authorized to draw her warrants from time to time on the appropriate account of the city treasury in payment according to the premium and certifies that the funds are available.

SEC. 4. This Resolution shall take effect and be in force from the earliest period allowed by law.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____

REBECCA J. COOL
CITY COMMISSION CLERK