

**REGULAR PIQUA CITY COMMISSION MEETING
TUESDAY, MARCH 4, 2014
7:30 P.M. – COMMISSION CHAMBER – 2nd FLOOR
201 WEST WATER STREET
PIQUA, OHIO 45356**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PROCLAMATION: LEUKEMIA AWARENESS MONTH IN SUPPORT OF BRANDON BURNSIDE

REGULAR CITY COMMISSION MEETING

CONSENT AGENDA

1. **APPROVAL OF MINUTES**
Approval of the minutes from the February 18, 2014 Regular City Commission Meeting
2. **RES. NO. R-19-14**
A Resolution appointing a member to the Civil Service Commission
3. **RES. NO. R-20-14**
A Resolution appointing a member to the Civil Service Commission
4. **RES. NO. R-21-14**
A Resolution appointing a member to the Civil Service Commission
5. **RES. NO. R-22-14**
A Resolution appointing a member to the Downtown District Design Review Board
6. **RES. NO. R-23-14**
A Resolution appointing a member to the Downtown District Design Review Board
7. **RES. NO. R-24-14**
A Resolution appointing a member to the Planning Commission
8. **RES. NO. R-25-14**
A Resolution appointing a member to the Planning Commission
9. **RES. NO. R-26-14**
A Resolution appointing a member to the Housing Council
10. **RES. NO. R-27-14**
A Resolution appointing a member to the Housing Council
11. **RES. NO. R-28-14**
A Resolution appointing a member to the Park Board

12. RES. NO. R-29-14
A Resolution reappointing a member to the Miami Valley Regional Planning Commission
13. RES. NO. R-30-14
A Resolution reappointing an alternate member to the Miami Valley Regional Planning Commission
14. RES. NO. R-31-14
A Resolution appointing one member to the Energy Board
15. RES. NO. R-32-14
A Resolution appointing one member to the Energy Board
16. RES. NO. R-33-14
A Resolution appointing one member to the Energy Board
17. RES. NO. R-34-14
A Resolution appointing one member to the Energy Board
18. RES. NO. R-35-14
A Resolution appointing one member to the Energy Board
19. RES. NO. R-36-14
A Resolution appointing one member to the Energy Board
20. RES. NO. R-37-14
A Resolution appointing one member to the Energy Board
21. RES. NO. R-38-14
A Resolution appointing the Law Department's Executive Assistant as the City of Piqua's alternate City Commission Clerk

NEW BUSINESS

22. ORD. NO. 2-14 (1st Reading)
An Ordinance amending Section 77.01-Traffic Schedules Adopted, Schedule IV of the Piqua Code, relating to four-way stop intersections pertaining to the Park Avenue/Lambert Drive intersection
23. RES. NO. R-39-14
A Resolution awarding a contract to T.C. Holzen for the Power System Transformer Storage Area site work bid package
24. RES. NO. R-40-14
A Resolution awarding a contract to M & T Excavating for the Power System Transformer Storage Area concrete bid package
25. RES. NO. R-41-14
A Resolution awarding a contract for the purchase of a refuse packer truck for the Sanitation Department
26. RES. NO. R-42-14
A Resolution authorizing a purchase order to Lebanon Ford for the purchase of three Ford Police Interceptor Utility vehicles

27. RES. NO. R-43-14

A Resolution approving transfer of funds from the Law Enforcement Trust Fund to the Piqua Juvenile Education Fund, Inc.

28. RES. NO. R-44-14

A Resolution authorizing a purchase order to Wolf Creek Company for the purchase of various pieces of Golf Course Equipment for Echo Hills Golf Course

PUBLIC COMMENT

(This is an opportunity for citizens to address the City Commission regarding issues or to provide information. Comments are requested to be limited to five (5) minutes and specific questions should be addressed to the City Manager's office.)

CITY MANAGER'S REPORT

Drug Use Prevention Update – Piqua Police Department

COMMISSIONERS COMMENT

ADJOURNMENT



**SUMMARY/MINUTES
PIQUA CITY COMMISSION MEETING
TUESDAY, FEBRUARY 18, 2014
7:30 P.M.**

Piqua City Commission met at 7:30 P.M. on Tuesday, February 18, 2014 in the Municipal Government Complex Commission Chambers located at 201 W. Water Street. Mayor Fess called the meeting to order. Also present were Commissioners Terry, Wilson and Martin. Commissioner Vogt was excused.

REGULAR CITY COMMISSION MEETING

CONSENT AGENDA:

Approval of Minutes

The minutes of the Tuesday, February 4, 2014 were not presented at the February 18, 2014 meeting. Commissioner Wilson made a motion to table the February 4, 2014 minutes until the March 4, 2014 meeting. The motion was seconded by Commissioner Martin. Motion carried unanimously to table the minutes until Tuesday, March 4, 2014.

NEW BUSINESS:

RES. NO. R-16-14

A Resolution amending the agreement with the Ohio Department of Transportation for the US 36 beautification project.

No public comment on Resolution No. R-16-14

Moved by Commissioner Martin, seconded by Commissioner Wilson that Resolution No. R-16-14 be adopted. Roll call: Wilson, Terry, Fess and Martin-Aye. Motion carried. Mayor Fess declared Resolution No. R-16-14 adopted

RES. NO. R-17-14

A Resolution requesting authorization to enter into an agreement with O.R. Colan Associates for the right-of-way acquisition services for the new Water Treatment Plant Offsite Pipeline project.

No public comment on Resolution No. R-17-14

Moved by Commissioner Wilson, seconded by Commissioner Terry that Resolution No. R-17-14 be adopted. Roll call: Fess, Wilson, Terry and Martin – Aye. Motion carried. Mayor Fess declared Resolution No. R-17-14 adopted.

RES. NO. R-18-14

A Resolution authorizing the City Manager to enter into the Interstate Maintenance Agreement with the Ohio Department of Transportation (ODOT) for the maintenance of Interstate 75 (IR 75)

No public comment on Resolution No. R-18-14

Moved by Commissioner Terry, seconded by Commissioner Wilson that Resolution No. R-18-14 be adopted. Roll call: Martin, Wilson, Terry and Fess – Aye. Motion carried. Mayor Fess declared Resolution No. R-18-14 adopted.

MONTHLY REPORTS FOR DECEMBER 2013- Accepted by Piqua City Commission

2/18/2014 Regular City Commission Meeting



Moved by Commissioner Martin, seconded by Commissioner Terry, to adjourn from the Regular Commission Meeting at 8:25 P.M. Voice vote, Aye: Martin, Wilson, Terry and Fess. Nay, None.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____
DEBORAH A. STEIN, EXECUTIVE ASSISTANT
CITY MANAGER'S OFFICE/ADMINISTRATION

RESOLUTION NO. R-19-14

**A RESOLUTION APPOINTING A MEMBER TO THE
CIVIL SERVICE COMMISSION**

BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: Alissa Blankenship is hereby appointed as a member of the Civil Service Commission for a three-year term to expire on March 1, 2017 or until her successor is confirmed and qualified;

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____
KIMBERLY J. HEBB
ACTING CLERK OF COMMISSION

RESOLUTION NO. R-20-14

**A RESOLUTION APPOINTING A MEMBER TO THE
CIVIL SERVICE COMMISSION**

BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: Mike Gutmann is hereby appointed as a member of the Civil Service Commission for a three-year term to expire on March 1, 2017 or until his successor is confirmed and qualified;

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____
KIMBERLY J. HEBB
ACTING CLERK OF COMMISSION

RESOLUTION NO. R-21-14

**A RESOLUTION APPOINTING A MEMBER TO THE
CIVIL SERVICE COMMISSION**

BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: Evelyn Mahrt is hereby appointed as a member of the Civil Service Commission for a three-year term to expire on March 1, 2017 or until her successor is confirmed and qualified;

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____
KIMBERLY J. HEBB
ACTING CLERK OF COMMISSION

RESOLUTION NO. R-22-14

**A RESOLUTION APPOINTING A MEMBER TO THE
DOWNTOWN DISTRICT DESIGN REVIEW BOARD**

BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: Ann DeBrosse Comer is hereby appointed as a member of the Downtown District Design Review Board for a three-year term to expire on March 1, 2017 or until her successor is confirmed and qualified;

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____
KIMBERLY J. HEBB
ACTING CLERK OF COMMISSION

RESOLUTION NO. R-23-14

**A RESOLUTION APPOINTING A MEMBER TO THE
DOWNTOWN DISTRICT DESIGN REVIEW BOARD**

BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: Brenda Vetter is hereby appointed as a member of the Downtown District Design Review Board for a three-year term to expire on March 1, 2017 or until her successor is confirmed and qualified;

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____
KIMBERLY J. HEBB
ACTING CLERK OF COMMISSION

RESOLUTION NO. R-24-14

**A RESOLUTION APPOINTING A MEMBER TO THE
PLANNING COMMISSION**

BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: Mark Spoltman is hereby appointed as a member of the Planning Commission for a five-year term to expire on March 1, 2019 or until his successor is confirmed and qualified;

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____
KIMBERLY J. HEBB
ACTING CLERK OF COMMISSION

RESOLUTION NO. R-25-14

**A RESOLUTION APPOINTING A MEMBER TO THE
PLANNING COMMISSION**

BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: Gary Koenig hereby appointed as a member of the Planning Commission for a five-year term to expire on March 1, 2019 or until his successor is confirmed and qualified;

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____
KIMBERLY J. HEBB
ACTING CLERK OF COMMISSION

RESOLUTION NO. R-26-14

**A RESOLUTION APPOINTING A MEMBER TO THE
HOUSING COUNCIL**

BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: Dan Whitson is hereby appointed as a member of the Housing Council for a three-year term to expire on March 1, 2017 or until his successor is confirmed and qualified;

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____
KIMBERLY J. HEBB
ACTING CLERK OF COMMISSION

RESOLUTION NO. R-27-14

**A RESOLUTION APPOINTING A MEMBER TO THE
HOUSING COUNCIL**

BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: Christopher Kolsky is hereby appointed as a member of the Housing Council for a three-year term to expire on March 1, 2017 or until his successor is confirmed and qualified;

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____
KIMBERLY J. HEBB
ACTING CLERK OF COMMISSION

RESOLUTION NO. R-28-14

**A RESOLUTION APPOINTING A MEMBER
TO THE PARK BOARD**

BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: Christopher Kolsky is hereby appointed as a member of the Park Board for a term to expire on March 1, 2019 or until his successor is confirmed and qualified;

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____
KIMBERLY J. HEBB
ACTING CLERK OF COMMISSION

RESOLUTION NO. R-29-14

**A RESOLUTION REAPPOINTING A MEMBER TO THE
MIAMI VALLEY REGIONAL PLANNING COMMISSION**

BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: William Vogt is hereby reappointed as a member to the Miami Valley Regional Planning Commission for a one-year term to expire March 1, 2015 or until his successor is confirmed and qualified.

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____
KIMBERLY J. HEBB
ACTING CLERK OF COMMISSION

RESOLUTION NO. R-30-14

**A RESOLUTION REAPPOINTING AN ALTERNATE MEMBER TO
THE MIAMI VALLEY REGIONAL PLANNING COMMISSION**

BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: Christopher Schmiesing is hereby reappointed as an alternate member to the Miami Valley Regional Planning Commission for a one-year term to expire March 1, 2015 or until his successor is confirmed and qualified.

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____
KIMBERLY J. HEBB
ACTING CLERK OF COMMISSION

RESOLUTION NO. R-31-14

**A RESOLUTION APPOINTING ONE MEMBER TO
THE ENERGY BOARD**

BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: Rodney Young is hereby appointed as a member of the Energy Board for a five-year term to expire on March 1, 2019 or until his successor is confirmed and qualified;

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____
KIMBERLY J. HEBB
ACTING CLERK OF COMMISSION

RESOLUTION NO. R-32-14

**A RESOLUTION APPOINTING ONE MEMBER TO
THE ENERGY BOARD**

BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: John Alexander is hereby appointed as a member of the Energy Board for a five-year term to expire on March 1, 2019 or until his successor is confirmed and qualified;

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____
KIMBERLY J. HEBB
ACTING CLERK OF COMMISSION

RESOLUTION NO. R-33-14

**A RESOLUTION APPOINTING ONE MEMBER TO
THE ENERGY BOARD**

BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: Earl Lynn Sever III is hereby appointed as a member of the Energy Board for a five-year term to expire on March 1, 2019 or until his successor is confirmed and qualified;

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____
KIMBERLY J. HEBB
ACTING CLERK OF COMMISSION

RESOLUTION NO. R-34-14

**A RESOLUTION APPOINTING ONE MEMBER TO
THE ENERGY BOARD**

BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: D. Pat Jenkins is hereby appointed as a member of the Energy Board for a five-year term to expire on March 1, 2019 or until his successor is confirmed and qualified;

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____
KIMBERLY J. HEBB
ACTING CLERK OF COMMISSION

RESOLUTION NO. R-35-14

**A RESOLUTION APPOINTING ONE MEMBER TO
THE ENERGY BOARD**

BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: Jim Froning is hereby appointed as a member of the Energy Board for a five-year term to expire on March 1, 2019 or until his successor is confirmed and qualified;

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____
KIMBERLY J. HEBB
ACTING CLERK OF COMMISSION

RESOLUTION NO. R-36-14

**A RESOLUTION APPOINTING ONE MEMBER TO
THE ENERGY BOARD**

BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: Stu Shear is hereby appointed as a member of the Energy Board for a five-year term to expire on March 1, 2019 or until his successor is confirmed and qualified;

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____
KIMBERLY J. HEBB
ACTING CLERK OF COMMISSION

RESOLUTION NO. R-37-14

**A RESOLUTION APPOINTING ONE MEMBER TO
THE ENERGY BOARD**

BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: Greg Blankenship is hereby appointed as a member of the Energy Board to fill the unexpired term of David A. Zimmerman to expire on March 1, 2017 or until his successor is confirmed and qualified;

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____
KIMBERLY J. HEBB
ACTING CLERK OF COMMISSION

RESOLUTION NO. R-38-14

**A RESOLUTION APPOINTING THE LAW DEPARTMENT'S EXECUTIVE ASSISTANT
AS THE CITY OF PIQUA'S ALTERNATE CITY COMMISSION CLERK**

WHEREAS, the City of Piqua Commission selects a Commission Clerk per Charter Section 7; and

WHEREAS, there is a need for the Commission to select an acting clerk for the purpose of being able to serve in times of absence of the Commission Clerk.

NOW THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: Under the authority of Charter Section 7, the City Commission appoints the Law Department's Executive Assistant to be the Acting Clerk when there is an absence of the Clerk of Commission.

SEC. 2: The Acting Clerk shall receive the same benefits and compensation while serving as the Clerk as is approved by Commission for the position of Clerk of Commission.

SEC. 3: The City Commission designates the City Manager as the designee permitted to notify the Law Department's Executive Assistant when it is necessary to serve as Acting Clerk of Commission.

SEC. 4: The Acting Clerk's duties shall cease upon the return of the Clerk of Commission to fulfilling his/her duties.

SEC. 5: This Resolution shall take effect immediately due to the emergency nature of the position being vacant and the continued need for Commission business to continue.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____
KIMBERLY J. HEBB
ACTING CLERK OF COMMISSION

ORDINANCE NO. 2-14

AN ORDINANCE AMENDING SECTION 77.01 – TRAFFIC SCHEDULES ADOPTED, SCHEDULE IV OF THE PIQUA CODE, RELATING TO FOUR-WAY STOP INTERSECTIONS PERTAINING TO THE PARK AVENUE/ LAMBERT DRIVE INTERSECTION

BE IT ORDAINED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: Section 77.01 of the Piqua Code, Schedule IV – FOUR-WAY STOP INTERSECTION, is hereby amended to ADD the following:

PARK AVENUE AND LAMBERT DRIVE

SEC. 2: Section 77.01 of the Piqua Code, Schedule IV Four-way Stop Intersection is hereby amended to revise the designation of the intersection;

SEC. 3: This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____
KIMBERLY J. HEBB
ACTING CLERK OF COMMISSION



Commission Agenda Staff Report

MEETING DATE	March 4, 2014		
REPORT TITLE (Should match resolution/ordinance title)	An ordinance amending Section 77.01 – Traffic Schedules Adopted, Schedule IV of the Piqua Code, relating to four-way stop intersections pertaining to the Park Avenue/Lambert Drive intersection.		
SUBMITTED BY	Name & Title: Amy Havenar, P.E., City Engineer		
	Department: Engineering		
AGENDA CLASSIFICATION	<input type="checkbox"/> Consent	<input checked="" type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution <input type="checkbox"/> Regular
APPROVALS/REVIEWS	<input checked="" type="checkbox"/> City Manager		<input type="checkbox"/> Asst. City Manager/Finance
	<input type="checkbox"/> Asst. City Manager/Development		<input checked="" type="checkbox"/> Law Director
	<input type="checkbox"/> Department Director		<input type="checkbox"/> Other:
BACKGROUND (Includes description, background, and justification)	<p>A request was brought before the Transportation Committee to study the possibility of converting the existing two-way stop intersection at Park Avenue and Lambert Drive into a multi-way stop. Based upon the engineering study completed and with recommendation from the Transportation Committee, this intersection does meet the criteria for establishing a multi-way stop as per the requirements set forth in the Ohio Manual of Uniform Traffic Control Devices (OMUTCD).</p> <p>The Transportation Committee voted unanimously at their October 24, 2013 meeting to recommend to the City Commission that this intersection be changed from the current 2-way stop control to a multi-way stop control intersection. We wanted to wait until closer to spring to implement these changes so that if this ordinance is passed, we will have the appropriate weather to be able to install the necessary pavement markings and signage.</p>		
BUDGETING AND FINANCIAL IMPACT (Includes project costs and funding sources)	Budgeted \$:	\$0	
	Expenditure \$:	\$0	
	Source of Funds:		
	Narrative	The only financial impact will be for the new stop signs, the new stop ahead signs, and for the new pavement markings (stop bars and crosswalks). The Sign Shop can make the signs in-house and can perform the pavement markings in-house, also.	
OPTIONS (Include Deny /Approval Option)	1.	Approve the ordinance to amend Section 77.01, Schedule IV of the Piqua Code relating to four-way stop intersections pertaining to the Park Avenue/Lambert Drive intersection.	

	2.	Do not approve the ordinance and keep the intersection as a 2-way stop controlled intersection.
PROJECT TIMELINE	This work will be completed in the spring of 2014.	
STAFF RECOMMENDATION	Approve the ordinance to allow for the conversion of the Park Avenue/Lambert Drive intersection to a multi-way stop.	
ATTACHMENTS	Traffic Control Change Request Evaluation for the Park Avenue/Lambert Drive intersection.	



**Traffic Control Change Request
Evaluation Procedure**

Park Avenue & Lambert Drive

**Change from 2-way stop control to
multi-way stop control**

October 22, 2013

Prepared By:

City of Piqua Transportation Committee



Request to Change a Traffic Control Feature REVIEW AND EVALUATION

REVIEW

PROPOSED CHANGE:

A request was received from a citizen to make the intersection of Park Avenue & Lambert Drive a multi-way stop.

EXISTING CONDITIONS:

Currently, Lambert Drive is the stop street, with Park Avenue being the through street. Park Avenue has an extremely wide approach leading into this intersection from the east (58' B/C to B/C) due to the presence of a boulevard. There is no refuge island located within the boulevard for pedestrians to utilize while crossing the roadway. Both the Park Avenue approaches and the Lambert Drive approaches are in a curve. Park Ave. dead-ends to the west and Lambert Dr. dead-ends to the north with. Both streets will be extended in the future.

DESIGN CONTROLS:

Major Street (Provide information that is available via public records)	Name:	Park Avenue
	Functional Classification:	<input type="checkbox"/> Arterial <input checked="" type="checkbox"/> Collector <input type="checkbox"/> Local
	Terrain Type:	<input checked="" type="checkbox"/> Level <input type="checkbox"/> Rolling <input type="checkbox"/> Hilly
	Average Daily Traffic:	229 VPD
	Cars and Pickups:	27 vehicles during 2-hour count
	Commercial Vehicles:	4 vehicles during 2-hour count
	Bicycles:	0
	Pedestrians:	7 pedestrians during 2-hour count
	Speed Limits:	
	Design Speed:	25 mph
	Posted Speed:	25 mph



Request to Change a Traffic Control Feature REVIEW AND EVALUATION

Minor Street (Provide information that is available via public records)	Name:	Lambert Drive
	Functional Classification:	<input type="checkbox"/> Arterial <input checked="" type="checkbox"/> Collector <input type="checkbox"/> Local
	Terrain Type:	<input checked="" type="checkbox"/> Level <input type="checkbox"/> Rolling <input type="checkbox"/> Hilly
	Average Daily Traffic:	251 VPD
	Cars and Pickups:	29 vehicles during 2-hour count
	Commercial Vehicles:	5 vehicles during 2-hour count
	Bicycles:	0
	Pedestrians:	11 pedestrians during 2-hour count
	Speed Limits:	
	Design Speed:	25 mph
	Posted Speed:	25 mph

CRASH DATA:

This is where a description of the crash data history is to be provided.

Observed Data	3-Year Totals:	
	Fatal Crashes:	0
	Serious Injury Crashes:	0
	All Injury Crashes:	0
	POD Crashes:	0
	Notes:	No crashes have been reported since Dec. 2010.

TRAFFIC SAFETY:

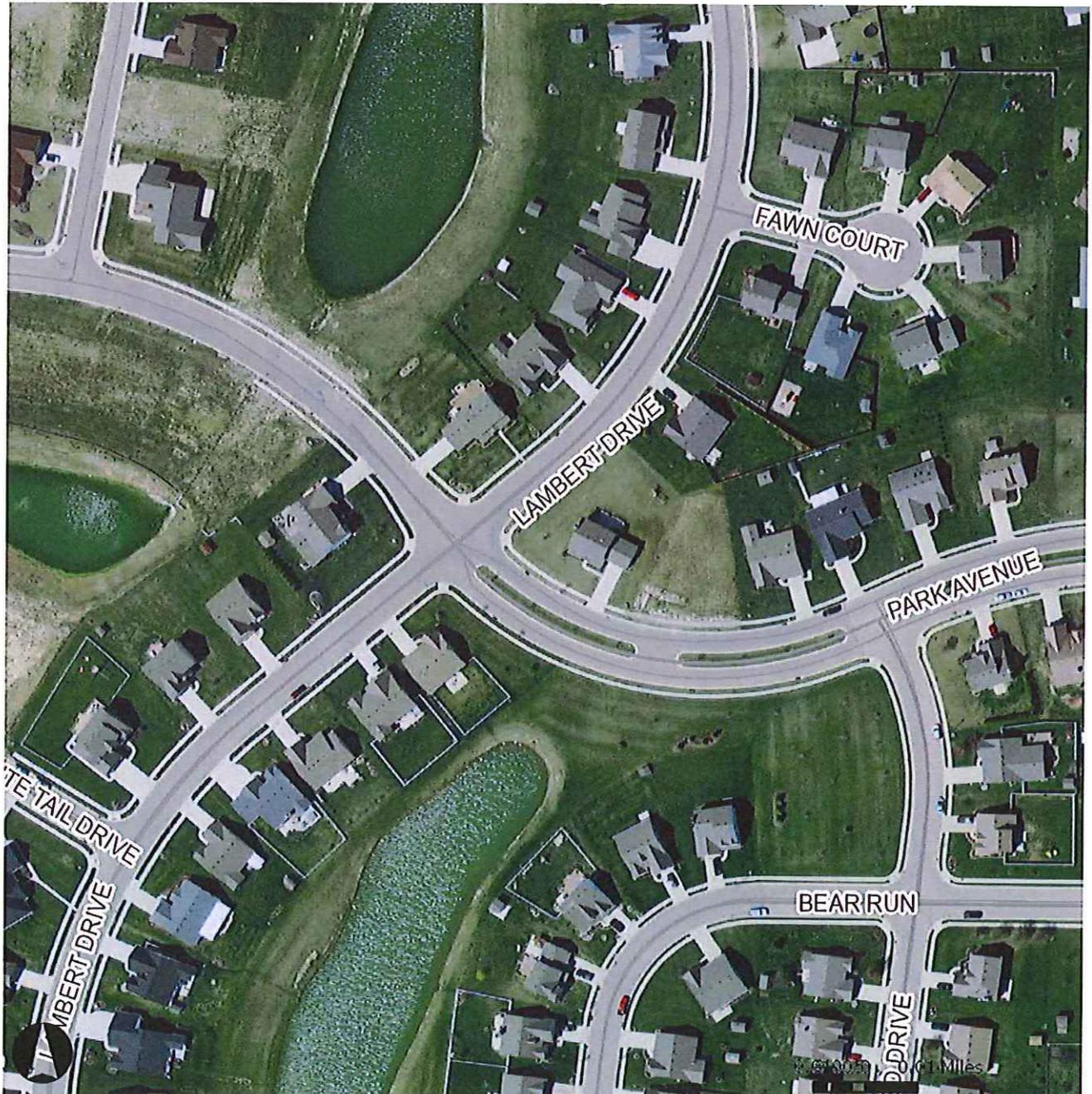
There is a bus stop within this area as per Roger Ely (Piqua City Schools Business Coordinator). There is sidewalk on all four approaches of this intersection; however, pedestrians trying to cross Park Ave. on the east side of Lambert Dr. have to cross the wide cross section on Park Ave. in addition to the fact that Park Ave. is in a curve at this location thus hindering sight distance for both the motorists and the pedestrians.

Request to Change a Traffic Control Feature
REVIEW AND EVALUATION

ADJACENT LAND USE:

The adjacent land use is residential. The growth to the south and east is mostly complete; however, considerable growth could occur to the north and west of this intersection as both areas are farm fields at this time. Park Ave. currently dead-ends to the west and Lambert Dr. currently dead-ends to the north.

PHOTOS:





DEVELOPMENT DEPARTMENT

Chris Schmiesing – City Planner
201 West Water Street • Piqua, Ohio 45356
(937) 778-2049 • FAX (937) 778-0809
E-Mail: cschmiesing@piquaoh.org

EVALUATION

DESIGN FEATURE OBSERVATIONS:

Horizontal Alignment:

Both Park Ave. and Lambert Dr. enter into the intersection in a curve.

Intersection Sight Distance:

The property at the northwest corner of Lambert Dr. & Park Ave. has landscaping that interferes with sight distance to the north and should be removed/trimmed.

Traffic Control Devices:

Lambert Dr. is the stop street with Park Ave. being the through street.

Pavement Markings:

Stop bars should be added on Park Ave. if this request is approved.

Signage:

Stop signs will need to be added to Park Ave. if this request is approved. Advanced Stop Ahead signs (with flags) should also be added on Park Ave. due to the curve in the roadway.

IDENTIFIED PREFERRED SOLUTION

RECOMENDATION:

This intersection was evaluated based upon the criteria established in the Ohio Manual of Uniform Traffic Control Devices (OMUTCD), Section 2B.07. Under "other criteria considered in the engineering study", Items B, C & D all play an important role in the safety/effectiveness of this intersection. A bus stop is located within this area and during the 2-hour traffic count, there were 18 pedestrians who crossed through this intersection. During that same time frame, there were 9 trucks/busses traveling through this intersection.

Both Lambert Drive and Park Avenue are considered neighborhood collector streets which both have similar design and operating characteristics. They are both approaching the intersection in a curve. The Park Avenue approach east of the intersection is extremely wide due to the boulevard and the Park Avenue approach west of the intersection has a sight distance issue caused by landscaping from the property located at the northwest corner of the intersection.

If this intersection were to become a multi-way stop, the installation of advanced signage should be considered to warn motorists traveling on Park Avenue of the stop condition due to the curve in the roadway leading up to the intersection. A multi-way stop will help mitigate the sight distance issue at the northwest corner of the intersection. The

conversion of this intersection to a multi-way stop would be consistent with the improvements planned at Park Avenue and Parkway Drive as a part of the Safe Routes to School Project in which that intersection is being changed from a two-way stop to a multi-way stop.

REFERENCES

DESIGN PUBLICATIONS:

2012 OMUTCD Section 2B.07

Page 64

2012 Edition

Support:

- 03 The use of STOP signs at grade crossings is described in Section 8B.04 and 8B.05.

Section 2B.07 Multi-Way Stop Applications

Support:

- 01 Multi-way stop control can be useful as a safety measure at intersections if certain traffic conditions exist. Safety concerns associated with multi-way stops include pedestrians, bicyclists, and all road users expecting other road users to stop. Multi-way stop control is used where the volume of traffic on the intersecting roads is approximately equal.

- 02 The restrictions on the use of STOP signs described in Section 2B.04 also apply to multi-way stop applications.

Guidance:

- 03 *The decision to install multi-way stop control should be based on an engineering study.*
- 04 *The following criteria should be considered in the engineering study for a multi-way STOP sign installation:*
- A. *Where traffic control signals are justified, the multi-way stop is an interim measure that can be installed quickly to control traffic while arrangements are being made for the installation of the traffic control signal.*
 - B. *Five or more reported crashes in a 12-month period that are susceptible to correction by a multi-way stop installation. Such crashes include right-turn and left-turn collisions as well as right-angle collisions.*
 - C. *Minimum volumes:*
 - 1. *The vehicular volume entering the intersection from the major street approaches (total of both approaches) averages at least 300 vehicles per hour for any 8 hours of an average day, and*
 - 2. *The combined vehicular, pedestrian, and bicycle volume entering the intersection from the minor street approaches (total of both approaches) averages at least 200 units per hour for the same 8 hours, with an average delay to minor-street vehicular traffic of at least 30 seconds per vehicle during the highest hour, but*
 - 3. *If the 85th-percentile approach speed of the major-street traffic exceeds 40 mph, the minimum volume warrants are 70 percent of the values provided in Items 1 and 2.*
 - D. *Where no single criterion is satisfied, but where Criteria B, C.1, and C.2 are all satisfied to 80 percent of the minimum values. Criterion C.3 is excluded from this condition.*

Option:

- 05 **Other criteria that may be considered in an engineering study include:**
- A. The need to control left-turn conflicts;
 - B. The need to control vehicle/pedestrian conflicts near locations that generate high pedestrian volumes;
 - C. Locations where a road user, after stopping, cannot see conflicting traffic and is not able to negotiate the intersection unless conflicting cross traffic is also required to stop; and
 - D. An intersection of two residential neighborhood collector (through) streets of similar design and operating characteristics where multi-way stop control would improve traffic operational characteristics of the intersection.

RESOLUTION NO. R-39-14

**A RESOLUTION AWARDDING A CONTRACT TO
T.C. HOLZEN FOR THE POWER SYSTEM TRANSFORMER
STORAGE AREA SITE WORK BID PACKAGE**

WHEREAS, on January 7, 2014, this Commission passed Resolution No. R-3-14 authorizing the City Purchasing Analyst to advertise for bids, according to law, for the Power System Transformer Storage Area Bid Packages; and

WHEREAS, after proper advertisement, bids were opened resulting in the tabulation of bids as listed in Exhibit "A" attached hereto;

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: A contract is hereby approved with T.C. Holzen as the lowest, responsible bidder for the Power System Transformer Storage Area Site Work Bid Package and the City Manager is hereby authorized to execute a contract with said bidder pursuant to contract specifications;

SEC. 2: The Finance Director certifies funds are available and is hereby authorized to draw her warrants from time to time on the appropriate account of the city treasury in payment according to contract terms, not exceeding a total of \$127,980.

SEC. 3: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____
KIMBERLY J. HEBB
ACTING CLERK OF COMMISSION



Commission Agenda Staff Report

MEETING DATE	March 4, 2014		
REPORT TITLE <small>(Should match resolution/ordinance title)</small>	Two Resolutions awarding contracts for the Power System transformer storage area concrete and site work bid packages		
SUBMITTED BY	Name & Title: Ed Krieger, Power System Director		
	Department: Power System		
AGENDA CLASSIFICATION	<input type="checkbox"/> Consent	<input type="checkbox"/> Ordinance	<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Regular
APPROVALS/REVIEWS	<input checked="" type="checkbox"/> City Manager		<input type="checkbox"/> Asst. City Manager/Finance
	<input type="checkbox"/> Asst. City Manager/Development		<input type="checkbox"/> Law Director
	<input checked="" type="checkbox"/> Department Director		<input checked="" type="checkbox"/> Other: Energy Board
BACKGROUND <small>(Includes description, background, and justification)</small>	<p>The Power System moved into its consolidated operations center in November of 2012. The original design of the transformer storage area mirrored the existing condition at the Dome, which was basically a gravel lot. Before relocating the existing transformer inventory at the Dome and during the process of the City's required 5-year updating of the Power System's Spill Prevention, Control and Countermeasure (SPCC) Plan, American Municipal Power (AMP) staff identified the requirement to contain the potential flow of oil from Piqua's transformer inventory and storage area. A gravel lot does not meet this requirement.</p> <p>WENCO served as the City's designer and construction manager during the construction of the new Power System operations center. Therefore, Power System staff worked with WENCO staff to develop an improved transformer storage design that meets SPCC requirements through the addition of concrete storage pads, additional pavement and a storm water control strategy.</p> <p>Concrete and Site work bid packages were developed for the improved transformer storage area, properly advertised and bids were opened on 2/7/14. Multiple bids were received for each package and WENCO is recommending awarding the contracts to the lowest bidder for each bid package. Further detail is included in WENCO's Bid Evaluation and Exhibit A – Bid Tab Results.</p> <p>The lowest and best bids were received from T.C. Holzen of Troy, OH for the Site Work Bid Package and M&T Excavating of Bradford, OH for the Concrete Bid Package. The awarding of these two contracts was unanimously recommended to Piqua City Commission by the Piqua Energy Board at their February 25, 2014 meeting.</p>		

BUDGETING AND FINANCIAL IMPACT (Includes project costs and funding sources)	Budgeted \$:	\$350,000
	Expenditure \$:	\$211,980
	Source of Funds:	401-000-190-3390
	Narrative:	Included in the 2014 Power System budget is \$350,000 for construction of the Transformer Storage Area.
OPTIONS (Include Deny /Approval Option)	1.	Approve Resolutions No. R-39-14 & R-40-14 awarding contracts for the construction of the transformer storage area at a total not to exceed cost of \$211,980.
	2.	Do not approve the Resolutions and provide staff with further direction.
PROJECT TIMELINE	Construction of the Power System transformer storage area will begin in early April and be completed by mid May.	
STAFF RECOMMENDATION	Approve Resolutions No. R-39-14 & R-40-14 awarding contracts for the construction of the transformer storage area at a total not to exceed cost of \$211,980.	
ATTACHMENTS	WENCO's Bid Evaluation Exhibit A – Bid Tab Results	

Piqua Power Containment Pads Bid Opening 2/7/14 at 3:00 p.m.

	Bid Package # 1 - Site Work		Bid Package # 2 - Concrete	
	Bid amount	Excavation	Bid amount	Excavation
JK Custom Homes LLC Arcanum, OH	\$ 194,200.00	\$20/cu yd		
Sturm Construction Inc. Sidney, OH	\$ 122,000.00	\$100/cu yd		
K&S Excavating LLC Troy, OH	\$ 101,520.00	\$100/cu yd		
Taylor Made Construction, Inc. Dayton, OH	\$ 157,800.00	\$120/cu yd		
T.C. Holzen, Inc. Troy, OH	\$ 87,650.00	\$30/cu yd	\$ 79,800.00	\$30/cu yd
M & T Excavating Bradford, OH	\$ 89,500.00	\$75/cu yd	\$ 58,000.00	\$150/cu yd
Grissom Construction Covington, OH			\$ 59,500.00	\$200/cu yd
Yoder Concrete Construction West Liberty, OH			\$ 95,480.00	\$1000/cu yd
L.J. DeWeese Co. Inc. Tipp City, OH			\$ 98,852.00	\$200/cu yd
Metcon, Ltd. Bradford, OH			\$ 59,000.00	\$150/cu yd



**Piqua Power Containment Pads
Contractor References**

T.C. Holzen

Wigro Construction – Will Grosz, President 937-477-5961

Called reference Feb 10, 2014 – Very good contractor.

Game Construction, George Moorman, PM 937-477-3229

Called reference Feb 11, 2014 – Very good work – best contractor for sitework.

Chapel Electric – Ken Lowery, PM 937-673-1377

Called reference Feb 11, 2014 – Very good

Mike Bernard – Wenco

TC Holzen does very good work.

Piqua Concrete – Dick Hoying

Called reference Feb 11, 2014 – Pay accounts promptly.



Piqua Power Containment Pads

February 18, 2014

Mr. Ed Krieger
Power System Director
201 Hemm Ave.
Piqua, OH 45356

Dear Mr. Krieger:

We have evaluated the bids received for the Sitework and Concrete bid packages on February 7, 2014 for the Piqua Power Containment Pads project. Please see attached for the final bid tab results. Below is a summary of the best bids that we recommend for the project:

BP #	Description	Contractor	Total
1	Site Work	T.C. Holzen (Troy, OH)	\$127,980
2	Concrete	M & T Excavating (Bradford, OH)	\$84,000
Total Contracts:			\$211,980

BID PACKAGE 1 (SITE WORK):

The two low bids for the Site Work bid package are T.C. Holzen, Inc. (\$87,650) and M & T Excavating (\$89,500). After a phone scope review meeting and checking all references for both contractors, we recommend the award of a contract for the Piqua Power Containment Pads, BID PACKAGE 1, to T.C. Holzen, Inc. out of Troy, OH. We recommend an allowance of \$5,000 for possible rock excavation at the storm installation, an allowance of \$2,000 for any possible undercutting of unacceptable subgrade, an allowance of \$2,000 for any additional gravel required to replace gravel lost during the grading/staging process of the site grading/excavation, and an allowance of \$10,000 to install asphalt at the Statler Road storm installation area. In addition, we recommend a 20% contingency be added in the amount of \$21,330 to cover intangibles in the scope. Therefore we recommend the award of a contract for the Piqua Power Containment Pads, **Bid Package 1, to T.C. Holzen, Inc.** out of Troy, OH, in the amount of **\$127,980.**

BID PACKAGE 2 (CONCRETE):

The two low bids for Bid Package 2 are M & T Excavating (\$58,000), and Metcon, Ltd. (\$59,000). After a phone scope review meeting and checking all references, we recommend the award of a contract for the Piqua Power Containment Pads, BID PACKAGE 2, to M & T Excavating out of Bradford, OH. We recommend an allowance of \$5,000 for any rock excavation at the pole bases, \$4,000 for concrete approach repair at Statler, and \$3,000 for unforeseen excavation conflicts at the retaining wall on the southwest property corner. In addition, we recommend a 20% contingency be added in the amount of \$14,000 to cover intangibles in the scope. Therefore we recommend the award of a contract for the Piqua Power Containment Pads, **Bid Package 2**, to **M & T Excavating** out of Bradford, OH, in the amount of **\$84,000**.

Sincerely,

A handwritten signature in cursive script, appearing to read "Larry DiLoreto".

Larry DiLoreto
Construction Manager
WENCO, Inc.

RESOLUTION NO. R-40-14

**A RESOLUTION AWARDING A CONTRACT TO
M&T EXCAVATING FOR THE POWER SYSTEM TRANSFORMER
STORAGE AREA CONCRETE BID PACKAGE**

WHEREAS, on January 7, 2014, this Commission passed Resolution No. R-3-14 authorizing the City Purchasing Analyst to advertise for bids, according to law, for the Power System Transformer Storage Area Bid Packages; and

WHEREAS, after proper advertisement, bids were opened resulting in the tabulation of bids as listed in Exhibit "A" attached hereto;

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: A contract is hereby approved with M&T Excavating as the lowest, responsible bidder for the Power System Transformer Storage Area Concrete Bid Package and the City Manager is hereby authorized to execute a contract with said bidder pursuant to contract specifications;

SEC. 2: The Finance Director certifies funds are available and is hereby authorized to draw her warrants from time to time on the appropriate account of the city treasury in payment according to contract terms, not exceeding a total of \$84,000.

SEC. 3: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____
KIMBERLY H. HEBB
ACTING CLERK OF COMMISSION



Commission Agenda Staff Report

MEETING DATE	March 4, 2014		
REPORT TITLE (Should match resolution/ordinance title)	Two Resolutions awarding contracts for the Power System transformer storage area concrete and site work bid packages		
SUBMITTED BY	Name & Title: Ed Krieger, Power System Director		
	Department: Power System		
AGENDA CLASSIFICATION	<input type="checkbox"/> Consent	<input type="checkbox"/> Ordinance	<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Regular
APPROVALS/REVIEWS	<input checked="" type="checkbox"/> City Manager		<input type="checkbox"/> Asst. City Manager/Finance
	<input type="checkbox"/> Asst. City Manager/Development		<input type="checkbox"/> Law Director
	<input checked="" type="checkbox"/> Department Director		<input checked="" type="checkbox"/> Other: Energy Board
BACKGROUND (Includes description, background, and justification)	<p>The Power System moved into its consolidated operations center in November of 2012. The original design of the transformer storage area mirrored the existing condition at the Dome, which was basically a gravel lot. Before relocating the existing transformer inventory at the Dome and during the process of the City's required 5-year updating of the Power System's Spill Prevention, Control and Countermeasure (SPCC) Plan, American Municipal Power (AMP) staff identified the requirement to contain the potential flow of oil from Piqua's transformer inventory and storage area. A gravel lot does not meet this requirement.</p> <p>WENCO served as the City's designer and construction manager during the construction of the new Power System operations center. Therefore, Power System staff worked with WENCO staff to develop an improved transformer storage design that meets SPCC requirements through the addition of concrete storage pads, additional pavement and a storm water control strategy.</p> <p>Concrete and Site work bid packages were developed for the improved transformer storage area, properly advertised and bids were opened on 2/7/14. Multiple bids were received for each package and WENCO is recommending awarding the contracts to the lowest bidder for each bid package. Further detail is included in WENCO's Bid Evaluation and Exhibit A – Bid Tab Results.</p> <p>The lowest and best bids were received from T.C. Holzen of Troy, OH for the Site Work Bid Package and M&T Excavating of Bradford, OH for the Concrete Bid Package. The awarding of these two contracts was unanimously recommended to Piqua City Commission by the Piqua Energy Board at their February 25, 2014 meeting.</p>		

BUDGETING AND FINANCIAL IMPACT (Includes project costs and funding sources)	Budgeted \$:	\$350,000
	Expenditure \$:	\$211,980
	Source of Funds:	401-000-190-3390
	Narrative:	Included in the 2014 Power System budget is \$350,000 for construction of the Transformer Storage Area.
OPTIONS (Include Deny /Approval Option)	1.	Approve Resolutions No. R-39-14 & R-40-14 awarding contracts for the construction of the transformer storage area at a total not to exceed cost of \$211,980.
	2.	Do not approve the Resolutions and provide staff with further direction.
PROJECT TIMELINE	Construction of the Power System transformer storage area will begin in early April and be completed by mid May.	
STAFF RECOMMENDATION	Approve Resolutions No. R-39-14 & R-40-14 awarding contracts for the construction of the transformer storage area at a total not to exceed cost of \$211,980.	
ATTACHMENTS	WENCO's Bid Evaluation Exhibit A – Bid Tab Results	

Piqua Power Containment Pads Bid Opening 2/7/14 at 3:00 p.m.

	Bid Package # 1 - Site Work		Bid Package # 2 - Concrete	
	Bid amount	Excavation	Bid amount	Excavation
JK Custom Homes LLC Arcanum, OH	\$ 194,200.00	\$20/cu yd		
Sturm Construction Inc. Sidney, OH	\$ 122,000.00	\$100/cu yd		
K&S Excavating LLC Troy, OH	\$ 101,520.00	\$100/cu yd		
Taylor Made Construction, Inc. Dayton, OH	\$ 157,800.00	\$120/cu yd		
T.C. Holzen, Inc. Troy, OH	\$ 87,650.00	\$30/cu yd	\$ 79,800.00	\$30/cu yd
M & T Excavating Bradford, OH	\$ 89,500.00	\$75/cu yd	\$ 58,000.00	\$150/cu yd
Grissom Construction Covington, OH			\$ 59,500.00	\$200/cu yd
Yoder Concrete Construction West Liberty, OH			\$ 95,480.00	\$1000/cu yd
L.J. DeWeese Co. Inc. Tipp City, OH			\$ 98,852.00	\$200/cu yd
Metcon, Ltd. Bradford, OH			\$ 59,000.00	\$150/cu yd



**Piqua Power Containment Pads
Contractor References**

M&T Excavating

Sinclair Community College
Bilbrey Construction – Marty Doblief 937-228-0046
Install approx. 300' trench drain with catch basins and new storm lines, new concrete curb and concrete along trench drains Value: \$125,000

Mound Elementary School
Bilbrey Construction – Marty Doblief
Complete demo of existing parking lot/playground, regrade entire area; install new storm and structures, prep with stone for asphalt Value: \$250,000

Called reference Feb 10, 2014 – Have been working with M&T for two years, and have no complaints.

Ft. Recovery Schools
Mulhenkamp Construction – Kerry Mulhenkamp 419-678-3000
Install new parking lot including sidewalks, curb, approach and asphalt Value: \$78,000

Called reference Feb 11, 2014 – Good contractor – no problems on project.

Springfield Schools parking lot additions
C&N Contractors – Jeff York 937-322-7341
Install 4 new parking lots at various schools, new storm and structures, grading walks, curb
Value: \$200,000

Called reference Feb 12, 2014 – Good job; no issues.

City of Piqua Demo
City of Piqua – Bill Lutz
Demo of large structure, fill and grade site, replacement of sidewalks

Called reference Feb 11, 2014 – Did a good job, no problems.

Piqua Concrete – Dick Hoying

Called reference Feb 11, 2014 – M&T has good account with Piqua Concrete.



Piqua Power Containment Pads

February 18, 2014

Mr. Ed Krieger
Power System Director
201 Hemm Ave.
Piqua, OH 45356

Dear Mr. Krieger:

We have evaluated the bids received for the Sitework and Concrete bid packages on February 7, 2014 for the Piqua Power Containment Pads project. Please see attached for the final bid tab results. Below is a summary of the best bids that we recommend for the project:

BP #	Description	Contractor	Total
1	Site Work	T.C. Holzen (Troy, OH)	\$127,980
2	Concrete	M & T Excavating (Bradford, OH)	\$84,000
Total Contracts:			\$211,980

BID PACKAGE 1 (SITE WORK):

The two low bids for the Site Work bid package are T.C. Holzen, Inc. (\$87,650) and M & T Excavating (\$89,500). After a phone scope review meeting and checking all references for both contractors, we recommend the award of a contract for the Piqua Power Containment Pads, BID PACKAGE 1, to T.C. Holzen, Inc. out of Troy, OH. We recommend an allowance of \$5,000 for possible rock excavation at the storm installation, an allowance of \$2,000 for any possible undercutting of unacceptable subgrade, an allowance of \$2,000 for any additional gravel required to replace gravel lost during the grading/staging process of the site grading/excavation, and an allowance of \$10,000 to install asphalt at the Statler Road storm installation area. In addition, we recommend a 20% contingency be added in the amount of \$21,330 to cover intangibles in the scope. Therefore we recommend the award of a contract for the Piqua Power Containment Pads, **Bid Package 1, to T.C. Holzen, Inc.** out of Troy, OH, in the amount of **\$127,980.**

BID PACKAGE 2 (CONCRETE):

The two low bids for Bid Package 2 are M & T Excavating (\$58,000), and Metcon, Ltd. (\$59,000). After a phone scope review meeting and checking all references, we recommend the award of a contract for the Piqua Power Containment Pads, BID PACKAGE 2, to M & T Excavating out of Bradford, OH. We recommend an allowance of \$5,000 for any rock excavation at the pole bases, \$4,000 for concrete approach repair at Statler, and \$3,000 for unforeseen excavation conflicts at the retaining wall on the southwest property corner. In addition, we recommend a 20% contingency be added in the amount of \$14,000 to cover intangibles in the scope. Therefore we recommend the award of a contract for the Piqua Power Containment Pads, **Bid Package 2**, to **M & T Excavating** out of Bradford, OH, in the amount of **\$84,000**.

Sincerely,

A handwritten signature in cursive script, appearing to read "Larry DiLoreto".

Larry DiLoreto
Construction Manager
WENCO, Inc.

RESOLUTION NO. R-41-14

**A RESOLUTION AWARDING A CONTRACT FOR
THE PURCHASE OF A REFUSE PACKER TRUCK
FOR THE SANITATION DEPARTMENT**

WHEREAS, the present operations of the City require the purchase of a Refuse packer truck for the Sanitation Department; and

WHEREAS, on January 7, 2014, the Commission passed Resolution No. R-3-14 authorizing the City Purchasing Analyst to advertise for bids, according to law, for a refuse packer truck for the Sanitation Department;

WHEREAS, after proper advertisement, bids were opened resulting in the tabulation of bids as listed in Exhibit "A" attached hereto;

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: A contract for said refuse packer truck is hereby awarded to Best Equipment Company as the lowest responsible bidder and the City Manager is hereby authorized to execute a contract with said bidder pursuant to contract specifications;

SEC. 2: The Finance Director certifies funds are available and is hereby authorized to draw her warrants from time to time on the appropriate account of the City treasury in payment according to contract terms, not exceeding a total of \$122,043;

SEC. 3: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

LUCY L. FESS, MAYOR

PASSED: _____

ATTEST: _____
KIMBERLY J. HEBB
ACTING CLERK OF COMMISSION



Commission Agenda Staff Report

MEETING DATE	February 4, 2014		
REPORT TITLE (Should match resolution/ordinance title)	A Resolution awarding a contract for the purchase of a refuse packer truck for the Sanitation Department.		
SUBMITTED BY	Name & Title: Amy Welker, Director of Health & Sanitation		
	Department: Sanitation		
AGENDA CLASSIFICATION	<input type="checkbox"/> Consent	<input type="checkbox"/> Ordinance	<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Regular
APPROVALS/REVIEWS	<input checked="" type="checkbox"/> City Manager		<input type="checkbox"/> Asst. City Manager/Finance
	<input type="checkbox"/> Asst. City Manager/Development		<input type="checkbox"/> Law Director
	<input checked="" type="checkbox"/> Department Director;		<input type="checkbox"/> Other:
BACKGROUND (Includes description, background, and justification)	The Sanitation Department utilizes a fleet of trucks to perform the daily functions of the department. This is a routine replacement of the oldest truck in the fleet, a 2001 Freightliner truck and EZ Pack packer body with ove 100,000 miles.		
BUDGETING AND FINANCIAL IMPACT (Includes project costs and funding sources)	Budgeted \$:	130,000	
	Expenditure \$:	122,043	
	Source of Funds:		
	Narrative:	We will be receiving \$5,000 for the trade-in vehicle	
OPTIONS (Include Deny /Approval Option)	1.	Approve purchase of the refuse truck	
	2.	Deny purchase of the truck and provide further instruction.	
	3.		
	4.		
PROJECT TIMELINE	Truck approximate delivery in 90 – 120 days.		
STAFF RECOMMENDATION	Approval of the purchase of the refuse truck.		
ATTACHMENTS	Bid Tabulation sheet		

Bid Opening IFB #1402 Packer Truck
 Opened on 2/20/14 at 2:00 p.m.

Item #1 - Truck Price Year, Make and Model	Vendor Name City, State	Bell Equipment Company Gahanna, OH	Best Equipment Co., Inc. Indianapolis, IN	Stoops Freightliner Dayton, OH
		\$ 70,133.00 2014 Freightliner M2-106	\$ 68,765.00 2015 Freightliner M2-106	\$ 75,144.00 2015 Freightliner M2-106
Item #2 - Packer Price Year, Make and Model		\$ 71,119.00 2014 Heil PT1000	\$ 53,278.00 2015 New Way Cobra	\$ 51,802.00 2014 Pac-Mac RLX 20
Item #3 - Trade in value for 2001 Freightliner Optional		\$ 8,000.00	\$ 5,000.00	\$ 3,500.00
Total cost for Truck and Packer combined without trade in		\$ 141,252.00	\$ 122,043.00	\$ 126,946.00
Total cost for Truck and Packer combined with trade in		\$ 133,252.00	\$ 117,043.00	\$ 123,446.00
Approximate delivery ARO in days		60-75	90-120	180
				180
				2,500.00
				\$ 131,229.00
				\$ 128,729.00

RESOLUTION NO. R-42-14

**A RESOLUTION AUTHORIZING A PURCHASE
ORDER TO LEBANON FORD FOR THE PURCHASE
OF THREE FORD POLICE INTERCEPTOR UTILITY
VEHICLES**

WHEREAS, the City of Piqua Police Department requires the purchase of specialized police vehicles to fulfill their duties to the citizens of the City of Piqua; and

WHEREAS, the City of Piqua has budgeted for replacement of police cruisers, and;

WHEREAS, the Piqua Police Department has determined to use State Bid Contract #RS901214-6 (9/30/14) for the purchase of three new Ford police interceptor utility vehicles;

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: A purchase order is hereby authorized to Lebanon Ford, Lebanon, Ohio, for Ford Police Patrol Vehicles not to exceed \$77,000.

SEC. 3: The Finance Director certifies funds are available and is hereby authorized to draw her warrant on the appropriate account of the City treasury in payment for said equipment purchase.

SEC. 4: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____
KIMBERLY J. HEBB
ACTING CLERK OF COMMISSION



Commission Agenda Staff Report

MEETING DATE	March 4, 2014		
REPORT TITLE <small>(Should match resolution/ordinance title)</small>	A RESOLUTION AUTHORIZING A PURCHASE ORDER TO LEBANON FORD FOR THE PURCHASE OF THREE FORD POLICE INTERCEPTOR UTILITY VEHICLES		
SUBMITTED BY	Name & Title: Bruce A. Jamison, CLEE, Chief of Police		
	Department: Police		
AGENDA CLASSIFICATION	<input type="checkbox"/> Consent	<input type="checkbox"/> Ordinance	<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Regular
APPROVALS/REVIEWS	<input checked="" type="checkbox"/> City Manager		<input checked="" type="checkbox"/> Asst. City Manager/Finance
	<input type="checkbox"/> Asst. City Manager/Development		<input type="checkbox"/> Law Director
	<input checked="" type="checkbox"/> Department Director;		<input type="checkbox"/> Other:
BACKGROUND <small>(Includes description, background, and justification)</small>	<p>Last Fall, we started back into a strategic fleet replacement plan, by purchasing of two police utility vehicles to replace our two 2005 Ford Expeditions used by supervisors. We are very pleased with the performance and functionality of these models and have decided to use them for routine patrol duties beyond patrol supervisors. Many other agencies have made the same decision.</p> <p>Our new fleet plan increases the total life expectancy of vehicles to five years. Since there is no longer a single standard for police vehicles, transferring some of the equipment from car-to-car is less likely to be possible in the future. Our plan is to outfit new vehicles with new light bars, siren controllers, and partitions that would have five year warranties. This would limit the amount of time vehicles and the related equipment are out of warranty, thereby decreasing maintenance costs.</p> <p>Last year, we experimented with a bid request to see if we could do any better than the state contract for the vehicle we need, #RS901214-6 (9/30/14). We did not even receive responses. The current contract is slightly lower than last year's. The base bid price is \$24,729, with an additional \$833 for the specific features used in our vehicles.</p>		
BUDGETING AND FINANCIAL IMPACT <small>(Includes project costs and funding sources)</small>	Budgeted \$:	77,037	
	Expenditure \$:	76,686	
	Source of Funds:	106-014-821-8805 Rolling Stock	
	Narrative:	Purchase of new vehicles under warranty will decrease maintenance costs under Operating expenses. The after-market fit-up of the vehicles will be an additional expense and will be paid from the current operating budget. The fit-up cost is higher than previous years due to the outdated nature of some of the equipment that has been moved from	

		car-to-car in the past.
OPTIONS (Include Deny /Approval Option)	1.	Approve the resolution to replace to three old police vehicles with new.
	2.	Deny the resolution, further delaying implementation of a long-term fleet replacement program.
	3.	
	4.	
PROJECT TIMELINE	Vehicles would be ordered within days of the passage of the resolution. We are at the mercy of manufacturer and dealer time frames. We have no control over this, but they are expected to be 60 days or so. After delivery, another three to four weeks are necessary for after-market fit-up.	
STAFF RECOMMENDATION	Approve the expenditure by passing this resolution.	
ATTACHMENTS	Applicable pages from State of Ohio DAS contract for Law Enforcement Vehicles.	

SPECIFICATIONS (cont'd)

4DR SUV – AWD Item Number 5

Standard Specification Items	Minimum Requirements		Minimum Requirements
Mfg. Make	Ford	Flexible Fuel Vehicle (FFV)	Required
Mfg. Model	Interceptor SUV	Rear Window Defroster	wire in glass
Seating Capacity	5	Fresh Air Temperature Controlled Heater	w/ Windshield Defrosters
# of Doors	4	Intermittent Windshield Wipers	w/ dual speed
Wheelbase (.in)	112	Trunk / Cargo Light	Automatic
Base Curb Weight (lbs.)	4,700	Interior Lighting	Overhead dome and map or dome driver light
Body Side Moldings (Installed)	Not Required	Air Conditioning	Required (Front and Rear)
Power Train	AWD	Seat Covering	Cloth FR, Vinyl RR
Engine Type (Cylinder/Liter)	V6 / 3.7L	Floor Covering	Heavy – duty rubber
Horsepower (HP)	300	Radio – Factory Installed	AM/FM
Cooling System	Heaviest Duty Available	Front Seat Type	Bucket adjustable –no center console
Automatic Transmission w/ Cruise Control	Auto, 6-sp	Rear Seat Type	Split 60/40 Bench
Alternator (amps)	220	Power Antilock Brakes (Front and Rear)	Required
Battery (CCA)	750	Air Bag Restraint System (Driver and Passenger)	Required
Fuel Capacity (gals.)	18	Supplemental Restraint System (Driver and Passenger)	Required
Exterior Mirrors – Right and Left mounted	Remote Controlled	Tires – Pursuit / Speed Rated, per Manufacture recommendation	All Season, Steel Belted, Black wall
2 Sets of Keys with FOBS	Required	Spare Tire / Wheel	Full size
Steering	Power	Radio Suppression System	Required
Electronic Door Locks / Electronic Windows	Required – Driver control lock out	12 Volt Power outlet, in front compartment	Required
Rust Proofing	Min factory warranty	Interior Rear View Mirror	Day/Night
Paint	Standard min.	Fuel at delivery	½ tank
Left Handed Spotlight, Pillar Mounted	Required	Mfg. Standard Warranty	3/36 Bumper to bumper
Glass	High Strength Factory Tinted	Speedometer / Std gage package	Required
Arm Rest on Front Doors	Required	Hood Latch Release	Inside passenger compartment only
Foam Front Seat Cushion	Required	Rear Window Wiper / Washer	If applicable
Dual Horns, Factory Installed	Required	Remote Control Rear Gate Release by Driver	Required, if available
Assist Steps	N/A	Rear Door	Lift Gate

Note: Please refer to detail written specification on prior pages for more details to the above out line specification minimums.

SPECIFICATIONS (cont'd)

4DR SUV – AWD Item Number 5

Dimensions/Ratings	Min. Req.	
EPA Estimated Mileage (City/Highway)	16/21	
Head Room (Front/Rear) in.	41/40	
Leg Room (Front/Rear) in.	40/41	
Shoulder Room (Front/Rear) in.	61/60	
Trunk/Luggage Area (cu. ft.)	134	

Note: Please refer to detail written specification on prior pages for more details to the above out line specification minimums.

BID PRICEITEM #5- SPORT UTILITY VEHICLE, POLICE SPECIAL, 4 DOOR, AWD V6

DELIVERY: 120 DAYS A.R.O. (See IV.A.) INDICATE CITY/STATE OF MANUFACTURER: Chicago, IL

CONTRACTOR: Lebanon Ford	MFG: Ford	MODEL: SUV	MODEL NUMBER: K8A
REAR END GEAR RATIO:			
ITEM NO.: 19960			UNIT PRICE: \$24,729.00

List any exceptions to the specifications:

Delivery charge per mile, per vehicle round trip map mileage for delivery by the contractor: \$0.60 The round trip map mileage figure will be multiplied by an estimated figure of 300 miles and added to the base cost of the vehicle for bid evaluation purposes only. If there is no delivery charge per mile round trip map mileage rate supplied or the calculated value of the delivery charge is less than the minimum delivery charge; the minimum delivery charge will be used for evaluation purposes. The state reserves the right to reject the per mile delivery charge or the minimum delivery charge if it is determined to be excessive.

Minimum Delivery Charge: \$50.00

ITEM NO.	MILEAGE	UNIT COST
19961	Delivery charge per mile, per vehicle round trip map mileage for delivery by the contractor	\$.60 per mile
19962	Minimum Delivery Charge, Not to Exceed \$50.00	\$50.00

ITEM NO.	CONTRACTOR'S ORDER NO.	OPTIONS	UNIT COST
19965	64B	Wheel Cover	\$59.00
19966	68G	Inside Rear Door Locks Inoperable	\$34.00
19967	68L	Inside Rear Door Handles Inoperable	\$34.00
19968	18W	Inside Rear Window Switches Inoperable	\$24.00
23374	549	Heated outside rearview mirrors	\$59.00
19969	65U	Carpet	\$389.00
19970	30 day tag	30-Day Tag	\$18.50
19971	UNSPECIFIED OPTION PRICE: <u>3%</u> above manufacturer invoice.		

Any option not specified in the options table above will be made available to the ordering entities, following Contract award, at the Unspecified Option Price. If no Unspecified Option Price is provided by the Bidder, the State will assume that the price will be equal to the manufacture invoice. The Unspecified Option Price and Additional Option Packages specified by the Bidder will not be used in the vehicle evaluation.

List standard paint colors:

Medium Brown Met, Arizona Beige Clearcoat, Smokestone Metallic, Kodiak Brown Met, Deep Impact Blue, Dark Toreador Red, Norsesea Blue Met, Dark Blue, Royal Blue, Light Blue Met, Light Ice Blue Met, Ultra Blue Met, Light Gray, Silver Gray Met, Ebony, Sterling Gray Met, Ingot Silver Met, Medium Titanium Met, Oxford White.

BID PRICEITEM #5- SPORT UTILITY VEHICLE, POLICE SPECIAL, 4 DOOR, AWD V6 (cont'd.)

25205	17T	Dome Light Red/White in Cargo Area	\$49.00
25206	XB3& 66C	Real Light Solution - Blue/Blue for Cargo Area	\$687.00
	593	Deduct Perimeter Alarm	-\$69.00
	595	Deduct Keyless Entry	-\$160.00
25207	85R	Rear Console Plate	\$34.00
25208	60A	Wiring – For grille lamps and siren speakers	\$49.00

CONTRACTOR INDEX

CONTRACTOR AND TERMS



45147
Lebanon Ford
770 Columbus Ave
Lebanon, OH 45036

CONTRACT: *RS901214-6 (9/30/14)
DELIVERY: 120 Days
TERMS: Net 30 Days

CONTRACTOR'S CONTACT: Frank Beaver

Telephone: (614) 570-0702
Fax: (513) 672-9762
E-Mail: frankbeaver@roadrunner.com

Preferred Method of Receiving Purchase Orders:

E-Mail: frankbeaver@roadrunner.com

ITEM NO: 4762 Add or Delete Options, Delivery and Storage Charges.

CONTRACTOR AND TERMS



65288
Greve Chrysler Jeep Dodge, Inc.
756 West Ervin Road
Van Wert, OH 45891

CONTRACT: RS901214-2 (9/30/14)
DELIVERY: 90-180 Days
TERMS: Net 30 Days

CONTRACTOR'S CONTACT: Dave Matarese

Telephone: (419) 238-3944
Toll Free: (855) 246-4052
Fax: (866) 248-8919
E-Mail: davematarese@grevechrysler.com

Preferred Method of Receiving Purchase Orders:

Fax: (866) 248-8919

ITEM NO: 19972 Add or Delete Options, Delivery and Storage Charges.

* Indicates an update to the Contract Number RS901214-6.

RESOLUTION NO. R-43-14

A RESOLUTION APPROVING TRANSFER OF FUNDS FROM THE LAW ENFORCEMENT TRUST FUND TO THE PIQUA JUVENILE EDUCATION FUND, INC.

WHEREAS, Ohio Revised Code requires internal control policies regarding disposition of funds obtained from criminal forfeiture; and

WHEREAS, moneys acquired and remaining after other legal requirements are satisfied are deposited into the Law Enforcement Trust Fund; and

WHEREAS, the city and police department internal control policies allow for use of these funds for community preventive education programs; and

WHEREAS, since 1994 the Piqua Juvenile Education Fund, Inc., has been the primary funding board for community preventive education programming conducted by the police department.

NOW THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1. The transfer of funds from the Law Enforcement Trust Fund to the Piqua Juvenile Education Fund, Inc. is hereby approved.

SEC. 2. The Finance Director certifies funds are available and is hereby authorized to draw her warrant on the appropriate account in an amount not to exceed \$5,000.

SEC. 3. The Finance Director certifies funds are available and is hereby authorized to draw her warrants from time to time on the appropriate account of the city treasury in payment according to this Resolution and certifies that the funds are available.

SEC. 4. This Resolution shall take effect and be in force from the earliest period allowed by law.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____
KIMBERLY J. HEBB
ACTING CITY COMMISSION CLERK



Commission Agenda Staff Report

MEETING DATE	March 4, 2014			
REPORT TITLE (Should match resolution/ordinance title)	A RESOLUTION APPROVING TRANSFER OF FUNDS FROM THE LAW ENFORCEMENT TRUST FUND TO THE PIQUA JUVENILE EDUCATION FUND, INC.			
SUBMITTED BY	Name & Title: Bruce A. Jamison, CLEE, Chief of Police			
	Department: Police			
AGENDA CLASSIFICATION	<input type="checkbox"/> Consent	<input type="checkbox"/> Ordinance	<input checked="" type="checkbox"/> Resolution	<input type="checkbox"/> Regular
APPROVALS/REVIEWS	<input checked="" type="checkbox"/> City Manager		<input checked="" type="checkbox"/> Asst. City Manager/Finance	
	<input type="checkbox"/> Asst. City Manager/Development		<input type="checkbox"/> Law Director	
	<input checked="" type="checkbox"/> Department Director;		<input type="checkbox"/> Other:	
BACKGROUND (Includes description, background, and justification)	<p>The Law Enforcement Trust Fund receives funds from criminal forfeitures, sale of forfeited property, and other sources related to law enforcement. Expenditure of these funds is quite restricted by the Ohio Revised Code, which also mandates that the funds only be spent in accordance with an internal control policy. Our internal policies allow for the commission to determine law enforcement purposes for expenditure of these funds.</p> <p>Historically, a percentage of these funds were mandated to be spent on “community preventive education programs.” While that mandate was removed during some major changes to Ohio’s forfeiture laws in 2011, the language allowing use of these funds for these purposes remains.</p> <p>In Piqua, we have relied on the Piqua Juvenile Education Fund, Inc. to fund police department drug use prevention efforts. Since 1994, they have raised (through donations and grants) tens of thousands of dollars for these purposes. The Chief of Police serves as the uncompensated executive director of this board and police staff provide administrative support.</p> <p>The board also exists to provide community input to the police department regarding areas of concern for juvenile education. Recently, the board recognized the department’s efforts in school safety and other facets of our PROTECT program as being consistent with the purposes of the Piqua Juvenile Education fund and the needs of the community. They have pledged support for these efforts, which include drug use prevention along with advancement of school safety and prevention of violence in the schools.</p> <p>The police department/city has not contributed to the Piqua Juvenile Education Fund in several years. We have not allocated many expenditures from the Law</p>			

	<p>Enforcement Trust Fund as we watched changes settle down to the Ohio forfeiture legislation and watched changing societal attitudes towards crime prevention efforts. As a result of the recession and challenges to the General Fund, we also curbed all spending for Crime Prevention efforts from the police budget.</p> <p>I now feel the PROTECT program provides an excellent avenue for our crime prevention efforts and it is time to fund these efforts again. The Piqua Juvenile Education Fund is a wonderful mechanism that allows for community partnerships in our prevention efforts and is the very embodiment of a collaborative “community preventive education program.” They will support police department efforts in creating a Drug Free Piqua and execution of PROTECT.</p> <p>Ohio law requires an annual report by the Police Department to the City Commission on forfeiture activities. This serves as the legally mandated report. In 2013, \$625 was forfeited to our Law Enforcement Trust Fund and no funds were expended. Some low-value vehicles were forfeited but are being used strictly for covert operations in the police department. No forfeited vehicles were sold in 2013. As explained above, I’ve hesitated to use the fund for anything over the past five years. The current balance is over \$13,000.</p>	
<p>BUDGETING AND FINANCIAL IMPACT (Includes project costs and funding sources)</p>	Budgeted \$:	-0-
	Expenditure \$:	\$5,000
	Source of Funds:	Fund 609- Law Enforcement Trust Fund
	Narrative:	The last payment to the Piqua Juvenile Education Fund, Inc from the City of Piqua was in 2004. Other individuals, corporations, and foundations have contributed tens of thousands of dollars in that time frame. It seems appropriate for the city to demonstrate its commitment to drug use prevention and school safety with the transfer of these funds.
<p>OPTIONS (Include Deny /Approval Option)</p>	1.	Approve the payment of \$5,000 to the Piqua Juvenile Education Fund, Inc.
	2.	Deny this expenditure and provide some input as to the type of expenditures desired from this restricted fund.
	3.	
	4.	
<p>PROJECT TIMELINE</p>	Immediately upon passage the funds can be transferred. These funds will be part of the 2013-2014 and the 2014-2015 budget of the Piqua Juvenile Education Fund and will be leveraged for additional donations and possibly grants.	
<p>STAFF RECOMMENDATION</p>	Pass the resolution.	
<p>ATTACHMENTS</p>	None	

RESOLUTION NO. R-44-14

A RESOLUTION AUTHORIZING A PURCHASE ORDER TO WOLF CREEK COMPANY FOR THE PURCHASE OF VARIOUS PIECES OF GOLF COURSE EQUIPMENT FOR ECHO HILLS GOLF COURSE

WHEREAS, the present operations of the City require the purchase of two Greens Mowers, a Self-Contained Sprayer, a Contour Rotary Mower, a Sand Trap Rake and two Gasoline Powered Trucks for the Golf Course to replace equipment as old as 1995; and

WHEREAS, on January 7, 2014, this Commission passed Resolution No. R-3-14 authorizing the City Purchasing Analyst to advertise for bids, according to law, for various Golf Course equipment;

WHEREAS, after proper advertisement, bids were opened resulting in the tabulation of bids as listed in Exhibit "A" attached hereto;

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: A Purchase Order for said equipment is hereby awarded to Wolf Creek Company as the best, responsible bidder and the City Manager is hereby authorized to execute a purchase order with said bidders pursuant to bid specifications;

SEC. 2: The Finance Director certifies funds are available and is hereby authorized to draw her warrants from time to time on the appropriate account of the City treasury in payment according to contract terms, not exceeding a total of \$178,470.69;

SEC. 3: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____

KIMBERLY J. HEBB
ACTING CLERK OF COMMISSION



Commission Agenda Staff Report

MEETING DATE	Tuesday, March 4, 2014		
REPORT TITLE (Should match resolution/ordinance title)	A RESOLUTION AUTHORIZING A PURCHASE ORDER TO WOLF CREEK COMPANY FOR THE PURCHASE OF VARIOUS PIECES OF GOLF COURSE EQUIPMENT FOR ECHO HILLS GOLF COURSE		
SUBMITTED BY	Name & Title: Cynthia A. Holtzapple, Asst. City Manager & Finance Director Department: Finance Department		
AGENDA CLASSIFICATION	<input type="checkbox"/> Consent	<input type="checkbox"/> Ordinance	<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Regular
APPROVALS/REVIEWS	<input checked="" type="checkbox"/> City Manager		<input checked="" type="checkbox"/> Asst. City Manager/Finance
	<input type="checkbox"/> Asst. City Manager/Development		<input type="checkbox"/> Law Director
	<input checked="" type="checkbox"/> Department Director		<input type="checkbox"/> Other:
BACKGROUND (Includes description, background, and justification)	Bids were taken on February 6, 2014 and 5 bids were received. The best and lowest bid overall is being recommended for award with the bid tabulation attached for your reference. Our old equipment dated back as far as 1995 and we were spending approx. \$40,000 a year to maintain it. All of the older pieces of equipment had a lot of hours on them with two of the Jacobsen tee mowers needing completely new engines which would have cost us approx. \$16,000. We were able to sell our old golf course equipment in January and February this year which added \$9,750 to our annual revenue.		
BUDGETING AND FINANCIAL IMPACT (Includes project costs and funding sources)	Budgeted \$:	In total, \$180,000 is budgeted	
	Expenditure \$:	\$178,470.69	
	Source of Funds:	Fund 409	
	Narrative:	After considering several options, purchasing appears to be the best option at this time.	
OPTIONS (Include Deny /Approval Option)	1.	Approve Resolution R-38-14 authorizing the purchase of golf course equipment.	
	2.	Do not approve the Resolution and advise staff of alternatives.	
PROJECT TIMELINE	These purchases would occur right away as our golf course superintendent, Kirt Huemmer, will need this equipment for upkeep of the course this Spring.		
STAFF RECOMMENDATION	We had two companies submit bids on all the equipment we were interested in. Wolf Creek Company came in with the lowest and best bid overall. They offered us the Jacobsen mowers which are familiar to our golf staff. We also		

	<p>already have some replacement parts on hand. The mowers are Tier 4 Compliant which has been an EPA industry requirement since January of 2013. They will come with a 3 year warranty.</p> <p>The Century Equipment bid did not meet our specs, some options we asked for were unavailable and we had a few safety concerns. The rotary mowers were simply more expensive in comparison to Wolf Creek's bid.</p>
ATTACHMENTS	IFB # 1401 Bid Tabulation

IFB #1401 Golf Equipment
 Opened 2/6/14 at 2:00 p.m.

City of Piqua Exhibit "A"

Qty	Wolf Creek Company Trotwood, OH	Century Equipment Hamilton, OH	Reynolds John Deere Golf Xenia, OH	Mitchell Golf Cart Tipp City, OH	Koenig Equipment Tipp City, OH	Apple Farm Service Covington, OH
1	\$ 37,944.03	\$ 35,513.37 *	\$ 33,248.81 *	NB	NB	NB
2	\$ 52,344.82	\$ 59,345.16	\$ 58,911.06	NB	NB	NB
1	\$ 13,873.84	\$ 10,227.80 **	\$ 11,280.55 ***	NB	NB	NB
1	\$ 57,395.00	\$ 67,442.35	NB	NB	NB	NB
2	\$ 16,913.00	\$ 14,716.90 ****	\$ 13,005.00 *****	\$ 14,358.00	\$ 17,618.00	\$ 13,238.34
Total Amount	\$ 178,470.69	\$ 187,245.58				
Anticipated Delivery	30 days	21 days & 30 days	30 days	45 days	20 days	

* Not available with options requested

** Safety concerns-Zero Turn Radius-potentially subject to overturning

*** Cultivator not available

***** Did not meet specs of 800 lb. bed load capacity