

**REGULAR PIQUA CITY COMMISSION MEETING  
TUESDAY, JUNE 17, 2014  
7:30 P.M. – COMMISSION CHAMBER – 2<sup>nd</sup> FLOOR  
201 WEST WATER STREET  
PIQUA, OHIO 45356**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PRESENTATION: BIKE TO WORK WEEK AWARDS**

**REGULAR CITY COMMISSION MEETING**

**CONSENT AGENDA**

1. **APPROVAL OF MINUTES**

Approval of the minutes from the June 3, 2014 Regular Piqua City Commission and the June 6, 2014 Special Piqua City Commission Meeting.

**OLD BUSINESS**

2. **ORD. NO. 3-14 (3rd Reading)**

An Ordinance repealing Schedule A of Chapter 33 of the Piqua Code and adopting a new Schedule A of Chapter 33 of the Piqua Code, relating to wages of certain Municipal Employees

3. **ORD. NO. 4-14 (3rd Reading)**

An Ordinance repealing Schedule A-1 of Chapter 33 of the Piqua Code and adopting a new Schedule A-1 of Chapter 33 of the Piqua Code and adopting a new Schedule A-1 of Chapter 33 of the Piqua Code, relating to wages of certain Municipal Employees

4. **ORD. NO. 5-14 (3rd Reading)**

An Ordinance to vacate a portion of Public Right-of-Way

5. **ORD. NO. 7-14 (3rd Reading)**

An Ordinance to vacate a portion of Public Right-of-Way

**NEW BUSINESS**

6. **RES. NO. R-76-14**

A Resolution authorizing the City Manager to enter into a lease agreement to permit the usage of a portion of Fountain Park, Hardman Field and Hance Pavilion to the Piqua Fourth of July Association

7. **RES. NO. R-77-14**

A Resolution awarding a contract to L. J. DeWeese Co., Inc. for the Sidewalk ADA Compliance program

**MONTHLY REPORTS – APRIL 2014**

**PUBLIC COMMENT**

(This is an opportunity for citizens to address the City Commission regarding issues or to provide information. Comments are requested to be limited to five (5) minutes and specific questions should be addressed to the City Manager's office.)

**CITY MANAGER'S REPORT**

**COMMISSIONERS COMMENT**

**ADJOURNMENT**

**MINUTES  
PIQUA CITY COMMISSION  
Tuesday, June 3, 2014  
7:30 P.M.**

Piqua City Commission met at 7:30 P.M. in the Municipal Government Complex Commission Chambers located at 201 W. Water Street. Mayor Fess called the meeting to order. Also present were Commissioners Martin, Terry, Wilson, and Vogt. Absent: None.

**PROCLAMATION**

**Treasurer of the State of Ohio – Josh Mandel  
Taste of the Arts-MainStreet Piqua Presented to Lorna Swisher MainStreet Piqua Director**

Mayor Fess read the Proclamation from Treasurer of State Josh Mandel and presented it to MainStreet Director Lorna Swisher. Ms. Swisher stated the Taste of the Arts would not happen without the tremendous support of the City of Piqua, as the city employees always go above and beyond to help. Mayor Fess further stated she appreciates the volunteers and citizens who help with the Taste of the Arts.

**Flag Day for the Month of June 2014 –  
Presented to Mr. Tom Pohlman and Gary Felver of the Piqua Knights of Columbus**

Mayor Fess read the Flag Day Proclamation and presented it Tom Pohlman and Gary Felver of the Piqua Knights of Columbus. Mr. Pohlman thanked the City Commission, City Manager Huff, Police Chief Jamison, Fire Chief Rindler and all of the City employees for all they have done for the citizens of Piqua, and the Piqua Knights of Columbus.

**REGULAR CITY COMMISSION MEETING**

**Consent Agenda**

**Approval of Minutes**

Approval of the minutes from the May 20, 2014 Regular Piqua City Commission Meeting

Moved by Commissioner Martin, seconded by Commissioner Vogt, to approve the Consent Agenda. Voice vote: Aye: Fess, Martin, Terry, Vogt, and Wilson. Nay: None. Motion carried unanimously.

**OLD BUSINESS**

**ORD. NO. 3-14 (2<sup>nd</sup> Reading)**

An Ordinance repealing Schedule A of Chapter 33 of the Piqua Code and adopting a new Schedule A of Chapter 33 of the Piqua Code, relating to wages of certain Municipal Employees

Elaine Barton, Human Resource Director provided the staff report stating Ordinance No. 3-14 revises Schedule A which cover non-union employees. The changes include two new positions IT Administrator and SCADA Administrator, and reinstates the positions of Assistant Water Superintendent and Assistant Wastewater Superintendent, and adjusts the title of the Water Distribution Supervisor to Assistant Underground Utilities Superintendent at the same pay range as the other Assistant positions.

**Public Comment**

No one came forward to speak for or against Ordinance No. 3-14.

Ordinance No. 3-14 was given a second reading.

**ORD. NO. 4-14 (2<sup>nd</sup> Reading)**

An Ordinance repealing Schedule A-1 Chapter 33 of the Piqua Code and adopting a new Schedule A-1 of Chapter 33 of the Piqua Code and adopting a new Schedule A-1 of Chapter 33 of the Piqua, relating to wages of certain Municipal Employees

Elaine Barton, Human Resource Director provided the staff report stating Ordinance No. 4-14 makes changes to include the position of SCADA Administrator and reflect the change for the Golf Course to include the use of a golf cart if available to the summer laborers.

**Public Comment**

No one came forward to speak for or against Ordinance No. 4-14.

Ordinance No. 4-14 was given a second reading.

**ORD. NO. 5-14 (2<sup>nd</sup> Reading)**

An Ordinance to vacate a portion of Public Right of Way

Chris Schmiesing, City Planner provided the staff report, stating this is the next step in the process to vacate a portion of the Public Right of Way. The Piqua City School District would like to modify the alignment of a portion of public alley right of way located between Nicklin Avenue and Camp Street. This will require the existing public alley right of way to be vacated and a new public alley right of way be dedicated. The proposed alley realignment will allow the new school site improvements to physically separate the alley from the traffic generated by the school. The proposed alley realignment will remain accessible to local residents and passable by public utility vehicles The Piqua Planning Commission held a public hearing with only one resident attending, and he spoke favorably of the vacation. The Planning Commission unanimously approved the Vacation of the Public Right of Way, stated Mr. Schmiesing.

Roger Ely Piqua City School Business Coordinator and Curt South Piqua City School representative came forward and provided additional information. Mr. South stated he met with Mr. Schmiesing to discuss the turn radius in the alley, and several other concerns that were raised at the last City Commission Meeting. Signage will be installed to direct drivers in the right direction on Ann Street., stated Mr. South.

There was discussion concerning the use of the alley and large trucks and trailers being able to turn in with the current radius. It was suggested that the turning radius be increased to 15'. Also discussed was the possibility of restricting the parking space directly across from the alley on Nicklin Avenue. Mr. South explained how the bus traffic would come in and out of the parking area.

Commissioner Martin asked if it would be possible to get a new drawing showing the changes they are making, and include it in the Commission packet for the next meeting.

Commissioner Wilson asked if it would be possible to have someone park a car in the parking space by the alley to see if a large vehicle would be able to make the turn.

City Manager Huff stated they will look at the parking situation.

**Public Comment**

No one came forward to speak for or against Ordinance No. 5-14.

Ordinance No. 5-14 was given a second reading.

**ORD. NO. 6-14 (2<sup>nd</sup> Reading)**

An Ordinance authorizing an amendment to Ordinance No. 42-96 and the zoning map attached thereto to change the zoning designation of a portion of Parcel N44-075900, to R-1AA One-Family Residential

Chris Schmiesing, City Planner provided the staff report. This is the next step in the process to change the I-2 Heavy Industrial zoning designation of Parcel N44-075900 to R-1AA One –Family Residential. This item was presented to the Planning Commission at the request of the owner to change the zoning designation of a portion of the property from I-2 Heavy Industrial to R-1AAA One Family Residential. The Planning Commission held a Public Hearing on May 13, 2014 and the property owner provided information regarding the reason for the zoning change, stating they would like to construct a single-family dwelling on a portion of the property. The Planning Commission unanimously recommended approval of the proposed zoning change, stated Mr. Schmiesing.

Nate Gudorf, Keystone Homes was present to answer any questions.

Commissioner Martin asked when they were scheduled to begin construction. Mr. Gudorf stated they had planned on starting about two weeks ago.

Moved by Commissioner Wilson, seconded by Commissioner Terry that the rule requiring Ordinance No. 6-14 be read fully and distinctly on three separate days be suspended. Roll call: Aye: Fess, Wilson, and Terry. Nay: Martin and Vogt.

Law Director Stacy Wall stated under Section 10 of the City Charter in order to suspend an Ordinance that is not an emergency there has to be 75% of the Commission approval, and in this case there was not a 75% approval. Therefore the Ordinance could not be suspended at this time.

Commissioner Martin stated this does not seem to be a emergency, and he felt the ordinance did not warrant a waiver of the three reading rule at this time.

**Public Comment**

No one came forward to speak for or against Ordinance No. 6-14.

Ordinance No. 6-14 was given a second reading.

**ORD. NO. 7-14 (2<sup>nd</sup> Reading)**

An Ordinance to vacate a portion of public right-of-way

Chris Schmiesing, City Planner provided the staff report. Piqua American Legion Post 184 would like to vacate a portion of public right of way located between Campbell Street and Downing Street. The existing alley right of way is currently surrounded by the American Legion parking lot and they plan to make improvements to the building in the future, and will continue to use the pavement to support the adjoining parking area. The Planning Commission held a Public Hearing and all surrounding property owners were notified, no one from the public attended the meeting to speak for or against the vacation.

Gary Felver, of the American Legion explained the use of the alley by the residents would not be impacted by the vacation of the public right of way.

Jim Gariety, Post Commander/Grounds Chairman came forward and provided information regarding the long-range plans for future improvements and construction of a new building with additional parking spaces.

Mr. Schmiesing provided additional clarification of the information listed on the map provided.

**Public Comment**

No one came forward to speak for or against the Ordinance.

Ordinance No. 7-14 was given a second reading.

**NEW BUSINESS**

**ORD. NO. 8-14 (1<sup>st</sup> Reading)**

An Emergency Ordinance amending Ordinance No. 34-08 and codified as Ordinance No. 52.20, Exhibit A, Electrical Service Rates and Terms

Law Director Stacy Wall provided the staff report. The City of Piqua entered into a Power Sales Contract on November 1, 2007. The Piqua Codified Ordinance 52.20, Exhibit A defines power cost but was written prior to the idea of a power consortium. The definition needs amended to reflect the contemplated power supply resources as they are due and payable as an obligation under the Power Sales Contract. The Piqua Energy Board has recommended approval of this.

**Public Comment**

No one came forward to speak for or against Ordinance No. 8-14.

Moved by Commissioner Vogt, seconded by Commissioner Martin, that the rule requiring the Ordinance to be read fully and distinctly on three separate days be suspended. Roll call, Aye: Terry, Wilson, Fess, Martin, and Vogt. Nay: None. Motion carried unanimously.

Moved by Commissioner Martin, seconded by Commissioner Wilson, that Ordinance No. 8-14 be adopted. Roll call, Aye: Martin, Wilson, Fess, Vogt, and Terry. Nay: None. Motion carried unanimously. Mayor Fess then declared Ordinance No. 8-14 adopted.

**RES. NO. R-73-14**

A Resolution amending the employment agreement with Gary A. Huff, ICMA-CM, City Manager

Elaine Barton provided the staff report. City Manager Huff has been with the City of Piqua since September, 2011. The City Commission has evaluated his performance as per the agreement would like to change the effective date of the agreement to run indefinitely in accordance with Section 30 of the Piqua Charter. City Manager Huff will receive a two percent (2%) increase in his annual salary to be effective May 1, 2014 and a two percent (2%) increase on January 1, 2015.

Commissioner Wilson stated the increase is the same as the other City Employees received this year.

Mayor Fess stated City Manager Huff has been with the City almost 3 years now and has refused to accept any wage increase before the City Employees received one.

**Public Comment**

No one came forward to speak for or against Resolution No. R- 73-14.

Moved by Commissioner Terry, seconded by Commissioner Wilson, that Resolution No. R-73-14 be adopted. Roll call vote, Aye: Wilson, Fess, Vogt, Terry, and Martin. Nay: None. Motion carried unanimously. Mayor Fess then declared Resolution No. R-73-14 adopted.

**RES. NO. R-74-14**

A Resolution approving the Fiscal Year 2014 Community Housing Improvement Program Application and authorizing the City Manager to submit the application

Bill Lutz, Development Program Manager provided the staff report. Since 2001 the City of Piqua has received over 2.5 million dollars in competitive grant funding to administer the local Community Housing Improvement Program. The City of Piqua is applying for \$350,000 for providing housing services and opportunities to low and moderate income households. This amount is lower than the past amounts of \$500,000 as severe funding cuts have caused the competition for these funds to be much more competitive, and in response the Ohio Development Services Agency has lowered the maximum amount available to \$350,000. A Public Meeting was held on April 2, 2014 to gather information to prioritize the activities proposed in the application. The high priorities include Home Repair, Private Owner Rehabilitation, and New Construction. Medium activity included Rental Rehabilitation.

Commissioners asked several questions regarding the request and the use of the grant money.

Commissioner Martin stated the amount on the first page of Resolution No. R-74-14, Section 3, under Section 1 in the next to last sentence the total amount was listed incorrectly. It reads as \$20,000 per year per unit, and should read as **\$33,500** per unit.

Moved by Commissioner Martin, seconded by Commissioner Wilson, to amend Resolution R-74-14 in Section 3, under Section 1 in the next to last line to read as **\$33,500** instead of \$20,000 per unit. Roll call, Aye: Terry, Vogt, Martin, Wilson, and Fess. Nay, None. Motion carried unanimously.

#### **Public Comment**

No one came forward to speak for or against Resolution No. R-74-14.

Moved by Commissioner Vogt, seconded by Commissioner Martin, that Resolution No. R-74-14 be adopted, as amended. Roll call, Aye: Martin, Wilson, Fess, Vogt, and Terry. Nay: None. Motion carried unanimously. Mayor Fess then declared Resolution No. R-74-14 adopted as amended.

#### **RES. NO. R- 75-14**

A resolution approving the Community Development Block Grant Formula Allocation Program Application for Fiscal Year 2014

Bill Lutz, Development Program Director provided the staff report. Each year the City receives an allocation from the Ohio Development Services Agency to implement local activities through the Community Development Block Grant program. The allocation for 2014 is \$75,000 which is the same amount as received in 2013. Projects were solicited from city staff and a public hearing was held in January. It was determined that the project should be proposed for replacement of sidewalks on Garnsey Street between Downing Street and Roosevelt Avenue, with an estimated cost of \$63,000 in which the grant would cover \$60,000 and the city picking up the additional \$2,000. The remaining \$15,000 in grant dollars goes toward administrative and fair housing costs, as required by the State of Ohio.

Several questions were raised concerning the sidewalk repair in conjunction with the Commercial Street connector, and the bike path, and if the money could be used for anything else but sidewalks. Law Director Wall stated there are a few property issues at this time in that area they are working on. A question was raised if sidewalk repairs could only be done in the area specified with the grant funds or used elsewhere. Commissioner Wilson voiced concern for those residents who had to pay for their sidewalk assessments in the past.

City Manager Huff stated there are a lot of sidewalks in the city that are in need of repair, and we will look at the code and see if it would be possible to find other ways to make the needed repairs to the sidewalks without accessing the property owners when using government funds.

#### **Public Comment**

No one came forward to speak for or against Resolution No. R-75-14.

Moved by Commissioner Martin, seconded by Commissioner Vogt, that Resolution No. R-75-14 be adopted. Roll call, Aye: Terry, Vogt, Fess, Martin, and Wilson. Nay: None. Motion carried unanimously. Mayor Fess then declared Resolution No. R-75-14 adopted.

### **PUBLIC COMMENT**

No one came forward at this time.

### **CITY MANAGER'S REPORT**

City Manager Huff stated the city is making progress on the mowing and pot hole repairs, further stating he wanted to apologize for the streets as we had a very hard winter. We are in the process of crack sealing and are looking at ways to improve the sidewalks to, stated City Manager Huff.

City Manager Huff announced the City of Piqua was named one of the Healthiest Employers by the Dayton Business Journal for 2014. City Manager Huff stated the City of Piqua was the only government entity awarded this out of the entire list of recipients. City Manager Huff gave credit to the city employees and department heads for helping to achieve this award.

City Manager Huff announced the Piqua Municipal Swimming Pool is up and running, and so far attendance has been good.

City Manager Huff also announced Winan's Fine Chocolates and Coffee has purchased the old Piqua Daily Call building on Spring Street and will be moving their operations to that location. This will be a huge addition to the downtown and will help with tourism in the future. Also the Rick James property located on Co Rd 25-A has been sold, and they hope to establish a business park at that location. The Piqua Board of Education has been offered the old Fifth Third Bank Building on Main Street and the parking lot behind for use as their Board of Education Offices. This too would be a boost to the Downtown and appreciates Fifth Third for making the offer to the School Board. Finally a new retailer has decided to locate in the anchor store at the Miami Valley Centre, but they are not ready to release the details at this time, but will announce their plans in the near future, stated City Manager Huff. There are a lot of exciting things happening in Piqua.

Mayor Fess stated the local manufactures are looking for employees to fill the positions they have and encouraged potential employees to come to Piqua to live, work and play. Contact Economic Development Director/Assistant City Manager Justin Sommer for additional information.

### **COMMISSIONERS COMMENTS**

Commissioner Martin stated there seems to be a lot of trash lying in the curbs around town and asked citizens to please pick up and to throw trash in the proper containers.

Commissioner Terry reminded residents not to blow their grass out into the curbs and street, and also asked if would be possible to have a 25 mile per hour sign installed at the bottom of Park Avenue Hill. Commissioner Terry asked about the condition of some of the plants along Rt 36 coming into town. City Manager Huff stated that the plants are under warranty and will be replaced by the company that planted them.

Commissioner Wilson stated he received several calls about residents walking their dogs and not cleaning up after them, and reminded citizens to pick up after their dogs. Commissioner Wilson asked if it would be possible to hold a Special Commission Meeting before the next Regular Commission Meeting to hear the third reading for Ordinance No. 42-96.

Mayor Fess announced the Rock Piqua Concert will be held on Saturday June 14, a from 7:00 P.M. to 11:00 P.M. at Lock Nine Park, and invited citizens to mark their calendars to attend.

Mayor Fess further stated the Piqua Bikefest will be held downtown Piqua on September 19-20, 2014 and to keep that date open to attend.

Moved by Commissioner Vogt, seconded by Commissioner Martin, to adjourn from the Regular City Commission Meeting at 8:45 P.M. Voice vote, Aye: Wilson, Martin, Terry, Vogt, and Fess. Nay, None. Motion carried unanimously.

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LUCINDA L. FESS, MAYOR

PASSED: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
REBECCA J. COOL  
CLERK OF COMMISSION

**MINUTES  
SPECIAL PIQUA CITY COMMISSION MEETING  
Friday, June 6, 2014  
9:30 A.M.**

Piqua City Commission met at 9:30 A.M. in the Municipal Government Complex Commission Chambers located at 201 W. Water Street. Mayor Fess called the meeting to order. Also present were Commissioners Terry, Wilson, and Vogt. Absent: Martin.

Moved by Commissioner Vogt, seconded by Commissioner Wilson, to excuse Commissioner Martin from the Special City Commission Meeting June 6, 2014. Voice vote, Aye: Wilson, Terry, Fess, and Vogt. Nay: None. Motion carried unanimously to excuse Commissioner Martin.

**SPECIAL CITY COMMISSION MEETING**

**ORD. NO. 6-14 (3<sup>rd</sup> Reading)**

An Ordinance authorizing an amendment to Ordinance No. 42-96 and the zoning map attached thereto to change the zoning designation of a portion of Parcel N44-075900, to R-1AA One-Family Residential

Chris Schmiesing, City Planner stated this is the third reading and the next step in the process to change the I-2 Heavy Industrial zoning designation of Parcel N44-075900 to R-1AA One –Family Residential. This item was presented to the Planning Commission at the request of the owner to change the zoning designation of a portion of the property from I-2 Heavy Industrial to R-1AAA One Family Residential. The Planning Commission held a Public Hearing and the property owner provided information regarding the reason for the zoning change, stating they would like to construct a single-family dwelling on a portion of the property. The Planning Commission unanimously recommended approval of the proposed zoning change, stated Mr. Schmiesing.

Nate Gudorf, Keystone Homes came forward providing information on the location of the dwelling and the reason for the request for the change in the zoning designation.

**Public Comment**

No one came forward to speak for or against Ordinance No. 6-14.

Moved by Commissioner Wilson, seconded by Commissioner Terry, that Ordinance No. 6-14 be adopted. Roll call, Aye: Terry, Wilson, Vogt, and Fess. Nay: None. Motion carried unanimously. Mayor Fess then declared Ordinance No. 6-14 adopted.

Commissioner Wilson asked in the future if it would be possible to review the Charter to see if the Zoning Designation Change could be done by a Resolution instead of an Ordinance that has to have three readings.

Mr. Schmiesing stated a Public Hearing was held by the Planning Commission, and explained the requirements for the zoning change.

City Manager Huff stated they will look at the current process and see if any changes could be made to speed up the process in the future.

Moved by Commissioner Terry, seconded by Commissioner Wilson, to adjourn from the Special City Commission Meeting at 9:40 A.M. Voice vote, Aye: Wilson, Terry, Vogt, and Fess. Nay, None. Motion carried unanimously.

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LUCINDA L. FESS, MAYOR

PASSED: \_\_\_\_\_

ATTEST: \_\_\_\_\_

REBECCA J. COOL  
CLERK OF COMMISSION

**ORDINANCE NO. 3-14**

**AN ORDINANCE REPEALING SCHEDULE A OF  
CHAPTER 33 OF THE PIQUA CODE AND ADOPTING  
A NEW SCHEDULE A OF CHAPTER 33 OF THE PIQUA  
CODE, RELATING TO WAGES OF CERTAIN MUNICIPAL  
EMPLOYEES**

BE IT ORDAINED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: Schedule A of Chapter 33 of the Piqua Code, as adopted by Ordinance No. 20-13, is hereby repealed; and

SEC. 2: Schedule A of Chapter 33 of the Piqua Code (appended hereto as Exhibit "D") is hereby adopted;

SEC. 3: This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

**1<sup>st</sup> Reading 5-20-14**

**2<sup>nd</sup> Reading 6-3-14**

\_\_\_\_\_  
LUCINDA L. FESS, MAYOR

PASSED: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
REBECCA J. COOL  
CLERK OF COMMISSION



# Commission Agenda Staff Report

<b>MEETING DATE</b>	May 20, 2014, June 3, 2014, June 17, 2014		
<b>REPORT TITLE</b> (Should match resolution/ordinance title)	An Ordinance repealing Schedule A of Chapter 33 of the Piqua Code and adopting a new Schedule A of Chapter 33 of the Piqua Code, relating to wages of certain Municipal Employees		
<b>SUBMITTED BY</b>	Name & Title: Elaine G. Barton, Human Resources Director		
	Department: Human Resources		
<b>AGENDA CLASSIFICATION</b>	<input type="checkbox"/> Consent	<input checked="" type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution <input type="checkbox"/> Regular
<b>APPROVALS/REVIEWS</b>	<input checked="" type="checkbox"/> City Manager		<input checked="" type="checkbox"/> Asst. City Manager/Finance
	<input type="checkbox"/> Asst. City Manager/Development		<input type="checkbox"/> Law Director
	<input checked="" type="checkbox"/> Department Director;		<input type="checkbox"/> Other:
<b>BACKGROUND</b> (Includes description, background, and justification)	Ordinance No. 3-14 revises Schedule A which covers the salaries of non-union employees. The changes are to include two new positions of IT Administrator and SCADA Administrator, reinstate the positions of Assistant Water Superintendent and Assistant Wastewater Superintendent. Adjust the salary and title of the Water Distribution Supervisor to Assistant Underground Utilities Superintendent at the same page range as the other Assistant positions. The need for each is detailed on the attached document.		
<b>BUDGETING AND FINANCIAL IMPACT</b> (Includes project costs and funding sources)	Budgeted \$:	To be included in re-appropriation	
	Expenditure \$:	Determined at hiring – provided with re-appropriation	
	Source of Funds:	Various	
	<b>Narrative:</b>		
<b>OPTIONS</b> (Include Deny /Approval Option)	1.	Adopt Ordinance No. 3-14	
	2.	Reject Ordinance No. 3-14 and provide staff with further direction	
	3.		
	4.		
<b>PROJECT TIMELINE</b>	As soon as allowed by law		
<b>STAFF RECOMMENDATION</b>	Adopt Ordinance No. 3-14 to allow for the positions to be filled to move forward with projects that need to be completed.		
<b>ATTACHMENTS</b>	Ordinance No. 3-14 Schedule A Additional information regarding positions and salaries		

## **I.T. Administrator**

With the many changes in the Information Technology industry/field and at the City of Piqua, a new job classification of I.T. Administrator is needed. The current Information Technology jobs are designated as Computer Programmer & Computer Operator. Both of these jobs are focused on the operations and maintenance of the AS/400 system and the technologies associated with it. The AS/400 will be phased out in the Fall of 2014.

Over the past years, the responsibilities of the Information Technology Department have continued to grow as new technology has emerged and as City departments have looked to automate functions to become more efficient. The focus has switched from an AS400-focused department to truly a technology department offering assistance with the new technology and the needed infrastructure for the technology. The Information Technology Department now supports more than 10 City facilities/buildings and various other City connections, 14 servers, numerous switches, hubs & routers throughout the network. The amount of data/storage the department is now responsible for has increased more than twenty fold in the last 7 years.

In the future, the Information Technology Department will be working to continue to assist the City with many technology related projects. Projects include (but are not limited to): fiber network (internal use), fiber network (PiquaFastFiber), server virtualization, migrating Police Department domain into City domain, ongoing upgrading/replacing of servers, commission chambers technology upgrades, video streaming of meetings (WOTVC), update of IP schema/networking, web site and mobile apps, WI-FI (city use and possible public use), security cameras, auto dictation for minutes, networking/technology needs as part of Water/Wastewater upgrades, migrating to Linux servers as appropriate, and supporting the users and their technology needs throughout the system on an ongoing basis.

The new I.T. Administrator position focuses on tasks and functions such as network administration, server administration, backup administration, hardware and software administration throughout the network, fiber system administration, telephony systems support/administration, cellular systems support/administration and wireless system applications & support. These functions and tasks will assist the City to continue to grow in the use of technology.

Ben Turner is currently designated as a Computer Operator. As stated earlier, the Computer Operator job description is mainly focused on operation of the AS/400 and the technologies & connections associated with that system. Ben does not perform most of these functions anymore and is currently performing the function of the newly created I.T. Administrator position. Once approved, Mr. Turner will be assigned to the new I.T. Administrator job position.

As the role and tasks within the Information Technology Department continue to increase, the approved budgetary plan is to hire another I.T. Administrator once the position is approved.

In addition, the current Computer Programmer position is also an AS/400 specific job description. Once the migration to the new Income Tax application is complete, the person performing this function will retire and the position will not be replaced.

### **SCADA Administrator**

Computer and Information Technology (IT) have grown significantly for the Power System in the past five years. New Information Systems (IS) like Milsoft, Partner Mapping Software, fiber optic communication infrastructure, and Emerson Ovation Gas Turbine Controls have added to the department's existing Supervisory Control and Data Acquisition (SCADA) system, various operational databases, software, and hardware needs. These systems are unique to the power system with the SCADA system being the most important to the day-to-day operations of our utility. In addition with the construction of the New Service Center in 2012, the Power System now has to maintain a state-of-the-art video display wall, server room, security system, and multimedia equipment. These systems are all set to grow exponentially in future years with additional systems such as a mobile workforce, and Advanced Meter Infrastructure (AMI) coming into the picture. The need for a SCADA administrator to assist in maintaining all of these systems is apparent.

The pay range for both the I.T. Administrator and SCADA Administrator will be 48 consistent with the recent pay classification study.

### **Assistant Water and Wastewater Superintendents**

The Ohio Environmental Protection Agency (OEPA) requires that a certified operator to be at the plants 40 hours per week. Coverage is needed when the Superintendent at either facility is out of town or unavailable. The building of the new water plant and the work at the wastewater plant will necessitate having another management employee at both facilities to oversee the operations.

Both the position of Assistant Water Superintendent and Assistant Wastewater Superintendent were approved positions on Schedule A until the last five years.

The re-instatement of these positions will allow the City to establish a succession plan for both facilities.

The pay range for the Assistant Water and Assistant Wastewater Superintendents is 46 which is the pay range for both as previously indicated on Schedule A.

### **Assistant Underground Utilities Superintendent**

With the establishment of the Underground Utilities Department, and the re-instatement of the Assistant Superintendents positions at Water and Wastewater, the position of Water Distribution Supervisor needs to be upgraded to Assistant Underground Utilities Superintendent as it is comparable to the other positions.

The pay range for the Assistant Underground Utilities Superintendent is 46 to match that of the Assistant Water and Wastewater Superintendents.

Class Code	CLASSIFICATION/TITLE	PAY RANGE	SCHEDULE A				"Exhibit D"	
			STEP A	STEP B	STEP C	STEP D	STEP E	STEP F
	<b>Non-exempt positions: (hourly rate)</b>							
105	Custodian	21	13.9124	14.6082	15.3379	16.1055	16.9107	17.7565
108	Administrative Secretary	29	16.8314	17.6729	18.5566	19.4842	20.4582	21.4814
109	Human Resources Assistant	29	16.8314	17.6729	18.5566	19.4842	20.4582	21.4814
110	Executive Secretary	36	18.8154	19.7557	20.7441	21.7806	22.8702	24.0136
112	Administrative Coordinator	36	18.8154	19.7557	20.7441	21.7806	22.8702	24.0136
113	Contract & Administrative Specialist	29	16.8314	17.6729	18.5566	19.4842	20.4582	21.4814
	<b>Exempt positions: (weekly salary)</b>							
150	Acct. & Income Tax Mgr.	52	1112.46	1168.06	1226.49	1287.81	1352.22	1419.82
153	Utility Billing Office Manager	50	1059.02	1111.97	1167.56	1225.96	1287.23	1351.59
155	Dir.of Finance & Inc. Tax. Admin.	67	1534.67	1611.44	1691.99	1776.57	1865.44	1958.71
157	Purchasing Analyst II	46	960.56	1008.59	1059.02	1111.97	1167.57	1225.96
158	Purchasing Analyst I	43	826.08	867.39	910.76	956.29	1004.11	1054.32
160	Law Director	67	1534.67	1611.44	1691.99	1776.57	1865.44	1958.71
165	Human Resources Director	58	1265.01	1328.27	1394.67	1464.39	1537.63	1614.49
171	Community Development Director	52	1112.46	1168.06	1226.49	1287.81	1352.22	1419.82
170	Development Program Manager	51	1085.17	1139.42	1196.40	1256.22	1319.05	1384.98
180	Economic Development Director	58	1265.01	1328.27	1394.67	1464.39	1537.63	1614.49
206	Engineering Technician IV	45	937.42	984.28	1033.48	1085.16	1139.41	1196.39
207	City Engineer	58	1265.01	1328.27	1394.67	1464.39	1537.63	1614.49
208	City Planner	51	1085.17	1139.42	1196.40	1256.22	1319.05	1384.98
209	Public Works Director	58	1265.01	1328.27	1394.67	1464.39	1537.63	1614.49
305	<b>IT Administrator</b>	<b>48</b>	<b>1009.19</b>	<b>1059.65</b>	<b>1112.63</b>	<b>1168.26</b>	<b>1226.68</b>	<b>1288.02</b>
307	Director of Information Tech.	62	1377.86	1446.77	1519.12	1595.08	1674.79	1758.53
403	Golf Professional *	36	752.62	790.22	829.77	871.22	914.81	960.54
402	Recreation Coordinator	43	826.08	867.39	910.76	956.29	1004.11	1054.32
404	Park/Recreation Manager	45	937.42	984.28	1033.48	1085.16	1139.41	1196.39
405	Park/Recreation Superintendent	51	1085.17	1139.42	1196.40	1256.22	1319.05	1384.98
501	Health & Sanitation Director	58	1265.01	1328.27	1394.67	1464.39	1537.63	1614.49
504	Sanitarian II	44	914.84	960.59	1008.62	1059.04	1111.99	1167.59
507	Sanitarian	43	826.08	867.39	910.76	956.29	1004.11	1054.32
510	Code Enforcement Officer	43	826.08	867.39	910.76	956.29	1004.11	1054.32
610	Police Chief	67	1863.61	1882.27	1901.09	1920.09	1939.29	1958.71
660	Fire Chief	67	1863.61	1882.27	1901.09	1920.09	1939.29	1958.71
705	Assistant Street Superintendent	46	960.56	1008.59	1059.02	1111.97	1167.57	1225.96
706	Street Superintendent	51	1085.17	1139.42	1196.40	1256.22	1319.05	1384.98
810	<b>Asst. Underground Utilities Supt.</b>	<b>46</b>	<b>960.56</b>	<b>1008.59</b>	<b>1059.02</b>	<b>1111.97</b>	<b>1167.57</b>	<b>1225.96</b>
815	<b>Asst. Water System Superintendent</b>	<b>46</b>	<b>960.56</b>	<b>1008.59</b>	<b>1059.02</b>	<b>1111.97</b>	<b>1167.57</b>	<b>1225.96</b>
820	Water System Superintendent	51	1085.17	1139.42	1196.40	1256.22	1319.05	1384.98
830	Storm Water Coordinator	46	960.56	1008.59	1059.02	1111.97	1167.57	1225.96
845	Wastewater System Superintendent	51	1085.17	1139.42	1196.40	1256.22	1319.05	1384.98
842	<b>Asst. Wastewater Systems Supt.</b>	<b>46</b>	<b>960.56</b>	<b>1008.59</b>	<b>1059.02</b>	<b>1111.97</b>	<b>1167.57</b>	<b>1225.96</b>
846	Underground Utilities Superintendent	51	1085.17	1139.42	1196.40	1256.22	1319.05	1384.98
848	Utilities Director	58	1265.01	1328.27	1394.67	1464.39	1537.63	1614.49
874	Power Plant Assistant Manager	52	1112.46	1168.06	1226.49	1287.81	1352.22	1419.82
881	Associate Engineer	52	1112.46	1168.06	1226.49	1287.81	1352.22	1419.82
890	Power Distribution Manager	57	1256.21	1319.04	1384.97	1454.23	1526.95	1603.30
892	Electrical Engineer	62	1377.86	1446.77	1519.12	1595.08	1674.79	1758.53
893	Asst. Power System Director	65	1526.95	1603.30	1683.44	1767.62	1855.99	1948.80
894	Power System Director	70	1674.76	1758.50	1846.43	1938.77	2035.69	2137.49
880	<b>SCADA Administrator</b>	<b>48</b>	<b>1009.19</b>	<b>1059.65</b>	<b>1112.63</b>	<b>1168.26</b>	<b>1226.68</b>	<b>1288.02</b>
896	Asst. City Manager/Development	67	1534.67	1611.44	1691.99	1776.57	1865.44	1958.71
897	Asst. City Manager/Administration	70	1674.76	1758.50	1846.43	1938.77	2035.69	2137.49

\* Plus 50% of net margin on all sales of golf accessories & mdse.

**ORDINANCE NO. 4-14**

**AN ORDINANCE REPEALING SCHEDULE A-1 OF  
CHAPTER 33 OF THE PIQUA CODE AND ADOPTING  
A NEW SCHEDULE A-1 OF CHAPTER 33 OF THE PIQUA  
CODE, RELATING TO WAGES OF CERTAIN MUNICIPAL  
EMPLOYEES**

BE IT ORDAINED by the Commission of the City of Piqua, Miami County, Ohio,  
the majority of all members elected thereto concurring, that:

SEC. 1: Schedule A-1 of Chapter 33 of the Piqua Code, as adopted by Ordinance  
No. 18-13, is hereby repealed; and

SEC. 2: Schedule A-1 of Chapter 33 of the Piqua Code (appended hereto as  
Exhibit "E") is hereby adopted;

SEC. 3: This Ordinance shall take effect and be in force from and after  
June 1, 2014.

**1<sup>st</sup> Reading 5-20-14**

**2<sup>nd</sup> Reading 6-3-14**

\_\_\_\_\_  
LUCINDA L. FESS, MAYOR

PASSED: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
REBECCA J. COOL  
CLERK OF COMMISSION



# Commission Agenda Staff Report

<b>MEETING DATE</b>	May 20, 2014, June 3, 2014, June 17, 2014		
<b>REPORT TITLE</b> (Should match resolution/ordinance title)	An Ordinance repealing Schedule A-1 of Chapter 33 of the Piqua Code and adopting a new Schedule A-1 of Chapter 33 of the Piqua Code, relating to wages of certain Municipal Employees		
<b>SUBMITTED BY</b>	Name & Title: Elaine G. Barton, Human Resources Director		
	Department: Human Resources		
<b>AGENDA CLASSIFICATION</b>	<input type="checkbox"/> Consent	<input checked="" type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution <input type="checkbox"/> Regular
<b>APPROVALS/REVIEWS</b>	<input checked="" type="checkbox"/> City Manager		<input checked="" type="checkbox"/> Asst. City Manager/Finance
	<input type="checkbox"/> Asst. City Manager/Development		<input type="checkbox"/> Law Director
	<input checked="" type="checkbox"/> Department Director;		<input type="checkbox"/> Other:
<b>BACKGROUND</b> (Includes description, background, and justification)	Ordinance No. 4-14 revises Schedule A-1 which covers the salaries of seasonal, par-time, and temporary employees. The changes are to include the position of SCADA Administrator and to reflect a change for Golf Course to include the use of a cart if available.		
<b>BUDGETING AND FINANCIAL IMPACT</b> (Includes project costs and funding sources)	Budgeted \$:	To be included in the re-appropriation	
	Expenditure \$:	Dependent upon time of hire – provided with the re-appropriation	
	Source of Funds:	Various	
	<b>Narrative:</b>		
<b>OPTIONS</b> (Include Deny /Approval Option)	1.	Adopt Ordinance No. 4-14	
	2.	Reject Ordinance No. 4-14 and provide staff with further direction	
	3.		
	4.		
<b>PROJECT TIMELINE</b>	As soon as allowed by law		
<b>STAFF RECOMMENDATION</b>	Adopt Ordinance No. 3-14 to allow for the positions to be filled to move forward with projects that need to be completed.		
<b>ATTACHMENTS</b>	Ordinance No. 4-14 Schedule A-1 Additional information regarding the position		

### **SCADA Administrator (Part-Time)**

The Power System's IT strategy consists of both a part-time and a full-time employee. In 2013, Bret Reid retired from the city with 30 years of experience maintaining the IT and SCADA infrastructure. The Power System would like to utilize Bret's knowledge and expertise of the system in a part-time manner to assist with the transition and training of the to-be-hired full-time SCADA administrator. Due to the unique information systems in the electric utility industry, this strategy will allow the full-time SCADA administrator to capitalize on the knowledge transfer from Bret.

## EXHIBIT E

## Schedule A-1

CLASSIFICATION/ TITLE	HOURLY RATE	
CLERK TYPIST (CO-OP STUDENT)	\$7.95	
CITY CLERK*	\$7.95	
CLERK TYPIST A	\$7.95	
CLERK TYPIST B	\$7.95	
RECORDS & DATA ENTRY CLERK	\$7.95	
ACCOUNT CLERK*	\$10.14	
SECRETARY I*	\$10.44	
SECRETARY II*	\$12.06	
ADMINISTRATIVE SECRETARY*	\$15.83	
ENGINEERING CO-OP I (STUDENT)	\$9.67	
ENGINEERING CO-OP II (STUDENT)	\$10.54	
ENGINEERING CO-OP III (STUDENT)	\$11.35	
ENGINEERING CO-OP IV (STUDENT)	\$12.21	
PLANNING TECHNICIAN	\$16.81	
INTERNS	\$7.95 to \$12.61	
PARKING CONTROL OFFICER	\$8.08	
ANIMAL CONTROL OFFICER	\$7.95	
POWER DISTRIBUTION STOREKEEPER	\$15.76	
SCADA ADMINISTRATOR (POWER)	\$25.00	
PLUMBING INSPECTOR	\$19.48	
CONSTRUCTION INSPECTOR	\$19.48	
PUBLIC HEALTH NURSE	\$19.48	
STREET SWEEPER	\$10.20	
LABORER A	\$7.95	
LABORER B	\$8.43	
LABORER C	\$9.36	
CUSTODIAN	\$7.95	
REFUSE COLLECTOR	\$7.95	
MAINTENANCE WORKER	\$7.95	
STREET DEPT. MAINTENANCE SUPV.	\$10.11	
SEASONAL GOLF COURSE MAINT. LABORER A	\$7.95	plus free golf**
SEASONAL GOLF COURSE MAINT. LABORER B	\$8.43	plus free golf**
SEASONAL GOLF COURSE MAINT. LABORER C	\$9.36	plus free golf**
SUMMER GOLF COURSE MAINT. LABORER A	\$7.95	plus free golf**
SUMMER GOLF COURSE MAINT. LABORER B	\$7.95	plus free golf**
SUMMER GOLF COURSE MAINT. LABORER C	\$7.95	plus free golf**
GOLF COURSE CLUBHOUSE ATTENDANT	\$7.95	plus free golf**
CART/RANGE ATTENDANT	\$7.95	plus free golf**
FOOD SERVICE ATTENDANT (GOLF)	\$7.95	plus free golf**
LIFEGUARD A	\$7.95	
LIFEGUARD B	\$7.95	
LIFEGUARD C	\$7.95	
TICKET WINDOW ATTENDANT A	\$7.95	
TICKET WINDOW ATTENDANT B	\$7.95	
HEAD TICKET WINDOW ATTEND. A	\$7.95	
HEAD TICKET WINDOW ATTEND. B	\$7.99	
RECREATION LEADER	\$7.95	
RECREATION ASSISTANT	\$7.95	
SPORTS INSTRUCTOR	8.80 to 17.61	
DANCE/FITNESS INSTRUCTOR	8.80 to 17.61	
POOL MANAGER	\$534.94	WEEKLY RATE
ASSISTANT POOL MANAGER A	\$369.60	WEEKLY RATE
ASSISTANT POOL MANAGER B	\$387.24	WEEKLY RATE
HEAD LIFE GUARD A	\$319.17	WEEKLY RATE
HEAD LIFE GUARD B	\$336.82	WEEKLY RATE
ASSISTANT LAW DIRECTOR	\$839.87	WEEKLY RATE

\*These are confidential employees and are not in any bargaining unit.

\*\*hours worked greater than 20 hours per week include a cart if available

## **ORDINANCE NO. 5-14**

### **AN ORDINANCE TO VACATE A PORTION OF PUBLIC RIGHT-OF-WAY**

WHEREAS, pursuant to Piqua Charter Section 98, the City Commission adopted Resolution No. R-62-14 declaring its intent to vacate a portion of public right of way known as an alley located east of Nicklin Avenue in the vicinity of Ann Street, as shown in Exhibit "A" attached hereto; and,

WHEREAS, a notice of the declaration of intent to vacate the subject right of way was served to the abutting property owners and published in the local newspaper; and

WHEREAS, the notice of the declaration of intent stated the time and place at which objections could be presented before the Planning Commission; and

WHEREAS, the Planning Commission met at in open sessions and took public comment regarding the proposed public right of way vacation; and

WHEREAS, the Planning Commission after hearing the item and considering the public comments and information provided, recommended approving the vacation of a portion public right of way known as an alley located east of Nicklin Avenue in the vicinity of Ann Street, as shown in Exhibit "A" attached hereto; and

WHEREAS, pursuant to Piqua Charter Section 98, vacation of public right of way must be adopted by Ordinance by this Commission.

NOW, THEREFORE, BE IT ORDAINED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: This Commission hereby takes the action necessary to authorize and approve the vacation of a portion public right of way known as an alley located east of Nicklin Avenue in the vicinity of Ann Street, as shown in Exhibit "A" attached hereto.

SEC. 2: The City Manager shall cause the affected portion of right of way to be vacated and all appropriate and necessary legal instruments supporting such action to be properly recorded.

SEC. 3: This Ordinance shall take precedent over all prior Ordinances or Resolutions pertaining to the affected portion of the subject public right of way.

SEC. 4: This Ordinance shall take effect and be in force from and after the earliest period allowed by law

**1<sup>st</sup> Reading 5-20-14**

**2nd Reading 6-3-14**

\_\_\_\_\_  
LUCINDA L. FESS, MAYOR

PASSED: \_\_\_\_\_

ATTEST: \_\_\_\_\_

REBECCA J. COOL

CLERK OF COMMISSION



# Commission Agenda Item #4 Staff Report

<b>MEETING DATE</b>	May 20, 2014, June 3, 2014, June 17, 2014		
<b>REPORT TITLE</b>	AN ORDINANCE TO VACATE A PORTION OF PUBLIC RIGHT-OF-WAY		
<b>SUBMITTED BY</b>	Chris Schmiesing, City Planner		
	Development Department		
<b>AGENDA CLASSIFICATION</b>	<input type="checkbox"/> Consent	<input checked="" type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution <input type="checkbox"/> Regular
<b>APPROVALS/REVIEWS</b>	<input type="checkbox"/> City Manager		<input type="checkbox"/> Asst. City Manager/Finance
	<input type="checkbox"/> Asst. City Manager/Development		<input type="checkbox"/> Law Director
	<input checked="" type="checkbox"/> City Planner		<input checked="" type="checkbox"/> Planning Commission
<b>BACKGROUND</b> <small>(Description, background, justification)</small>	<p>The petitioner desires to modify the alignment of a portion of public alley right of way located between Nicklin Avenue and Camp Street. The proposed modification of the alley alignment will require the existing public alley right of way to be vacated and new public alley right of way provided by the petitioner to be dedicated. The petitioner will be responsible for the removal of all existing alley improvements the construction of all new alley improvements.</p> <p>The proposed alley alignment modification will allow the new school site improvements to be configured in a manner that will physically separate the alley from the traffic generated by the school site. The traffic generated by the school site is to be managed on-site and use of the public alley to facilitate school related traffic will not be required. The proposed alley alignment will remain accessible to local residents and passable by public utility vehicles.</p> <p>The meeting was publicly advertised and surrounding property owners were notified of the public hearing time/date/location. One property attended the Planning Commission public hearing to ask questions about the proposed improvements. No objections from the public were received at the public hearing.</p>		
<b>BUDGET/FINANCIAL IMPACT</b> <small>(Project costs and funding sources)</small>	Budgeted \$:	0	
	Expenditure \$:	0	
	Source of Funds:	N/A	
	Narrative:	The Planning Commission has studied this request and recommended approval of the public right of way vacation request, noting that the proper signage to indicate the one-way traffic patterns on Ann Street will be required.	

<b>OPTIONS</b> (Include deny /approval option)	1.	Adopt the ordinance to vacate the subject right of way.
	2.	Defeat the ordinance to deny the right of way vacation request.
<b>PROJECT TIMELINE</b>	April 15, 2014 – City Commission – Declare Intent to Vacate May 13, 2014 – Planning Commission – Public Hearing May 20, 2014 - City Commission – 1 <sup>st</sup> Reading June 3, 2014 – City Commission – 2 <sup>nd</sup> Reading June 17, 2014 – City Commission – 3 <sup>rd</sup> reading <b>NOTE - The companion item to this request is the final plat approval to be acted on in the form of a Resolution at the May 20 meeting date.</b>	
<b>STAFF RECOMMENDATION</b>	Approve the ordinance.	
<b>ATTACHMENTS</b>	Vacation Petition, Vacation Plat	

CITY OF PIQUA, OHIO

APPLICATION FOR VACATION OF PUBLIC RIGHT-OF-WAY

- 1. Applicant's Name PIQUA CITY SCHOOL DISTRICT  
CURT SOUTH Phone # 937.773.4321
- Applicant's Address 719 E. ASH STREET
- 2. Owner's Name BOARD OF EDUCATION/PCSD Phone # 937.773.4321
- 3. Type of legal interest held by applicant PROPERTY OWNER
- 4. Location of Public Right-Of-Way Vacation request 807 NICKLIN AVE, PIQUA

5. Describe the reason for the requested Vacation of Public Right-Of-Way  
REQUEST TO RE-ROUTE ALLEY TO ALLOW FOR THE  
CONSTRUCTION OF A NEW INTERMEDIATE SCHOOL

6. Property owners adjacent to Right-Of-Way to be vacated.

<u>NAME</u>	<u>ADDRESS</u>	<u>SIGNATURE</u>
<u>RONALD BRANDYBERRY</u>		

Signature of Applicant [Signature] Date 04.09.14  
CURT SOUTH, PIQUA CITY SCHOOLS

\*\*\*\*\*OFFICE USE ONLY\*\*\*\*\*

\$100.00 Fee Paid 100.00 Date Fee Paid 4-9-14  
 Receipt No. 211293 Res. No. \_\_\_\_\_

GS.1

REVISIONS NO.	DATE
001	6/28/2015
002	7/15/2015
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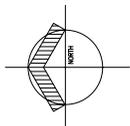
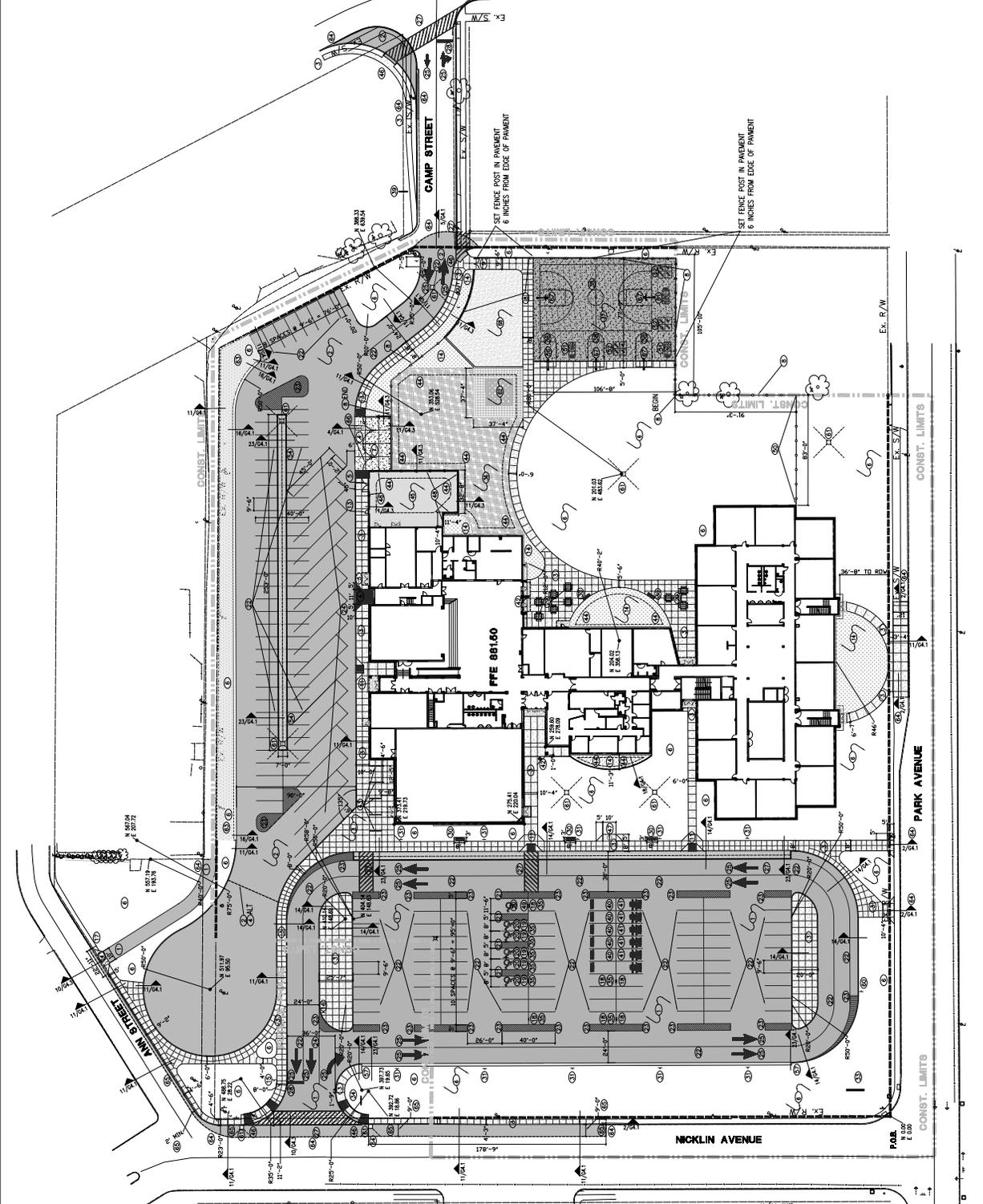
FANNING HOWEY  
419.586.7771 www.fhd.com

NEW 4-6 ELEMENTARY SCHOOL  
PLQA CENTRAL INTERMEDIATE SCHOOL  
PLQA CITY SCHOOL DISTRICT



PLQA #4 SCHOOL  
211125.03

- MASTER KEYNOTE LEGEND**
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OVERALL LAYOUT PLAN



# ALLEY VACATION PLAT

SECTION \_\_\_\_\_ N.E. PIQUA CITY MIAMI OHIO COUNTY

PLAT BOOK \_\_\_\_\_ PAGE \_\_\_\_\_  
 MIAMI COUNTY RECORDER'S RECORD  
 OF PLATS  
 RECEIVED FOR RECORD THIS \_\_\_\_\_ DAY  
 OF \_\_\_\_\_, 20\_\_\_\_ AT \_\_\_\_\_ M.  
 FILE No. \_\_\_\_\_ FEE: \$ \_\_\_\_\_

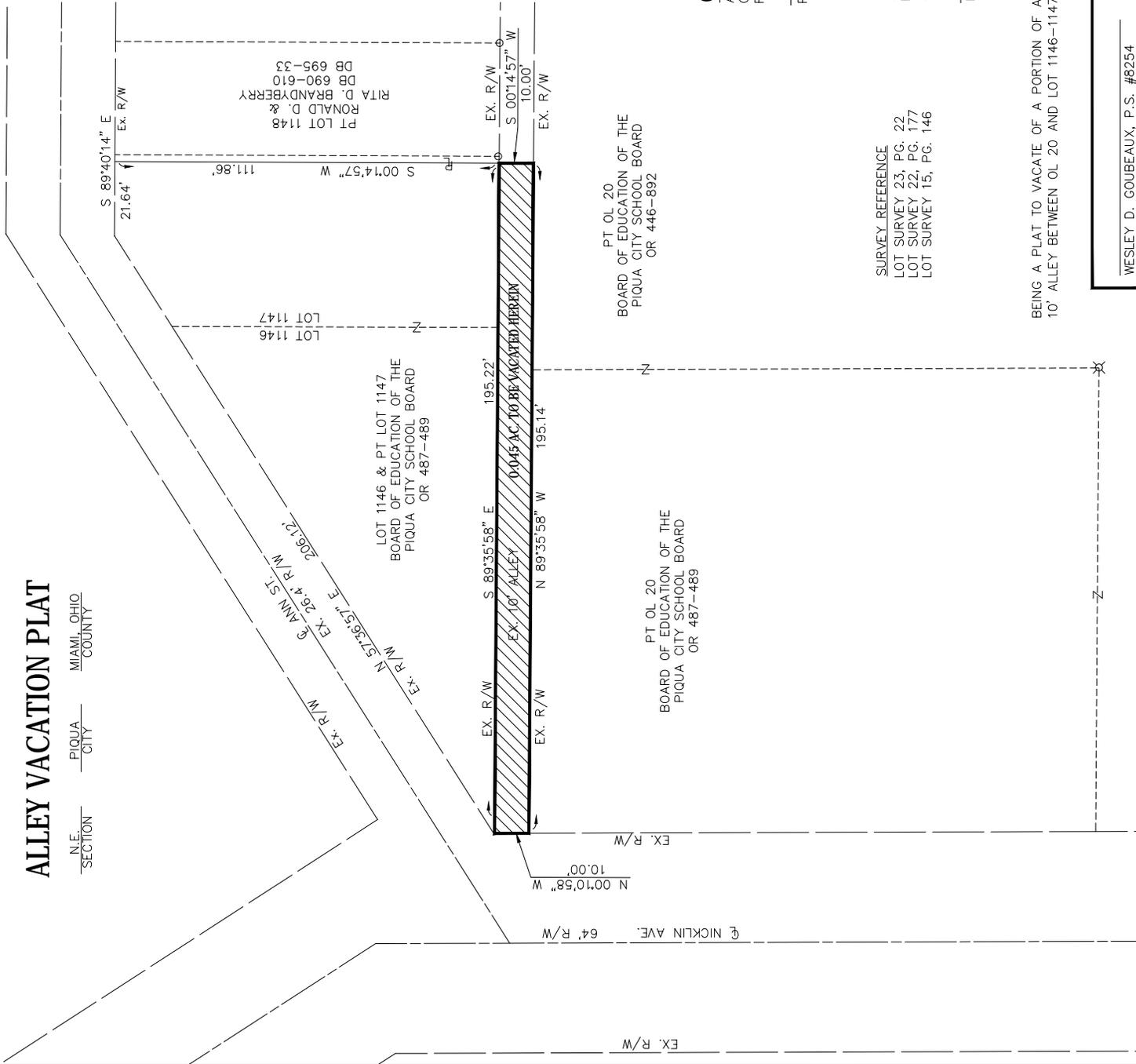
JESSICA A. LOPEZ, MIAMI COUNTY RECORDER  
 DEPUTY

TRANSFERRED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_  
 BY: \_\_\_\_\_ DEPUTY AUDITOR  
 MATTHEW W. GEARHARDT  
 MIAMI COUNTY AUDITOR

## LEGEND

- 5/8" X 30" REBAR W/CAP SET
- IRON PIN FOUND
- ✱ MAG NAIL SET
- ⊕ P.K. NAIL FOUND
- ⊗ IRON PIPE FOUND
- ⊗ RAILROAD SPIKE FOUND
- ▨ ALLEY TO BE VACATED

THE BEARINGS ARE BASED ON  
 NAD 83 CORS 96 ADJUSTMENT,  
 GEOID 2012, OHIO SOUTH ZONE,  
 ODOT VRS CORS NETWORK



## CITY OF PIQUA PLANNING COMMISSION

AT A MEETING OF THE PLANNING COMMISSION OF THE CITY OF PIQUA, OHIO, HELD THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, THIS PLAT WAS REVIEWED AND APPROVED.

\_\_\_\_\_  
 PRESIDENT SECRETARY

## THE CITY COMMISSION OF THE CITY OF PIQUA

AT A MEETING OF THE CITY COMMISSION OF THE CITY OF PIQUA, OHIO, HELD THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, THIS PLAT WAS APPROVED BY ORDINANCE NO. \_\_\_\_\_.

\_\_\_\_\_  
 MAYOR CLERK

SURVEY REFERENCE  
 LOT SURVEY 23, PG. 22  
 LOT SURVEY 22, PG. 177  
 LOT SURVEY 15, PG. 146

BEING A PLAT TO VACATE OF A PORTION OF AN EXISTING  
 10' ALLEY BETWEEN OL 20 AND LOT 1146-1147.

WESLEY D. GOUBEAUX, P.S. #8254 \_\_\_\_\_ DATE \_\_\_\_\_



DATE: 03-25-2014	DRAWN BY: WDC
JOB NUMBER: MIAPIQ1401	SHEET NUMBER 1 of 1

**ONE CHOICE ENGINEERING**  
 448 E. HOPKINS ROAD  
 448 E. HOPKINS ROAD  
 Piqua, OH 45359  
 (937) 497-0020  
 www.onechoiceengineering.com

## **ORDINANCE NO. 7-14**

### **AN ORDINANCE TO VACATE A PORTION OF PUBLIC RIGHT-OF-WAY**

WHEREAS, pursuant to Piqua Charter Section 98, the City Commission adopted Resolution No. R-62-14 declaring its intent to vacate a portion of public right of way known as an alley located between Campbell Street and Downing Street, as shown in Exhibit "A" attached hereto; and,

WHEREAS, a notice of the declaration of intent to vacate the subject right of way was served to the abutting property owners and published in the local newspaper; and

WHEREAS, the notice of the declaration of intent stated the time and place at which objections could be presented before the Planning Commission; and

WHEREAS, the Planning Commission met at in open sessions and took public comment regarding the proposed public right of way vacation; and

WHEREAS, the Planning Commission after hearing the item and considering the public comments and information provided, recommended approving the vacation of a portion public right of way known as an alley located between Campbell Street and Downing Street, as shown in Exhibit "A" attached hereto; and

WHEREAS, pursuant to Piqua Charter Section 98, vacation of public right of way must be adopted by Ordinance by this Commission.

NOW, THEREFORE, BE IT ORDAINED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: This Commission hereby takes the action necessary to authorize and approve the vacation of a portion public right of way known as an alley located between Campbell Street and Downing Street, as shown in Exhibit "A" attached hereto.

SEC. 2: The City Manager shall cause the affected portion of right of way to be vacated and all appropriate and necessary legal instruments supporting such action to be properly recorded.

SEC. 3: This Ordinance shall take precedent over all prior Ordinances or Resolutions pertaining to the affected portion of the subject public right of way.

SEC. 4: This Ordinance shall take effect and be in force from and after the earliest period allowed by law

**1<sup>st</sup> Reading 5-20-14**  
**2<sup>nd</sup> Reading 6-3-2014**

\_\_\_\_\_  
LUCINDA L. FESS, MAYOR

PASSED: \_\_\_\_\_

ATTEST: \_\_\_\_\_

REBECCA J. COOL  
CLERK OF COMMISSION



# Commission Agenda Staff Report

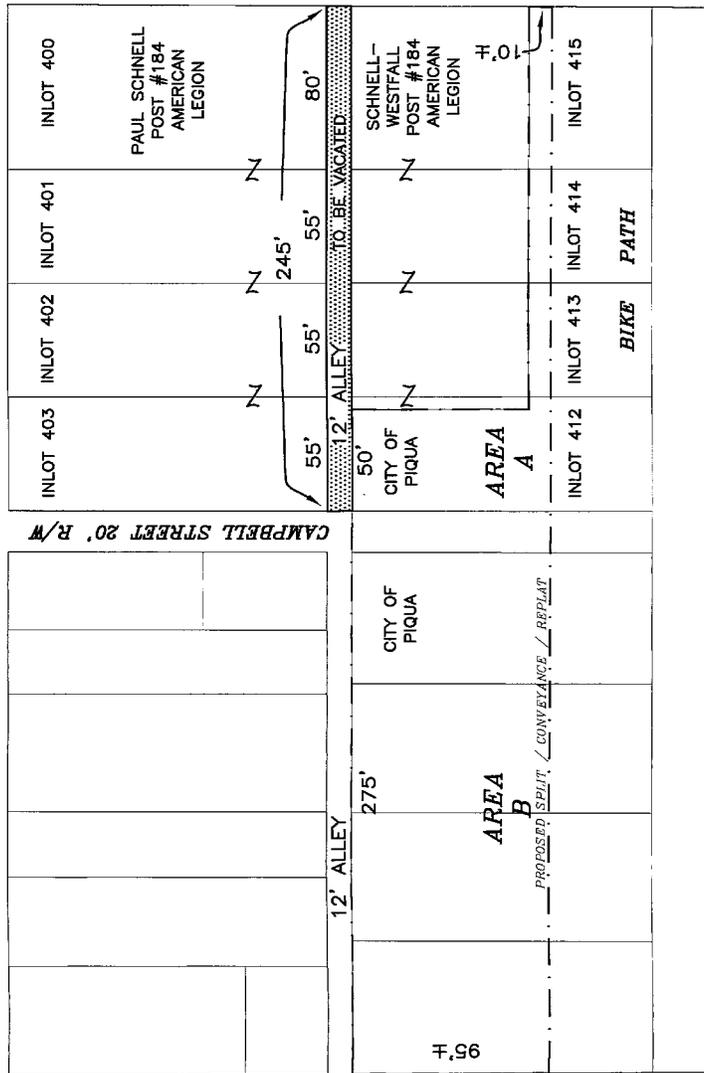
Item #5

<b>MEETING DATE</b>	May 20, 2014, June 3, 2014, June 17, 2014		
<b>REPORT TITLE</b>	AN ORDINANCE TO VACATE A PORTION OF PUBLIC RIGHT-OF-WAY		
<b>SUBMITTED BY</b>	Chris Schmiesing, City Planner		
	Development Department		
<b>AGENDA CLASSIFICATION</b>	<input type="checkbox"/> Consent	<input checked="" type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution <input type="checkbox"/> Regular
<b>APPROVALS/REVIEWS</b>	<input type="checkbox"/> City Manager		<input type="checkbox"/> Asst. City Manager/Finance
	<input type="checkbox"/> Asst. City Manager/Development		<input type="checkbox"/> Law Director
	<input checked="" type="checkbox"/> City Planner		<input checked="" type="checkbox"/> Planning Commission
<b>BACKGROUND</b> (Description, background, justification)	<p>The petitioner desires to vacate a portion of public alley right of way located between Campbell Street and Downing Street. The existing alley right of way to be vacated is currently surrounded by American Legion parking lot improvements and upon vacation of the right of way the pavement area will be owned and maintained by the petitioner who intends to continue to use the pavement to support the adjoining parking facilities.</p> <p>The public hearing time/date/location was publicly advertised and surrounding property owners were notified. The petitioner attended the Planning Commission public hearing to speak in favor of this item. No one else from the public was present at the public hearing to speak for or against this item.</p>		
<b>BUDGET/FINANCIAL IMPACT</b> (Project costs and funding sources)	Budgeted \$:	0	
	Expenditure \$:	0	
	Source of Funds:	N/A	
	Narrative:	The Planning Commission has studied this request and recommended approval of the public right of way vacation request, noting that alley traffic will still have ingress/egress options at both ends via Roosevelt Avenue and Campbell Street.	
<b>OPTIONS</b> (Include deny /approval option)	1.	Adopt the ordinance to vacate the subject right of way.	
	2.	Defeat the ordinance to deny the right of way vacation request.	
<b>PROJECT TIMELINE</b>	<p>April 15, 2014 – City Commission – Declare Intent to Vacate</p> <p>May 13, 2014 – Planning Commission – Public Hearing</p>		

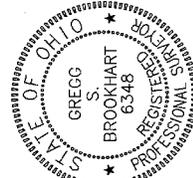
	May 20, 2014 - City Commission – 1 <sup>st</sup> Reading June 3, 2014 – City Commission – 2 <sup>nd</sup> Reading June 17, 2014 – City Commission – 3 <sup>rd</sup> reading
<b>STAFF RECOMMENDATION</b>	Approve the ordinance.
<b>ATTACHMENTS</b>	Vacation Petition, Vacation Plat

**CITY OF PIQUA  
PROPOSED 12' ALLEY VACATION  
FOR THE AMERICAN LEGION**

**WATER STREET 66' R/W**



PROPOSED PLAN FOR THE AMERICAN LEGION POST 184  
IN MAHON COUNTY, OHIO ~ MARCH 2014



**GREGG S. BROOKHART**  
OHIO REGISTERED  
PROFESSIONAL SURVEYOR #6348  
1009 WESTVIEW DRIVE  
PIQUA, OHIO 45356  
(937) 778-3607

**CITY OF PIQUA  
PROPOSED 12' ALLEY VACATION  
FOR THE AMERICAN LEGION**



PROPOSED PLAN FOR THE AMERICAN LEGION POST 184  
IN MIAMI COUNTY, OHIO ~ MARCH 2014

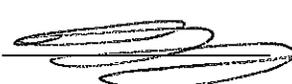
GREGG S. BROOKHART  
OHIO REGISTERED  
PROFESSIONAL SURVEYOR #6348  
1009 WESTVIEW DRIVE  
PIQUA, OHIO 45356  
(937) 778-3607

STATE OF OHIO  
GREGG S. BROOKHART  
REGISTERED PROFESSIONAL SURVEYOR  
#6348

CITY OF PIQUA, OHIO

APPLICATION FOR VACATION OF PUBLIC RIGHT-OF-WAY

1. Applicant's Name Gary Febver, Adjutant  
American Legion Post 184 Phone # 937-773-9085  
 Applicant's Address 301 W. Water St., Piqua, Oh 45356
2. Owner's Name American Legion Post 184 Phone # 937-773-9085
3. Type of legal interest held by applicant Property owner
4. Location of Public Right-Of-Way Vacation request Alley between Campbell St. and Downing St (300 block of W. Water St., behind American Legion)
5. Describe the reason for the requested Vacation of Public Right-Of-Way  
Minimize traffic and increase parking area.
6. Property owners adjacent to Right-Of-Way to be vacated.

<u>NAME</u>	<u>ADDRESS</u>	<u>SIGNATURE</u>
<u>City of Piqua</u>	<u></u>	<u></u>
<u>American Legion Post 184</u>	<u>301 W. Water St.</u>	
<u></u>	<u></u>	<u></u>

Signature of Applicant  Date 3-31-14

\*\*\*\*\*OFFICE USE ONLY\*\*\*\*\*

\$100.00 Fee Paid \_\_\_\_\_ Date Fee Paid \_\_\_\_\_  
 Receipt No. \_\_\_\_\_ Res. No. \_\_\_\_\_

**RESOLUTION NO. R-76-14**

**A RESOLUTION AUTHORIZING THE CITY MANAGER  
TO ENTER INTO A LEASE AGREEMENT TO PERMIT  
THE USAGE OF A PORTION OF FOUNTAIN PARK,  
HARDMAN FIELD AND HANCE PAVILION TO  
THE PIQUA FOURTH OF JULY ASSOCIATION**

BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: The City Manager is hereby authorized to permit the Piqua Fourth of July Association on July 4, 2014 to use Hance Pavilion, Hardman Field, the Fountain Park volleyball courts and that part of Fountain Park between (and including) the hardball diamond and the dining hall, upon the condition that the Piqua Fourth of July Association obtains liability insurance satisfactory to the City Manager at a minimum coverage of \$1,000,000 and complies with the terms of the attached Lease. The rental fee for this lease shall be \$1.00 and other valuable consideration.

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

\_\_\_\_\_  
LUCINDA L. FESS, MAYOR

PASSED: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
REBECCA J. COOL  
CLERK OF COMMISSION

## **LEASE AGREEMENT**

THIS LEASE AGREEMENT is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2014, by and between the City of Piqua and the Piqua Fourth Of July Association as follows:

Section 1: For one dollar and other valuable consideration, the City leases to the Association the below-listed public park facilities for the day of July 4, 2014

Hance Pavilion  
Hardman Field  
That portion of Fountain Park between (and including) the  
baseball diamond and the dining hall

Section 2: The Association shall occupy and use the leased premises solely for the purposes of the annual Independence Day celebration and related activities.

Section 3: The Association shall obtain liability insurance satisfactory to the City Manager at a minimum coverage of \$1,000,000.

Section 4: The Association shall indemnify, hold harmless and defend the City of Piqua, Ohio, its officers, employees, agents and volunteers against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the City of Piqua, Ohio, its officers, employees, agents and volunteers may hereafter sustain, incur or be required to pay, arising out of or by any act or omission of the Association, the City of Piqua, Ohio, their officers, employees, agents and volunteers, in the execution, performance or failure to adequately perform Association's or City of Piqua's obligations pursuant to this contract.

Section 5: The Association, its assigns, heirs, successors, employees and any and all subcontractors are independent contractors and are not agents and/or employees of the City of Piqua.

Section 6: This agreement shall not be assignable.

Section 7. The Association and all vendors shall comply with all inspections and obtain any permits required prior to operation, including any full time or on-site fire personnel for the display of fireworks, at the Association's expense.

Section 8. The City shall review and contract made with a vendor for fireworks. No contract with any vendor shall place any liability upon the City.

Section 9. The Association shall be responsible for basic clean-up of the facilities after the conclusion of the festival.

Executed as of the above-referenced date by:

---

Gary A. Huff, City Manager  
City of Piqua

---

President, Piqua Fourth of July Assn.





**RESOLUTION NO. R-77-14**

**A RESOLUTION AWARDING A CONTRACT  
TO L.J. DEWEESE CO., INC. FOR THE  
SIDEWALK ADA COMPLIANCE PROGRAM**

WHEREAS, on January 7, 2014, this Commission passed Resolution No. R-3-14 authorizing the City Purchasing Analyst to advertise for bids, according to law, for the Sidewalk ADA Compliance Program; and

WHEREAS, after proper advertisement, bids were opened resulting in the tabulation of bids as listed in Exhibit A attached hereto;

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: A contract is hereby approved with L.J. DeWeese Co., Inc. as the lowest, responsible bidder for the Sidewalk ADA Compliance Program and the City Manager is hereby authorized to execute a contract with said bidder pursuant to contract specifications.

SEC. 2: The Finance Director certifies that funds are available and is hereby authorized to draw her warrant from time to time on the appropriate account of the city treasury in payment according to contract terms, not exceeding a total of \$320,000.

SEC. 3: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

\_\_\_\_\_  
LUCINDA L. FESS, MAYOR

PASSED: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
REBECCA J. COOL  
CLERK OF COMMISSION



# Commission Agenda Staff Report

<b>MEETING DATE</b>	June 17, 2014		
<b>REPORT TITLE</b> (Should match resolution/ordinance title)	A Resolution awarding a contract to L.J. DeWeese Co., Inc. for the Sidewalk ADA Compliance Program.		
<b>SUBMITTED BY</b>	Name & Title: Amy L. Havenar, P.E., City Engineer		
	Department: Engineering		
<b>AGENDA CLASSIFICATION</b>	<input type="checkbox"/> Consent	<input type="checkbox"/> Ordinance	<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Regular
<b>APPROVALS/REVIEWS</b>	<input checked="" type="checkbox"/> City Manager		<input type="checkbox"/> Asst. City Manager/Finance
	<input type="checkbox"/> Asst. City Manager/Development		<input type="checkbox"/> Law Director
	<input type="checkbox"/> Department Director		<input type="checkbox"/> Other:
<b>BACKGROUND</b> (Includes description, background, and justification)	On June 3, 2014, three bids were received for the Sidewalk ADA Compliance Program (see attached Exhibit A). In general, the work will consist of the replacement of 72 catch basins and the installation of 113 ADA compliant handicap ramps at intersections along the streets to be resurfaced as a part of the 2014 Street Resurfacing Program.		
<b>BUDGETING AND FINANCIAL IMPACT</b> (Includes project costs and funding sources)	Budgeted \$:	\$355,000 Engineer's Estimate	
	Expenditure \$:	\$320,000 (includes 10% contingency)	
	Source of Funds:	Street Funds and Storm Water Funds	
	<b>Narrative:</b>	This resolution includes a 10% contingency for items of work which may be required which are not included in the original plans and specifications.	
<b>OPTIONS</b> (Include Deny /Approval Option)	1.	Approve the resolution and complete our 2014 Sidewalk ADA Compliance Program.	
	2.	Do not approve the resolution and do not complete the handicap ramp installation and ultimately, do not complete the 2014 Street Resurfacing Program.	
<b>PROJECT TIMELINE</b>	The work will begin as soon as possible and has a completion date of September 30, 2014.		
<b>STAFF RECOMMENDATION</b>	Approve the resolution to allow for the completion of the Sidewalk ADA Compliance Program		
<b>ATTACHMENTS</b>	Bid Tabulation (Exhibit A)		

EXHIBIT A

**City of Piqua - 14-02 Sidewalk ADA Compliance Program  
 Bid Opening: 10:00 A.M. June 3, 2014  
 Bid Tabulation**

Item	Quantity	L.J. DeWeese Co., Inc.		Arcon Builders, Ltd.		Double Jay Construction, Inc	
		Price	Extension	Price	Extension	Price	Extension
<b>Item List - Quantity Sheet Items</b>							
202.0 - CONCRETE WALK REMOVED - S.F.	8,150.0	\$ 1.50	\$ 12,225.00	\$ 3.00	\$ 24,450.00	\$ 2.60	\$ 21,190.00
202.0 - CURB REMOVED, CITY OF PIQUA TYPE 2 - L.F.	263.0	\$ 8.00	\$ 2,104.00	\$ 20.00	\$ 5,260.00	\$ 17.00	\$ 4,471.00
202.0 - CURB REMOVED, TYPE 6 - L.F.	1,506.0	\$ 8.00	\$ 12,048.00	\$ 13.00	\$ 19,578.00	\$ 20.00	\$ 30,120.00
REPLACED, CITY OF PIQUA TYPE 1 - EACH	13.0	\$ 1,750.00	\$ 22,750.00	\$ 1,600.00	\$ 20,800.00	\$ 2,182.00	\$ 28,366.00
REPLACED, CITY OF PIQUA TYPE 6 - EACH	59.0	\$ 1,750.00	\$ 103,250.00	\$ 1,550.00	\$ 91,450.00	\$ 2,198.00	\$ 129,682.00
608.0 - 4" CONCRETE WALK, AS PER PLAN - S.F.	1,530.0	\$ 5.00	\$ 7,650.00	\$ 15.00	\$ 22,950.00	\$ 9.90	\$ 15,147.00
608.0 - 6" CONCRETE WALK, AS PER PLAN - S.F.	6,910.0	\$ 6.00	\$ 41,460.00	\$ 15.00	\$ 103,650.00	\$ 11.00	\$ 76,010.00
TRUNCATED DOMES, AS PER PLAN - EACH	113.0	\$ 350.00	\$ 39,550.00	\$ 295.00	\$ 33,335.00	\$ 205.00	\$ 23,165.00
609.0 - CITY OF PIQUA TYPE 2 CURB - L.F.	263.0	\$ 20.00	\$ 5,260.00	\$ 52.00	\$ 13,676.00	\$ 38.00	\$ 9,994.00
609.0 - CITY OF PIQUA TYPE 6 CURB - L.F.	1,561.0	\$ 20.00	\$ 31,220.00	\$ 42.00	\$ 65,562.00	\$ 36.00	\$ 56,196.00
614.0 - TRAFFIC CONTROL - LUMP	1.0	\$ 9,250.00	\$ 9,250.00	\$ 8,000.00	\$ 8,000.00	\$ 25,500.00	\$ 25,500.00
<b>11 Items</b>	<b>Totals</b>		<b>\$ 286,767.00</b>		<b>\$ 408,711.00</b>		<b>\$ 419,841.00</b>