

**REGULAR PIQUA CITY COMMISSION MEETING
TUESDAY, JANUARY 6, 2015
7:30 P.M. – COMMISSION CHAMBER – 2nd FLOOR
201 WEST WATER STREET
PIQUA, OHIO 45356**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

AWARD PRESENTATION BY MAINSTREET PIQUA : DIRECTOR- LORNA SWISHER

JOINT MEETING WITH WASHINGTON TOWNSHIP TRUSTEES

CONSENT AGENDA

1. APPROVAL OF MINUTES
Approval of the minutes from the January 7, 2014 Joint Meeting of the Washington Township Trustees and Piqua City Commission

NEW BUSINESS

2. RES. NO. R-1-15
A Resolution reappointing a member to the Board of Trustees of Forest Hill Union Cemetery

ADJOURNMENT

REGULAR CITY COMMISSION MEETING

CONSENT AGENDA

3. APPROVAL OF MINUTES
Approval of the minutes from the December 16, 2014 Regular Piqua City Commission Meeting
4. RES. NO. R-2-15
A Resolution of Appreciation for the public service of Gary Root as a City Employee
5. RES. NO. R-3-15
A Resolution of Appreciation for the public service of Christine Gerlach as a City Employee
6. RES. NO. R-4-15
A Resolution reappointing Lucinda L. Fess to the Grow Piqua Now Board
7. RES. NO. R-5-15
A Resolution reappointing Lloyd Shoemaker to the Western Ohio TV Consortium (WOTVC) Board

NEW BUSINESS

8. **RES. NO. R-6-15**

A Resolution authorizing the City Purchasing Analyst to advertise for bids to make certain purchases during the 2015 year

9. **RES. NO. R-7-15**

A Resolution requesting authorization to increase the current purchase order (R-46-14) for the Engineering Design and Bidding Services for the West Interceptor to Echo Lake Project

PUBLIC COMMENT

(This is an opportunity for citizens to address the City Commission regarding issues or to provide information. Comments are requested to be limited to five (5) minutes and specific questions should be addressed to the City Manager's office.)

CITY MANAGER'S REPORT

COMMISSIONERS COMMENT

ADJOURNMENT

**MINUTES
PIQUA CITY COMMISSION
Tuesday, January 7, 2014
7:30 P.M.**

Piqua City Commission met at 7:30 P.M. in the Municipal Government Complex Commission Chambers located at 201 W. Water Street. Mayor Fess called the meeting to order. Also present were Commissioners Terry, Wilson, Vogt, and Martin, Washington Township Trustees McMaken, Hiegel, and Hartley.

JOINT MEETING WITH WASHINGTON TOWNSHIP TRUSTEES

Consent Agenda

Approval of Minutes

Approval of the minutes from the January 15, 2013 Joint Meeting of the Washington Township Trustees and Piqua City Commission

Moved by Trustee Hiegel, seconded by Commissioner Wilson, that the minutes of the January 15, 2013 Joint Meeting of the Washington Township Trustee and the Piqua City Commission be approved.

NEW BUSINESS

RES. NO. R-1-14

A Resolution reappointing a member to the Board of Trustees of Forest Hill Cemetery

City Manager Huff stated this resolution reappoints Jim Hiegel to a three-year term on the Board of Trustees of the Forest Hill Union Cemetery to expire on December 31, 2016.

Moved by Trustee Hartley, seconded by Commissioner Vogt, that Resolution No. R-1-14 be adopted. Roll call, Trustee McMaken, Trustee Hiegel, Trustee Hartley, Commissioner Terry, Commissioner Vogt, Commissioner Wilson, and Commissioner Martin. Nay: None. Mayor Fess abstained stating she is a member of the Board of Trustee of the Forest Hill Union Cemetery.

Moved by Commissioner Vogt, seconded by Commissioner Martin, to adjourn from the Joint Meeting with the Washington Township Trustees and the Piqua City Commission at 7:40 P.M. Voice vote, Aye: Hiegel, Hartley, McMaken, Martin, Vogt, Terry, Fess, and Wilson. Nay: None. Motion carried unanimously. Mayor Fess declared Resolution R-1-14 adopted.

RESOLUTION NO. R-1-15

**A RESOLUTION REAPPOINTING A MEMBER TO
THE BOARD OF TRUSTEES OF FOREST HILL UNION
CEMETERY**

BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, and by the Board of Trustees of Washington Township, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: Lucinda L. Fess is hereby reappointed as a member of the Board of Trustees of Forest Hill Union Cemetery for a three-year term to expire on December 31, 2017, or until her successor is confirmed and qualified;

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____
REBECCA J. COOL
CLERK OF COMMISSION

WASHINGTON TOWNSHIP TRUSTEES

**MINUTES
PIQUA CITY COMMISSION
Tuesday, December 16, 2014
7:30 P.M.**

Piqua City Commission met at 7:30 P.M. in the Municipal Government Complex Commission Chambers located at 201 W. Water Street. Mayor Fess called the meeting to order. Also present were Commissioners Martin, Vogt, Terry, and Wilson. Absent: None.

REGULAR CITY COMMISSION MEETING

PROCLAMATION –JUANITA SUPINGER – RETIREMENT FROM THE SALVATION ARMY

Mayor Fess read the proclamation and presented it to Ms. Supinger, thanking her for her many years of dedicated service to the Salvation Army and the Piqua Community.

Ms. Supinger stated, "I am speechless, and I am not speechless to often". Ms. Supinger further stated she was very humbled by how people feel about her. and that the Lord led her to the Salvation Army. Ms. Supinger will still be a part of the Salvation Army as she plans to volunteer her time in the future.

GOVERNMENT ACADEMY GRADUATION

**Beverly Gilbert
Rich Gilbert
Krista Leece
Evelyn Mahrt
Artie Parker
Jessie Parker
Jenna Parker
Corryn Parker
Debbie Robart
Melinda Sillman
Virginia Thompson**

City Manager Huff read the names of the 5th Government Academy graduates while Mayor Fess presented the Government Academy shirts, and thanked them for their participation.

ADJOURNMENT TO EXECUTIVE SESSION

Moved by Commissioner Vogt, seconded by Commissioner Martin, to adjourn into Executive Session at 7:40 P.M. to consider the purchase of property for public purposes specifically Sherry Property on Fox Drive, purchase of property for Riverfront Development and property acquisition of the Fort Piqua Plaza. Roll call, Aye: Fess, Wilson, Martin, Terry, and Vogt. Nay, None. Motion carried unanimously.

Moved by Commissioner Martin, seconded by Commissioner Vogt, to adjourn from the Executive Session 8:05 P.M. Voice vote, Aye: Fess, Wilson, Martin, Terry, and Vogt. Nay, None. Motion carried unanimously.

Moved by Commissioner Vogt, seconded by Commissioner Martin to reconvene as the Regular City Commission Meeting at 8:10 P.M. Roll call, Aye: Terry, Martin, Vogt, Wilson, and Fess. Nay, None. Motion carried unanimously.

Consent Agenda

Approval of Minutes

Approval of the minutes from the November 18, 2014 Regular City Commission Meeting.

Moved by Commissioner Martin, seconded by Commissioner Vogt, to approve the Consent Agenda. Voice vote: Aye: Martin, Terry, Fess, Vogt, and Wilson. Nay: None. Motion carried unanimously.

OLD BUSINESS

ORD. NO. 15-14 (3rd Reading)

An Ordinance amending Ordinance No. 33-66 relating to the Municipal Income Tax

Assistant City Manager/Finance Director Cynthia Holtzapple provided the Staff Report.

Ms. Holtzapple stated this is the third and final reading of Ordinance 15-14, and with the passage of the safety levy on November 4, 2014, Ordinance No.15-14 adds the new rates for the additional .25% tax beginning January 1, 2015.

PUBLIC COMMENT

No one came forward to speak for or against Ordinance No. 15-14.

Moved by Commissioner Vogt, seconded by Commissioner Martin, that Ordinance No. 15-14 be adopted. Roll call, Aye: Martin, Vogt, Terry, Wilson, and Fess. Nay, None. Motion carried unanimously. Mayor Fess then declared Ordinance No. 15-14 adopted.

ORD. NO. 16-14 (3rd Reading)

An Ordinance amending Ordinance No .8-14 and codified as Ordinance No. 52.20, Exhibit A, Electrical Service Rates and Terms

Power Systems Director Ed Krieger presented the Staff Report.

The City has moved from a Power Supply mainly composed of market purchases to one that is primarily asset ownership. A recently completed cost-of-service study recommends implementation of the amended electric rates to ensure proper cost allocation among customer classes. Ordinance No. 16-14 amends Ordinance No.8-14 and is codified as Section 52.20.

Mayor Fess stated the City of Piqua's rates are lower than other communities around us.

Commissioners asked several questions. Mr. Krieger explained.

Mayor Fess thanked Mr. Krieger and his department for providing such great quality service to the community.

PUBLIC COMMENT

No one came forward to speak for or against Ordinance No. 16-14.

Moved by Commissioner Vogt, seconded by Commissioner Terry, that Ordinance No.16-14 be adopted. Roll call, Aye: Vogt, Terry, Wilson, Fess, and Martin. Nay, None. Motion carried unanimously. Mayor Fess then declared Ordinance No. 16-14 adopted.

ORD. NO. 17-14 (3rd Reading)

An Ordinance to make appropriations for the City of Piqua, Ohio for the year 2015

Assistant City Manager/Finance Director Cynthia Holtzapple provided the Staff Report.

This is the third reading of Ordinance No. 17-14. The City Commission reviewed the Department Budgets at their Budget Meetings on November 13, and November 20, 2014.

The City is required to present and pass the 2015 Annual Budget by the end of the year, and would like to have it passed at the December 16 Commission Meeting, stated Ms. Holtzapple.

There is one amendment to the ordinance for potential purchase of property in 2015, stated Ms. Holtzapple.

PUBLIC COMMENT

No one came forward to speak for or against Ordinance No. 17-14.

Moved by Commissioner Vogt, seconded by Commissioner Wilson, that Ordinance No. 16-14 be adopted. Roll call, Aye: Terry, Wilson, Fess, Martin, and Vogt. Nay, None. Motion carried unanimously.

ORD. NO. 18-14 (3rd Reading)

An Ordinance repealing Schedule A- of Chapter 33 of the Piqua Code and adopting a new Schedule A of Chapter 33 of the Piqua Code, relating to wages of certain Municipal Employees

Human Resource Director Elaine Barton provided the Staff Report.

This is the third reading of Ordinance No.18-14. .During the past year the City completed a pay classification study, as this had not been completed in several years. The study only considered positions listed on Schedule A, with 29 surveys being sent out. Positions and pay ranges were reviewed to ensure that not only external comparability had been taken into consideration but also internal comparability, stated Ms. Barton.

Commissioners asked several questions regarding the amount of the pay increase to various department heads and personal. City Manager Huff explained the new number classification, stating it is not just a strait across the board increase. If someone is in step F they do not automatically go to Step 6 in the new rate scale. Employees are the city's greatest asset, and we have been very successful over the years in accomplishing many things thanks to our employees, stated City Manager Huff. It has been fifteen years since a wage study was completed, stated City Manager Huff.

Commissioner Wilson expressed his concern that some of the pay increases are a bit too much, and suggested the City go with the 2014 rate schedule and add 2 percent. The pay raises will be on the average 2 or 3 percent and will be from year- to-year, stated City Manager Huff, further stating it is not excessive, it is very reasonable. It is very important for the city to be competitive in the job market as well as making sure the city is fairly compensating their employees.

Commissioner Terry stated for several years the department heads have not taken any pay increase or cost of living, and we have to consider that.

Commissioner Wilson stated "I don't know how we can afford to do this, and further expressed concern about House Bill 5, and the economy.

My recommendation is that we move forward, stated City Manager Huff. Mayor Fess concurred in the City Managers confidence about the new pay schedule. Commissioner Wilson stated he still feels it is a bad example.

Mayor Fess stated no income tax money will be used for the pay increases.

PUBLIC COMMENT

No one came forward to speak for or against Ordinance No. 18-14.

Moved by Commissioner Vogt, seconded by Commissioner Terry, that Ordinance No. 18-14 be adopted. Roll call, Aye: Fess, Vogt, Terry. Nay: Wilson and Martin. Ordinance was adopted on a 3-2 vote. Mayor Fess declared Ordinance No. 18-14 adopted.

ORD. NO. 19-14 (3rd Reading)

An Ordinance repealing Schedule A-1 of Chapter 33 of the Piqua Code and adopting a new Schedule A-1 of Chapter 33 of the Piqua Code, relating to wages of certain Municipal Employees

Human Resource Director Elaine Barton provided the Staff Report.

The State of Ohio has increased the minimum wage effective January 1, 2015 from \$7.95 per hour to \$8.10 per hour. The wages on Schedule A-12 have been changed to reflect the increase, and is the only change made to Schedule A-1 at this time, stated City Manager Huff.

PUBLIC COMMENT

No one came forward to speak for or against Ordinance No. 19-14.

Moved by Commissioner Terry, seconded by Commissioner Martin, that Ordinance No 19-14 be adopted. Roll call, Aye: Fess, Martin, Vogt, Terry, and Wilson. Nay: None. Motion carried unanimously. Mayor Fess then declared Ordinance 19-14 adopted.

ORD. NO. 20-14 (3rd Reading)

An Ordinance repealing existing Chapter 33 and enacting a new Chapter 33 of the Piqua Code Relating to Employee Policy

Human resource Director Elaine Barton provided the Staff Report.

Staff recommends the changes to Chapter 33 revising the date of the health insurance coverage to reflect the current benefit year as well as the reduction to the City's contribution to the employee's health savings or health reimbursement account, and increasing the amount that an employee can earn by participating in certain wellness activities

Moved by Commissioner Martin, seconded by Commissioner Wilson, to amend Ordinance No. 20-14 on the first page of Chapter 33 under Section 33.02 (A) (1) under the steps to change the letters A-F to numbers 1-6. Roll call, Aye: Martin, Wilson, Fess, Vogt, and Terry. Nay, None, Motion carried unanimously.

PUBLIC COMMENT

No one came forward to speak for or against Ordinance No. 20-14.

Moved by Commissioner Martin, seconded by Commissioner Vogt, to adopted amended Ordinance No. 20-14. Roll call, Aye: Martin, Vogt, Terry, Wilson, and Fess. Nay. None. Motion carried unanimously. Mayor Fess then declared Ordinance 20-14 adopted, as amended.

NEW BUSINESS

ORD. NO. 21-14 (1st Reading)

An Emergency Ordinance to make Appropriation for the City of Piqua, Ohio for the year 2014

Assistant City Manager/Finance Director Cynthia Holtzapple provided the Staff Report.

Ms. Holtzapple explained the changes to the appropriations ordinance. These are temporary advances from the General Fund not to exceed \$650,000 or extend past December 31, 2014.

PUBLIC COMMENT

No one came forward to speak for or against Ordinance No. 21-14.

Moved by Commissioner Vogt, seconded by Commission Martin to suspend the three reading rule on Ordinance No, 21-14. Roll call, Aye: Terry, Martin, Vogt, Fess, and Wilson. Nay: None. Motion carried unanimously.

Moved by Commissioner Martin, seconded by Commission Vogt, to adopt suspended Ordinance No, 21-14. Roll call, Aye: Vogt, Terry, Wilson, Fess, and Martin. Nay: None. Motion carried unanimously. Mayor Fess then declared Ordinance No. 21-14 adopted.

ORD. NO. 22-14 (1ST Reading)

An Ordinance to authorize detachment of property consisting of 45.503 acres in the City of Piqua to Washington Township, Miami County, Ohio

Law Director Stacy Wall provided the Staff Report.

The City of Piqua approved Ordinance No,7-13 on July 2, 2013 authorizing the annexation of 45.503 acres from Washington Township for the purpose of building a new water treatment plant. The Piqua Planning Commission and the City Commission approved the annexation which allows for annexation but places the property in a dual taxing district rather than removing the property from the township boundaries. In order to remove the property from the township boundaries, the annexed property will need to be detached from the City of Piqua and then re-annexed. Ordinance No. 22-14 authorizes the detachment of the 45.5-3 acres, stated Ms. Wall.

PUBLIC COMMENT

No one came forward to speak for or against Ordinance No. 22-14.

Moved by Commissioner Vogt, seconded by Commission Martin, to suspend the three reading rule on Ordinance No. 22-14. Roll call, Aye: Martin, Vogt, Terry, Wilson, and Fess. Nay, None. Motion carried unanimously.

Moved by Commissioner Vogt, seconded by Commissioner Wilson, to adopt suspended Ordinance No, 22-14. Roll call, Aye: Terry, Wilson, Fess, Martin, and Vogt. Nay, None. Motion carried unanimously. Mayor Fess then declared Ordinance No. 22-14 adopted.

ORD. NO. 23-14 (1ST Reading)

An Ordinance to authorize the annexation of contiguous territory owned by the Municipal Corporation and State

Law Director Stacy Wall provided the Staff Report.

The City of Piqua desires to annex the territory in anticipation of the construction of a new Water Treat Facility. The City Commission must authorize the annexation of the subject property and the City Manager shall execute the necessary annexation petition document. Washington Township is fully aware of this annexation and has entered into an annexation agreement in May of 2006 where the City of Piqua and Washington Township have agreed to annexed property being removed from the Township. This Ordinance is declared an emergency as the City is ready to commence construction

of the water treatment plant on the site and the financial condition is partly dependent on the property being annexed in the City, stated Ms. Wall.

PUBLIC COMMENT

No one came forward to speak for or against Ordinance No. 23-14.

Moved by Commissioner Vogt, seconded by Commission Martin, to suspend the three reading rule on Ordinance No, 23-14. Roll call, Aye: Fess, Terry, Martin, Wilson, and Vogt. Nay: None. Motion carried unanimously.

Moved by Commissioner Vogt, seconded by Commissioner Terry, to adopt suspended Ordinance No, 23-14. Roll call, Aye: Wilson, Fess, Martin, Vogt, and Terry. Nay: None. Motion carried unanimously. Mayor Fess then declared Ordinance No. 23-14 adopted.

RES. NO. R-128-14

A Resolution authorizing transfers of cash from the General Fund to the other funds for the fiscal year 2014

Assistant City Manager/Finance Director Cynthia Holtzapple provided the Staff Report.

Resolution No. 128-14 is the companion to the 2014 Appropriations Ordinance and according to the Auditor of State Compliance Supplement "Transfers require a resolution authorizing the transfers", stated Ms. Holtzapple.

PUBLIC COMMENT

No one came forward to speak for or against Resolution No. R-128-14.

Moved by Commissioner Martin, seconded by Commissioner Vogt, that Resolution No. R-128 14 be adopted. Roll call, Aye: Vogt, Wilson, Terry, Martin, and Fess. Nay, None. Mayor Fess hen declared Resolution No. R-128-14 adopted.

RES. NO. R-129-14

A Resolution authorizing transfer of cash from the General Fund to the other funds for the fiscal year 2015

Assistant City Manager/Finance Director Cynthia Holtzapple provided the Staff Report.

Resolution No. 129-14 is the companion to the 2015 Appropriations Ordinance and according to the Auditor of State Compliance Supplement "Transfers require a resolution authorizing the transfers", stated Ms. Holtzapple

PUBLIC COMMENT

No one came forward to speak for or against Resolution No. R-129-14.

Moved by Commissioner Wilson, seconded by Commissioner Terry, that Resolution No. R-129-14 be adopted. Roll call, Aye: Wilson, Terry, Martin, Fess, and Vogt. Nay: None. Motion carried unanimously.

RES. NO. R-130-14

A Resolution requesting authorization to enter into an agreement with Delta Airport Consultants, Inc. for the engineering design services for the runway, taxiway, and apron pavement crack sealing and pavement marking project for the Hartzell Field at the Piqua Municipal Airport

City Engineer Amy Havenar provided the Staff Report.

The City was awarded a grant for the crack sealing and pavement marking for the runway, the taxiway and the aprons at Hartzell Field. As part of the grant requirement we need to complete plans and specifications and submit them to the Ohio Department of Transportation Office of Aviation for review and approval. The City has been working with Delta Airport Consultants for professional services for many years, and they were instrumental in helping the City secure the grant. Through the Ohio Airport Grant Program the City received \$76,905 for construction, which is 90% of the total construction cost. The City will provide the other 10% which is \$8,545. The grant funding does not pay for the cost of Engineering design services, thus the need for the Resolution, stated Ms. Havenar.

PUBLIC COMMENT

No one came forward to speak for or against Resolution No. R-130-14.

Moved by Commissioner Vogt, seconded by Commissioner Martin, that Resolution No. R-130-14 be adopted. Roll call, Aye: Terry, Martin, Fess, Vogt, and Wilson. Nay: None. Motion carried unanimously. Mayor Fess then declared Resolution No. R-130-14 adopted.

RES. NO. R-131-14

A Resolution authorizing the City Manager to accept property

Law Director Stacy Wall provided the Staff Report.

The Sherry Development has land that meets all of the requirements necessary for the construction and placement of a water tower and is donating the land to the City of Piqua, which is located off of Fox Drive. The construction of a new water tower is necessary as it will replace the smaller towers at Spring Street and South Main Street, and will increase the water storage capacity, stated Ms. Wall. The City must take ownership of the land prior to December 31, 2014.

PUBLIC COMMENT

No one came forward to speak for or against Resolution No. R-131-14.

Moved by Commissioner Terry, seconded by Commissioner Wilson, that Resolution No. R-131-14 be adopted. Roll call, Aye: Martin, Fess, Vogt, Wilson, and Terry. Nay: None. Motion carried unanimously, Mayor Fess then declared Resolution No. R-131-14 adopted.

RES. NO. R-132-14

A Resolution authorizing the City Manager to accept easement

Law Director Stacy Wall provided the Staff Report.

This resolution is in conjunction with the previous one and authorized the City Manager to enter into and all agreement necessary to accept easements donated from Paul H. Sherry for the purpose of construction of a water line, said easements being dependent on the construction of a water tower. There are two easements that will be accepted with this resolution, stated Ms. Wall.

PUBLIC COMMENT

No one came forward to speak for or against Resolution No. R-132-14.

Moved by Commissioner Martin, seconded by Commissioner Vogt, that Resolution No. R-132-14 be adopted. Roll call, Aye: Fess, Vogt, Wilson, Terry, and Martin. Mayor Fess then declared

Resolution No. R-132-14 adopted.

RES. NO. R-133-14

A Resolution authorizing the City Manager to apply for City Membership to American Municipal Power, Inc.

Power System Director Ed Krieger provided the Staff Report.

American Municipal Power has been Piqua's power supplier since 2007. Piqua is also participating in several long-term generation assets owned by AMP. AMP is owned and governed by its member communities. Piqua currently is a governing member of the AMP Board of Trustees. The City would like to continue its membership with AMP, stated Mr. Krieger.

PUBLIC COMMENT

No one came forward to speak for or against Resolution No. R-133-14.

Moved by Commissioner Terry, seconded by Commissioner Wilson, that Resolution No. R-133-14 be adopted. Roll call, Aye: Vogt, Wilson, Terry, Martin, and Fess. Nay: None. Motion carried unanimously. Mayor Fess then declared Resolution No. R-133-14 adopted.

RES. NO. R-134-14

A Resolution retaining the services of Cooperative Response Center, Inc. to provide professional customer call answering and dispatch services for the Power System

Power System Director Ed Krieger provided the Staff Report.

In March of 2007 the Power System began utilizing the Cooperative Response Center (CRC) to provide after-hour call answering and dispatch services. To date the Power System has been totally satisfied with the level of service provided by CRC as well as the cost to provide these services, stated Mr. Krieger.

PUBLIC COMMENT

No one came forward to speak for or against Resolution No. R-134-14.

Moved by Commissioner Wilson, seconded by Commissioner Terry, that Resolution No. R-134-14 be adopted. Roll call, Aye: Wilson, Terry, Martin, Fess, and Vogt. Nay: None. Motion carried unanimously. Mayor Fess then declared Resolution No. R-134-14 adopted.

RES. NO. R-135-14

A Resolution authorizing the City Purchasing Agent to purchase #2 fuel oil on the open and spot market

Power System Director Ed Krieger provided the Staff Report.

The Power System owns and operates two combustion turbine generators that burn #2 fuel oil to generate electricity, and are peak load generating units only used to meet requirements during peak load on the system. The Power System purchases #2 fuel oil at various times during the year depending on how often they are operated. It is necessary for the Power System to purchase the #2 fuel on as needed for 2015 and will be purchased from on more suppliers, stated Mr. Krieger.

Commissioners asked several questions regarding the number of gallons of fuel oil used, and how much is used per unit. Mr. Krieger explained.

PUBLIC COMMENT

No one came forward to speak for or against Resolution No. R-135-14.

Moved by Commissioner Martin, seconded by Commissioner Vogt, that Resolution No. R-135-14 be adopted. Roll call, Aye: Terry, Martin, Fess, Vogt, and Wilson. Nay: None. Motion carried unanimously. Mayor Fess then declared Resolution No. R-135-14 adopted.

RES. NO. R-136-14

A Resolution retaining the services of Sawvel and Associates to provide professional consulting and engineering services to the Power System

Power System Director Ed Krieger provided the Staff Report.

Sawvel provides services to a number of publicly owned utilities in Ohio, Indiana and Michigan. For over twenty years Sawvel has provided the Piqua Power System with cost-of-service and rate design, advised City on electric power supply and transmission arrangements, and made recommendation concerning Piqua's potential participation in the AMP joint-venture generating projects. Over the years Sawvel employees have proven to be readily available, as well as an invaluable resource in assisting with making difficult decisions related to the long-term interest of the Power System, and consider the employees of Sawvel to be an extension of the Power System Staff, stated Mr. Krieger.

PUBLIC COMMENT

No one came forward to speak for or against Resolution No. R-136-14.

Moved by Commissioner Wilson, seconded by Commissioner Terry, that Resolution No. R-136-14 be adopted. Roll call, Aye: Wilson, Terry, Martin, Fess, and Vogt. Nay: None. Motion carried unanimously. Mayor Fess then declared Resolution No. R-136-14 adopted.

RES. NO. R-137-14

A Resolution acquiring the services of Vaughn Industries, LLC for the Power System

Power System Director Ed Krieger provided the Staff Report.

A Pole-line load analysis was conducted by the Power System in anticipation of the new water plant project of the distribution feed to the new construction site. The current feed is a single phase and will not support the needs of the new facility. An upgrade to a 3-phase is needed and 9 poles will be replaced to sufficiently accommodate the new facility. The poles were purchased earlier this year and Resolution No. R-137-14 is for the transmission lines Sub #4 to Sub#5 and water plant replacement project. Vaughn Industries LLC has been used on all of our transmission project since 2012, stated Mr. Krieger.

PUBLIC COMMENT

No one came forward to speak for or against Resolution No. R-137-14.

Moved by Commissioner Terry, seconded by Commissioner Wilson, that Resolution No. R-137-14 be adopted. Roll call, Aye: Fess, Vogt, Wilson, Terry, and Martin. Nay: None. Motion carried unanimously. Mayor Fess then declared Resolution No. R-137-14 adopted.

RES. NO. R-138-14

A Resolution accepting ownership of a lift station

City Manager Gary Huff provided the Staff Report.

The Lakeridge Association Inc., is requesting the City of Piqua take ownership of the Lift Station located on Lakeridge Drive, the association does not have the expertise to maintain the Lift Station for Sewage removal from the development to the City of Piqua Collection System. This development is part of the Echo Lake Basin which is part of the drinking water aquifer, stated City Manager Huff.

Commissioners asked several questions regarding the number of Lift Stations in the City and locations, if the land was being purchased the Lift Stations were on, if the City will take ownership of all of the other Lift Stations. City Manager Huff explained.

Law Director Stacy Wall stated City was approached by the Home Owners Association in this case for the Lift Station. We will accept Lift Stations in the future but will be on a case by case basis.

PUBLIC COMMENT

Joe Drapp, Park Avenue, came forward and voiced his opinion on future new development and lift stations.

Moved by Commissioner Terry, seconded by Commissioner Wilson, that Resolution No. R-138-14 be adopted. Roll call, Aye: Vogt, Wilson, Fess, Martin, and Terry. Nay: None. Motion carried unanimously. Mayor Fess then declared Resolution No. R-138-14 adopted.

RES. NO. R-139-14

A Resolution authorizing purchase orders to Chemical Service, Inc., Greer Lime Company, Marubeni Specialty Chemicals, Inc., Univar USA, Inc., and the City of Dayton for the 2015 purchase of various water treatment chemicals

Assistant Water Plant Superintendent, Bob Jennings provided the Staff Report.

Bids were taken on November 20, 2014 with the five companies stated being the lowest and best of 15 bids received. We also plan to use the SWOP4G bid award to purchase Liquid Chlorine, Hydrofluosilicic Acid and Liquid Carbon Dioxide using the cooperative discount, and these chemicals do not require Commission approval due to the amount being spent, stated Mr. Jennings. Quickline will also be purchased as much as possible from the City of Dayton because of the lower price, however they do not always have the supply available when we need it, thus the reason for the secondary company, said Mr. Jennings.

Commissioners asked several questions regarding the availability of the chemicals, and how they would be received. Mr. Jennings explained.

PUBLIC COMMENT

No one came forward to speak for or against Resolution No. R-139-14.

Moved by Commissioner Martin, seconded by Commissioner Vogt, that Resolution No. R-139-14 be adopted. Roll call, Aye: Wilson, Terry, Martin, Fess and Vogt. Nay: None. Motion carried unanimously. Mayor Fess then declared Resolution No. R-139-14 adopted.

RES. NO. R-140-12

An Emergency Resolution authorizing the execution, the conformation and reaffirmation of unconditional guaranty of the City of Piqua

Assistant City Manager/Finance Director Cynthia Holtzapple provided the Staff Report.

It is time for the Fort Piqua Redevelopment Project to unwind. As part of the exit process this Reaffirmation of Guaranty is needed to confirm that obligations under the original Guaranty Agreement

dated as of December 11, 2006 survive the exercise of the Put step. This part of the unwind process is scheduled to be completed by December 31, 2014, stated Ms. Holtzaple.

Commissioner Vogt stated 11 years ago he was not in favor of the project, and now he is eating his words as it has turned out to be a tremendous asset to the City.

Mayor Fess further stated she understands there is a University using the Piqua Plaza project for a case study.

PUBLIC COMMENT

No one came forward to speak for or against Resolution No. R-140-14.

Moved by Commissioner Terry, seconded by Commissioner Wilson, that Resolution No. R-140-14 be adopted. Roll call, Aye: Terry, Martin, Fess, Vogt, and Wilson. Nay: None. Motion carried unanimously. Mayor Fess then declared Resolution No. R-140-14 adopted

RES. NO. R-141-14

An Emergency Resolution authorizing consent to the Piqua Improvement Corporation for liquidation and dissolution of the Fort Piqua Redevelopment Corporation and to Piqua Improvement Corporation's assumption of the Corporation Note upon such liquidation and dissolution

Assistant City Manager/Finance Director Cynthia Holtzaple provided the Staff Report.

The time has come for the For Piqua Plaza Redevelopment project to unwind. As part of the exit process the Corporation Note Assumption Agreement evidences Corporation's assignment of its obligations to PIC under Corporation's Promissory Note payable to the City of Piqua, dated October 16, 2007, in principal amount of \$1,733,303, and the PIC's assumption of those obligations in connection with the dissolution of the Corporation, stated Ms. Holtzaple. This part of the unwind is scheduled to be completed by December 31, 2014.

PUBLIC COMMENT

No one came forward to speak for or against Resolution No. R-141-14.

Moved by Commissioner Vogt, seconded by Commissioner Martin, that Resolution No. R-141-14 be adopted. Roll call, Aye: Martin, Fess, Vogt, Wilson, and Terry. Nay: None. Motion carried unanimously. Mayor Fess then declared Resolution No. R-141-14 adopted

RES. NO. R-142-14

An Emergency Resolution for the City of Piqua to enter into an agreement with the Piqua Improvement Corporation for all real property including the Fort Piqua Plaza, Assignment of Rents and the Assignment and Assumption of Lease in exchange for release of mortgage and promissory notes

Assistant City Manager/Finance Director Cynthia Holtzaple provided the Staff Report.

This is the second step in the unwinding process, which must be completed by December 31, 2014, stated Ms. Holtzaple. Mayor fess stated the city is grateful to the investors who stepped up for this project.

PUBLIC COMMENT

No one came forward to speak for or against Resolution No. R-142-14.

Moved by Commissioner Terry, seconded by Commissioner Wilson, that Resolution No. R-142-14 be adopted. Roll call, Aye: Fess, Vogt, Wilson, Terry and Martin. Nay: None. Motion carried unanimously. Mayor Fess then declared Resolution No. R-142-14 adopted

MONTHLY REPORTS – OCTOBER 2014

Monthly Reports for the Month of October 2014 were accepted.

PUBLIC COMMENT

No one came forward to speak at this time.

CITY MANAGER'S REPORT

City Manager Huff stated he had nothing to report at this time.

COMMISSIONERS COMMENTS

Commissioner Terry congratulated Juanita Supinger on her retirement from the Piqua Salvation Army.

Commissioner Terry also congratulated the Piqua Government Academy Graduating Class. We are getting lots of volunteers from the Government Academy as it is a great learning tool for citizens to learn what is going on in the City of Piqua.

Commissioner Terry invites citizens to attend the Salvation Army Open House to be held on December 18th from 5:00-7:00 P.M. Stop in and see what the generous people of Piqua have given to the community during the Christmas season.

Commissioner Terry stated if you are not in the Christmas Spirit yet just drive by the corner of Lindsey and Broadway and see the light display.

Commissioner Terry further stated she has had feedback about the new stop signs at College and High Street, and they are working.

Commissioner Terry wished everyone a very Merry Christmas and a Happy New Year.

Commissioner Martin wished everyone a Merry Christmas and a Happy New Year.

Commissioner Vogt stated the Fort Piqua Plaza rebuild is a good example of the quality of people we have working for the City. They took an almost impossible project and brought it to life. It is debt free and the City now owns it. People do not realize the quality of people we have working for the city, stated Commissioner Vogt.

Commissioner Vogt congratulated Juanita Supinger on her retirement and wished her well.

Commissioner Vogt also congratulated the Piqua Government Academy Graduates.

Commissioner Vogt wished everyone a Merry Christmas and Happy New Year.

Mayor Fess thanked Commissioner Vogt for his comments about the City employees, sometimes we take them for granite but we are very fortunate in the City.

Mayor Fess invited citizens to attend the Concert at St. Paul's Church on Sunday December 21, 2014 at 3:00 P.M.

Mayor Fess congratulated Juanita Supinger on her retirement from the Piqua Salvation Army.

Mayor Fess extended sympathy to Dave & Dani Davis and family on the passing of Dave's mother.

Mayor Fess wished everyone a very Merry Christmas and Safe and Happy New Year.

Moved by Commissioner Vogt, seconded by Commissioner Martin, to adjourn from the Regular City Commission Meeting at 9:30 P.M. Voice vote: Aye: Fess, Vogt, Martin, Terry, and Wilson. Nay, None. Motion carried unanimously.

LUCINDA L. FESS. MAYOR

PASSED: _____

ATTEST: _____
REBECCA J. COOL
CLERK OF COMMISSION

RESOLUTION NO. R-2-15

**A RESOLUTION OF APPRECIATION FOR THE
PUBLIC SERVICE OF GARY ROOT
AS A CITY EMPLOYEE**

WHEREAS, Gary Root has retired as Utility Service Representative II with the Underground Utilities Department; and

WHEREAS, his retirement follows 30 years of faithful and dedicated service to the City and its citizens;

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, all members elected thereto concurring, that:

SEC. 1: In recognition and appreciation of the public service of Gary Root as Utility Service Representative II with the Underground Utilities Department, this Commission tenders its unanimous and respectful tribute by this Resolution, which shall be a matter of public and permanent record.

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____
REBECCA J. COOL
CLERK OF COMMISSION

RESOLUTION NO. R-3-15

**A RESOLUTION OF APPRECIATION FOR THE
PUBLIC SERVICE OF CHRISTINE GERLACH
AS A CITY EMPLOYEE**

WHEREAS, Christine Gerlach has retired as Computer Programmer/Analyst with the Information Technology Department; and

WHEREAS, her retirement follows 30 years of faithful and dedicated service to the City and its citizens;

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, all members elected thereto concurring, that:

SEC. 1: In recognition and appreciation of the public service of Christine Gerlach as Computer Programmer/Analyst with the Information Technology Department, this Commission tenders its unanimous and respectful tribute by this Resolution, which shall be a matter of public and permanent record.

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____
REBECCA J. COOL
CLERK OF COMMISSION

RESOLUTION NO. R-4-15

**A RESOLUTION REAPPOINTING LUCINDA L. FESS TO
THE GROW PIQUA NOW BOARD**

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: Lucinda L. Fess is hereby reappointed as a member of the Grow Piqua Now Board for a term of (3) years to expire on December 31, 2017, or until her successor is confirmed and qualified;

SEC. 2: This Resolution shall take effect and be in force from and the earliest period allowed by law.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____
REBECCA J. COOL
CLERK OF COMMISSION

RESOLUTION NO. R-5-15

**A RESOLUTION REAPPOINTING LLOYD SHOEMAKER
TO THE WESTERN OHIO TV CONSORTIUM (WOTVC) BOARD**

BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

WHEREAS, on November 2, 2009 Resolution No. R-101-09 was adopted by Piqua City Commission supporting the creation of the Western Ohio TV Consortium (WOTVC) and authorizing the City Manager to enter into a Memorandum of Understanding; and

WHEREAS, WOTVC will be governed by a Board of Directors which will consist of 11 primary directors, three from the City and two from each of the other entities within the consortium; and

WHEREAS the Code of Regulation specifies that of the City's representatives, the City Manager shall appoint two members and the third member is to be appointed by the Piqua City Commission

NOW THEREFORE BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: Lloyd Shoemaker is hereby reappointed for a three-term to expire on December 31, 2017.

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____
REBECCA J. COOL
CLERK OF COMMISSION

RESOLUTION NO. R-6-15

**A RESOLUTION AUTHORIZING THE CITY
PURCHASING ANALYST TO ADVERTISE
FOR BIDS TO MAKE CERTAIN PURCHASES
DURING THE 2015 YEAR**

WHEREAS, the present operations of the City require the purchase of various items and materials during the 2015 year as listed in Exhibit "A" appended hereto; and

WHEREAS, Section 34.19 of the Piqua Code or as the City Ordinance may require the advertisement for sealed, written bids be published at least twice in the Piqua Daily Call;

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: The City Purchasing Analyst is authorized to cause the publication of advertisement for bids on said items and materials listed in Exhibit "A", the exact specifications of which are on file and available from the office of the City Purchasing Analyst;

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____
REBECCA J. COOL
CLERK OF COMMISSION



Commission Agenda Staff Report

MEETING DATE	January 6, 2015		
REPORT TITLE (Should match resolution/ordinance title)	A RESOLUTION AUTHORIZING THE CITY PURCHASING ANALYST TO ADVERTISE FOR BIDS TO MAKE CERTAIN PURCHASES DURING THE 2015 YEAR		
SUBMITTED BY	Name & Title: Beverly M. Yount, CPPB, Purchasing Analyst		
	Department: Purchasing & Finance		
AGENDA CLASSIFICATION	<input type="checkbox"/> Consent	<input type="checkbox"/> Ordinance	<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Regular
APPROVALS/REVIEWS	<input checked="" type="checkbox"/> City Manager		<input checked="" type="checkbox"/> Asst. City Manager/Finance
	<input type="checkbox"/> Asst. City Manager/Development		<input type="checkbox"/> Law Director
	<input checked="" type="checkbox"/> Department Director;		<input type="checkbox"/> Other:
BACKGROUND (Includes description, background, and justification)	We are required to advertise for bids for any capital or operational purchases the City makes that are over \$25,000 in a newspaper of local circulation. Therefore, we use the Piqua Daily Call for this purpose. Exhibit "A" is a list of items that are compiled from the 2015 Budget Book. At the first Commission meeting each year, we ask for Commission approval for the Purchasing Analyst to be authorized to fulfill this commitment.		
BUDGETING AND FINANCIAL IMPACT (Includes project costs and funding sources)	Budgeted \$:	Each Department budgets their own advertising dollars	
	Expenditure \$:	Varies depending on bids actually done throughout the year	
	Source of Funds:	Department budget/City funds	
	Narrative:	The cost of the advertising is an estimate until we know how long the ad will be, which days it will run and which projects will move forward.	
OPTIONS (Include Deny /Approval Option)	1.	Give approval to run advertising for city departments as needed	
	2.	Do not approve and cause the departments to be in violation of the City Charter.	
PROJECT TIMELINE	Pass the first Commission meeting of the year to allow the Purchasing Analyst to fill departmental needs throughout the year.		
STAFF RECOMMENDATION	I recommend passage of this Resolution. We have always obtained Commission approval for this bid advertising authorization each year.		
ATTACHMENTS	Exhibit "A" shows a listing of the anticipated bid items for 2015.		

EXHIBIT "A"
2015 Commodity/Bid Items

Department	Description	Bid
Various	Refuse Disposal	Piqua
	Excess Utility Insurance	Piqua
	Uniforms	Piqua
Economic Development	Environmental Assessments – any Phase	Piqua
	Demolition of Houses	Piqua/State
Community Development	Resurfacing of High St.	Piqua/State
Health	Demolition of houses, etc.	Piqua
	Home repairs	Piqua
Parks	Wacker Mini-End Loader	State/Piqua
	Extend Handicap Playground at Pitsenbarger	State/Piqua
Street	Road salt	SWOP4G
	Resurfacing/Asphalt & Full Depth Reclamation	State/Piqua
	Asphalt Paver & Roller	State/Piqua
	Trucks	State/Piqua
	Rental of Tub Grinder and Screener	State/Piqua
	Airport Runway Crack Sealing	State/Piqua
Street Income Tax	Street Resurfacing	Piqua
	Asphalt & Stone	Piqua
	Safe Routes to Schools Construction	Piqua
	Commercial St. Corridor Bike Route	Piqua
	US 36 Traffic Signal Project	Piqua
	Garbry/Looney Rd. Roundabout Design	Piqua
	County Rd 25A – Phase III	Piqua
E. Ash St. Bike/Pedestrian Facility Design	Piqua	
Fire	Building Generator	State/Piqua
Police	Cruiser Replacements and related upfitting	State/Piqua
	Wireless Access Points	State/Piqua
Power	2016-2018 Line Clearance	Piqua
	Poles, Transformers & Conduit	State/Piqua
	#9 Gas Turbine Exhaust/Intake & Inspection	State/Piqua

Water	Water Treatment Chemicals	Piqua/SWOP4G
	Ferric Sulfate, Lime, Potassium Permanganate	State/Piqua
	Lime Residual Removal	Piqua
	Truck, Vehicle, Backhoe	State/Piqua
	Water Tower Engineering & Construction	State/Piqua
	Canal Gate Projects	State/Piqua
Wastewater	Garbry Rd. 16" Water Main Extension	State/Piqua
	Miami River Siphon	State/Piqua
	New Roof on 2 Buildings	State/Piqua
	Vehicle	State/Piqua
	Lift Station Evaluation Engineering	Piqua
	Lime Residual & Hauling	Piqua
	Biosolids	Piqua
	County Rd. 25A Phase III	State/Piqua
Commercial St. Corridor Bike Route Connector Project	State/Piqua	
Sanitation	Packer Truck	State/Piqua
	Recycling Containers	State/Piqua
Stormwater	Manier St. Culvert Capacity Study	State/Piqua
	Catch basin repair & replacements	State/Piqua
	Clean & televise Shawnee Storm System	State/Piqua
	West Interceptor Storm Sewer to Echo Lake	State/Piqua
	Vehicle	State/Piqua
Golf	Chemicals	Piqua
	New Irrigation Equipment	State/Piqua

**Any other items that may arise as needed throughout the year.

RESOLUTION NO. R-7-15

**A RESOLUTION REQUESTING AUTHORIZATION
TO INCREASE THE CURRENT PURCHASE
ORDER (R-46-14) FOR THE ENGINEERING
DESIGN AND BIDDING SERVICES FOR THE
WEST INTERCEPTOR TO ECHO LAKE PROJECT**

WHEREAS, after solicitation of Request for Qualifications, URS CORP. was determined to be the most qualified provider of these services; and

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that

SEC. 1: The original contract with URS CORP. was \$42,000 which was approved on March 18, 2014.

SEC.2: A purchase order increase in the amount of \$5,000 is hereby authorized to URS. Corp. for the necessary engineering design changes, for the West Interceptor to Echo Lake Project;

SEC. 3: The Finance Director certifies funds are available and is hereby authorized to draw her warrants from time to time on the appropriate account of the city treasury in payment according to contract terms, not exceeding a total of \$47,000;

SEC. 4: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____
REBECCA J. COOL
CLERK OF COMMISSION



Commission Agenda Staff Report

MEETING DATE	January 6, 2015		
REPORT TITLE (Should match resolution/ordinance title)	A Resolution requesting authorization to increase the current purchase order by \$5,000 for Resolution R-46-14, for design service to the West Interceptor to Echo Lake.		
SUBMITTED BY	Name & Title: Devon Alexander Storm Water Coordinator		
	Department: Under Ground Utilities		
AGENDA CLASSIFICATION	<input type="checkbox"/> Consent	<input type="checkbox"/> Ordinance	<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Regular
APPROVALS/REVIEWS	<input checked="" type="checkbox"/> City Manager		<input type="checkbox"/> Asst. City Manager/Finance
	<input type="checkbox"/> Asst. City Manager/Development		<input type="checkbox"/> Law Director
	<input type="checkbox"/> Department Director		<input type="checkbox"/> Other:
BACKGROUND (Includes description, background, and justification)	<p>Per the Phase 1 Master Plan, alternatives were developed for potential projects to the City of Piqua's Storm Water System. It was shown that the West Interceptor to Echo Lake showed a large amount of sediment erosion, and not having proper infrastructure to handle the amount of water flow, as well as the velocity of that flow. The area in concern is roughly an 800 ft ditch that runs from Sunset Blvd., east to Echo Lake. The Ditch is currently comprised of just a natural soil ditch with no piping, nor any bank stabilization protection.</p> <p>URS Corp. was selected to provide a Technical Proposal for the design services for Phase 1 of the Master Plan, as well as continue our future service needs for future phases, including engineering services.</p> <p>Since the initial design was done, it was determined that the property owner will not allow the original design to take place because the current lay out will interfere with his working septic system. The septic system was unknown and not disclosed by the property owner when the initial design was done. As a result, we are asking for the additional funding to help cover the additional cost for the design change.</p> <p>The project limits are the corporation limits of the City Of Piqua.</p>		
BUDGETING AND FINANCIAL IMPACT (Includes project costs and funding sources)	Budgeted \$:	\$42,000	
	Expenditure \$:	\$47,000	
	Source of Funds:	Fund 411 – Storm Water	
	Narrative	The City desires to proceed with the preparation of engineering and bidding services for the West Interceptor to Echo Lake. For the project to continue we need to have the design edited so that it does not interfere with the current	

		working septic system.
OPTIONS (Include Deny /Approval Option)	1.	Approve the resolution to increase the current purchase order by \$5000.
	2.	Do not approve the resolution; therefore, do not continue the project.
PROJECT TIMELINE	With approval, bidding will be done in late January, and potentially start the project in late March, and not to exceed 6 months.	
STAFF RECOMMENDATION	Approve the resolution to increase the current purchase order by \$5000.	
ATTACHMENTS	Technical Proposal for the Engineering and Bidding services.	