

**REGULAR PIQUA CITY COMMISSION MEETING
TUESDAY, DECEMBER 6, 2016
7:30 PM
COMMISSION CHAMBER – 2nd FLOOR
201 WEST WATER STREET
PIQUA, OHIO 45356**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

ANNOUNCEMENTS

REGULAR CITY COMMISSION MEETING

CONSENT AGENDA

1. **APPROVAL OF MINUTES**

Approval of the minutes from the November 15, 2016 Regular City Commission Meeting

OLD BUSINESS

2. **ORD. 14-16 (2nd Reading)**

An Ordinance to make appropriations for the City of Piqua, Ohio for the year 2017

NEW BUSINESS

3. **ORD. NO. 15-16 (1st Reading)**

An Ordinance repealing Schedule A of Chapter 33 of the Piqua Code and adopting a new Schedule A of Chapter 33 of the Piqua Code, relating to wages of certain Municipal Employees

4. **ORD. NO. 16-16 (1st Reading)**

An Ordinance repealing Schedule A-1 of Chapter 33 of the Piqua Code and adopting a new Schedule A-1 of Chapter 33 of the Piqua Code, relating to wages of certain Municipal Employees

5. **ORD. NO. 17-16 (1st Reading)**

An Ordinance repealing existing Chapter 33.08 and enacting a new Chapter 33.08 of the Piqua Code, relating to Employee Insurance

6. **RES. NO. R-128-16**

A Resolution supporting the Fiscal Year 2017 United States Environmental Protection Agency Brownfields Cleanup Grant Program Application

7. **RES. NO. R-129-16**

A Resolution authorizing the City Manager to apply for, accept, and enter into a Water Pollution Control Loan Fund Agreement on behalf of the City of Piqua for construction, engineering administration, material testing and quality assurance of Wastewater facilities expansion and upgrading; and designating a dedicated repayment source for the loan

PUBLIC COMMENT

(This is an opportunity for citizens to address the City Commission regarding agenda items, issues, or to provide information. Comments are requested to be limited to five (5) minutes and specific questions should be addressed to the City Manager's office.)

CITY MANAGER'S REPORT

COMMISSIONERS COMMENT

ADJOURNMENT

**MINUTES
PIQUA CITY COMMISSION
Tuesday, November 15, 2016
7:30 P.M.**

Piqua City Commission met at 7:30 P.M. in the Municipal Government Complex Commission Chambers located at 201 W. Water Street. Mayor Hinds called the meeting to order. Also present were Commissioners Wilson, Vogt, Terry, and Martin. Absent: None.

ANNOUNCEMENTS

No one came forward to speak at this time.

EXECUTIVE SESSION

Move to Executive Session to prepare for and review negotiations on compensation or other terms and conditions of employment for City personal

Moved by Commissioner Martin, seconded by Commissioner Wilson to adjourn into Executive Session at 7:35 P.M. Roll call, Aye: Martin, Terry, Vogt, Hinds and Wilson. Nay, None. Motion carried unanimously.

Moved by Commissioner Terry, seconded by Commissioner Martin, to adjourn from Executive Session and return to Regular City Commission Meeting at 8:00 P.M. Voice vote, Aye: Martin, Terry, Vogt, Hinds, and Wilson. Nay, None. Motion carried unanimously.

REGULAR CITY COMMISSION MEETING

Consent Agenda

Approval of Minutes

Approval of the minutes from the November 1, 2016 Regular Piqua City Commission Meeting.

Moved by Commissioner Martin, seconded, by Commissioner Vogt, to approve the Consent Agenda. Voice vote, Aye: Martin, Wilson, Hinds, Terry, and Vogt. Nay: None. Motion carried unanimously.

NEW BUSINESS

ORD. NO. 14-16 (1ST Reading)

An Ordinance to make appropriations for the City of Piqua, Ohio for the year 2017

Assistant City Manager/Finance Director Cynthia Holtzapple, provided the Staff Report.

The City is required to present and pass the 2017 Annual Budget by the end of the year. This is the first of three reading of Ordinance 14-16. The Commission will be reviewing the Department Budgets on November 16, 2016 at 4:00 P.M.

Ordinance No. 14-16 was given a first reading.

RES. NO. R-125-16

A Resolution approving the purchase of excess liability insurance

Law Director Stacy Wall provided the Staff Report.

This is the excess liability coverage for the City's dams, pollution and emergency assistance agreements provided by Associated Electric & Gas Insurance Services Limited ("AEGIS") for 2016-2017 in the amount not to exceed \$77,895. This is a slight decrease in cost from last year, stated Ms. Wall.

Public Comment

No one came forward to speak for or against Resolution No. R-125-16 at this time.

Moved by Commissioner Terry, seconded by Commissioner Wilson, that Resolution No. R-125-16 be adopted. Roll call, Aye: Vogt, Wilson, Hinds, Martin, and Terry. Nay: None. Motion carried unanimously. Mayor Hinds then declared Resolution No. R-125-16 adopted.

RES. NO. 126-16

A Resolution authorizing the City manager to enter into a Collective Bargaining Agreement with the Fraternal Order of Police (Officers), Ohio Labor Council, Inc.

Law Director Stacy Wall provided the Staff Report.

Ms. Wall stated Resolution No.126-16 authorizes the City Manager to execute a Collective Bargaining Agreement with the Fraternal Order of Police, Ohio Labor Council, Inc. (FOP) for the officers on the terms as agreed on from January 1, 2017 through December 31, 2019. The Police Union also approved the agreement, stated Ms. Wall.

Public Comment

No one came forward to speak for or against Resolution R-126-16 at this time.

Moved by Commissioner Wilson, seconded by Commissioner Terry, that Resolution No. R-126-16 be adopted. Roll call, Aye: Terry, Hinds, Wilson, Vogt, and Martin. Nay: None. Motion carried unanimously. Mayor Hinds then declared Resolution No. R-126-16 adopted.

RES. NO. R-127-16

A Resolution authorizing the City Manager to enter into a Collective Bargaining Agreement with the Ohio Patrolmen's Benevolent Association

Law Director Stacy Wall provided the Staff Report.

Ms. Wall stated Resolution No.127-16 authorizes the City Manager to execute a Collective Bargaining Agreement with the Ohio Patrolmen's Benevolent Association for the Deputy Police Chiefs and Lieutenants for the terms agreed on from January 1, 2017 through December 31, 2019, stated Ms. Wall.

Public Comment

No one came forward to speak for or against Resolution No. R-127-16 at this time.

Moved by Commissioner Martin, seconded by Commissioner Vogt, that Resolution No. R-127-16 be adopted. Roll call vote, Aye: Vogt, Terry, Hinds, Martin, and Wilson. Nay: None. Motion carried unanimously. Mayor Hinds then declared Resolution No. R-127-16 adopted.

PUBLIC COMMENT

No one came forward to speak at this time.

CITY MANAGER'S REPORT

City Manager Huff asked Assistant City Manager/Economic Development Director Justin Sommer to provide a brief economic business update.

Mr. Sommer stated several local businesses have expanded, they include: Jackson Tube is adding on to their existing building, and Taco Bell is opening a second location on the west end of Covington Avenue. The City of Piqua is hosting a Job Fair specifically for veterans, as it is Hire a Veteran Month, on Wednesday, November 16, from 9:00 A.M. – 1:00 P.M. at the Fort Piqua Plaza. This event is conjunction with our partners, the Ohio Jobs and Family Services , with over 60 employers from around the region, including several Piqua businesses.

Mr. Sommers the City is working to attract new businesses to the community, further stating he recently attended the PAC Expo, which is the Trade Show for the packaging industry, and met with 15 different company representatives from around the globe.

Mr. Sommer stated he was recently named as the Western Ohio Representative to the Ohio Economic Development Association Board at their recent meeting.

City Manager Huff announced they City Commission and Departments Head will hold their 2017 Budget Work Session Review on Wednesday, November 16, at 4:00 P.M. in the Municipal Government Complex at 4:00 P.M.

City Manager Huff announced the City Offices will be closed on November 24 and 25 in observance of the Thanksgiving Holiday. Refuse/recycling collection will not be picked on Thursday, but will be picked up on Friday, and Fridays pickup will be on Saturday due to the Holiday.

City Manager Huff stated that WOTVC Piqua Channel 5 is having financial issues due to a shortfall in revenues this year, and provided a brief overview of some of the changes and what is needed.

COMMISSIONERS COMMENT

Commissioner Wilson stated the Commission Work Session for the 2017 Budget Review is open to the public if anyone is interested in attending.

Commissioner Wilson stated he attend the Horse Parade on Saturday November 5th in downtown Piqua. The parade was very good, with a lot of people in attendance, and the horses were fun to watch. Lorna Swisher and her committee did a great job for the first time event.

Mayor Hinds stated she attend the Piqua Association of Churches Prayer Breakfast on Saturday, November 5, 2016.

Mayor Hinds presented a proclamation to the Korean War Veterans at their program at Edison Community College, and attend the Veterans Day program at the Piqua Veterans Memorial.

Mayor Hinds congratulated Elijah Bloom on completing his Eagle Scout Project. Elijah worked in the lower portion of the Forest Hill Cemetery taking the Veterans markers and cementing them into the gravestones so they do not fall over or get stolen. Mayor Hinds thanked Elijah for the way he has given back to the community.

Moved by Commissioner Vogt, seconded by Commissioner Martin, to adjourn from the Regular City Commission Meeting at 8:15 P.M. Voice vote, Aye: Martin, Vogt, Wilson, Terry, and Hinds. Nay: None.

KATHRYN B. HINDS, MAYOR

PASSED: _____

ATTEST: _____
REBECCA J. COOL
CLERK OF COMMISSION

ORDINANCE NO. 14-16
AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE
CITY OF PIQUA, OHIO FOR THE YEAR 2017

BE IT ORDAINED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected or appointed thereto concurring:

SEC. 1: That there be appropriated from the GENERAL FUND (001)

<u>ACCOUNT</u>	<u>2017 BUDGET</u>
<u>City Building</u>	
Operation and Maintenance	\$121,192
Allocated Expenses	(\$8,568)
TOTAL	\$112,624
<u>City Commission</u>	
Personal Services/Administrative Support	\$35,439
Operation and Maintenance	\$49,788
TOTAL	\$85,225
<u>City Manager</u>	
Personal Services/Administrative Support	\$250,580
Operation and Maintenance	\$33,900
Allocated Expenses	(\$208,196)
TOTAL	\$78,284
<u>Civil Service</u>	
Operation and Maintenance	\$6,797
TOTAL	\$6,797
<u>Engineering</u>	
Personal Services/Administrative Support	\$438,958
Operation and Maintenance	\$39,053
Allocated Expenses	(\$399,197)
TOTAL	\$88,804
<u>Finance</u>	
Personal Services/Administrative Support	\$629,977
Operation and Maintenance	\$45,912
Allocated Expenses	(\$468,030)
TOTAL	\$207,859
<u>Health</u>	
Personal Services/Administrative Support	\$258,740
Operation and Maintenance	\$123,984
Capital Outlay (including labor)	\$25,000
Non Government/Transfers/Refunds	\$175
TOTAL	\$407,879
<u>Law</u>	
Personal Services/Administrative Support	\$247,761
Operation and Maintenance	\$23,556
Allocated Expenses	(\$161,124)
TOTAL	\$110,193
<u>Income Tax</u>	
Personal Services/Administrative Support	\$208,813
Operation and Maintenance	\$225,951
TOTAL	\$434,764
<u>Planning & Zoning</u>	
Personal Services/Administrative Support	\$285,137
Operation and Maintenance	\$216,817
Non Government/Transfers/Refunds	\$100
TOTAL	\$502,054
<u>General Government</u>	
Operation and Maintenance	\$1,235,174
Capital Outlay (including labor)	\$125,000
Non Government/Transfers/Refunds	\$100
TOTAL	\$1,360,274
<u>Human Resources</u>	
Personal Services/Administrative Support	\$282,164
Operation and Maintenance	\$25,230
Allocated Expenses	(\$267,753)
TOTAL	\$39,641
<u>Purchasing</u>	
Personal Services/Administrative Support	\$94,377
Operation and Maintenance	\$4,868
Allocated Expenses	(\$98,540)
TOTAL	\$2,705

<u>Transfers</u>	
Transfer to NIT Fund 104	\$70,000
Transfer to Parks Fund 105	\$300,000
Transfer to Safety Fund 106	\$3,550,000
Transfer to Forest Hill Mausoleum Fund 110	\$6,200
Transfer to Pro Piqua Fund 128	\$75,000
Transfer to Brownfield EPA Grant Fund 131	\$79,700
Transfer to Golf 409	\$250,000
Transfer to Fort Piqua Plaza 410	\$50,000
Transfer to Swimming Pool Fund 415	\$150,000
TOTAL	\$4,530,900
TOTAL GENERAL FUND	\$7,966,083
SEC. 2: That there be appropriated from the STREET DEPARTMENT FUND (101)	
Personal Services/Administrative Support	\$1,030,259
Operation and Maintenance	\$3,090,763
Capital Outlay (including labor)	\$1,277,500
TOTAL	\$5,398,512
SEC. 3: That there be appropriated from the STATE HIGHWAY FUND (102)	
Operation and Maintenance	\$55,000
TOTAL	\$55,000
SEC. 4: That there be appropriated from the STREET INCOME TAX FUND (103)	
Operation and Maintenance	\$408,412
Capital Outlay (including labor)	\$1,443,000
Non Government/Transfers/Refunds	\$173,754
TOTAL	\$2,025,166
SEC. 5: That there be appropriated from the NEIGHBORHOOD IMPROVEMENT PROGRAM FUND (104)	
Personal Services/Administrative Support	\$8,034
Operation and Maintenance	\$79,937
TOTAL	\$87,971
SEC. 6: That there be appropriated from the PARK AND RECREATION FUND (105)	
Personal Services/Administrative Support	\$319,061
Operation and Maintenance	\$274,808
Capital Outlay (including labor)	\$167,200
Non Government/Transfers/Refunds	\$450
TOTAL	\$781,819
SEC. 7: That there be appropriated from the PUBLIC SAFETY FUND (106)	
<u>009 Fire Department</u>	
Personal Services/Administrative Support	\$3,951,247
Operation and Maintenance	\$667,573
Capital Outlay (including labor)	\$1,434,000
Non Government/Transfers/Refunds	\$49,050
TOTAL	\$6,101,870
<u>014 Police Department</u>	
Personal Services/Administrative Support	\$4,652,189
Operation and Maintenance	\$636,059
Capital Outlay (including labor)	\$108,795
Non Government/Transfers/Refunds	\$7,336
TOTAL	\$5,404,379
TOTAL PUBLIC SAFETY	\$11,506,249
SEC. 8: That there be appropriated from the D.U.I. EDUCATIONAL FUND (109)	
Operation & Maintenance	\$7,009
TOTAL	\$7,009
SEC. 9: That there be appropriated from the FOREST HILL MAUSOLEUM FUND (110)	
Operation & Maintenance	\$6,200
TOTAL	\$6,200
SEC. 10: That there be appropriated from the MANDATORY DRUG FINE FUND (111)	
Operation and Maintenance	\$4,399
TOTAL	\$4,399

SEC. 11:	That there be appropriated from the RENEW PIQUA FUND (114)	
Operation and Maintenance		\$470
TOTAL		\$470
SEC. 12:	That there be appropriated from the CHIP 2012 FUND (117)	
Operation and Maintenance		\$204,500
TOTAL		\$204,500
SEC. 13:	That there be appropriated from the DISTRESS SET-ASIDE 2016 FUND (118)	
Operation and Maintenance		\$35,000
TOTAL		\$35,000
SEC. 14:	That there be appropriated from the C.H.I.P. PROGRAM INCOME FUND (119)	
Personal Service/Administrative Support		\$2,500
Operation and Maintenance		\$78,200
TOTAL		\$80,700
SEC. 15:	That there be appropriated from the POLICE AUXILIARY FUND (120)	
Personal Services/Administrative Support		\$42,335
Operation & Maintenance		\$12,525
TOTAL		\$54,860
SEC. 16:	That there be appropriated from the COMMUNITY DEVELOPMENT BLOCK GRANT FUND (122)	
Operation and Maintenance		\$95,900
TOTAL		\$95,900
SEC. 17:	That there be appropriated from the WORKER'S COMP FUND (124)	
Personal Services/Administrative Support		\$350,000
TOTAL		\$350,000
SEC. 18:	That there be appropriated from the INSURANCE RESERVE FUND (125)	
Operation & Maintenance		\$325,000
TOTAL		\$325,000
SEC. 19:	That there be appropriated from the DEMOLITION DEFENSE FUND (126)	
Non Government/Transfers/Refunds		\$60,000
TOTAL		\$60,000
SEC. 20:	That there be appropriated from the PRO PIQUA FUND (128)	
Operation and Maintenance		\$75,000
TOTAL		\$75,000
SEC. 21:	That there be appropriated from the REVOLVING LOAN FUND (130)	
Operation and Maintenance		\$48,653
TOTAL		\$48,653
SEC. 22:	That there be appropriated from the BROWNFIELD EPA GRANT (131)	
Operation and Maintenance		\$200,000
TOTAL		\$200,000
SEC. 23:	That there be appropriated from the COMMUNITY DEVELOPMENT FUND (135)	
Personal Services/Administrative Support		\$319,570
Operation and Maintenance		\$53,981
Allocated Expenses		(\$373,531)
TOTAL		\$0
SEC. 24:	That there be appropriated from the FEMA FUND (139)	
Personal Services/Administrative Support		\$20,000
TOTAL		\$20,000

SEC. 25:	That there be appropriated from the AGRICULTURAL REVOLVING LOAN FUND (142)	
	Personal Services/Administrative Support	\$480
	Operation and Maintenance	<u>\$81,556</u>
	TOTAL	\$82,036
SEC. 26:	That there be appropriated from the SPECIAL ASSESSMENT DEBT SERVICE FUND (202)	
	Operation and Maintenance	<u>\$2,600</u>
	TOTAL	\$2,600
SEC. 27:	That there be appropriated from the WASTEWATER CONSTRUCTION DEBT SERVICE FUND (210)	
	Non Government/Transfers/Refunds	<u>\$10,202,000</u>
	TOTAL	\$10,202,000
SEC. 28:	That there be appropriated from the SIB 25A NOTE '08 FUND (216)	
	Non Government/Transfers/Refunds	<u>\$173,754</u>
	TOTAL	\$173,754
SEC. 29:	That there be appropriated from the SWIMMING POOL DEBT SERVICE FUND (221)	
	Non Government/Transfers/Refunds	<u>\$8,571</u>
	TOTAL	\$8,571
SEC. 30:	That there be appropriated from the GOLF COURSE EXPANSION G.O. BONDS DEBT SERVICE FUND (243)	
	Non Government/Transfers/Refunds	<u>\$169,999</u>
	TOTAL	\$169,999
SEC. 31:	That there be appropriated from the EQUALIZATION TANK '08 NOTE (OWDA) DEBT SERVICE FUND (254)	
	Non Government/Transfers/Refunds	<u>\$303,393</u>
	TOTAL	\$303,393
SEC. 32:	That there be appropriated from the FIRE EQUIPMENT '08 G.O. NOTE FUND (256)	
	Non Government/Transfers/Refunds	<u>\$49,050</u>
	TOTAL	\$49,050
SEC. 33:	That there be appropriated from the WATER PLANT OWDA DEBT SERVICE FUND (256)	
	Non Government/Transfers/Refunds	<u>\$12,272,852</u>
	TOTAL	\$12,272,852
SEC. 34:	That there be appropriated from the WASTEWATER PLANT ENGINEERING DEBT SERVICE FUND (257)	
	Non Government/Transfers/Refunds	<u>\$1,688,880</u>
	TOTAL	\$1,688,880
SEC. 35:	That there be appropriated from the OWDA WATER TOWER DEBT SERVICE FUND (258)	
	Non Government/Transfers/Refunds	<u>\$2,400,000</u>
	TOTAL	\$2,400,000
SEC. 36:	That there be appropriated from the REFUSE BUILDING CONSTRUCTION DEBT SERVICE FUND (260)	
	Non Government/Transfers/Refunds	<u>\$2,975,764</u>
	TOTAL	\$2,975,764
SEC. 37:	That there be appropriated from the SHAWNEE STORMWATER PROJECT DEBT SERVICE FUND (261)	
	Non Government/Transfers/Refunds	<u>\$105,000</u>
	TOTAL	\$105,000

SEC. 38:	That there be appropriated from the POWER SYSTEM FUND (401)	
	Personal Services/Administrative Support	\$2,277,154
	Operation and Maintenance	\$28,415,732
	Capital Outlay (including labor)	\$2,568,346
	Overhead Transfers	<u>(\$180,000)</u>
	TOTAL	\$33,078,232
SEC. 39:	That there be appropriated from the WATER SYSTEM FUND (403)	
	Personal Services/Administrative Support	\$1,451,362
	Operation and Maintenance	\$4,073,667
	Capital Outlay (including labor)	\$13,199,531
	Non Government/Transfers/Refunds	<u>\$1,272,852</u>
	TOTAL	\$19,997,412
SEC. 40:	That there be appropriated from the WASTEWATER SYSTEM FUND (404)	
	Personal Services/Administrative Support	\$1,390,443
	Operation and Maintenance	\$2,785,202
	Capital Outlay (including labor)	\$10,771,868
	Non Government/Transfers/Refunds	<u>\$1,332,014</u>
	TOTAL	\$16,285,527
SEC. 41:	That there be appropriated from the GARBAGE AND REFUSE FUND (405)	
	Personal Services/Administrative Support	\$574,817
	Operation and Maintenance	\$1,110,839
	Capital Outlay (including labor)	\$3,092,125
	Non Government/Transfers/Refunds	<u>\$83,539</u>
	TOTAL	\$4,861,420
SEC. 42:	That there be appropriated from the CITY INCOME TAX ADMINISTRATION FUND (407)	
	Non Government/Transfers/Refunds	<u>\$11,300,000</u>
	TOTAL	\$11,300,000
SEC. 43:	That there be appropriated from the INFORMATION TECHNOLOGY FUND (408)	
	Personal Services/Administrative Support	\$405,915
	Operation and Maintenance	<u>\$269,777</u>
	TOTAL	\$675,692
SEC. 44:	That there be appropriated from the GOLF COURSE FUND (409)	
	Personal Services/Administrative Support	\$191,820
	Operation and Maintenance	\$471,816
	Capital Outlay (including labor)	\$60,000
	Non Government/Transfers/Refunds	<u>\$170,497</u>
	TOTAL	\$894,133
SEC. 45:	That there be appropriated from the FORT PIQUA PLAZA FUND (410)	
	Operation & Maintenance	\$311,760
	Capital (including labor)	\$25,000
	Non Government/Transfers/Refunds	<u>\$1,500</u>
	TOTAL	\$338,260
SEC. 46:	That there be appropriated from the STORMWATER UTILITY FUND (411)	
	Personal Services/Administrative Support	\$431,751
	Operation and Maintenance	\$464,259
	Capital Outlay (including labor)	\$934,000
	Non Government/Transfers/Refunds	<u>\$5,000</u>
	TOTAL	\$1,835,010
SEC. 47:	That there be appropriated from the METER READERS FUND (412)	
	Personal Services/Administrative Support	\$203,643
	Operation and Maintenance	\$45,144
	Allocated Expenses	<u>(\$248,787)</u>
	TOTAL	\$0
SEC. 48:	That there be appropriated from the UTILITIES BUSINESS OFFICE FUND (413)	
	Personal Services/Administrative Support	\$500,239
	Operation and Maintenance	\$464,082
	Capital Outlay (including labor)	\$15,000
	Non Government/Transfers/Refunds	\$5,000
	Allocated Expenses	<u>(\$984,301)</u>
	TOTAL	\$0

SEC. 49: That there be appropriated from the SWIMMING POOL FUND (415)

Personal Services/Administrative Support	\$84,559
Operation and Maintenance	\$108,144
Capital Outlay (including labor)	\$6,500
Non Government/Transfers/Refunds	\$8,921

TOTAL \$208,124

SEC. 50: That there be appropriated from the UNCLAIMED TRUST (606)

Non Government/Transfers/Refunds	\$2,000
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TOTAL \$2,000

SEC. 51: That there be appropriated from the LAW ENFORCEMENT TRUST (609)

Operation and Maintenance	\$31,800
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TOTAL \$31,800

SEC. 52: That there be appropriated from the CONSERVANCY FUND (611)

Operation and Maintenance	\$56,200
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TOTAL \$56,200

SEC. 53: That there be appropriated from the CITY HEALTH INSURANCE FUND (614)

Operation and Maintenance	\$100,000
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TOTAL \$100,000

SEC. 54: That there be appropriated from the EMPLOYEE FLEXIBLE SPENDING FUND (615)

Administrative Support	\$200,000
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TOTAL \$200,000

SEC. 55: That the sum appropriated are actual expenditures for goods and services or other government functions performed in the calendar year 2017. Future commitments representing encumbrances of fund balance or future receipts will be appropriated in the future year when those services or goods are rendered to the city.

SEC. 56: That the sums expended from the appropriations and which are proper charges against any other department or against any person, firm or corporation which are repaid with the period covered by such appropriations shall be considered reappropriated for such original purposes; provided, that the net total of expenditures under any item of said appropriations shall not exceed the amount of the item.

SEC. 57: That the Director of Finance is hereby authorized and directed to draw her warrant upon the City Treasury for the amounts appropriated in this order when claims are properly presented and approved, the same to be chargeable to the appropriations for the year 2017 when passed and legally contracted for in conformity by law.

SEC. 58: That the Finance Director at the discretion of the City Manager make temporary advances from the General Fund to any Fund to cover temporary shortages of cash until revenues or permanent transfers become available to repay that temporary advance. That these advances may not exceed \$1,000,000 in the aggregate nor

were previously approved by this Commission.

SEC. 59: That all ordinances, or parts of ordinances, inconsistent with this ordinance be and they are hereby repealed.

1st Reading 11/15/2016

KATHRYN B. HINDS, MAYOR

PASSED: _____

ATTEST: _____
REBECCA J. COOL
CLERK OF COMMISSION

**Commission Agenda
Staff Report**

MEETING DATE	November 15, 2016 December 6, 2016 December 20, 2016		
REPORT TITLE (Should match resolution/ordinance title)	An Ordinance to make appropriations for the City of Piqua, Ohio for the year 2017.		
SUBMITTED BY	Name & Title: Cynthia Holtzapple, Assistant City Manager, Finance Director Department: Finance		
AGENDA CLASSIFICATION	<input type="checkbox"/> Consent	<input checked="" type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution <input type="checkbox"/> Regular
APPROVALS/REVIEWS	<input checked="" type="checkbox"/> City Manager		<input checked="" type="checkbox"/> Asst. City Manager/Finance
	<input type="checkbox"/> Asst. City Manager/Development		<input type="checkbox"/> Law Director
	<input type="checkbox"/> Department Director;		<input type="checkbox"/> Other:
BACKGROUND (Includes description, background, and justification)	We are required to present and pass the 2017 Annual Budget by the end of the year. This is the first of three readings of this ordinance with the Commission reviewing the Department Budgets on November 16, 2016		
BUDGETING AND FINANCIAL IMPACT (Includes project costs and funding sources)	Budgeted \$:	\$149,664,980 including transfers	
	Expenditure \$:		
	Source of Funds:	Various	
	Narrative:		
OPTIONS (Include Deny /Approval Option)	1.	Approve Ordinance No. 14-16 accepting the Ordinance to make Appropriations for the City of Piqua for the year 2017.	
	2.	Approve Ordinance No. 14-16 accepting the Ordinance to make Appropriations for the City of Piqua for the year 2017 with changes being made to the amounts requested.	
	3.		
	4.		
PROJECT TIMELINE			
STAFF RECOMMENDATION	We are requesting approval of Ordinance No. 14-16 accepting the Ordinance to make Appropriations for the City of Piqua for the year 2017 after the standard three readings.		
REASON FOR SELECTING CONSULTANT/COMPANY			
ATTACHMENTS			

ORDINANCE NO. 15-16

**AN ORDINANCE REPEALING SCHEDULE A OF
CHAPTER 33 OF THE PIQUA CODE AND ADOPTING
A NEW SCHEDULE A OF CHAPTER 33 OF THE PIQUA
CODE, RELATING TO WAGES OF CERTAIN MUNICIPAL
EMPLOYEES**

BE IT ORDAINED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: Schedule A of Chapter 33 of the Piqua Code, as adopted by Ordinance No. 12-15, is hereby repealed; and

SEC. 2: Schedule A of Chapter 33 of the Piqua Code (appended hereto) is hereby adopted;

SEC. 3: This Ordinance shall take effect and be in force from and after January 1, 2017.

KATHRYN B. HINDS, MAYOR

PASSED: _____

ATTEST: _____
REBECCA J. COOL
CLERK OF COMMISSION

**Commission Agenda
Staff Report**

MEETING DATE	DECEMBER 6, 2016		
REPORT TITLE (Should match resolution/ordinance title)	ORDINANCE NO. 15-16 AN ORDINANCE REPEALING SCHEDULE A OF CHAPTER 33 OF THE PIQUA CODE AND ADOPTING A NEW SCHEDULE A OF CHAPTER 33 OF THE PIQUA CODE RELATING TO WAGES OF CERTAIN MUNICIPAL EMPLOYEES		
SUBMITTED BY	Name & Title: Elaine G. Barton, Human Resources Director		
	Department: Human Resources		
AGENDA CLASSIFICATION	<input type="checkbox"/> Consent	<input checked="" type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution <input type="checkbox"/> Regular
APPROVALS/REVIEWS	<input checked="" type="checkbox"/> City Manager		<input checked="" type="checkbox"/> Asst. City Manager/Finance
	<input type="checkbox"/> Asst. City Manager/Development		<input type="checkbox"/> Law Director
	<input checked="" type="checkbox"/> Department Director;		<input type="checkbox"/> Other:
BACKGROUND (Includes description, background, and justification)	Schedule A covers the salaries of full-time non-union employees. There are 6 steps in each classification. Each step has been increased by 2%. This is the same increase approved by the City Commission in the Police (FOP and OPBA) contracts		
BUDGETING AND FINANCIAL IMPACT (Includes project costs and funding sources)	Budgeted \$:	Included in the 2017 budget appropriation	
	Expenditure \$:		
	Source of Funds:	Various	
	Narrative:		
OPTIONS (Include Deny /Approval Option)	1.	Adopt Ordinance No. 15-16	
	2.	Reject Ordinance No.15-16 and provide staff with further direction	
	3.		
	4.		
PROJECT TIMELINE	January 1, 2017. Staff requests that the City Commission consider suspending the rules at the December 20 th meeting in order to avoid the calculation of retro pay for these employees		
REASON FOR SELECTING CONSULTANT/COMPANY	N/A		
ATTACHMENTS	Schedule A		

Class Code	EFFECTIVE January 1, 2017 CLASSIFICATION/TITLE	PAY RANGE	SCHEDULE A					
			STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
	Non-exempt positions: (hourly rate)							
105	Custodian	4	17.71482	18.60057	19.53058	20.50712	21.53248	22.60910
108	Administrative Assistant	6	19.90437	20.89959	21.94458	23.04180	24.19389	25.40358
109	Human Resources Assistant	6	19.90437	20.89959	21.94458	23.04180	24.19389	25.40358
110	Executive Assistant	8	22.36455	23.48279	24.65693	25.88977	27.18425	28.54347
112	Administrative Specialist	7	21.09864	22.15357	23.26125	24.42431	25.64552	26.92780
113	Contract & Administrative Specialist	7	21.09864	22.15357	23.26125	24.42431	25.64552	26.92780
	Exempt positions: (weekly salary)							
148	Financial Analyst I	9	948.26	995.67	1045.46	1097.72	1152.62	1210.25
149	Financial Analyst II	11	1065.46	1118.74	1174.67	1233.40	1295.08	1359.83
150	Acct. & Income Tax Mgr.	13	1197.15	1257.01	1319.86	1385.85	1455.14	1527.90
153	Utility Billing Office Manager	13	1197.15	1257.01	1319.86	1385.85	1455.14	1527.90
154	Asst Dir of Finance & Inc Tax Admin	16	1425.83	1497.12	1571.97	1650.57	1733.10	1819.75
155	Dir of Finance & Inc Tax Admin	20	1800.08	1890.07	1984.58	2083.82	2188.00	2297.40
158	Purchasing Analyst I	11	1065.46	1118.74	1174.67	1233.40	1295.08	1359.83
160	Law Director	20	1800.08	1890.07	1984.58	2083.82	2188.00	2297.40
165	Human Resources Director	19	1698.18	1783.09	1872.25	1965.86	2064.15	2167.36
167	Public Relations Coordinator	11	1065.46	1118.74	1174.67	1233.40	1295.08	1359.83
170	Community Development Manager	13	1197.15	1257.01	1319.86	1385.85	1455.14	1527.90
171	Development Program Manager	14	1268.98	1332.43	1399.05	1469.00	1542.45	1619.58
206	Project Manager	12	1129.38	1185.86	1245.15	1307.41	1372.78	1441.42
207	Engineering Director	19	1698.18	1783.09	1872.25	1965.86	2064.15	2167.36
208	City Planner	15	1345.13	1412.37	1483.00	1557.14	1635.00	1716.75
209	Public Works Director	19	1698.18	1783.09	1872.25	1965.86	2064.15	2167.36
305	IT Administrator	11	1065.46	1118.74	1174.67	1233.40	1295.08	1359.83
307	Director of Information Tech.	19	1698.18	1783.09	1872.25	1965.86	2064.15	2167.36
402	Recreation Coordinator	10	1005.15	1055.41	1108.18	1163.60	1221.78	1282.85
403	Golf Professional *	8	894.58	939.32	986.28	1035.60	1087.37	1141.74
501	Health & Sanitation Director	19	1698.18	1783.09	1872.25	1965.86	2064.15	2167.36
504	Sanitarian II	12	1129.38	1185.86	1245.15	1307.41	1372.78	1441.42
507	Sanitarian	10	1005.15	1055.41	1108.18	1163.60	1221.78	1282.85
510	Code Compliance Coordinator	10	1005.15	1055.41	1108.18	1163.60	1221.78	1282.85
610	Police Chief	20	1800.08	1890.07	1984.58	2083.82	2188.00	2297.40
660	Fire Chief	20	1800.08	1890.07	1984.58	2083.82	2188.00	2297.40
705	Assistant Public Works Director	13	1197.15	1257.01	1319.86	1385.85	1455.14	1527.90
810	Asst. Underground Utilities Supt.	13	1197.15	1257.01	1319.86	1385.85	1455.14	1527.90
815	Asst. Water System Superintendent	13	1197.15	1257.01	1319.86	1385.85	1455.14	1527.90
820	Water System Superintendent	15	1345.13	1412.37	1483.00	1557.14	1635.00	1716.75
830	Water Quality Coordinator	12	1129.38	1185.86	1245.15	1307.41	1372.78	1441.42
842	Asst. Wastewater Systems Supt.	13	1197.15	1257.01	1319.86	1385.85	1455.14	1527.90
845	Wastewater System Superintendent	15	1345.13	1412.37	1483.00	1557.14	1635.00	1716.75
846	Underground Utilities Superintendent	15	1345.13	1412.37	1483.00	1557.14	1635.00	1716.75
848	Utilities Director	20	1800.08	1890.07	1984.58	2083.82	2188.00	2297.40
874	Substation & Generation Manager	13	1197.15	1257.01	1319.86	1385.85	1455.14	1527.90
880	SCADA Administrator	11	1065.46	1118.74	1174.67	1233.40	1295.08	1359.83
881	Associate Engineer	11	1065.46	1118.74	1174.67	1233.40	1295.08	1359.83
890	Power Distribution Manager	16	1425.83	1497.12	1571.97	1650.57	1733.10	1819.75
892	Electrical Engineer	17	1511.37	1586.95	1666.29	1749.61	1837.09	1928.94
893	Asst. Power System Director	18	1602.06	1682.16	1766.27	1854.58	1947.31	2044.68
894	Power System Director	20	1800.08	1890.07	1984.58	2083.82	2188.00	2297.40
896	Asst. City Manager/Development	20	1800.08	1890.07	1984.58	2083.82	2188.00	2297.40
897	Asst. City Manager/Administration	21	1908.08	2003.48	2103.66	2208.84	2319.28	2435.24
*	Plus 50% of net margin on all sales of golf accessories & mdse.							

ORDINANCE NO. 16-16

**AN ORDINANCE REPEALING SCHEDULE A-1 OF
CHAPTER 33 OF THE PIQUA CODE AND ADOPTING
A NEW SCHEDULE A-1 OF CHAPTER 33 OF THE PIQUA
CODE, RELATING TO WAGES OF CERTAIN MUNICIPAL
EMPLOYEES**

BE IT ORDAINED by the Commission of the City of Piqua, Miami County, Ohio,
the majority of all members elected thereto concurring, that:

SEC. 1: Schedule A-1 of Chapter 33 of the Piqua Code, as adopted by Ordinance
No. 13-15, is hereby repealed; and

SEC. 2: Schedule A-1 of Chapter 33 of the Piqua Code (appended hereto as
Exhibit "E") is hereby adopted;

SEC. 3: This Ordinance shall take effect and be in force from and after
January 1, 2017.

KATHRYN B. HINDS, MAYOR

PASSED: _____

ATTEST: _____
REBECCA J. COOL
CLERK OF COMMISSION

**Commission Agenda
Staff Report**

MEETING DATE	DECEMBER 6, 2016		
REPORT TITLE (Should match resolution/ordinance title)	ORDINANCE NO. 16-16 AN ORDINANCE REPEALING SCHEDULE A-1 OF CHAPTER 33 OF THE PIQUA CODE AND ADOPTING A NEW SCHEDULE A-1 OF CHAPTER 33 OF THE PIQUA CODE, RELATING TO WAGES OF CERTAIN MUNICIPAL EMPLOYEES.		
SUBMITTED BY	Name & Title: Elaine G. Barton, Human Resources Director		
	Department: Human Resources		
AGENDA CLASSIFICATION	<input type="checkbox"/> Consent	<input checked="" type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution <input type="checkbox"/> Regular
APPROVALS/REVIEWS	<input checked="" type="checkbox"/> City Manager	<input checked="" type="checkbox"/> Asst. City Manager/Finance	
	<input type="checkbox"/> Asst. City Manager/Development	<input type="checkbox"/> Law Director	
	<input checked="" type="checkbox"/> Department Director;	<input type="checkbox"/> Other:	
BACKGROUND (Includes description, background, and justification)	Schedule A-1 covers part-time, seasonal, and temporary employees. The wages for these employees will be adjusted by 2% as that afforded to other city employees.		
BUDGETING AND FINANCIAL IMPACT (Includes project costs and funding sources)	Budgeted \$:	Included in 2017 appropriations	
	Expenditure \$:		
	Source of Funds:	Various	
	Narrative:		
OPTIONS (Include Deny /Approval Option)	1.	Adopt Ordinance No. 16-16	
	2.	Reject Ordinance No. 16-16 and provide staff with further direction	
	3.		
	4.		
PROJECT TIMELINE	January 1, 2017		
REASON FOR SELECTING CONSULTANT/COMPANY	N/A		
ATTACHMENTS	Schedule A-1		

EXHIBIT E - PT, Seasonal, Temp
 CLASSIFICATION/ TITLE

Schedule A-1
 HOURLY RATE 2017

Effective Date: January 1, 2017

CLERK TYPIST (CO-OP STUDENT)	\$8.26	
CITY CLERK*	\$8.26	
CLERK TYPIST A	\$8.26	
CLERK TYPIST B	\$8.26	
RECORDS & DATA ENTRY CLERK	\$8.26	
ACCOUNT CLERK*	\$10.34	
AUDITOR*	\$25.50	
SECRETARY I*	\$10.65	
SECRETARY II*	\$12.30	
ADMINISTRATIVE SECRETARY*	\$16.15	
ENGINEERING CO-OP I (STUDENT)	\$9.86	
ENGINEERING CO-OP II (STUDENT)	\$10.75	
ENGINEERING CO-OP III (STUDENT)	\$11.58	
ENGINEERING CO-OP IV (STUDENT)	\$12.45	
PLANNING TECHNICIAN	\$17.15	
INTERNS	\$8.26 to \$12.86	
POWER DISTRIBUTION STOREKEEPER	\$16.08	
SCADA ADMINISTRATOR (POWER)	\$25.50	
PLUMBING INSPECTOR	\$19.87	
CONSTRUCTION INSPECTOR	\$19.87	
PUBLIC HEALTH NURSE	\$19.87	
STREET SWEEPER	\$10.40	
LABORER A	\$8.26	
LABORER B	\$8.60	
LABORER C	\$9.55	
CUSTODIAN	\$8.26	
MAINTENANCE WORKER	\$8.26	
SEASONAL MAINTENANCE SUPV.	\$10.31	
SEASONAL GOLF COURSE MAINT. LABORER A	\$8.26	plus free golf**
SEASONAL GOLF COURSE MAINT. LABORER B	\$8.60	plus free golf**
SEASONAL GOLF COURSE MAINT. LABORER C	\$9.55	plus free golf**
GOLF MAINTENANCE TECHNICIAN	\$10.57	plus free golf**
GOLF COURSE CLUBHOUSE ATTENDANT	\$8.26	plus free golf**
GOLF COURSE CLUBHOUSE ATTENDANT	\$8.60	plus free golf**
CART/RANGE ATTENDANT	\$8.26	plus free golf**
CART/RANGE ATTENDANT	\$8.60	plus free golf**
FOOD SERVICE ATTENDANT (GOLF)	\$8.26	plus free golf**
FOOD SERVICE ATTENDANT (GOLF)	\$8.60	plus free golf**
LIFEGUARD A	\$8.26	
LIFEGUARD B	\$8.60	
LIFEGUARD C	\$9.03	
HEAD LIFE GUARD	\$9.55	
CONCESSION/TICKET WINDOW ATTENDANT A	\$8.26	
CONCESSION/TICKET WINDOW ATTENDANT B	\$8.60	
RECREATION LEADER	\$8.26	
RECREATION ASSISTANT	\$8.26	
SPORTS INSTRUCTOR	\$8.98 to \$17.96	
DANCE/FITNESS INSTRUCTOR	\$8.98 to \$17.96	
ASSISTANT POOL MANAGER A	\$10.32	
ASSISTANT POOL MANAGER B	\$11.45	
POOL MANAGER	\$545.64	WEEKLY RATE
ASSISTANT LAW DIRECTOR	\$856.67	WEEKLY RATE

*These are confidential employees and are not in any bargaining unit.

**hours worked greater than 20 hours per week include a cart if available

ORDINANCE NO. 17-16

**AN ORDINANCE REPEALING EXISTING CHAPTER 33.08
AND ENACTING A NEW CHAPTER 33.08 OF THE
PIQUA CODE, RELATING TO EMPLOYEE INSURANCE**

BE IT ORDAINED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SECTION 1: Existing Chapter 33.08 (Employee Insurance) of the Piqua Code is hereby repealed;

SECTION 2: Chapter 33.08 (Employee Insurance) of the Piqua Code (appended hereto) is hereby enacted;

SECTION 3: This Ordinance shall take effect and be in force from and after January 1, 2017.

KATHRYN B. HINDS, MAYOR

PASSED: _____

ATTEST: _____
REBECCA J. COOL
CLERK OF COMMISSION

**Commission Agenda
Staff Report**

MEETING DATE	DECEMBER 6, 2016		
REPORT TITLE (Should match resolution/ordinance title)	ORDINANCE NO. 17-16 AN ORDINANCE REPEALING CHAPTER 33.08 AND ENACTING A NEW CHAPTER 33.08 OF THE PIQUA CODE, RELATING TO EMPLOYEE INSURANCE		
SUBMITTED BY	Name & Title: Elaine G. Barton, Human Resources Director Department: Human Resources		
AGENDA CLASSIFICATION	<input type="checkbox"/> Consent	<input checked="" type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution <input type="checkbox"/> Regular
APPROVALS/REVIEWS	<input checked="" type="checkbox"/> City Manager		<input checked="" type="checkbox"/> Asst. City Manager/Finance
	<input type="checkbox"/> Asst. City Manager/Development		<input type="checkbox"/> Law Director
	<input checked="" type="checkbox"/> Department Director;		<input type="checkbox"/> Other:
BACKGROUND (Includes description, background, and justification)	This ordinance updates Chapter 33.08 of the Piqua Code to set the new benefit year for employee health insurance to 2017, and includes an additional category for employees to participate to receive wellness credits. Everything else remains the same.		
BUDGETING AND FINANCIAL IMPACT (Includes project costs and funding sources)	Budgeted \$:	Included in the 2017 appropriations	
	Expenditure \$:		
	Source of Funds:	Various	
	Narrative:		
OPTIONS (Include Deny /Approval Option)	1.	Adopt Ordinance No. 17-16	
	2.	Reject Ordinance No. 17-16 and provide staff with further direction	
	3.		
	4.		
PROJECT TIMELINE	January 1, 2017 - Staff requests that the City Commission consider suspending the rules at the December 20 th meeting in order for these benefits to continue		
REASON FOR SELECTING CONSULTANT/COMPANY	N/A		
ATTACHMENTS	Chapter 33.08 – Employee Insurance		

§ 33.08 INSURANCE.

The following provisions shall apply to all Schedule A employees except those covered under [§33.15](#) of this chapter.

The city will provide health insurance benefits including dependent coverage. The benefits will include a high deductible health plan (HDHP) and, at the employee's option, either a health savings account (HSA) or a health reimbursement account (HRA). The HDHP will have "network" deductibles of \$2,000 for individual coverage and \$4,000 for employee + spouse, employee + child(ren), and family coverage.

(B) Employee HSA accounts will be funded by the City in the amount of \$1,000 for individual coverage and \$2,000 for employee + spouse, employee + child(ren), and family coverage for the 2016⁷ plan year, by funding 1/12th of the annual total to be deposited the 1st of each month. Employee HRA accounts will be funded by the City in the amount of \$1,000 for individual coverage and \$2,000 for family coverage for the 2016⁷ plan year, by funding the entire amount each year in January.

An employee may be reimbursed up to a maximum of \$1,000 if on an employee + spouse, employee + child(ren), or family plan and \$500 for a single plan each calendar year. The employee and not the family member must participate in the activities below to be eligible for the reimbursement.

Such reimbursement shall be based on participation in self-selected programs identified by the health insurance carrier as a wellness initiative.

Upon completion of an eligible program, the employee shall submit the required form and information to the Human Resources Director who will submit the request for reimbursement. All reimbursement checks will go to the employee's HSA (or HRA) account and not directly to the employee.

Eligible Activity	Amount Reimbursed	Special Conditions
Biometric Screening Event	\$400	Eligible for reimbursement once each calendar year.
Health Risk Assessment	\$100	Eligible for reimbursement once each calendar year.
Wellness Coaching	\$100	Wellness Coaching is as indicated by the Health Risk Assessment. Eligible for reimbursement once each calendar year.

Registering on health insurance website	\$100	Eligible for reimbursement once each calendar year.
Flu Shot	\$100	Must be received at the City. Eligible for reimbursement once each calendar year.
Exercise	\$100	90 minutes of physical activity per week for each 8 week period completed. Forms must be completed and turned in to Human Resources. The forms are available at HR
BP of less than 130/80 Cholesterol of less than 200 mg BMI of less than 25	\$200	To qualify for reimbursement, the employee must meet two of the three categories.
Prescription Medications	\$100	Employee must switch from brand medication to generic. Must begin only in January and continue for the calendar year. Eligible for each prescription changed.
Prescription Medications	\$50	Employee must switch from brand medication to generic. Must be for a consecutive six month period. Eligible for each prescription changed.
Annual Basic Physical	\$100	Eligible for reimbursement once each calendar year.
Cessation Program	\$100	Employee must complete a program as approved by the HR department and successfully have stopped smoking for a consecutive 6 month period. Employee will be subject to random testing to verify continued success. Eligible for reimbursement only one time during employee's tenure.
<u>Competitive Events</u>	<u>\$50 – 5k</u> <u>\$100 – 10k;</u> <u>\$200 –</u>	<u>The triathlon must include 3 events and at least a 5k run. The tough mudder and Spartan event</u>

	<u>triathlon;</u> <u>half</u> <u>marathon;</u> <u>\$250 -</u> <u>tough</u> <u>mudder;</u> <u>Spartan</u> <u>event</u> <u>\$350 – full</u> <u>marathon or</u> <u>larger</u>	<u>must include a minimum of a 10</u> <u>mile course. Proof of registration</u> <u>and completion must be submitted.</u> <u>A maximum of \$500 can be earned</u> <u>in this category by one event or any</u> <u>combination thereof per calendar</u> <u>year.</u>
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(C) The City shall select the carrier for the HDHP annually after consulting with the Insurance Committee. The City will make every effort to maintain comparable coverage.

(D) Cost Sharing. For the 2016~~7~~ plan year, an employee will contribute 15% of the City's total cost of purchasing the employee's HDHP and funding the employee's HSA or HRA, by bi-weekly payroll deduction.

(E) Option Out. Eligible employees who decline the city offered health insurance benefits, will be entitled to receive a one-time payment per health insurance year (2016~~7~~) of \$2,000 for those eligible for employee + spouse, employee + child(ren), and family coverage and \$1,000 for individual coverage.

(F) The city shall provide and pay the necessary premium for group life insurance in an amount equal to two times (not to exceed \$180,000) base salary (as of January 1st) for the following classifications: City Manager, Assistant City Manager, Finance Director, City Engineer, Utilities Director, Public Works Director, Power System Director, Human Resources Director, Health and Sanitation Director, Information Technology Director, Law Director, Economic Development Director, Police Chief and Fire Chief, \$75,000 for exempt Manager/Supervisor positions, and \$50,000 for all other employees.

('97 Code, § 31.09) (Am. Ord. 16-90, passed 4-16-90; Am. Ord. 13-01, passed 8-6-01; Am. Ord. 3-04, passed 1-20-04; Am. Ord. 9-04, passed 5-20-04; Am. Ord. 29-08, passed 12-15-08; Am. Ord. 21-09, passed 12-21-09; Am. Ord. 2-11, passed 4-5-11; Am. Ord. 15-11, passed 12-20-11; Am. Ord. 5-12, passed 2-21-12; Am Ord. 27-12, passed 12-18-12; Am. Ord. 1-14, passed 1-21-14, Am Ord. 20-14, passed 12/16/14, Am Ord. 14-15, passed 12/15/15)

RESOLUTION NO. R-128-16

A RESOLUTION SUPPORTING THE FISCAL YEAR 2017 UNITED STATES ENVIRONMENTAL PROTECTION AGENCY BROWNFIELDS CLEANUP GRANT PROGRAM APPLICATION

WHEREAS, the City of Piqua is a unit of local government that possesses the legal authority to apply for funding from the Brownfields Cleanup Grant Program offered by the United States Environmental Protection Agency (US EPA); and

WHEREAS, the US EPA Brownfields Cleanup Grant Program provides funds to conduct cleanup activities at a specific brownfield site owned by the grant applicant; and

WHEREAS, the City of Piqua used US EPA Brownfields Assessment Grant funds to complete a Phase I and Phase II Environmental Assessment at the Former Mo's Lounge Property located at 123 N. Main St., Piqua OH 45356; and

WHEREAS, the Phase II Environmental Assessment has identified \$268,700 of asbestos that needs to be abated, and

WHEREAS, the City of Piqua desires financial assistance to provide for the cleanup of the asbestos identified in the Former Mo's Lounge in order to make this property more desirable to a potential developer, and

WHEREAS, the City of Piqua has received a support letter dated November 29, 2016 for this US EPA Brownfields Cleanup Grant project from the Ohio Environmental Protection Agency; and

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereof concurring, that:

SEC. 1. The Fiscal Year 2017 Brownfields Cleanup Grant Program is hereby supported and the City Manager is hereby authorized and directed to submit the City's program application to the United States Environmental Protection Agency, including all understandings and assurances therein. The approved activity is: Asbestos Abatement at the Former Mo's Lounge, 123 N. Main St., Piqua OH 45356.

SEC. 2. The City Manager is to be the designated agent of the program in connection with the application and is authorized to execute all agreements in conjunction with the Fiscal Year 2017 Brownfields Cleanup Grant Program.

SEC. 3 This Resolution shall take effect and be in force from and after the earliest period allowed by law.

KATHRYN B. HINDS, MAYOR

PASSED: _____

ATTEST: _____
REBECCA J. COOL
CLERK OF COMMISSION

**Commission Agenda
Staff Report**

MEETING DATE	December 6, 2016			
REPORT TITLE (Should match resolution/ordinance title)	A RESOLUTION SUPPORTING THE FISCAL YEAR 2017 UNITED STATES ENVIRONMENTAL PROTECTION AGENCY (EPA) BROWNFIELDS CLEANUP GRANT PROGRAM APPLICATION			
SUBMITTED BY	Name & Title: Nikki Reese, Development Program Manager Department: Development			
AGENDA CLASSIFICATION	<input type="checkbox"/> Consent	<input type="checkbox"/> Ordinance	<input checked="" type="checkbox"/> Resolution	<input type="checkbox"/> Regular
APPROVALS/REVIEWS	<input checked="" type="checkbox"/> City Manager		<input checked="" type="checkbox"/> Asst. City Manager/Finance	
	<input checked="" type="checkbox"/> Asst. City Manager/Development		<input type="checkbox"/> Law Director	
	<input checked="" type="checkbox"/> Department Director;		<input type="checkbox"/> Other:	
BACKGROUND (Includes description, background, and justification)	<p>The City of Piqua is requesting a \$200,000 FY 2017 US EPA Brownfields Cleanup Grant to fund the asbestos abatement at the former Mo's Lounge property that is owned by the City of Piqua and located at 111 South Main Street, Piqua, Ohio 45356. This property is a catalytic property in our Downtown Riverfront District Development Initiative. A Phase II Environmental Assessment was completed using US EPA Brownfields Assessment Grant funds on the Former Mo's Lounge in November 2015. The assessment identified \$268,700 worth of asbestos that needs to be abated before a potential developer can occupy the building.</p> <p>The City must meet the following criteria to be eligible to apply for the U.S. EPA Brownfields Cleanup Grant:</p> <ul style="list-style-type: none"> • The City must be the owner of the property • A Phase II Environmental Assessment must be completed • The City must have 20% match committed to the project <p>In 2012, the City of Piqua completed a Downtown Riverfront District Development Strategy Plan that identified six properties abutting and/or in close proximity to the Riverfront as priorities for environmental investigation and potential redevelopment. As part of the strategic process, community workshops were held and the community input that was received was that the former Mo's Lounge was one of priority redevelopment properties. The former Mo's Lounge is a unique property for two major reasons. First it is located atop the Great Miami River levee overlooking the river. Secondly, the building is the only structure in this area that opens directly to the Great Miami River Recreational Trail which opens up economic development opportunities</p>			

	<p>to have a canoe/kayak livery and/or bike shop. Discussions with regional River recreational organizations confirmed that the former Mo's Lounge provides a significant opportunity for Piqua's riverfront, as the growing number of recreationalists who utilize the River and the trail system cite the lack of supplies, services, food and drink, and bike or boat operations as a major deficiency in the amenities of the River's system.</p> <p>Once the asbestos has been abated the former Mo's Lounge building will be a more favorable property for a potential developer to purchase. The property has been vacant for over 10 years and as a result the City has suffered from the lack of economic benefits that this unique property could provide. The redevelopment of the Former Mo's Lounge will have a huge regional economic impact in the Miami Valley.</p>	
<p>BUDGETING AND FINANCIAL IMPACT (Includes project costs and funding sources)</p>	<p>Budgeted \$:</p>	<p>\$268,700 (will be budgeted in 2017 if grant is awarded)</p>
	<p>Expenditure \$:</p>	<p>\$268,700 (will be budgeted in 2017 if grant is awarded)</p>
	<p>Source of Funds:</p>	<p>FY 2017 US EPA Brownfields Cleanup Grant - \$200,000 Department of Development Funds - \$68,700</p>
	<p>Narrative:</p>	<p>This is for the application of funds, not for expenditure of funds at this time.</p>
<p>OPTIONS (Include Deny /Approval Option)</p>	<p>1. 2.</p>	<p>Approve the Resolution – Approving the Resolution would allow the City to receive funding for this project.</p> <p>Deny the Resolution – Denying the resolution would cause the City to forgo submitting the FY 2017 US EPA Brownfields Cleanup Grant Application.</p>
<p>PROJECT TIMELINE</p>	<p>The US EPA Brownfields Cleanup Grant Application is due December 22, 2016. We will be notified within 15 calendar days if we passed or failed the US EPA Threshold Eligibility Review. If the application passes the Threshold Eligibility Review than it will be evaluated by national evaluation panels chosen for their expertise in the range of activities associated with brownfields cleanups. The Panel will be composed of EPA staff and potentially other federal agency representatives. We will be notified in Spring 2017 if our application will be funded. It is anticipated that the US EPA Brownfields Cleanup Grant Agreement will be signed in September 2017. The asbestos abatement will take place immediately after the grant agreement is signed.</p>	
<p>STAFF RECOMMENDATION</p>	<p>Staff recommends that the City Commission approve the resolution.</p>	
<p>REASON FOR SELECTING CONSULTANT/COMPANY</p>	<p>Not Applicable</p>	
<p>ATTACHMENTS</p>	<ol style="list-style-type: none"> 1. US EPA Brownfield Cleanup Fact Sheet 2. Ohio EPA Support Letter dated Nov. 29, 2016 3. Phase II Environmental Assessment – Asbestos Survey Results (Helix Environmental Inc. completed the Asbestos Survey for T & M Associates) 	



John R. Kasich, Governor
Mary Taylor, Lt. Governor
Craig W. Butler, Director

November 29, 2016

U.S. Environmental Protection Agency, Region 5
ATTN: Matthew Didier
77 West Jackson Blvd., Mail Code SE-7J
Chicago, IL 60604-3507

RE: City of Piqua - Cleanup Grant Proposal

Dear Mr. Didier:

I am pleased to offer Ohio EPA's support for the City of Piqua's (City) Cleanup Grant Proposal. The City is applying for a cleanup grant totaling \$200,000. We have worked with the City in the past and hope to be able to provide support to the City under the Assessment, Cleanup and Revolving Loan Fund Grant program established by the Small Business Liability Relief and Brownfield Revitalization Act (P.L. 107-118).

The City is requesting funding for asbestos remediation under their cleanup grant proposal. The property commonly known as the former Mo's Lounge was built in 1930 and incorporates about 11,000 square feet. Former uses include a bottling facility, retail and restaurant use. In 2012, the City completed a Downtown Riverfront District Redevelopment Strategy Plan which identified Mo's Lounge as well as five other priority sites along the riverfront. The unique aspects of this structure is its location atop the river levee and the only structure in the area with direct access to the Great Miami River Recreational Trail. The property was subject to a Phase II Environmental Site Assessment utilizing a FY13 USEPA Brownfields Assessment Grant. A developer is interested in purchasing the property if the asbestos abatement is completed. The cost for abatement is estimated \$250,000. A fund has been established by local investors to assist with gap financing in the Downtown Riverfront District to date over \$250,000 has been raised. The City has invested approximately \$1.1 million in the Downtown Riverfront District and if awarded will complete their first priority investment project.

We look forward to working with the City of Piqua and U.S. EPA on this project. If you have any questions, please do not hesitate to contact me at 614-644-4829 or via e-mail at Martin.Smith@epa.ohio.gov.

Sincerely,

A handwritten signature in black ink that reads "Martin G. Smith". The signature is written in a cursive style.

Martin Smith, Manager
Ohio Environmental Protection Agency
Voluntary Action Program

cc: Justin Sommer, Economic Development Director/Assistant City Manager, City of Piqua
Mike Starkey, Ohio EPA, DERR/SWDO



4.4.1 Asbestos Survey

A total of eighty-seven (87) bulk samples of suspect asbestos-containing materials were collected from the building. Samples were collected from all accessible suspect asbestos containing building materials, except assumed Category I Non-friable roofing materials.

Analytical results confirmed that the following suspect asbestos-containing building materials contain or were assumed to contain more than 1% asbestos:

Original Building

- Gray Caulk, exterior, main building, on door frames, columns, and joints between building components
- Black construction adhesive, 1st and 2nd floor throughout, behind wood paneling
- Acoustical plaster, throughout basement boiler room, 1st floor and 2nd floor, on ceilings and on the east wall of the 2nd floor, northwest room (also debris throughout basement, 1st floor, and 2nd floor, at various locations, on floor)
- Hard plaster and skim coat, throughout 1st and 2nd floors, on walls and ceilings
- Black tar paper, 1st floor and 2nd floor, used as a moisture barrier inside of walls
- Cementitious panel ductwork, original building, 1st floor, northwest room and throughout the central area of the building
- Gray carpet mastic, 1st floor, throughout, under carpet
- Gray carpet mastic, 2nd floor, throughout, under carpet
- Tan firebrick, 2nd floor, southwest apartment, west room, south wall, inside fireplace
- Corrugated paper pipe insulation, basement boiler room, extending into the 1st and 2nd floors on the steam system
- Hard pipe fitting insulation, basement boiler room, extending into the 1st and 2nd floors on the steam system
- Thermal system insulation debris, throughout basement, 1st and 2nd floors, in areas where deteriorated insulation has been found
- Pipe penetration plaster, basement, throughout, in pipe penetrations
- Trowelled-on boiler insulation, basement, southeast center room (boiler room), southwest area, on boiler
- Woven cloth electrical wire insulation, throughout the building



- Boiler gaskets, basement, southeast center room (boiler room), southwest area, on boiler (assumed to contain asbestos)
- Boiler firebrick, basement, southeast center room (boiler room), southwest area, in boiler (assumed to contain asbestos)
- Fire doors, throughout basement, 1st floor, and 2nd floor (assumed to contain asbestos)
- Bituminous roofing, on original building, rooftop (assumed to contain asbestos)

East Addition

- Acoustical plaster, original building, throughout basement, 1st Floor and 2nd Floor, on ceilings and on the east wall of the 2nd floor, northwest room
- Acoustical plaster debris, original building, throughout basement, 1st floor and 2nd floor, at various locations, on floor
- Cementitious electrical mounting panel, basement, east center room, east wall, north central area, on Turnbull Type C enveloped switch
- Woven cloth electrical wire insulation, basement, east center room, east wall, south central area, inside Square D circuit breaker panel, and throughout the east addition
- Bituminous roofing, over entire Roof, (assumed to contain asbestos)

Furthermore, electrical insulation materials were observed inside and on the exterior of the building, and were assumed to contain asbestos during the inspection. These suspect materials could not be sampled safely since the electrical system was live.

4.4.2 Lead-Based Paint Inspection

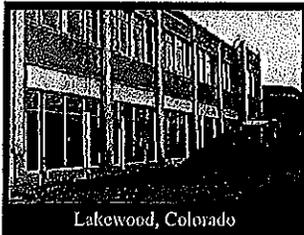
A total of 20 suspect lead containing coating samples were collected in the building in an attempt to document the probability that detectable concentrations of lead are present on painted or coated surfaces. Eighteen of the 19 samples collected in the Original Building contained detectable concentrations of lead, with many containing more than 0.5% lead. A single paint-film sample collected in the East Addition was also reported to contain detectable levels of lead.

Important: This document is not designed as a substitute for the EPA Proposal Guidelines for Brownfields Assessment, Revolving Loan Fund, and Cleanup Grants document located on the Brownfields Web site at: <http://www.epa.gov/brownfields/applicat.htm>



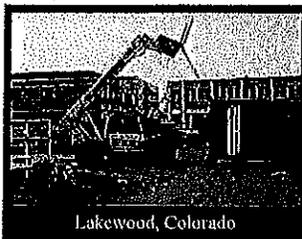
EPA Brownfields Cleanup Grants: Interested in Applying for Funding? *Here's what you need to know to get started...*

What is EPA's Brownfields Program?



Lakewood, Colorado

The U.S. Environmental Protection Agency's (EPA) Brownfields Program is designed to empower states, communities, and other stakeholders to work together in a timely manner to prevent, assess, safely clean up, and sustainably reuse brownfields. EPA provides technical and financial assistance for brownfields activities through an approach based on four main goals: protecting human health and the environment, sustaining reuse, promoting partnerships, and strengthening the marketplace. Brownfields grants serve as the foundation of the Brownfields Program and support revitalization efforts by funding environmental assessment, cleanup, and job training activities. Thousands of properties have been assessed and cleaned up through the Brownfields Program, clearing the way for their reuse.



Lakewood, Colorado

A brownfield is defined as: real property, the expansion, redevelopment, or reuse of which may be complicated by the presence or potential presence of a hazardous substance, pollutant, or contaminant. The 2002 Brownfields Law further defines the term to include a site that is: "contaminated by a controlled substance; contaminated by petroleum or a petroleum product excluded from the definition of 'hazardous substance'; or mine-scarred land."

What are the Four Grant Types?

- ✓ Assessment grants provide funding for brownfields inventories, planning, environmental assessments, and community outreach.
- ✓ Revolving Loan Fund grants provide funding to capitalize a revolving loan fund that provides loans and subgrants to carry out cleanup activities at brownfields.

- ✓ Cleanup grants provide direct funding for cleanup activities at specific sites.
- ✓ Job Training grants provide environmental training for residents of brownfields communities.

What are Cleanup Grants?

Brownfields Cleanup grants provide funding for a grant recipient to carry out cleanup activities at brownfield sites. Funds may be used to address sites contaminated by petroleum and/or hazardous substances, pollutants, or contaminants (including hazardous substances commingled with petroleum).

For the complete discussion of Brownfields Program grant funding, refer to the EPA Proposal Guidelines for Brownfields Assessment, Revolving Loan Fund, and Cleanup grants at: <http://www.epa.gov/brownfields/applicat.htm>

How Do I Apply for a Cleanup Grant?

Applicants submit a proposal for each grant type that they are applying for (i.e., assessment, revolving loan fund, and/or cleanup). Each proposal must address the selection criteria outlined in the guidelines.

Grant proposals should be concise and well organized, and must provide the information requested in the guidelines. Applicants must demonstrate that they meet threshold criteria requirements and must respond to evaluation criteria. Factual information about your proposed project and community must be provided.

Proposals must include:

- ✓ Cover letter describing project
- ✓ Applicant information
- ✓ Applicable mandatory attachments (e.g., state letter)
- ✓ Responses to evaluation criteria

All applicants must refer to the Proposal Guidelines published by EPA.

Who is Eligible to Apply for a Cleanup Grant?

Eligible entities include: state, local, and tribal governments, with the exception of certain Indian tribes in Alaska; general purpose units of local government, land clearance authorities, or other quasi-governmental entities; regional council or redevelopment agencies; states or legislatures; or nonprofit organizations.

Some properties are excluded from the definition of a brownfield unless EPA makes a site-specific funding determination that allows grant funds to be used at that site.

In order to receive a Cleanup grant, the applicant must be the sole owner of the property that is the subject of its cleanup grant proposal by time of proposal submission. For the purposes of eligibility determinations in the guidelines only, the term "own" means fee simple title. A written ASTM or equivalent Phase I report must be completed and a minimum of an ASTM or equivalent Phase II site assessment must be underway or completed prior to proposal submission.

How Much Cleanup Grant Funding is Available?

- ✓ Up to \$200,000 per site – no entity may apply for funding cleanup activities at more than five sites.
- ✓ Cleanup Grants require a 20 percent cost share, which may be in the form of a contribution of money, labor, material, or services, and must be for eligible and allowable costs.

How Long is the Cleanup Grant Period?

The performance period for a cleanup grant is three years.

Where Do I Find the Proposal Guidelines?

Electronic copies of the Proposal Guidelines can be obtained from the EPA brownfields Web site at:
<http://www.epa.gov/brownfields/applicat.htm>

Additional information on grant programs may be found at: www.grants.gov

Is Pre-Application Assistance Available?

If resources permit, EPA Regions may conduct open meetings with potential applicants. Check with your regional office for date and location information. Your regional Brownfields Program contacts can be found at:
<http://www.epa.gov/brownfields/corcntct.htm>

EPA can respond to questions from applicants about threshold criteria, including site eligibility and ownership.

What is the Evaluation/Selection Process?

Brownfields grants are awarded on a competitive basis. Evaluation panels consisting of BPA staff and other federal agency representatives assess how well the proposals meet the threshold and ranking criteria outlined in the Proposal Guidelines for Brownfields Assessment, Revolving Loan Fund, and Cleanup grants. Final selections are made by EPA senior management after considering the ranking of proposals by the evaluation panels. Responses to threshold criteria are evaluated on a pass/fail basis. If the proposal does not meet the threshold criteria, the proposal will not be evaluated. In some circumstances, EPA may seek additional information.

RESOLUTION NO. R-129-16

A RESOLUTION AUTHORIZING THE CITY MANAGER TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER POLLUTION CONTROL LOAN FUND AGREEMENT ON BEHALF OF THE CITY OF PIQUA FOR CONSTRUCTION, ENGINEERING ADMINISTRATION, MATERIAL TESTING AND QUALITY ASSURANCE OF WASTEWATER FACILITIES EXPANSION AND UPGRADING; AND DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN

WHEREAS, the City of Piqua seeks to upgrade its existing wastewater facilities; and

WHEREAS, the City of Piqua intends to apply for Water Pollution Control Loan Fund (WPCLF) for the planning, design and construction of the wastewater facilities; and

WHEREAS, the Ohio Water Pollution Control Loan Fund requires the government authority to pass legislation for application of a loan and the execution of an agreement as well as designating a dedicated repayment source;

NOW, THEREFORE BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: That the City Manager be and is hereby authorized to apply for a WPCLF loan, sign all documents for and enter into a Water Pollution Control Loan Fund with Ohio Environmental Protection Agency and the Ohio Water Development Authority for construction, engineering administration, material testing and quality assurance of wastewater facilities on behalf of the City of Piqua, Ohio;

SEC. 2: That the dedicated source of repayment will be Wastewater Revenues;

SEC. 3: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

KATHRYN B. HINDS, MAYOR

PASSED: _____

ATTEST: _____
REBECCA J. COOL
CLERK OF COMMISSION

**Commission Agenda
Staff Report**

MEETING DATE	December 6 th , 2016		
REPORT TITLE (Should match resolution/ordinance title)	A RESOLUTION AUTHORIZING THE CITY MANAGER TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER POLLUTION CONTROL LOAN FUND AGREEMENT ON BEHALF OF THE CITY OF PIQUA FOR CONSTRUCTION, ENGINEERING ADMINSTRATION, MATERIAL TESTING AND QUALITY ASSURANCE OF WASTEWATER FACILITIES EXPANSION AND UPGRADING; AND DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN		
SUBMITTED BY	Name & Title: Chris Melvin- Wastewater Treatment Superintendent Department: Utilities		
AGENDA CLASSIFICATION	<input type="checkbox"/> Consent	<input type="checkbox"/> Ordinance	<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Regular
APPROVALS/REVIEWS	<input type="checkbox"/> City Manager		<input type="checkbox"/> Asst. City Manager/Finance
	<input type="checkbox"/> Asst. City Manager/Development		<input type="checkbox"/> Law Director
	<input type="checkbox"/> Department Director;		<input type="checkbox"/> Other:
BACKGROUND (Includes description, background, and justification)	The recently completed Wastewater Expansion and Upgrade Engineering design has been submitted to the Ohio EPA for Permit to Install (PTI) in late October. This loan application will be submitted in January 2017 as required by the approved schedule. Funds needed are based on 90% design and probable opinion and has included contingency @ estimated 46 million.		
BUDGETING AND FINANCIAL IMPACT (Includes project costs and funding sources)	Budgeted \$:	\$0 in 2016 – Loan funds would be available in 2017	
	Expenditure \$:	\$0 in 2016	
	Source of Funds:	Wastewater revenue will be used to repay the loan	
	Narrative:	Application includes rate structures and feasibility	
OPTIONS (Include Deny /Approval Option)	1.	Approval of resolution in that the WPCLF loan application can be made at the beginning of 2017 with staying on the approved schedule.	
	2.	Denial of the resolution would cause the schedule to be interrupted and a later submission could cause loss of possible "0"% interest on Biological Nutrient Removal systems in 2017	
	3.		
	4.		
PROJECT TIMELINE	June 2017 begin and complete by March 2020. See attachment which is an EPA required timeline /per NPDES permit.		

STAFF RECOMMENDATION	Recommended to submit loan application on time and schedule at the beginning of 2017.
REASON FOR SELECTING CONSULTANT/COMPANY	n/a
ATTACHMENTS	90% OPCC design cost, schedule of project implementation

**Piqua WWTP Design – 90% OPCC Review Comments
90% OPCC vs. 60% OPCC vs. 30% OPCC vs. Amended WWTP Facility Plan OPCC**

11/21/2016

Reviewer – Mark George

ITEMS LISTED ARE NOT ALL ADDITIVE - THEY ARE LISTED FOR COMPARISON ONLY. SUBTOTALS IN BOLD FONT ARE ADDITIVE.

90% Design OPCC		60% Design OPCC		30% Design OPCC	
ITEM	AMOUNT	ITEM	AMOUNT	AMOUNT	AMOUNT
<u>Imported fill – 77,000 cy @ \$17.68/cy</u>	\$1,361,360	<u>Imported fill – 77,000 cy @ \$17.68/cy</u>	\$1,361,360	<u>Imported fill – 104,000 cy @ \$28.53/cy</u>	\$2,968,000
Balance of Site Work, excluding Imported Fill	\$1,746,174	Balance of Site Work, excluding Imported Fill	\$1,344,128	Balance of Site Work, excluding Imported Fill	\$352,000
Total Yard Piping	\$1,400,921	Total Yard Piping	\$1,427,915	Total Yard Piping	\$1,079,000
Subtotal Site Work & Yard Piping	\$4,508,455	Subtotal Site Work & Yard Piping	\$4,133,403	Subtotal Site Work & Yard Piping	\$4,399,000
Raw Sewage Junction Chamber	\$68,057	Raw Sewage Junction Chamber	\$44,526	Raw Sewage Junction Chamber	\$39,500
East Drain Pump Station	\$187,891				
NPW Pump Station	\$162,993				
Headworks	\$4,607,564	Headworks	\$3,747,937	Headworks	\$4,543,000
Tunnel Piping Improvements	\$28,597				
Oxidation Ditches	\$4,495,674	Oxidation Ditches	\$4,356,787	Oxidation Ditches	\$4,443,000
Secondary Effluent Junction Chamber	\$16,398				
Secondary Clarifiers	\$3,801,406	Secondary Clarifiers	\$3,599,909	Secondary Clarifiers	\$4,172,000
Secondary Control Building	\$1,131,106	Secondary Control Building	\$1,091,872	Secondary Control Building	\$1,139,000
Effluent Control Building	\$122,522	Effluent Control Building	\$101,831	Effluent Control Building	\$99,000

UV Disinfection System & Effluent Metering	\$1,096,137	UV Disinfection System & Effluent Metering	\$1,081,694	UV Disinfection System & Effluent Metering	\$1,013,000
Effluent Pump Station	\$862,922	Effluent Pump Station	\$856,642	Effluent Pump Station	\$872,000
Outfall Improvements (LS)	\$11,867	Outfall Improvements (LS)	\$50,000	Outfall Improvements (LS)	\$50,000
Post-Aeration Tank	\$182,791	Post-Aeration Tank	\$182,788	Post-Aeration Tank	\$240,000
Aeration Tank Demolition	\$50,693	Aeration Tank Demolition	\$30,693	Aeration Tank Demolition	\$52,000
Aerobic Digesters	\$937,039	Aerobic Digesters	\$564,394	Aerobic Digesters	\$898,000
Operations Building	\$551,214	Operations Building	\$369,357	Operations Building	\$245,000
Aerated WAS Holding Tank & Building	\$337,218	Aerated WAS Holding Tank & Building	\$331,020	Aerated WAS Holding Tank & Building	\$444,000
Sludge Thickening Building	\$761,369	Sludge Thickening Building	\$680,496	Sludge Thickening Building	\$1,175,000
Control House 'B'	\$34,974				
Biosolids Dewatering and Storage Building	\$1,730,240	Biosolids Dewatering and Storage Building	\$1,310,021	Biosolids Dewatering and Storage Building	\$2,002,000
Instrumentation	\$1,339,441	Instrumentation	\$1,381,340	Instrumentation	\$1,921,000
Electrical	\$7,357,627	Electrical	\$6,299,790	Electrical	\$5,812,000
Includes 1,500-KW Diesel Generator and Switchgear & Enclosure		Includes 1,500-KW Diesel Generator and Switchgear & Enclosure			
SUBTOTAL 90% OPCC	\$34,364,195	SUBTOTAL 60% OPCC	\$30,714,500	SUBTOTAL 30% OPCC	\$33,538,500

SUBTOTAL MARKUPS AND CONTINGENCIES			
CCI published subtotal, 90% Design OPCC:	\$34,364,195	\$30,714,497	\$33,538,805
Subtotal Insurance & Bonds SUBTOTAL PRIOR TO OH&P	\$1,493,796 \$3,857,992	\$1,403,407 \$32,117,904	Subtotal Insurance & Bonds SUBTOTAL PRIOR TO OH&P
Subtotal GC Costs SUBTOTAL FOR PRIME CONTRACTOR	\$4,661,539 \$40,519,530	\$4,175,328 \$36,293,232	Subtotal GC Costs SUBTOTAL FOR PRIME CONTRACTOR
Construction Contingency (10%) Reduce on Quoted Items (5.0%)	\$4,051,953 -\$321,027	\$5,443,985 -\$572,525	Construction Contingency (20%) Reduce on Quoted Items (10.0%)
SUBTOTAL COST, TODAY'S DOLLARS	\$44,250,456	\$41,164,692	SUBTOTAL COST, TODAY'S DOLLARS
Escalation to midpoint of construction, based on 2%/yr, Nov. 2016 - Oct. 2018	\$1,712,493	\$2,017,070	Escalation to midpoint of construction, based on 2%/yr, Jan. 2016 - Oct. 2018
TOTAL OPCC BASED ON 90% DESIGN DOCUMENTS	\$46,000,000	\$43,200,000	TOTAL OPCC BASED ON 30% DESIGN DOCUMENTS

7.4 Project Schedule

Implementing the recommended improvements should follow a normal progression of design and construction, and include necessary time periods for regulatory review and plan approvals. The anticipated schedule of activities and milestones is presented in **Table 7-5**.

Table 7-5: Project Implementation Schedule

Activity/Milestone	Approximate Dates	Months
Ohio EPA Amended WWTP Facility Plan and Preliminary Engineering Report Approval	9/2014 – 12/2014	3
Approval of Report by Piqua City Commission	1/2015	1
Detailed Design	4/2015 – 9/2016	18
Ohio EPA PTI Approval	10/2016 – 2/2017	5
Advertise for Bids	3/2017 – 4/2017	2
Award Construction Contract	5/2017	1
Begin Construction	6/2017	1
Construction Period	6/2017 – 2/2020	33
NPDES Milestone to Eliminate SSO	2/28/2020	