

MINUTES
PIQUA CITY COMMISSION WORK SESSION
AUGUST 25, 2008
5:00 P.M.
201 WEST WATER STREET
PIQUA, OHIO 45356

Piqua City Commission met in a Special Work Session in the Administrative Conference Room in the Municipal Government Complex, 201 W. Water Street for a work session. Mayor Hudson called the meeting to order at 5:00 P.M. Also present were Commissioners Martin, Vogt, and Fess. Absent: Terry. Also in attendance: City Manager Fred Enderle and Human Resource Director Elaine Barton.

Purpose of the Special Meeting is to discuss next Police Chief profile.

Commissioner Terry arrived at 5:10 P.M.

City Manager Enderle passed out the current profile for Chief of Police. Mr. Enderle listing several criteria: promote within the department, offer to next lowest rank in department, both current Deputy Chiefs are interested in position, testing to be done by Civil Service Rules, test will be twenty-five percent assessment center, twenty-five percent written exam, and fifty percent would be an interview process. The interview panel will be made up of the City Manager, Human Resource Director, one Department Head, two citizens, and two Police Chiefs from other States.

Questions were asked concerning the testing process and how it will be administered, and who will administer it.

Human Resource Director Elaine Barton gave a brief overview of the testing process.

Commissioner Fess asked if the test would be written or oral. Mr. Enderle stated it would be a combination, seventy-five percent would be oral and twenty-five percent would be written essay questions.

Mayor Hudson asked if only one Deputy Chief was to take the test what would the next step be. Mr. Enderle stated we would have to open it up to the next lowest rank and the police officers, we must always have at least two applicants take test.

Commissioner Vogt asked what process was followed when Police Chief Potter left. Mrs. Barton explained the process that was followed at that time.

Mayor Hudson asked what the timetable would be on giving the next test. Mr. Enderle stated we could have something drafted in a couple weeks, and give applicants a thirty-day notice, and this all could be completed by the end of October.

Commissioner Vogt inquired as to the educational background of the two current Deputy Chiefs. Mrs. Barton gave a brief overview of their educational background.

There was discussion of the consulting fee and the reason for using the consultant. Mrs. Barton explained the need for the consultant.

Mr. Enderle stated he has met with department heads, businesses, and also asked for public input. Mr. Enderle stated he would like to know what qualifications the Commissioners would like to see in the next Police Chief. This information will be used to create a new profile for Police Chief, said Mr. Enderle.

Some of the qualities discussed were: be open to change, enthusiastic, be able to communicate with citizens, interactive with other communities and the court system, be dedicated to the cause, physical qualifications, interdepartmental communications, and loyalty to the City. Mr. Enderle thanked the Commissioners for their input.

Mayor Hudson thanked everyone for attending.

Moved by Commissioner Vogt, seconded by Commissioner Martin, to adjourn from the Piqua City Commission Work Session at 6:15 P.M. Voice vote, Aye: Hudson, Vogt, Terry, Fess, and Martin. Nay: None. Motion carried unanimously.

THOMAS D. HUDSON, MAYOR

PASSED: _____

ATTEST: _____

REBECCA J. COOL
CLERK OF COMMISSION