

**MINUTES
PIQUA CITY COMMISSION WORK SESSION
SEPTEMBER 8, 2008
5:00 P.M.
201 WEST WATER STREET
PIQUA, OHIO 45356**

Piqua City Commission met in a Special Work Session in the Administrative Conference Room in the Municipal Government Complex, 201 W. Water Street for a work session. Mayor Hudson called the meeting to order at 5:00 P.M. Also present were Commissioners Martin, Vogt, and Terry. Absent: Fess. Also in attendance: City Manager Fred Enderle, Human Resource Director Elaine Barton, and Finance Director Cynthia Holtzaple. Numerous Fire and Police Personal and several citizens.

Purpose of the Special Meeting is to discuss Long Range Financial Planning.

Commissioner Terry arrived at 5:05 P.M.

City Manager Enderle handed out a packet of information regarding the Long Range Financial Plan. Included in the packet were:

1. Core Services
2. Recommended Revenue Enhancements
3. Proposed Expenditure Reductions

Mr. Enderle stated the purpose of the plan was to address all funds of the City, but with the major focus on the General Fund because it supports the general purposes of the City and is most volatile in terms of funding sources (state and local taxes, etc.). The purpose of the plan is to:

- Align financial capacity with long-term service goals
- Combine financial forecasting with strategic thinking and planning
- Gather information, analyze challenges and opportunities, decide a plan of action, and continue to evaluate action taken

Mr. Enderle presented a slide with the projections that were proposed in March 2008 and went over the projected General Fund balances through 2011.

Mr. Enderle went over the Recommended Revenue Enhancements line by line and answered questions regarding the items. These included New Fee Increases, Current Fee Increases, Cost Recovery of Services, Grant and Foundation Support, Property Rental, and Income Tax. And in the Enterprise Accounts this included New Fees, Current Fee Increases, and Cost Recovery of Services. There was discussion on how this would be implemented and several questions regarding the costs and fees.

Mr. Enderle explained how the proposed expense reduction list was put together, and also went over the report line by line for each department and explained how it would be implemented.

Mr. Enderle went over the projections of the Minimal Revenue & Expenses Alternatives and explained the estimated costs thru 2011.

City Manager Enderle stated he feels with prudent budgeting between now and 2011, couple with increased economic activity, we will putting the City on a course that will achieve our long-term planning goals. Mr. Enderle reminded everyone that this is a plan, and as such, it needs to be adaptable to changing conditions. This means we may have to adjust our course down the road if there are significant changes in economic conditions.

Public Comment

Bill Hogston, President of the Piqua Fire Fighters Union, asked several question concerning the General Fund Balance. City Manager Enderle explained how the money was appropriated.

There were questions and a discussion followed in reference to ambulance run fees, possible reduction of an inspector in the Health Department, the issuance of civil citations, and the collection of the fees. City Manager Enderle explained what is planned and stated the information is reflected in the numbers in the proposals.

Executive Session

- a. To consider the purchase or sale of property for public purposes
- b. To prepare for and review terms and conditions of employment for City personnel

Moved by Commissioner Fess, seconded by Commissioner Martin, to adjourn from the Piqua City Commission Work Session at 6:15 P.M and move into Executive Session. Roll call, Aye: Vogt, Fess, Martin, Hudson, and Terry. Nay: None. Motion carried unanimously.

Moved by Commissioner Vogt, seconded by Commissioner Martin, to adjourn from Executive Session at 8:25 P.M. Voice vote, Aye: Hudson, Martin, Fess, Terry, and Vogt. Nay: None. Motion carried unanimously.

Moved by Commissioner Vogt, seconded by Commissioner Martin, to adjourn from the Piqua City Commission Work Session at 8:25 P.M. Voice vote, Aye: Terry, Martin, Fess, Hudson and Vogt. Motion carried unanimously.

THOMAS D. HUDSON, MAYOR

PASSED: _____

ATTEST: _____
REBECCA J. COOL
CLERK OF COMMISSION