

MINUTES
PIQUA CITY COMMISSION WORK SESSION
July 9, 2010
10:00 A.M.
201 WEST WATER STREET
PIQUA, OHIO 45356

Piqua City Commission met in a Special Work Session in the Commission Chambers in the Municipal Government Complex, 201 W. Water Street. Mayor Fess called the meeting to order at 10:00 A.M. Also present were Commissioners Wilson, Martin, and Terry. Absent: Vogt. Also in attendance: City Manager Fred Enderle, Law Director Stacy Wall, Finance Director Cynthia Holtzapple, Human Resource Director Elaine Barton, Utilities Supervisor Robin Hungerford, Lisa Cavender Income Tax, Stacy McClain of Finance, Purchasing Director Beverly Yount, Health & Sanitation Director Amy Welker, and Information Technology Director Dean Burch.

Purpose of the Special Meeting is the review of a new computer system.

Moved by Commissioner Terry, seconded by Commissioner Martin, to excuse Commissioner Vogt from the Piqua City Commission Work Session July 9, 2010. Voice vote, Aye: Martin, Terry, Fess, and Wilson. Nay; None. Motion carried unanimously.

Finance Director Cynthia Holtzapple read the names of the IT Team members who participated in putting together the information and worked to find the best possible system, and they include: Barry Strock-Consultant, Dean Burch-Information Technology, Robin Hungerford-Utility Billing, Lisa Cavender-Income Tax/Finance, Bev Yount-Purchasing, Ben Turner-Information Technology, Mike Fishbach-Finance, Chris Gerlach-Information Technology, and Stacy McClain-Finance. Ms. Holtzapple gave an extensive very information power-point presentation on the proposed computer system with the help of several department heads explaining how the new system would benefit their individual department. (See enclosed copy of presentation) Department Heads participating in the presentation included: Lisa Cavender of the Finance Department, Elaine Barton of the Human Resource Department, Robin Hungerford of the Utilities Department, and Amy Welker of the Health and Sanitation Department. All shared information on the benefits of the new computer system in their daily process of servicing the citizens of Piqua in a more efficient and cost saving way.

Ms. Holtzapple and IT Director Dean Burch explained the disaster recovery set up noting the off-site areas for storage of the information, the implementation schedule, the estimated training costs, and the funding of the new system.

City Manager Enderle explained the Fund Balance, and how the funds will be borrowed internally to save money.

Mayor Fess thanked Ms. Holtzapple and the department heads for their very informative presentation, stating they did an outstanding job on putting together the presentation. Mayor Fess stated the City of Piqua is currently lagging behind in technology, and appreciates all the work they have done.

There was a lengthy discussion of the cost of the computer system, other various vendors and types of computer systems that responded to the RFP's, the implementation schedule, the type of updates and the schedule they would be received, the importance of support, off-site backup locations, the possibility of going paperless, how the system would allow the city to run in real-time when working on reports or obtaining information, the possibility of applying for various permits and paying for them on line, obtaining utility billing information, and general overall information.

The Commissioners asked for a comparison of the costs between the software companies to be able to make a clear decision on why they chose to proceed with the Springbrook System over the others that were listed.

Mayor Fess asked if all Commissioners present were in agreement with going forward with the purchase of the Springbrook Computer System, with the information requested provided. All Commissioners present were in agreement to proceed if the information requested is provided.

Moved by Commissioner Martin, seconded by Commissioner Terry, to adjourn from the Piqua City Commission Work Session at 12:00 PM. Voice vote, Aye: Wilson, Martin, Fess and Terry. Nay: None. Motion carried unanimously.

LUCINDA L. FESS, MAYOR

PASSED: _____

ATTEST: _____

REBECCA J. COOL
CLERK OF COMMISSION