

**MINUTES  
PIQUA CITY COMMISSION  
Tuesday, December 3, 2013  
7:30 P.M.**

Piqua City Commission met at 7:30 P.M. in the Municipal Government Complex Commission Chambers located at 201 W. Water Street. Mayor Fess called the meeting to order. Also present were Commissioners Terry, Wilson, Vogt, and Martin.

**REGULAR CITY COMMISSION MEETING**

**Consent Agenda**

**Approval of Minutes**

Approval of the minutes from the November 19, 2013 Regular Piqua City Commission Meeting.

**RES. NO. R- 137-13**

A Resolution reappointing a member to the Miami County Council

Commissioner John Martin was reappointed to the Miami County Council for a two year term to expire on December 31, 2015.

**RES. NO. R-138-13**

A Resolution reappointing a member to the Piqua Energy Board

Commissioner William Vogt was reappointed to the Piqua Energy Board for a two year term to expire on December 31, 2015.

**RES. NO. R-139-13**

A Resolution reappointing a member to the Piqua Energy Board

Commissioner John Martin was reappointed to the Piqua Energy Board for a two year term to expire on December 31, 2015.

Moved by Commissioner Martin, seconded by Commissioner Wilson, to adopt the minutes of the November 19, 2013 City Commission Meeting and the Consent Agenda. Voice vote, Aye: Martin, Fess, Vogt, Terry, and Wilson. Nay: None. Motion carried unanimously.

**Old Business**

**ORD. NO. 16-13 (2<sup>nd</sup> Reading)**

An Ordinance to make appropriations for the City of Piqua, Ohio for the year 2014

Finance Director/Assistant City Manager Cynthia Holtzapple stated the City is required to present and pass the 2014 Annual Budget by the end of the 2013 year. This is the second reading of Ordinance No. 16-13. Commission reviewed the Department Budgets on November 14 and November 21, and no changes were made.

**Public Comment**

No one came forward to speak for or against Ordinance No. 16-13.

Ordinance No. 16-13 was given a second reading.

**ORD. NO. 17-13 (2<sup>nd</sup> Reading)**

An Ordinance repealing Schedule A-1 of Chapter 33 of the Piqua Code and adopting a new Schedule A-1 of Chapter 33 of the Piqua Code, relating to wages of certain Municipal Employees

Finance Director/Assistant City Manager Cynthia Holtzapple stated this is the second reading of Ordinance No. 17-32. The State of Ohio will increase the minimum wage effective January 1, 2014 from \$7.85 per hour to \$7.95 per hour. The wages on Schedule A-1 have been changed to reflect this increase. This is the only change that was made to Schedule A-1, said Ms. Holtzapple.

**Public Comment**

No one came forward to speak for or against Ordinance No. 17-13.

Ordinance No. 17-13 was given a second reading.

**NEW BUSINESS**

**ORD. NO. 18-13 (1<sup>st</sup> Reading)**

An Ordinance amending Chapter 55.31-Storm Water Fees established of the Piqua Municipal Storm Water Management

Devon Alexander, Storm Water Coordinator provided a brief overview of the reason for the increase at this time. Increasing the rates was discussed at the Budget Meetings, and it was determined the rates for Storm Water Utilities would be increased in 2014 from \$5.20 to \$5.70 per ERU, in 2015 from \$5.70 to \$6.20 per ERU, and in 2016 from \$6.20 to \$6.70 per ERU. The rate increase will help cut projected deficits in the Storm Water Budget, with additional revenues of about \$71,000 per year, stated Mr. Alexander. Mayor Fess asked Mr. Alexander to explain what the Storm Water Department is and their function within the city. Mr. Alexander gave a brief explanation on what the Storm Water Department provides.

Several questions were raised concerning the cost per ERU for residential and businesses, and if there are any cost savings for the commercial customers. Mr. Alexander explained some of the ways commercial customers can take advantage of cost savings.

**Public Comment**

Mike Sloan, Delaware Drive came forward and inquired about the total of the cost savings. Brad Boehringer, Mound Street, voiced his concerns about the new Storm Water fee increases for businesses. Mr. Boehringer also stated the City of Piqua should send a message to Congress about the mandates they are proposing on communities.

Mayor Fess stated other surrounding communities are facing the same increases. Cindy Holtzapple stated her community charges residential customers \$20 per month and \$80 per month for commercial users.

Ordinance No. 18-13 was given a first reading.

**RES. NO. R- 140-13**

A Resolution authorizing a purchase order to Laguna Tools, Inc. for the purchase of a new CNC router sign machine for the Public Works Department

Doug Harter, Public Works Director stated previously the city had to purchase non-metal signs from outside companies at a significant cost. The new CNC router will give the city the ability to design and make signs out of wood, plastic, or Styrofoam as needed.

**Public Comment**

No one came forward to speak for or against Resolution No. R-140-13.

Moved by Commissioner Terry, seconded by Commissioner Martin, that Resolution No. R-140-13 be adopted. Roll call, Aye: Wilson, Fess, Vogt, Terry, and Martin. Nay: None. Motion carried unanimously. Mayor Fess then declared Resolution No. R-140-13 adopted.

**RES. NO. R-141-13**

A Resolution authorizing a purchase order to Barrett Paving Material Inc. as the primary supplier, and Valley Asphalt Corp. as the secondary supplier of hot mix for the 2014 Street and Alley Maintenance Program

Doug Harter, Public Works Director stated the Purchasing Analyst sent out bids to several companies and bids were received on November 21, 2013. In the past the city has purchased asphalt from both Valley Asphalt and Barrett Paving depending who had the mix available that was needed at the time. A Purchase Order will be issued to both Barrett Paving and Valley Asphalt for the purchase of 402 & 404 asphalt to ensure the asphalt will be available as needed, stated Mr. Harter.

**Public comment**

No one came forward to speak for or against Resolution No. R-141-13.

Moved by Commissioner Vogt, seconded by Commissioner Terry, that Resolution No. R-141-13 be adopted. Roll call, Aye: Vogt, Wilson, Terry, Martin, and Fess. Nay: None. Motion carried unanimously. Mayor Fess then declared Resolution No. R-141-13 adopted.

**RES. NO. R-142-13**

A Resolution authorizing a purchase order to Piqua Materials, Inc. as a supplier of stone and cold patch for the 2014 Street and Alley Maintenance Program

Doug Harter, Public Works Director stated bids were sent out to several companies and were received on November 21, 2013. The Barrett paving plant is located in Moraine and Valley Asphalt is located on Dryden Rd. In light of the plants being out of the area it is recommended purchasing all stone and cold patch from Piqua Materials due to the close proximity of their plant to the work areas.

**Public comment**

No one came forward to speak for or against Resolution No. R-142-13.

Moved by Commissioner Martin, seconded by Commissioner Vogt, that Resolution No. R-142-13 be adopted. Roll call, Aye: Fess, Martin, Vogt, Terry, and Wilson. Nay: None. Motion carried unanimously. Mayor Fess then declared Resolution No. R-142-13 adopted.

**RES. NO. R- 143-13**

A Resolution authorizing the City Manager to enter into an agreement with T+M Associates, Inc. for work funded through the United States Environmental Protection Agency Brownfield Assessment Grant Program received by the City of Piqua at a cost not to exceed \$192,000

Bill Murphy, Economic Development Director/Assistant City Manager, stated the information would also apply to the next Resolution, Resolution No. R-144-13. Earlier this year the City of Piqua received a series of two grants from the United States Environmental Protection Agency in the combined amount of \$400,000 to undertake Phase I and Phase II Environmental Assessments in the City of Piqua. This grant will allow the city of Piqua to perform necessary environmental studies on suspected Brownfields to help redevelop abandoned commercial areas.

Seven proposals were received and reviewed with two firms were adjudicated to be most qualified; Burgess and Niple, Inc., and T+M Associates Inc. The City of Piqua will have until September 30, 2016 to complete up to twenty Phase I environmental assessments, and up to eight Phase II environmental assessments, stated Mr. Murphy.

**Public Comment**

No one came forward to speak for or against Resolution No. R-143-13.

Moved by Commissioner Wilson, seconded by Commissioner Terry, that Resolution No. R-143-13 be adopted. Roll call, Aye: Wilson, Fess, Vogt, Terry, and Martin. Nay: None. Motion carried unanimously. Mayor Fess then declared Resolution No. R-143-13 adopted.

**RES. NO. R-144-13**

A Resolution authorizing the City Manager to enter into an agreement with Burgess and Niple, Inc. for work funded through the United States Environmental Protection Agency Brownfield Assessment Grant Program received by the City of Piqua at a cost not to exceed \$192,000

Bill Murphy, Economic Development Director/Assistant City Manager previously explained . Seven proposals were received and reviewed with two firms being adjudicated to be most qualified, T+M Associates and Burgess and Niple, Inc. were chosen. The City of Piqua will have until September 30, 2016 to complete up to twenty Phase I environmental assessments, and up to eight Phase II environmental assessments, stated Mr. Lutz.

Mayor Fess asked Mr. Murphy to explain the different Phases and how they relate to the grants.

City Manager Huff further explained why this is very important to the city.

**Public Comment**

No one came forward to speak for or against Resolution No. R-144-13.

Moved by Commissioner Terry, seconded by Commissioner Wilson, that Resolution No. R-144-13 be adopted. Roll call, Aye: Wilson, Fess, Vogt, Terry, and Martin. Nay: None. Motion carried unanimously. Mayor Fess then declared Resolution No. R-144-13 adopted.

**PUBLIC COMMENT**

Mike Sloan, Delaware Drive came forward and voiced concern over the testing of the water runoff.

**City Manager's Report**

City Manager Huff stated there are several upcoming events and they include:

- December 6, Christmas on the Green Downtown Piqua
- December 7, Holly Jolly Run
- December 7, Christmas Parade Downtown Piqua
- December 8, 2<sup>nd</sup> Annual Holiday Cabaret-Fort Piqua Plaza Ballroom
- December 13, Piqua Arts Council, Art Walk
- December 12 Ribbon Cutting of Can't Stop Running, and 311 Brew House, downtown Piqua

City Manager Huff announced the Arrowhead Subdivision has been accepted into the City and the streets are now complete.

City Manager Huff stated starting Saturday, December 7, the Piqua Daily Call will begin running a series of articles on the "Good Things Happening in Piqua" for the next several Saturdays.

**Commissioners Comments**

Commissioner Wilson reminded citizens to continue cleaning up their leaves and to contact the Street Department leaf hotline at 937-778-2047 for pick up.

Commissioner Wilson invited citizens to attend the annual Christmas tree lighting on December 6, at 7:00 P.M. on the square downtown Piqua.

Commissioner Wilson also reminded citizens that tickets are still available for the 2<sup>nd</sup> Annual Holiday Cabaret on Sunday December 8<sup>th</sup> at 7:00 P.M..

Commissioner Terry stated if citizens want to get into the Christmas Spirit there are Salvation Army Angel Tree's all over the city in various locations, where they can pick a child's name and purchase a gift to help make their Christmas a little brighter this year.

Commissioner Terry reminded citizens the Christmas light display is on again this year at the corner of Broadway and Lindsey Street, and invited everyone to drive by.

Commissioner Terry encouraged citizens to come out and enjoy the many events going on this weekend in the City of Piqua.

Commissioner Martin encouraged citizens to get out and enjoy the events this weekend.

Commissioner Vogt stated "Santa Claus is Coming to Town" and will be in the parade on Saturday!!!

Mayor Fess encouraged citizens to take advantage of all of the wonderful things going on in the City of Piqua.

Moved by Commissioner Vogt, seconded by Commissioner Martin, to adjourn from the Regular Commission Meeting at 8:15 P.M. Voice vote, Aye: Martin, Wilson, Terry, Vogt, and Fess. Nay, None.

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LUCINDA L. FESS, MAYOR

PASSED: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
REBECCA J. COOL  
CLERK OF COMMISSION