

**MINUTES  
PIQUA CITY COMMISSION  
Tuesday, December 1, 2015 7:30 P.M.**

Piqua City Commission met at 7:30 P.M. in the Municipal Government Complex Commission Chambers located at 201 W. Water Street. Mayor Fess called the meeting to order. Also present were Commissioners Terry, Wilson, Martin, and Vogt. Absent: None.

**REGULAR CITY COMMISSION MEETING**

**Consent Agenda**

**Approval of Minutes**

Approval of the minutes from the November 17, 2015 Regular Piqua City Commission Meeting.

**RES. NO. R-154-15**

A Resolution of Appreciation for the Public Service of Michael W. Scherer as a City Employee

Mayor Fess read the Resolution of Appreciation.

Moved by Commissioner Vogt, seconded by Commissioner Martin, to approve the Consent Agenda. Voice vote, Aye: Fess, Wilson, Vogt, Martin, and Terry. Nay: None. Motion carried unanimously. Mayor Fess then declared the Consent Agenda approved.

**OLD BUSINESS**

**ORD. NO. 12-15** (2nd Reading)

An Ordinance repealing Schedule A of Chapter 33 of the Piqua Code and adopting a new Schedule A of Chapter 33 of the Piqua Code, relating to wages of certain Municipal Employees

Elaine Barton, Human Resource Director, provided the Staff Report.

Ms. Barton stated this is the second reading for Ordinance No. 12-15. The employees covered by Schedule A (non-union) will receive a 2% increase in 2016. This has been included in the 2016 appropriations and is the second reading of the Ordinance.

Ordinance No. 12-15 was given a second reading.

**ORD. NO. 13-15** (2nd Reading)

An Ordinance repealing Schedule A-1 of Chapter 33 of the Piqua Code and adopting a new Schedule A-1 of Chapter 33 of the Piqua Code, relating to wages of certain Municipal Employees

Elaine Barton, Human Resource Director, provided the Staff Report.

This is the second reading of Ordinance No. 13-15. For the past several years it has been more difficult to recruit and retain lifeguards for the Piqua Pool due in part to the cost of the certification. Previously, there were pay increases for each step for lifeguards, but due to the increases in minimum wages the difference between the steps became smaller. Schedule A-1 adjusts those steps. The pay for Assistant Pool Manager and also been adjusted, and an additional step has been added to hose employees who work at the golf course in the club house and attending carts, stated Ms. Barton.

Ordinance No. 13-15 was given a second reading.

**ORD. NO. 14-15** (1<sup>ST</sup> Reading)

An Ordinance repealing Chapter 33.08 and enacting a new Chapter 33.08 of the Piqua Code, relating to Employee Insurance

Elaine Barton, Human Resource Director, provided the Staff Report.

Ms. Barton stated this is the second reading for Ordinance No. 14-15. The changes to Chapter 33.08 reflect the new benefit year of 2016, everything else in Chapter 33.08 remains the same.

Ordinance No. 14-15 was given a second reading.

**ORD. NO. 15-15** (2<sup>nd</sup> Reading)

An Ordinance amending Ordinance No, 33-66, relating to the Municipal Income Tax

Cindy Holtzapple, Finance Director/Assistant City Manager, provided the Staff Report.

This is the second reading of Ordinance No. 15-15. With the passage of HB5 in December 2014, and the required creation of a new income tax Chapter 38, there is a need to update the ordinance to keep in conformity with the new tax code beginning January 1, 2016.

Mayor Fess stated she spoke with Ms. Holtzapple before the meeting about the impact of the tax.

Commissioner Wilson asked the tax would affect the residents or businesses the most?

Ms. Holtzapple explained.

Ordinance No. 15-15 was given a second reading.

**ORD. NO. 16-15** (2<sup>nd</sup> Reading)

An Ordinance to make appropriations for the City of Piqua, Ohio for the year 2016

Cindy Holtzapple, Finance Director/Assistant City Manager, provided the Staff Report.

Ms. Holtzapple stated this is the second reading of Ordinance No. 16-15. Each year the City is required to present and pass the 2016 Annual Budget by the end of the year. This is the second of three readings of the Ordinance. The City Commission will review the Department Budgets on November 19, 2015, at 4:00 P.M. in the Municipal Government Complex and the meeting is open to the public.

Mayor Fess stated the Commission went over the proposed budget line by line, and stated MS. Holtzapple did a wonderful job in presenting the 2016 appropriations.

Ordinance No. 16-15 was given a second reading.

**ORD NO. 17-15** (2<sup>nd</sup> Reading)

An Ordinance to vacate a portion of Public Right-of-Way

Justin Sommer, Economic Development Director/Assistant City Manager provided the Staff Report.

This is the second reading of Ordinance No 17-15. The applicant is requesting to vacate a platted portion of an alley right of way between Main Street and Wayne Street. The subject right of way is not currently being use for public purposes. The Planning Commission held the Public Heard on November 10, and there were a few of the neighbors in attendance, all were in favor of vacating the right of way, stated Mr. Sommer.

Ordinance No. 17-15 was given a 2<sup>nd</sup> reading.

**NEW BUSINESS**

**ORD. NO. 18-15** (1<sup>ST</sup> Reading)

An Ordinance Creating Chapter 38 of the Codified Ordinances of the City of Piqua Regarding Municipal Income Tax

Cindy Holtzapple, Finance Director/Assistant City Manager, provided the Staff Report.

With the passage of HB5 in December of 2014 an ordinance is required to create a new income tax Chapter 38 beginning January 1, 2016. The major changes are the requirement of a Net Operating Loss (NOL) Carryforward, which will be phased in effective with taxable years after January 1, 2017, the causal entrant ruled will go from 12-20 days, penalty and interest charge are uniform, and the minimum collection/refund amount goes from \$5.00 to \$10.00. Other minor changes were already incorporated into our current ordinance, stated Ms. Holtzapple.

Commissioner Vogt asked several questions regarding the length of time between jobs for new contractors working in the City of Piqua.

Ms. Holtzapple explained.

Ordinance No, 18-15 was given a first reading.

### **PUBLIC COMMENT**

Ruth Koon, Park Avenue, came forward representing Friends of the Piqua Park and announced the Holiday Cabaret with the Lima Symphony Orchestra performing on Sunday December 13, at 7:00 P.M. in the Grand Ballroom in the Ft Piqua Plaza. Tickets are available at Redmore Hallmark.

Ms. Koon also stated there are a lot of other great things going on in the Piqua community. Edison College will be hosting their annual Holiday Evening on Thursday, December 3, St. Paul's Church will be hosting the Full Sound Chamber Group, which consists of five young men, on December 5 at 3:30 P.M., the Piqua Civic Band will be performing at the West Minster Presbyterian Church on Sunday, December 6 at 3:00 P.M., and Piqua High School will hosting their Christmas Concert on Sunday, December 13, in the Hartzell Hall, with two performances 2:30 and 4:30. Ms. Koon further stated there is a lot of wonderful music being presented this season, and encouraged citizens to attend.

### **City Manager's Report**

City Manager Huff announced the City of Piqua was recently named a Bicycle Friendly Community, and City Planner Chris Schmiesing played a key role in achieving this designation We are very proud of this designation, stated City Manager Huff.

]

Christmas on the Green takes place on Friday, December 4 downtown Piqua, the Holly Jolly Run will take place on Saturday, December 5 at 7:00 A.M., The Holiday Parade will take place on Saturday December 5, at 2:00 P.M. downtown, and the City will be represented by a float in the Parade. Also on Saturday City employees will be ringing the bells for the Salvation Army at the Miami Valley Centre Mall.

City Manager Huff stated he wanted to extend his appreciation to the City Commission and City Staff for their prayers, concerns, and understanding for his family during the past couple of weeks in the loss of his mother.

City Manager Huff stated December 15th is Mayor Fess's last City Commission Meeting , and announced a Community Reception will be held in her honor on December 15<sup>th</sup> from 5:00 – 7:00 P.M. in the Municipal Government Complex, and encouraged citizens to stop in and wish her well.

Mayor Fess stated her first Commission meeting was January 1, 1992.

### **Commissioners Comments**

Commissioner Terry stated she hopes everyone had a good Thanksgiving. Commissioner Terry congratulated Kazy Hinds on winning the election for the 5<sup>th</sup> Ward Commission Seat and Mayor seat..

Commissioner Wilson stated there is a lot going on downtown this weekend with Christmas on the Green on Friday, December 4 and the Christmas Parade on Saturday, December 5 at 2:00 P.M. Plan to attend the parade it is going to be a nice day, stay downtown and do some shopping.

Mayor Fess wished Kazy Hinds who was in the audience the best of luck and hopes she will enjoy her tenure as much as she has.

Mayor Fess stated the City will be participating with a float in the Christmas Parade on Saturday, December 5<sup>th</sup>, and encouraged citizens to attend.

Mayor Fess stated she wanted to extend sympathy from the Commission and the City to City Manager Huff on the loss of his mother. Mrs. Huff was a lovely lady and will be missed by many.

City Manager Huff thanked the city staff for keeping the city running smoothly in his absence.

Moved by Commissioner Vogt, seconded by Commissioner Martin, to adjourn at 7:55 P.M. Voice vote, Aye: Wilson, Martin, Fess, Vogt, and Terry. Nay: None.

\_\_\_\_\_  
LUCINDA L. FESS, MAYOR

PASSED: \_\_\_\_\_

ATTEST: \_\_\_\_\_

REBECCA J. COOL  
CLERK OF COMMISSION