

**MINUTES
PIQUA CITY COMMISSION
Tuesday, March 1, 2016 7:30 P.M.**

Piqua City Commission met at 7:30 P.M. in the Municipal Government Complex Commission Chambers located at 201 W. Water Street. Mayor Hinds called the meeting to order. Also present were Commissioners Terry, Vogt, Wilson, and Martin. Absent: None.

**OATH OF OFFICE – PIQUA POLICE DEPARTMENT
DEPUTY CHIEF OF POLICE – RICHARD A. BYRON**

Law Director Stacy Wall administered the Oath of Office of Deputy Chief of Police to Richard A. Byron.

**OATH OF OFFICE – PIQUA POLICE DEPARTMENT
POLICE LIEUTENANT – JERRY FOGT**

Law Director Stacy Wall administered the Oath of Office of Police Lieutenant to Jerry Focht.

**OATH OF OFFICE – PIQUA FIRE DEPARTMENT
FIRE CAPTAIN – PAUL BROWN**

Law Director Stacy Wall administered the Oath of Office of Fire Captain to Paul Brown.

Mayor Hinds thanked the officers for all they do for the Community.

Mayor Hinds introduced Pastor Kenneth Stewart, from Greene Street UM Church. Greene Street Church is helping provide water to the residents in Flint, Michigan, and is asking the community for their help and support in donating cases of water to be delivered to Flint. Cases of water can be dropped off at Greene Street Church daily between the hours of 9:00 – 5:00 P.M. weekdays. Mayor Hinds presented Pastor Stewart with 2 cases of water, and encouraged citizens to support Greene Street Church's project and drop off their donations.

REGULAR CITY COMMISSION MEETING

Consent Agenda

Approval of Minutes

Approval of the minutes from the February 11, 2016 Commission Work Session, and the February 16, 2016 Regular Piqua City Commission Meeting.

Moved by Commissioner Terry, seconded by Commissioner Wilson, to approve the Consent Agenda. Voice vote, Aye: Martin, Hinds, Terry, Vogt, and Wilson. Nay: None. Motion carried unanimously. Mayor Hinds then declared the Consent Agenda approved.

OLD BUSINESS

ORD. NO. 1-16 (3rd Reading)

An Ordinance to vacate a portion of public right-of-way

Justin Sommer, Economic Development Director/Assistant City Manager provided the Staff Report stating the reason for the vacation of the public right of way at this time. This is the third and final reading of Ordinance 1-16.

Moved by Commissioner Vogt, seconded by Commissioner Martin, that Ordinance No. 1-16 be adopted. Roll call, Aye: Hinds, Martin, Vogt, Terry, and Wilson. Nay: None. Motion carried unanimously.

ORD. NO. 2-16 (2nd Reading)

An Ordinance Amending Chapter 30, Section 30.15 Rules of Conduct of the Piqua Municipal Code

Law Director Stacy Wall provided the Staff Report.

Ms. Wall provided a brief overview of the Code Sections that are being considered for change. The Code Sections being considered are Section 30.15 Rules of Conduct for Meetings, Section (3) Section, (4), and Section (5) (B). This Ordinance will change and set the rules of conduct for Commission meetings in the future, and will establish the Public Comment session taking place at the beginning of the Commission Meeting. If approved Public Comment will not take place after each item of business, and will not take place at the end of the meeting as has been done previously.

After discussion concerning various questions on several of the revised items in the new Ordinance by the Commissioners, and the Rules of Conduct posted outside of the Commission Chambers, Ordinance No. 2-16 was given a second reading.

NEW BUSINESS

ORD. NO. 3-16 (1ST Reading-Emergency)

An Ordinance enacting and adopting a supplement to the Code of Ordinances for the City of Piqua

Law Director Stacy Wall provided the Staff Report.

American Legal Publishing has completed the 2014 Supplement to the Code of Ordinances of the City of Piqua. American Legal has recommended the revision or addition of certain sections of the Code which are based on or make reference to the Ohio Code, stated Ms. Wall.

Moved by Commissioner Terry, seconded by Commissioner Martin, that the three reading rule requiring the ordinance to be read fully and distinctly on three separate days be suspended. Roll call, Aye Terry, Martin, Vogt, Wilson, and Hinds. Nay: None.

Moved by Commissioner Terry, seconded by Commissioner Wilson, that Ordinance No. 3-16 be adopted. Roll call, Aye: Martin, Vogt, Wilson, Hinds, and Terry. Nay: None. Motion carried unanimously. Mayor Hinds then declared Ordinance 3-16 adopted.

RES. NO. R-32-16

A Resolution retaining the services of the Auditor of State for the 2015 Annual of the City of Piqua

Cynthia Holtzapple, Assistant City Manager/Finance Director provided the Staff Report.

Annually the City of Piqua undergoes an audit of the financial statements for the fiscal period of January 1, 2015 through December 31, 2015, and the Auditor of State will be doing the audit. Ms. Holtzapple stated she provided a summary of services they will provide in the Commissioner's packets.

Commissioners asked several questions regarding the audit process, how many auditors would come, and if City went out for bids for the audit. Ms. Holtzapple answered all questions.

Moved by Commissioner Martin, seconded by Commissioner Vogt, that Resolution No. R-32-16 be adopted. Voice vote, Aye: Martin, Vogt, Terry, Hinds, and Wilson. Nay: None. Motion carried unanimously. Mayor Hinds declared Resolution No. R-32-16 adopted

RES. NO. R- 33-16

A Resolution authorizing a purchase order to Statewide Ford for the purchase of three Ford Police Interceptor Utility Vehicles and one Ford Police Interceptor Sedan

Deputy Chief Tom Steiner provided the Staff Report.

In 2013 the Police Department started a strategic fleet replacement plan by purchasing two Ford Police Utility vehicles to replace two 2005 Ford Expeditions used by supervisors and were very pleased with the results. An Additional three units were purchased each year in 2014 and 2015.

Also in 2015 the Police Department purchased one unmarked Ford Police Sedan to replace one of the 2003 Ford Taurus vehicles. The sedan uses the same platform as the utility vehicles so there is some commonality of parts, including spare tires, stated Deputy Chief Steiner.

All four vehicles are being purchased through the state bid through Statewide Ford. The total base prices for the three Utility vehicles is \$76,287.00 (\$25,429.00 each) with an additional \$1677 in options for a total of \$77,964.00. The total base prices for the Sedan is \$22,646 with \$1,247.50 in options for a total cost of \$23,893.50. The total cost for all four vehicles with options is \$101,857.50, stated Deputy Chief Steiner.

Moved by Commissioner Vogt, seconded by Commissioner Wilson, that Resolution No. R-33-16 be adopted. Roll call, Aye, Vogt, Wilson, Martin, Terry, and Hinds. Nay: None. Motion carried unanimously. Mayor Hinds declared Resolution No. R-33-16 adopted.

RES. NO. R-34-16

A resolution authorizing a purchase order to the KE Rose Company for the purchase and installation of specialized equipment in Police Vehicles

Deputy Chief Steiner provided the Staff Report.

An open bid was put out for up-fitting the vehicles in a substantially similar manner as the previous year's equipment up-fit. KE Rose submitted the lowest bid, and the Police Department has been very satisfied with the workmanship and service provided by KE Rose on previous vehicles.

Moved by Commissioner Wilson, seconded by Commissioner Martin, that Resolution No. R-34-16 be adopted. Voice vote, Aye: Hinds, Vogt, Wilson, Martin, and Terry. Nay, None. Motion carried unanimously. Mayor Hinds declared Resolution No. R-34-16 adopted.

RES. NO. R-35-16

A Resolution authorizing a purchase order to Palmer Trucks for the purchase of a Refuse Packer Truck

Amy Welker, Health & Sanitation Director provided the Staff Report.

The Sanitation Department utilizes a fleet of trucks to perform the daily function of the department. This is a routine replacement of the oldest truck in the fleet, a 2004 Sterling Actera that has 93,000 miles on it. 13 Bids were received, and Palmer Trucks Co. came well under budget.

Moved by Commissioner Martin, seconded by Commissioner Wilson, that Resolution No. R-35-16 be adopted. Voice vote, Aye: Vogt, Wilson, Martin, Terry, and Hinds. Nay, None. Motion carried unanimously. Mayor Hinds declared Resolution No. R-35-16 adopted.

RES. NO. R-36-16

A Resolution awarding a contract for purchase of a bucket truck for the Power System

Bob Bowman, Assistant Power Systems Director provided the Staff Report.

The Power System plans to replace vehicle E-42 which is a 2000 Altec 50' bucket truck with 43,498 miles and an undetermined amount of run hours. Cooperative pricing was available through the State of Ohio Cooperative Purchasing Program. The Power System currently owns and operates two Versalift bucket trucks all of which has performed to our complete satisfaction, stated Mr. Bowman. Since providing semi-annual routine maintenance we have been able to extend the replacement cycles. The Piqua Energy Board unanimously approved the purchase of the truck at their February 23, 2016 meeting.

Moved by Commissioner Terry, seconded by Commissioner Wilson, that Resolution No. R-36-16 be adopted. Roll call, Aye: Martin, Terry, Hinds, Vogt, and Wilson. Nay, None. Motion carried unanimously. Mayor Hinds declared Resolution No. R-36-16 adopted.

RES. NO. R- 37-16

A Resolution awarding a contract for purchase of accessory options for a Bucket Truck for the Power System

Bob Bowman, Assistant Power Systems Director provided the Staff Report.

Resolution No. R-38-16 provides the approval for the accessory options for the new Versalift Bucket Truck purchased in Resolution R-37-16 previously adopted. This bid was awarded to Utility Truck Equipment, Inc. for the purchase of the options, stated Mr. Bowman.

Moved by Commissioner Martin, seconded by Commissioner Terry, that Resolution No. R-37-16 be adopted. Voice vote, Aye: Martin, Terry, Hinds, Vogt, and Wilson. Nay, None. Motion carried unanimously. Mayor Hinds declared Resolution No. R-36-16 adopted.

RES. NO. R-38-16

A Resolution to award a contract to Peterson Construction Company for the replacement of the River Intake Line for the Water Treatment Plant

Don Freisthler, Water Plant Superintendent provided the Staff Report.

The 36" intake line from the Great Miami River to the river pump station was found to be defective and in danger of collapsing. This line is approximately 525' in length.

Because of timing issues the line was unable to be thoroughly inspected before the new plant project began. The initial inspection found the line to be $\frac{3}{4}$ full of sediment from both ends of the pipe and needed to be cleaned before it could be fully inspected, stated Mr. Freisthler.

After viewing the video of the full line inspection it was determined that the line was compromised and in danger of total failure. Also at that time it was found that the line was made of clay tile and not concrete as specified on the 1925 plans. CDM Smith Engineering recommended that the line be repaired as soon as possible and felt that "slip-lining" the current pipe with a smaller pipe would be the best option. Two quotes were received and both were very high, and Peterson Construction Company was contacted to give as price for doing a complete line replacement by open cutting and removing the old line and putting a new line in the same trench. As Peterson Construction is already contracted to do the work on the river intake structure it was determined to have them do the extra work since they also had the equipment already on site. Peterson Construction will be able to complete the necessary work in approximately 6 weeks, stated Mr. Freisthler.

Because the line is vital to the water treatment plant process, timing is the utmost importance as the line is needed to provide river water for treatment from mid spring to late fall. Using reservoir water during that time frame puts the city in danger of not meeting EPA regulations. Therefore we rely on river water to provide the best treatable water during that period, stated Mr. Freisthler. Commissioners asked several questions regarding the age and type of pipe previously used, finding a way to reduce the sediments, and how the new water treatment plant will handle this in the future.

Moved by Commissioner Terry, seconded by Commissioner Wilson, that Resolution No. R-38-16 be adopted. Roll call, Aye: Martin, Terry, Hinds, Vogt, and Wilson. Nay, None. Motion carried unanimously. Mayor Hinds declared Resolution No. R-38-16 adopted.

RES. NO. R-39-16

A Resolution authorizing the City manager to enter into the Housing Revolving Loan Fund (RLF) Agreement with the State of Ohio Development Services Agency for the period January 1, 2016 through December 31, 2018

Nikki Reese Community Development Director provided the Staff Report.

In January of 2016 the City received the Housing Revolving Loan Fund (RFL) Administration Agreement from Ohio Development Services Agency, Office of Community Development.

The agreement is effective for a three-year period, beginning January 1, 2016. This agreement must be renewed every three years. The City is instructed not to modify the language in the agreement, stated Ms. Reese.

Currently the City has a HOME RFL balance of \$74,849.79 these funds were generated from monthly payments from landlords from their CHIP rental rehabilitation loans and CHIP Private Owner rehabilitation loans that were paid off. The City has obligated \$58,600 of the HOME RLF to the PY 2015 Community Housing Impact and Preservation (CHIP) Program. The HOME RFL funds can only be used for CHIP eligible activities, said Ms. Reese.

Commissioners asked several questions in regards to the different funds and where the funds can be used, and how more money could be generated in the future. MS. Reese answered all questions.

Mayor Hinds stated Ms. Reese has raised over one million dollars in grant funds for the city, and this is a celebration of all of her hard work.

Moved by Commissioner Martin, seconded by Commissioner Vogt, that Resolution No. R-39-16 be adopted. Roll call, Aye: Terry, Hinds, Vogt, Wilson, and Martin. Nay, None. Motion carried unanimously. Mayor Hinds declared Resolution No. R-39-16 adopted.

PUBLIC COMMENT

No one came forward to speak at this time.

CITY MANAGER'S REPORT

City Manager Huff stated he did not have anything to report.

Commissioner Martin asked if the city could look into the water level in the river at various times during the year, voicing his concern over the raising and lowering of the gates.

City Manager Huff stated it is currently under the regulations of the Miami Conservancy District, but he will look into it.

Commissioner Vogt asked if they could also look into the Division of Wildlife because the depth of the river water is causing problems with the fish spawning. City Manager Huff stated he would look into it.

COMMISSIONERS COMMENT

Commissioner Wilson congratulated Deputy Chief of Police Richard Byron, Police Lieutenant Jerry Fogt, and Fire Captain Paul Brown on their promotions.

Commissioner Wilson also congratulated Piqua High School Senior Ike Karn on winning the State Diving Championship.

Commissioner Terry congratulated Deputy Chief of Police Richard Byron, Police Lieutenant Jerry Fogt, and Fire Captain Paul Brown on their promotions. Commissioner Terry also congratulated Tom Christy on his retirement from the Police Department as Deputy Chief of Police.

Commissioner Terry stated Gretchen Roeth of the Piqua Kiwanis asked her to remind citizens of Piqua Kiwanis Pancakes Days March 12, 2016, from 7:00 A.M. - 2:00 P.M. at the Upper Valley Career Center. Commissioner Terry encouraged citizens to drop off their water donations at Greene Street Church.

Commissioner Martian also congratulated Deputy Chief of Police Richard Byron, Police Lieutenant Jerry Fogt, and Fire Captain Paul Brown on their promotions.

Mayor Hinds stated one of the joys of the office of the Mayor is to give proclamations further stating she presented one to Elizabeth Stafford for Black History Month, and one at Riverside Developmental Disabilities for National Disability Awareness Month.

Mayor Hinds further stated she has been through several training sessions for Public Officials, and attended one recently in Dublin, Ohio. As she was listening to the different comments from the other cities and villages around the State. Mayor Hinds stated after hearing some of the comments she realized what a wonderful place we live and work, and the good job our city employees do for the city.

Moved by Commissioner Vogt, seconded by Commissioner Martin, to adjourn from the Regular Commission Meeting at 8:20 P.M. Voice vote, Aye: Martin, Wilson, Terry, Vogt, and Hinds. Nay, None.

KATHRYN B. HINDS, MAYOR

PASSED: _____

ATTEST: _____

REBECCA J. COOL
CLERK OF COMMISSION