

**MINUTES
PIQUA CITY COMMISSION
Tuesday, November 20, 2018
6:00 P.M.**

Piqua City Commission met at 6:00 P.M. in the Municipal Government Complex Commission Chambers located at 201 W. Water Street. Mayor Hinds called the meeting to order. Also present were Commissioners Lee, Short, Martin and Vogt. Absent: None.

**OATH OF OFFICE – PIQUA FIRE DEPARTMENT
FIRE CAPTAIN – KRISTOPHER JAMES BLACK**

Law Director Stacy Wall administered the Oath of Office of Fire Captain to Kristopher James Black.

ANNOUNCEMENTS

No one came forward at this time.

CONSENT AGENDA

APPROVAL OF MINUTES

Approval of the Minutes from the November 6, 2018 Regular City Commission Meeting.

Commissioner Martin, moved for the approval of the Consent Agenda, motion was seconded by Commissioner Vogt. Motion was carried unanimously, and Mayor Hinds declared the Consent Agenda approved.

OLD BUSINESS

ORDINANCE NO. 15-18 (2nd Reading)

AN EMERGENCY ORDINANCE AMENDING CHAPTER 33 OF THE PIQUA MUNICIPAL CODE EMPLOYMENT POLICY

Law Director Stacy Wall provided the Staff Report.

Stacy Wall, Law Director stated this is the second reading on Ordinance No. 15-18 amending Chapter 33 of the Piqua Municipal Code at the request of the Commission to clarify the language for all non-union employees on the benefits. Ms. Wall outlined some of the various changes.

PUBLIC COMMENT

No one came forward to speak for or against Ordinance No. 15-18.

Moved by Commissioner Vogt, seconded by Commissioner Short that the rule requiring the Ordinance to be read fully and distinctly on three separate days be suspended and waive the three reading rule on Ordinance No. 15-18 at this time. Voice vote, Aye: Martin, Vogt, Hinds, Lee and Short. Nay: None.

Moved by Commissioner Martin, seconded by Commissioner Vogt to adopt Ordinance No. 15-18. Voice vote, Aye: Martin, Short, Lee, Vogt, and Hinds. Nay, None. Motion carried unanimously. Ordinance No. 15-18 was adopted.

NEW BUSINESS

ORDINANCE NO. 16-18 1st Reading

AN ORDINANCE REPEALING SCHEDULE A OF CHAPTER 33 OF THE PIQUA CODE AND ADOPTING A NEW SCHEDULE A OF CHAPTER 33 OF THE PIQUA CODE RELATING TOWAGES OF CERTAIN MUNICIPAL EMPLOYEES

Cynthia Holtzapple, Finance Director/Assistant City Manager provided the Staff Report.

Schedule A covers the salaries of full-time non-union employees. There are six steps in each of the classifications, and each step has been increased by 2% beginning January 1, 2019.

PUBLIC COMMENT

No one came forward to speak for or against Ordinance No. 16-18.

Ordinance No. 16-18 was given a first reading.

ORDINANCE NO. 17-18 1ST Reading

AN ORDINANCE REPEALING SCHEDULE A-1 OF CHAPTER 33 OF THE PIQUA CODE AND ADOPTING A NEW SCHEDULE A-1 OF CHAPTER 33 OF THE PIQUA CODE, RELATING TO WAGES OF CERTAIN MUNICIPAL EMPLOYEES

Cynthia Holtzapple, Finance Director/Assistant City Manager provided the Staff Report.

Schedule A-1 covers part-time, seasonal, and temporary employees. The wages for certain employees will be adjusted in accordance with State Minimum wage requirements. Two new titles have been added to reflect specific, seasonal duties and they include Harvest Operator and Seasonal Greens Superintendent.

PUBLIC COMMENT

No one came forward to speak for or against Ordinance No. 17-18.

Ordinance No. 17-18 was given a first reading.

ORDINANCE NO. 18-18 1st READING

AN ORDINANCE REPEALING CHAPTER 33.08 AND ENACTING A NEW CHPATER 33.08 OF THE PIQUA CODE, RELATING TO EMPLOYEE INSURANCE

Cynthia Holtzapple, Finance Director/Assistant City Manager provided the Staff Report.

Ordinance No. 18-18 updates Chapter 33.08 of the Piqua Code to set the new benefit year for employee health insurance for 2019, and there have been no changes this year.

PUBLIC COMMENT

No one came forward to speak for or against Ordinance No. 18-18.

Ordinance No. 18-18 was given a first reading.

ORDINANCE NO. 19-18 1ST READING

AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE CITY OF PIQUA, OHIO FO THE YEAR 2019

Cynthia Holtzapple, Finance Director/Assistant City Manager provided the Staff Report.

This is the first of three readings of Ordinance No. R-19-18. The City Commission reviewed the Department Budgets on November 13, 2018. The City is required to present and pass the 2019 Annual Budget by the end of the 2018 year.

PUBLIC COMMENT

No one came forward to speak for or against Ordinance No. 19-18.

Ordinance No. 19-18 was given a first reading.

ORDINANCE NO. 20-18 1ST READING

AN ORDINANCE AMENDING SECTION 154.025 B GENERAL BUSINESS DISTRICT OF THE CITY OF PIQUA CODE OF ORDINANCES

Chris Schmiesing, City Planner/ Interim Development Director provided the Staff Report.

The proposed amendment will amend the B General Business section of the Zoning Code to include hospitals as a principal permitted use type within the B General Business zoning district. Currently the zoning code limits a hospital use to be located only in the R-2 and R-2 residential zoning districts. With the reference to the volume of traffic and use intensity generated by a hospital, the use type aligns much better with the purpose and intent of the B General Business zoning district, stated Mr. Schmiesing. It is suggested that the Code be amended to acknowledge the use type within the subject zoning code. A Review of the Comprehensive Plan and Zoning Code, and the testimony provided at the public hearing has resulted in the Planning Commission finding the request is consistent with adopted community land use policy and plans.

PUBLIC COMMENT

No one came forward to speak for or against Ordinance No. 20-18.

Ordinance No. 20-18 was given a first reading.

RESOLUTION NO. R-142-18

A RESOLUTION APPROVING THE PURCHASE OF PART OF INLOT 43

Chris Schmiesing, City Planner/ Interim Development Director provided the Staff Report.

The structures located on the subject 0.15-acre tract of property known as part of Inlot 43 will be demolished and the land will be utilized to support the redevelopment of the riverfront area, stated Mr. Schmiesing.

PUBLIC COMMENT

No one came forward to speak for or against Resolution No. R-142-18.

Move by Commissioner Martin, seconded by Commissioner Vogt, to adopt Resolution No R-142-18. Voice vote, Aye: Martin, Vogt, Short, Lee, and Hinds. Nay: None. Motion carried unanimously. Mayor Hinds declared Resolution R-142-18 adopted.

RESOLUTION NO. R-143-18

A RESOLUTION APPROVING THE PURCHASE OF PART OF INLOT 1

Chris Schmiesing, City Planner/ Interim Development Director provided the Staff Report.

The structures located on the subject 0.09-acre tract of property known as part of Inlot 1 will be demolished and the land will be utilized to support the redevelopment of the riverfront area, stated Mr. Schmiesing.

PUBLIC COMMENT

No one came forward to speak for or against Resolution No. R-143-18 at this time.

Moved by Commissioner Short, seconded by Commissioner Lee, to adopt Resolution No R-143-18. Voice vote, Aye: Martin, Vogt, Hinds, Short, and Lee. Nay: None. Mayor Hinds declared Resolution R-143-18 adopted.

RESOLUTION NO. R-144-18

A RESOLUTION AUTHORIZING A ONE YEAR LEASE WITH DREAM BUILDERS GROUP, INC.

Stacy Wall, Law Director, provided the Staff Report.

Resolution No. R-144-18 is authorizing a lease of the Mote Park Building for the Clubhouse Program which is for youth in 2nd - 6th grades. The purpose of the Clubhouse program is to develop teen leaders with skills and hands on experience while providing mentoring to the 2nd – 6th graders with limited opportunities 110 days per year, four days per week. The lease did not interfere with any needed City use of the premises, stated Ms. Wall.

Mayor Hinds stated during the 2017-2018 lease period, the Clubhouse served 31 children with 26 teen leaders participating.

PUBLIC COMMENT

No one came forward to speak for or against Resolution No. R-144-18.

Moved by Commissioner Lee to adopt Resolution No. R-144-18, seconded by Commissioner Martin. Voice vote, Aye: Martin, Vogt, Lee, Hinds, and Short. Nay: None. Motion carried unanimously. Mayor Hinds declared Resolution No. R-144-18 adopted.

RESOLUTION NO. R-145-18

A RESOLUTION AUTHORIZING THE SALE OF CITY OWNED REAL ESTATE

Chris Schmiesing, City Planner/ Interim Development Director provided the Staff Report.

The adjoining property owner has requested to purchase an 8-foot wide strip of land owned by the City of Piqua. The subject portion of land is part of the larger former Bennett School tract of land received by the City. The 8-foot strip will allow the adjoining property owner to make improvements to the driveway located on his property at 611 S. Main Street. The City Manager reviewed the request and agreed the strip of land is of no use to the general public, stated Mr. Schmiesing.

PUBLIC COMMENT

No one came forward to speak for or against Resolution No. R-145-18.

Motion made by Commissioner Martin to adopt Resolution No. R-145-18, seconded by Commissioner Vogt. Voice vote, Aye: Martin, Vogt, Lee, Hinds, and Short. Nay: None. Motion carried unanimously. Mayor Hinds declared Resolution No. R-145-18 adopted.

RESOLUTION NO. R-146-18

A RESOLUTION AUTHORIZING AN AMENDMENT TO ZONING MAP TO CHANGE THE ZONING DESIGNATION OF 1130 GARBRY ROAD, PARCELS N44-077662, N44-251015, N44-077664, N44-077666, N44-077668, AND N44-250567 FROM OS (OPEN SPACE) TO B (GENERAL BUSINESS)

Chris Schmiesing, City Planner/ Interim Development Director provided the Staff Report.

The property owner has requested the zoning designation of the property be changed to B (General Business). This zoning will accommodate future redevelopment of the lot to include a business use. After reviewing the Comprehensive Plan and the Zoning Code and hearing testimony at the public hearing concerning the matter, the Piqua Planning Commission found the request to be consistent with the adopted community land use policy and plans, stated Mr. Schmiesing.

PUBLIC COMMENT

No one came forward to speak for or against Resolution No. R-146-18.

Motion made by Commissioner Vogt to adopt Resolution No. R-146-18, seconded by Commissioner Martin. Voice vote, Aye: Vogt, Martin, Lee, Hinds, and Short. Nay: None. Motion carried unanimously. Mayor Hinds declared Resolution No. R-146-18 adopted.

RESOLUTION NO. R-147-18

AN EMERGENCY RESOLUTION FOR CONSENT TO AMEND A CONTRACT WITH LJB INCORPORATED FOR THE DESIGN OF THE COMMERCIAL STREET UTILITIES PROJECT

Sky Schelle, Water Quality Coordinator provided the Staff Report.

In February of 2018, a sinkhole formed on Commercial Street between Miami and Young Streets when the underlying storm sewer collapsed. After investigating the condition of the surrounding underground infrastructure the City contracted with LJB Inc. to provide engineered drawings and construction management services. The construction was delayed due to multiple unforeseen gas utility conflicts, and LJB was asked to engineer three separate solutions. The unexpected engineering work depleted LJB's Inc. construction management budget, thus the need for requesting the additional \$5000.00 at this time, stated Mr. Schelle.

Commissioner Vogt voiced his concern over why it was not found previously. City Manager Huff explained. Commissioner Lee asked if Vectren admitted they had an issue. City Manager Huff explained.

PUBLIC COMMENT

No one came forward to speak for or against Resolution No. R-147-18.

Motion made by Commissioner Vogt, to adopt Resolution No. R-147-18, seconded by Commissioner Lee. Voice vote, Aye: Vogt, Martin, Lee, Hinds, and Short. Nay: None. Motion carried unanimously. Mayor Hinds declared Resolution No. R-147-18 adopted.

RESOLUTION NO. R-148-18

AN EMERGENCY RESOLUTION FOR CONSENT TO ADD A CHANGE ORDER TO THE CONTRACT WITH MILCON CONCRETE INCORPORATED FOR THE CONSTRUCTION OF THE COMMERCIAL STREET UTILITIES PROJECT

Sky Schelle, Water Quality Coordinator provided the Staff Report.

In August of 2018 the Commission passed a resolution authorizing the City to award a contract for Milcon Concrete Incorporated to construct the Commercial Street Utilities Project. The construction schedule has been delayed due to conflicts with gas lines, storm sewer realignment, and a private storm line needing to be tied into the public storm sewer. Due to the various conflicts there is a need for the additional change order in the amount of \$51,832.00 at this time, stated Mr. Schelle.

It was noted that an amendment was needed to the original Resolution No.148-18, in Section 3 to take out the verbiage: ~~that the Shawnee Neighborhood Storm Sewer Phase I Project has already been approved and completed.~~ And new verbiage be inserted to read: ***that the Commercial Street Project is already under construction.***

Moved by Mayor Hinds, seconded by Commissioner Martin to amend Resolution No. R-148-18 under Section 3 ~~that the Shawnee Neighborhood Storm Sewer Phase I Project has already been approved and completed.~~ And new verbiage be inserted to read: ***that the Commercial Street Project is already under construction.*** Voice vote, Aye: Martin, Hinds, Vogt, Lee, and Short. Nay, None. Motion carried unanimously to amend Resolution No. R-148-18 at this time.

PUBLIC COMMENT

No one came forward to speak for or against Resolution No. R-148-18.

Motion made by Commissioner Short to adopt amended Resolution No. R-148-18, seconded by Commissioner Martin. Voice vote, Aye: Lee, Hinds, Martin, Vogt, and Short. Nay: None. Motion carried unanimously. Mayor Hinds declared Resolution No. R-148-18 adopted as amended.

RESOLUTION NO. R-149-18

A RESOLUTION APPOINTING A MEMBER TO THE MIAMI COUNTY COMMUNITY ACTION COUNCIL BOARD TO FILL AN UNEXPIRED TERM

City Manager Huff stated Resolution No. R-149-18 appoints Janel Ranly, Development Program Manager to the Miami County Community Action Council Board to fill an unexpired term to expire on December 31, 2021.

PUBLIC COMMENT

No one came forward to speak for or against Resolution No. R-149-18.

Motion made by Commissioner Martin to adopt Resolution No. R-149-18, seconded by Commissioner Vogt. Voice vote, Aye: Lee, Hinds, Martin, Vogt, and Short. Nay: None. Motion carried unanimously. Mayor Hinds declared Resolution No. R-149-18 adopted.

PUBLIC COMMENT

Bill Jaqua, N. Sunset Drive, came forward and congratulated the City on the repainting of the Railroad Overpass on E. Ash Street, further stating it looks so much better. Mr. Jaqua also commended City Manager Huff, Commissioners, and city staff on the progress the city has made since City Manager Huff became City Manager.

CITY MANAGER'S REPORT

City Manager Huff stated East Ash Street will reopen on Wednesday, November 21, and the State Route 66 Bridge will reopen on Friday, November 23, 2018. The new Roundabout on Looney and Garbry is set to open the end of November.

City Manager Huff announced the City of Piqua Offices will be closed on Thursday November 22 and Friday November 23, in observance of the Thanksgiving Holiday.

City Manager Huff introduced City Planner/Interim Economic Development Director Chris Schmiesing stating he would be providing a brief Economic Development Update.

Mr. Schmiesing provided a brief power point presentation on recent Economic Development activities in the city, and some of the proposed plans for the future. The power point presentation will be uploaded to the Piqua website for viewing.

Mayor Hinds congratulated Mr. Schmiesing on the Economic Development Presentation, and the job he is doing as interim Economic Development Director.

COMMISSIONERS COMMENTS

Commissioner Lee stated the City is moving in the right direction, and the update really shows all of the progress the city has made.

Commissioner Lee thanked the Omega PSI PH Fraternity for inviting him to come to their yearly Scholarship drive. Commissioner Lee stated he presented a Key to the City and a proclamation to their keynote speaker.

Commissioner Lee wished everyone a Happy Thanksgiving Holiday.

Commissioner Short stated he neglected to thank all of the Veterans and the Veterans that work in the city also in the Police and Fire Departments for their service.

Commissioner Short wished a Happy Thanksgiving to all and their families.

Commissioner Vogt congratulated Fire Captain Black on his promotion.

Commissioner Martin wished everyone a Happy Thanksgiving.

Commissioner Martin reminded citizens please do not pass a stopped school bus as children will be getting on and off and will be present. He does not want to see any incidents involving children being hit like happening in other communities.

Mayor Hinds stated there are quite a few holiday activities coming up soon, as there is a variety of things happening within the community in the next few weeks.

Mayor Hinds reminded citizens to support the local and county businesses on Shop Local Saturday, November 24, 2018.

Mayor Hinds wished everyone a safe and Happy Thanksgiving.

ADJOURNMENT

Motion was made by Commissioner Vogt to adjourn from the Regular City Commission Meeting into Executive Session at 6:50 P.M. motion seconded by Commissioner Martin. Roll call Vote, Aye: Vogt, Martin, Lee, Hinds, Short. Nay: None. Motion carried unanimously.

Motion was made by Commissioner Martin to adjourn from the Executive Session at 7:46 P.M. motion seconded by Commissioner Lee. Motion carried unanimously

Motion was made by Commissioner Vogt to adjourn from the Regular City Commission Meeting at 7:47 P.M. motion seconded by Commissioner Martin. Motion carried unanimously.

KATHRYN B. HINDS, MAYOR

PASSED: _____

ATTEST: _____
REBECCA J. COOL
CLERK OF COMMISSION