AGENDA
PIQUA CITY COMMISSION
MONDAY, MARCH 16, 2009
7:30 P.M.
201 WEST WATER STREET
PIQUA, OHIO 45356

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

REGULAR CITY COMMISSION MEETING

➢ Proclamation: American Red Cross Month

1. APPROVAL OF MINUTES
   Approval of the minutes from the February 23, 2009 Piqua City Commission Work Session and the March 2, 2009 Regular Piqua City Commission meeting

2. ORD. NO. 2-09
   An Ordinance amending Section 94.20 of the Piqua Code, relating to Community Swimming Pool Fees

3. RES. NO. R-25-09 (Tabled 3-2-2009)
   A Resolution authorizing the City Manager to enter into all necessary agreements with the Fort Piqua Redevelopment Corporation relating to the Fort Piqua Hotel Redevelopment Project

4. RES. NO. R-27-09
   A Resolution authorizing application to the Ohio Department of Natural Resources for financial assistance for boating access

ADJOURN

Purpose of the Special Meeting is to discuss Water Plant Feasibility Study – Amy Havenar and Todd Brandenburg

City Manager Fred Enderle gave a brief explanation on the study, and the alternatives that were explored.

Mr. Brandenburg explained in April of 2007, the City of Piqua employed Jones & Henry Engineers, LTD. to provide the city with a Water Treatment Plan Assessment and Master Plan. The results of this study have been received and have undergone a comprehensive review by the administrative staff at the water plant. After careful review of the Jones & Henry Study and discussion at a July study session, the city commission directed staff to explore three options to meet future anticipated state and federal regulations for providing safe drinking water. They were as follows:

- Purchase bulk water from the City of Troy
- Rehabilitate the existing Piqua Water Treatment Plant and develop a ground water source.
- Construct a membrane filtration plant with a groundwater source.

After a lengthy discussion the Commissioners asked questions concerning all three options. Questions included:

- The increase in fees to residents and businesses with each option.
- The cost to add the fluoride to the water.
- Location of the new plant if option three is chosen.
- Maintenance cost for each option.
- EPA Regulations present and future with each option.

Commissioner Martin stated he was concerned about rehabilitating the existing Water Treatment Plant because of the age of the plant. Commissioner Martin was in favor of option three and stated if we decide to build a new facility Piqua would have the “latest and greatest”. Mayor Hudson stated he was in favor of option three after reviewing all three options. “It looks like a no-brainer to me to build a new plant”, said Mayor Hudson.

Commissioner Terry also agreed, and felt that option three was the best choice at this time. “Let’s bite the bullet and do it now”, said Commissioner Terry.

Commissioner Vogt also agreed that option three would be the best choice, and in the long run it would be much more cost effective for the city.

After the majority of the Commissioner's agreed they were in favor of option three, City Manager Enderle said he would begin the process of putting together the necessary paperwork for them to approve the option.
City Manager Enderle complimented the water department staff on keeping the water plant running at this time.

**Public Comment**

Scott Phillips, 9640 Piqua Lockington Road, asked where the new water plant would be located? City Manager Enderle stated he was not sure at this time where the new water plant would be located.

Dick Haynes, 1138 Broadway, stated the process the city is considering is currently being used in California, and they are recycling wastewater.

Moved by Commissioner Martin, seconded by Commissioner Vogt, to adjourn from the Piqua City Commission Work Session at 6:30 P.M. Voice vote, Aye: Martin, Terry, Hudson and Vogt. Motion carried unanimously.

THOMAS D. HUDSON, MAYOR

PASSED: _______________________

ATTEST: _______________________

REBECCA J. COOL

CLERK OF COMMISSION
Piqua City Commission met at 7:30 P.M. in the Municipal Government Complex Commission Chambers located at 201 W. Water Street. Mayor Hudson called the meeting to order. Also present were Commissioners Martin, Vogt, and Terry. Absent: Commissioner Fess.

REGULAR CITY COMMISSION MEETING


Proclamation: Mental Retardation and Development Disabilities Month
Karen Mayer, Superintendent of Riverside of Miami County
Terry Naas, Community Relations & Staff Development Manager

Mayor Hudson read the proclamation and presented it to Kathy Mayer. Ms. Mayer thanked the city and the Commissioners for their support.

APPROVAL OF MINUTES

Moved by Commissioner Terry, seconded by Commissioner Martin, that the minutes of the February 9, 2009 Joint Meeting With Piqua City Commission and Piqua Planning Commission Work Session, the February 17, 2009 Regular City Commission Meeting, and the February 20, 2009 Piqua City Commission Special Meeting be approved. Voice vote, Aye: Terry, Martin, Hudson, and Vogt. Nay: None. Motion carried unanimously.

Mayor Hudson asked for a motion to move Resolution No. R-26-09 up to number two on the agenda.

Moved by Commissioner Martin, seconded by Commissioner Terry, to move Resolution No. R-26-09 up to number two on the agenda. Voice vote, Aye: Martin, Hudson, Terry, and Vogt. Nay: None. Motion carried unanimously.

RES. No. R-26-09

A Resolution accepting the recommendations of the Tax Incentive Review Council of the City of Piqua for the purpose of the administration of the City of Piqua’s enterprise Zone Program, as required by Section 5709.85 (C) (1) of the Ohio revised Code

Community Development Director Bill Lutz gave a brief overview of the various agreements, and stated one of the two Jackson Tube Enterprise Zone Agreements had expired at the end of 2008.

Public Comment

No one came forward to speak for or against Resolution No. R-26-09.


RES. No. R-22-09

A Resolution to adopt the Solid Waste Management Plan for the Miami County solid waste management district
City Manager Enderle stated this was tabled at the previous meeting to give the Commissioners time to read over the large amount of information they were given prior to the meeting.

Public Comment

No one came forward to speak for or against Resolution No. R-22-09.


RES. No. R-24-09

A Resolution appointing members to various Boards and Committees for the City of Piqua

Public Comment

No one came forward to speak for or against Resolution No. R-24-09.


RES. No. R-25-09

A Resolution authorizing the City Manager to enter into all necessary agreements with the Fort Piqua Redevelopment Corporation relating to the Fort Piqua Hotel Redevelopment Project

City Manager Enderle gave a brief overview on the background of the Hotel Project.

Commissioners were given a handout of the breakdown of the costs for each portion of the project.

Bob Graeser Project Manager showed a power point presentation with the figures they used to arrive at the costs for the overages and the areas they occurred in. There was a lengthy discussion on the amount of funds needed to equip the kitchen area for the restaurant to be occupied by Toon P. Wiggins.

Jeff Wray, Architect, gave a brief overview of the reasons for the added expense at this time. We need to preserve some of the marble, the woodwork, and some of the ornamental plaster in order to still be able to receive the historic tax grants. Every project has its own unique specifics, and we have worked very hard to hold the prices down, I wish they were lower but they are not, said Mr. Wray. We have a twenty-four month history with Tuttle Construction, and I feel comfortable with them at this time, stated Mr. Wray.

Commissioner Martin voiced his concern that bids for the Toon P. Wiggins space were not sent out for a general contractor to bid on. With the economic status right now there are a lot of construction companies out there who are hungry for work and might have bid on this project.

Mr. Enderle stated we went to Tuttle Construction Company given that they were already working on the project and asked them to look at an extension to see what they could do before we decided to go out for bids. This is the best we are going to get, and we are not going to do any better by going out to bid now, said Mr. Enderle.
Mayor Hudson stated there have been risk factors all along in this project, and we need to have faith in Tuttle Construction, Bob Graeser, and the City Manager to do the best for the project. We would like to make Piqua a destination and with the Piqua Plaza completed we hope to be able to that.

Commissioner Vogt voiced his opinion on the extra money needed to complete the project at this time, and why it took so long to come back to the Commissioners. City Manager Enderle explained why it took so long to come back to the Commission, and what they anticipate will happen in the future.

If you cut $244,174 from the project I will vote for it, if the $244,174 is not taken out then I will vote no, said Commissioner Vogt. City Manager Enderle stated he did not think it could be done, not even by re-bidding the project.

Mr. Wray stated we need to take advantage of Tuttle’s experience with the project so far; an option could be to structure a contract with Tuttle on the cost of the work plus a fee. This would be an open book process, and explained how it would work. He would have to speak with Tuttle and see if it would be something they would consider doing at this time, said Mr. Wray.

Commissioner Terry asked Mr. Wray if this Resolution were to be tabled would you be able to speak with Tuttle and see if they would consider possibly doing the work for the cost of the work plus a fee, and get this information back to us by the next meeting to review. Also Commissioner Fess will be in attendance at the next meeting to review this to. Mr. Wray stated he would speak to Tuttle to see if they would be willing to do business this way, but really would like to move forward with this at this time.

All we are asking from the Commission is a vote for the loan of the money to the project, you are not approving a contract with a construction company, said Mr. Enderle.

PUBLIC COMMENT

Dan French, stated he is wearing two different hats representing, one as the former Chairman of Grow Piqua Now, voicing his opinion on the project, citing the Library, ballroom rental, and Winans are all doing well at this time. Mr. French further stated Ruth Koon, is unable to attend the meeting, asked Mr. French to point out that the Library Alliance Committee were good stewards of the public money and building up a sense of trust with the public, and asked the city to go forward with the project as expeditiously and sensible as possible.

And as former Purchase Manager for French Oil Mill Machinery, he to would like to go forward with Tuttle Construction Company because they know the project, and he is not sure what type of construction company you would get by bidding this out at this time, and by doing so you would lose time and money.

Joe Drapp, Park Avenue, voiced his opinion on the project stating both Commissioners Vogt and Martin have good points, and he has been impressed with Tuttle Construction work so far, and feels it would be a mistake to delay the project or bring in another contractor at this time.

Jeanie Jordan Bates, as a resident and President of Piqua Improvement Corporation, stated she respects the people who presented the information and respects their opinion. Piqua Pride has made these renovations possible so far, and we need to continue with the completion of the project, said Mrs. Bates.

Jim Brown, Park Avenue, voiced his opinion concerning the project, stating he feels good about being able to speak before the City Commission, and has a huge respect for the concern over the cost of this project. There has been great cooperation between the public and private sector on this project, and he would like to recommend the city go forth and complete the project at this time.

Commissioner Martin asked where the one million dollars was coming from at this time.
Finance Director, Cynthia Holtzapple, explained they are looking at both internal and outside sources of borrowing, but until there is a resolution that it is needed we cannot explore that.

Mayor Hudson stated he would like to entertain a motion to table Resolution No. R-25-09 at this time, since all of the Commissioners were not present. Mayor Hudson feels this is a project worthy of all five votes, and would be more comfortable waiting to have all five votes before proceeding.

Moved by Commissioner Martin, seconded by Commissioner Terry to table Resolution No. R-25-09 until the next regular City Commission Meeting. Roll call, Aye: Terry, Hudson, and Martin. Nay: Vogt. Motion carried on a 3-1 vote to table Resolution No. R-25-09.

**Public Comment**

Commissioner Vogt voiced his opinion on Resolution No. R-25-09, and stated until the numbers are reduced on the million dollars he will vote no on the resolution.

Commissioner Martin inquired as to the status of the old Piqua Memorial Hospital building and the potholes that are appearing in the streets.

Health and Sanitation Director Amy Welker explained the U.S.E.P.A. is involved now with the project and they are working to get the asbestos problem solved so they can continue the demolition.

Commissioner Martin stated as far as the Piqua Plaza project, it is not that he does not want to see the project finished at this time, he just wants to be as fiscally responsible as possible as elected officials.

Commissioner Terry asked if the bricks at Ash & Main Street, and in front of the Library could be repaired, citing they are sinking, and if it would be possible to pick the leaves up again in the spring. City Manager Enderle stated he would look into both of her questions.

Commissioner Terry stated the North Parks Neighborhood Association has scheduled a meeting on March 23, at 7:00 P.M. at Wilder School on Nicklin Avenue, and invited all resident to attend.

Mayor Hudson asked if the city has received any feedback from the owner of the old Piqua Memorial Hospital. City Manager Enderle stated the owner has contacted the city and stated he cannot afford to do any more demolition at this time. We have told him if he does not complete the demolition, the city will finish the demolition of the property, and he will be billed for it, said Mr. Enderle.

Mayor Hudson announced the Assistant City Manager/Economic Development Director, Harry Bumgarner has retired, stating he was a joy to work with, and wished him the best in the future.

Moved by Commissioner Vogt, seconded by Commissioner Martin to adjourn from the Regular City Commission Meeting at 9:30 P.M. Voice vote, Aye: Martin, Hudson, Terry, and Vogt. Nay None.

Passed: _______________________

Attest: _______________________

REBECCA J. COOL
CLERK OF COMMISSION
ORDINANCE NO. 2-09

AN ORDINANCE AMENDING SECTION 94.20 OF THE PIQUA CODE, RELATING TO COMMUNITY SWIMMING POOL FEES

BE IT ORDAINED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: Section 94.20 of the Piqua Code is hereby amended to read as follows (with deletions lined out and additions underlined):

Section 94.20: Community Swimming Pool Fees

The Park Department shall charge the following fees for the use of the community swimming pool:

(A) Yearly memberships.
- $90.00 $100.00 Family of two
- $15.00 $20.00 Each additional family member beyond two. All family members must be indicated at time of purchase of family membership.
- $60.00 $65.00 Single Adult
- $60.00 $65.00 Senior citizen family of two (both 62 years of age or older)
- $35.00 $40.00 Senior citizen (62 years of age or older)
- $37.50 $40.00 Student membership (first through twelfth grade)
- $15.00 $20.00 Preschoolers through kindergarten
- $5.00 Replacement of membership card due to lost or destroyed card

*All ages and grades shall be calculated as of Memorial Day each year.

(B) Daily fee.
- $3.75 $4.00 Per Adult ($2.00 $2.50 after 5:00 p.m.)
- $3.25 $3.50 Per Student (first through twelfth grade) ($2.00 $2.50 after 5:00 p.m.)
- $1.00 $1.50 Preschoolers through kindergarten

(C) Swimming lessons. Lessons shall be $20 $40.00 per student per 2-week session (8 10 lessons).

(D) Group pool rental. Sessions run from 7:30 to 9:30 p.m. on Monday, Tuesday, Wednesday, and Thursday only. The cost to rent the pool with city lifeguards is:
- 1-50 persons $125
- 51-100 persons $175.00
- 1-100 persons $200.00
- more than 100 persons $225-$300.00

(E) Special promotional rates: Special lower rates for daily admission and membership may be charged if recommended by the Park Board and approved by the City Manager. Special promotional rates may not exceed those rates established above. When approved, special promotional rates shall include the cost, the period of time for which the rates are available and any special conditions associated with the special promotion.

(‘97 Code, § 97.24) (Ord. 6-86, passed 2-3-86; Am. Ord. 7-96, passed 3-18-96; Am. Ord. 15-97, passed 3-3-97; Am. Ord. 24-97, passed 3-17-97; Am. Ord. 18-00, passed 5-1-00; Am. Ord. 4-02, passed 2-19-02; Am. Ord. 7-06, passed 4-17-06)
SEC. 2: Section 94.20 (Community Swimming Pool Fees) of the Piqua Code as previously enacted, are hereby amended;

SEC. 3: This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

THOMAS D. HUDSON MAYOR

PASSED: _______________________

ATTEST: REBECCA J. COOL
         CLERK OF COMMISSION
PARKS & RECREATION DEPARTMENT

Rob Stanford – Recreation Coordinator
201 West Water Street • Piqua, Ohio 45356
(937) 778-2085 • FAX (937) 778-5165
E-Mail: rstanford@piquaoh.org

March 6, 2009

MEMORANDUM

TO: Frederick E. Enderle, City Manager

RE: Request For Commission Authorization To Amend
    The Fee Schedule for the Municipal Pool

At its October 2008 meeting the Park Advisory Board voted unanimously to recommend to the City Commission raising the fees at the Piqua Municipal Pool. The increases are in line with those approved in the long range financial plan approved by commission on November 3, 2008. Prices will increase for day passes, memberships, rentals and swim lessons. Day pass will increase $0.25 on adults and students as well as a $0.50 increase on the preschool and after 5:00pm. Memberships will increase $2.50 - $10.00 depending on membership. After hour rentals will be reclassified into two categories 1-100 or Over 100 with the respective rate being $200 and $300 per 2 hour event. Swim lesson fees were doubled in order to recover costs.

It is also requested that code similar to that for golf promotions be added to the section on pool fees. This will enable the use of special promotions in the marketing of the facility at the recommendation of the Park Board and approval by the City Manager.

The pool operations are subsidized by the general fund each year in an excess of $50,000. These increases will not make up for the entire deficit, but will help to offset some of the general fund transfer. The fees are in line with other public pools in the vicinity. Attached please find Appendix “A” showing current and proposed rates.

Please let me know if I can provide any additional information pertaining to this matter.

Respectfully submitted,

Robert M. Stanford
RMS/nd

Attachment

c: Cathy Oda, Park Board Chairperson
## City of Piqua Community Pool
### 2009 Proposed Fee Schedule

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**$62,131**

**$72,094**

**$9,963**
COMMUNITY SWIMMING POOL FEES.

The Park Department shall charge the following fees for the use of the community swimming pool:

(A) Yearly memberships.

$99.00 100.00 Family of two

$15.00 20.00 Each additional family member beyond two. All family members must be indicated at time of purchase of family membership.

$60.00 65.00 Single Adult

$60.00 65.00 Senior citizen family of two (both 62 years of age or older)

$35.00 40.00 Senior citizen (62 years of age or older)

$37.50 40.00 Student membership (first through twelfth grade)

$45.00 50.00 Preschoolers through kindergarten

$5.00 Replacement of membership card due to lost or destroyed card

*All ages and grades shall be calculated as of Memorial Day each year.

(B) Daily fee.

$3.75 4.00 Per Adult ($2.00 2.50 after 5:00 p.m.)

$3.25 3.50 Per Student (first through twelfth grade) ($2.00 2.50 after 5:00 p.m.)

$1.00 1.50 Preschoolers through kindergarten

(C) Swimming lessons. Lessons shall be $20.40 per student per 2-week session (6-10 lessons).

(D) Group pool rental. Sessions run from 7:30 to 9:30 p.m. on Monday, Tuesday, Wednesday and Thursday only. The cost to rent the pool with city lifeguards is:

1 - 50 persons $425

51 - 100 persons $475 1-100 $200

more than 100 persons $225 $300

(E) Special promotional rates. Special lower rates for daily admission and membership may be charged if recommended by the Park Board and approved by the City Manager. Special promotional rates may not exceed those rates established above. When approved, special promotional rates shall include the cost, the period of time for which the rates are available and any special conditions associated with the special promotion.

('97 Code, § 97.24) (Ord. 6-86, passed 2-3-86; Am. Ord. 7-96, passed 3-18-96; Am. Ord. 15-97, passed 3-3-97; Am. Ord. 24-97, passed 3-17-97; Am. Ord. 18-00, passed 5-1-00; Am. Ord. 4-02, passed 2-19-02; Am. Ord. 7-06, passed 4-17-06)
RESOLUTION NO. R-25-09

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO ALL NECESSARY AGREEMENTS WITH THE FORT PIQUA REDEVELOPMENT CORPORATION RELATING TO THE FORT PIQUA HOTEL REDEVELOPMENT PROJECT

WHEREAS, the economic revitalization of the City of Piqua (the “City”) is an important governmental interest and the renovation of the Fort Piqua Hotel will remove a blighting influence on the City and spur economic redevelopment within the City and is intended to improve the economic welfare of the City; and

WHEREAS, the City of Piqua Downtown Redevelopment Project, L.P., an Ohio limited partnership (the “Redevelopment LP”) is in the process of completing the renovation of the Fort Piqua Hotel, now the Fort Piqua Plaza; and

WHEREAS, the City, as part of the original funding commitment, desires to commit to the redevelopment project by lending funds to the Fort Piqua Redevelopment Corporation, an Ohio corporation (“Fort Piqua”) to provide funds to the Redevelopment LP for the Fort Piqua Hotel Redevelopment Project (the “Project”); and

WHEREAS, it is necessary for the City to commit to lending $1,000,000 dollars to Fort Piqua (the “Loan”), and to allow the City Manager to effectively negotiate the terms of the loan agreement(s); and

WHEREAS, this resolution shall be an emergency measure for the public peace, health, safety and welfare of the inhabitants of the City and for the further reason that it is necessary that this resolution be passed immediately in order to permit the City to meet its contractual obligations for the Project; and

NOW THEREFORE, be it ordered by the City of Piqua Commission, Miami County, Ohio (the “Commission”) the majority of all members elected thereto concurring that:

SEC. 1: That the Loan is approved and the City Manager is hereby authorized to make the Loan to Fort Piqua or its designee, the proceeds of which shall be used for the purpose of carrying out the project known as the renovation of the Fort Piqua Hotel Redevelopment Project.
SEC. 2: That the City Manager is hereby authorized to enter into such other contracts, agreements, etc. with the Fort Piqua, or its designee, and such other interested investors in the Project necessary or appropriate to effectuate the terms and provisions of the loan agreement any and all other legal documents authorized by the Commission in connection with the Project.

SEC. 3: That the City Manager and other authorized City officials are authorized to execute other documents and certificates, and take other actions that may be necessary or appropriate to effectuate the Loan as authorized by this resolution.

SEC. 4: This Commission finds and determines that all formal actions of the Commission concerning and relating to the passage of this resolution were taken in open meetings of this Commission and that all deliberations of the Commission that resulted in those formal actions were in meetings open to the public and in compliance with the law.

SEC. 5: All actions taken by the City Manager, officers, agents, city officials, employees and representatives of the City, or any of them, on behalf of the City, in connection with the transactions referred to in this resolution, whether heretofore or hereafter done or performed, shall be and the same hereby are, ratified, confirmed and approved in all respects.

SEC. 6: For the reasons stated in the preamble of this resolution, this resolution is hereby declared to be an emergency measure and shall take effect and be in force from and after passage.

THOMAS D. HUDSON, MAYOR

Tabled 3-2-2009

PASSED: ________________________

ATTEST: ________________________

REBECCA J. COOL
CLERK OF COMMISSION
MEMORANDUM

TO: Frederick E. Enderle, City Manager
FROM: Cynthia Holtzapple, Finance Director
RE: Hotel Project Completion
DATE: February 24, 2009

On February 20, 2009 in Special Session, Piqua City Commission approved moving forward with the Hotel Project Completion. This legislation will loan the $1,000,000 to the Fort Piqua Redevelopment Corp. who will advance the funds to the Project. It is being structured this way to allow for the maximum future Historic and State tax credits to be returned to the City.
RESOLUTION NO. R-27-09

A RESOLUTION AUTHORIZING APPLICATION TO THE OHIO DEPARTMENT OF NATURAL RESOURCES FOR FINANCIAL ASSISTANCE FOR BOATING ACCESS

WHEREAS, the State of Ohio through the Department of Natural Resources Waterways Safety Fund administers financial assistance for public boating access; and

WHEREAS, the City of Piqua desires financial reimbursement under the Cooperative Boating Facility Grant Program.

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: The City Manager approves the filing of an application for Cooperative Boating Facility Grant financial assistance.

SEC. 2: The City Manager, Frederick E. Enderle, is hereby authorized and directed to file and execute an application with the Ohio Department of Natural Resources and provide all information and documentation required to be eligible for possible financial assistance.

SEC. 3: The City of Piqua agrees that it has and will obligate the funds required to satisfactorily complete the project under the terms and conditions of the Cooperative Agreement if the project is accepted for financial assistance.

SEC. 4: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

THOMAS D. HUDSON, MAYOR

PASSED: ____________________________

ATTEST: ____________________________
REBECCA J. COOL
CLERK OF COMMISSION
MEMORANDUM

TO: Frederick E. Enderle, City Manager

RE: REQUEST FOR COMMISSION AUTHORIZATION TO APPLY FOR AN OHIO DEPARTMENT OF NATURAL RESOURCES GRANT

The Public Works Department will be applying for funding through the Ohio Department of Natural Resources’ Division of Watercraft. The funds will be used for design, and construction of a canoe/kayak launch sites as well as other site improvements. The funding application is due April 1st.

This is a collaborative effort with Miami County Park District and Concord Township to improve boating opportunities along the Great Miami River. These agencies will also be applying for this grant for locations on their properties between here and Troy.

The grant will provide 100% reimbursement of all expenses incurred.

In order to complete the application package, the City Commission must adopt the resolution attached. Due to the deadline on this application, action will be required at the commission meeting on March 16.

Please let me know if you have any questions pertaining to this matter.

Respectfully submitted,

Robert M. Stanford,
Recreation Coordinator

RMS

Attachment

c: Doug Harter, Streets Superintendent