REGULAR PIQUA CITY COMMISSION MEETING
TUESDAY, JUNE 17, 2014
7:30 P.M. – COMMISSION CHAMBER – 2nd FLOOR
201 WEST WATER STREET
PIQUA, OHIO 45356

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL
PRESENTATION: BIKE TO WORK WEEK AWARDS

REGULAR CITY COMMISSION MEETING

CONSENT AGENDA
1. APPROVAL OF MINUTES
   Approval of the minutes from the June 3, 2014 Regular Piqua City Commission and the June 6, 2014 Special Piqua City Commission Meeting.

OLD BUSINESS
2. ORD. NO. 3-14 (3rd Reading)
   An Ordinance repealing Schedule A of Chapter 33 of the Piqua Code and adopting a new Schedule A of Chapter 33 of the Piqua Code, relating to wages of certain Municipal Employees
3. ORD. NO. 4-14 (3rd Reading)
   An Ordinance repealing Schedule A-1 of Chapter 33 of the Piqua Code and adopting a new Schedule A-1 of Chapter 33 of the Piqua Code and adopting a new Schedule A-1 of Chapter 33 of the Piqua Code, relating to wages of certain Municipal Employees
4. ORD. NO. 5-14 (3rd Reading)
   An Ordinance to vacate a portion of Public Right-of-Way
5. ORD. NO. 7-14 (3rd Reading)
   An Ordinance to vacate a portion of Public Right-of-Way

NEW BUSINESS
6. RES. NO. R-76-14
   A Resolution authorizing the City Manager to enter into a lease agreement to permit the usage of a portion of Fountain Park, Hardman Field and Hance Pavilion to the Piqua Fourth of July Association
7. RES. NO. R-77-14
   A Resolution awarding a contract to L. J. DeWeese Co., Inc. for the Sidewalk ADA Compliance program
MONTHLY REPORTS – APRIL 2014

PUBLIC COMMENT
(This is an opportunity for citizens to address the City Commission regarding issues or to provide information. Comments are requested to be limited to five (5) minutes and specific questions should be addressed to the City Manager’s office.)

CITY MANAGER’S REPORT

COMMISSIONERS COMMENT

ADJOURNMENT
MINUTES
PIQUA CITY COMMISSION
Tuesday, June 3, 2014
7:30 P.M.

Piqua City Commission met at 7:30 P.M. in the Municipal Government Complex Commission Chambers located at 201 W. Water Street. Mayor Fess called the meeting to order. Also present were Commissioners Martin, Terry, Wilson, and Vogt. Absent: None.

PROCLAMATION

Treasurer of the State of Ohio – Josh Mandel
Taste of the Arts-MainStreet Piqua Presented to Lorna Swisher MainStreet Piqua Director

Mayor Fess read the Proclamation from Treasurer of State Josh Mandel and presented it to MainStreet Director Lorna Swisher. Ms. Swisher stated the Taste of the Arts would not happen without the tremendous support of the City of Piqua, as the city employees always go above and beyond to help. Mayor Fess further stated she appreciates the volunteers and citizens who help with the Taste of the Arts.

Flag Day for the Month of June 2014 –
Presented to Mr. Tom Pohlman and Gary Felver of the Piqua Knights of Columbus

Mayor Fess read the Flag Day Proclamation and presented it Tom Pohlman and Gary Felver of the Piqua Knights of Columbus. Mr. Pohlman thanked the City Commission, City Manager Huff, Police Chief Jamison, Fire Chief Rindler and all of the City employees for all they have done for the citizens of Piqua, and the Piqua Knights of Columbus.

REGULAR CITY COMMISSION MEETING

Consent Agenda

Approval of Minutes

Approval of the minutes from the May 20, 2014 Regular Piqua City Commission Meeting


OLD BUSINESS

ORD. NO. 3-14 (2nd Reading)

An Ordinance repealing Schedule A of Chapter 33 of the Piqua Code and adopting a new Schedule A of Chapter 33 of the Piqua Code, relating to wages of certain Municipal Employees

Elaine Barton, Human Resource Director provided the staff report stating Ordinance No. 3-14 revises Schedule A which cover non-union employees. The changes include two new positions IT Administrator and SCADA Administrator, and reinstates the positions of Assistant Water Superintendent and Assistant Wastewater Superintendent, and adjusts the title of the Water Distribution Supervisor to Assistant Underground Utilities Superintendent at the same pay range as the other Assistant positions.

Public Comment

No one came forward to speak for or against Ordinance No. 3-14.
Ordinance No. 3-14 was given a second reading.

ORD. NO. 4-14 (2nd Reading)

An Ordinance repealing Schedule A-1 Chapter 33 of the Piqua Code and adopting a new Schedule A-1 of Chapter 33 of the Piqua Code and adopting a new Schedule A-1 of Chapter 33 of the Piqua, relating to wages of certain Municipal Employees

Elaine Barton, Human Resource Director provided the staff report stating Ordinance No. 4-14 makes changes to include the position of SCADA Administrator and reflect the change for the Golf Course to include the use of a golf cart if available to the summer laborers.

Public Comment

No one came forward to speak for or against Ordinance No. 4-14.

Ordinance No. 4-14 was given a second reading.

ORD. NO. 5-14 (2nd Reading)

An Ordinance to vacate a portion of Public Right of Way

Chris Schmiesing, City Planner provided the staff report, stating this is the next step in the process to vacate a portion of the Public Right of Way. The Piqua City School District would like to modify the alignment of a portion of public alley right of way located between Nicklin Avenue and Camp Street. This will require the existing public alley right of way to be vacated and a new public alley right of way be dedicated. The proposed alley realignment will allow the new school site improvements to physically separate the alley from the traffic generated by the school. The proposed alley realignment will remain accessible to local residents and passable by public utility vehicles. The Piqua Planning Commission held a public hearing with only one resident attending, and he spoke favorably of the vacation. The Planning Commission unanimously approved the Vacation of the Public Right of Way, stated Mr. Schmiesing.

Roger Ely Piqua City School Business Coordinator and Curt South Piqua City School representative came forward and provided additional information. Mr. South stated he met with Mr. Schmiesing to discuss the turn radius in the alley, and several other concerns that were raised at the last City Commission Meeting. Signage will be installed to direct drivers in the right direction on Ann Street., stated Mr. South.

There was discussion concerning the use of the alley and large trucks and trailers being able to turn in with the current radius. It was suggested that the turning radius be increased to 15’. Also discussed was the possibility of restricting the parking space directly across from the alley on Nicklin Avenue. Mr. South explained how the bus traffic would come in and out of the parking area.

Commissioner Martin asked if it would be possible to get a new drawing showing the changes they are making, and include it in the Commission packet for the next meeting.

Commissioner Wilson asked if it would be possible to have someone park a car in the parking space by the alley to see if a large vehicle would be able to make the turn.

City Manager Huff stated they will look at the parking situation.

Public Comment

No one came forward to speak for or against Ordinance No. 5-14.

Ordinance No. 5-14 was given a second reading.
ORD. NO. 6-14 (2nd Reading)

An Ordinance authorizing an amendment to Ordinance No. 42-96 and the zoning map attached thereto to change the zoning designation of a portion of Parcel N44-075900, to R-1AA One-Family Residential

Chris Schmiesing, City Planner provided the staff report. This is the next step in the process to change the I-2 Heavy Industrial zoning designation of Parcel N44-075900 to R-1AA One-Family Residential. This item was presented to the Planning Commission at the request of the owner to change the zoning designation of a portion of the property from I-2 Heavy Industrial to R-1AAA One Family Residential. The Planning Commission held a Public Hearing on May 13, 2014 and the property owner provided information regarding the reason for the zoning change, stating they would like to construct a single-family dwelling on a portion of the property. The Planning Commission unanimously recommended approval of the proposed zoning change, stated Mr. Schmiesing.

Nate Gudorf, Keystone Homes was present to answer any questions.

Commissioner Martin asked when they were scheduled to begin construction. Mr. Gudorf stated they had planned on starting about two weeks ago.

Moved by Commissioner Wilson, seconded by Commissioner Terry that the rule requiring Ordinance No. 6-14 be read fully and distinctly on three separate days be suspended. Roll call: Aye: Fess, Wilson, and Terry. Nay: Martin and Vogt.

Law Director Stacy Wall stated under Section 10 of the City Charter in order to suspend an Ordinance that is not an emergency there has to be 75% of the Commission approval, and in this case there was not a 75% approval. Therefore the Ordinance could not be suspended at this time.

Commissioner Martin stated this does not seem to be a emergency, and he felt the ordinance did not warrant a waiver of the three reading rule at this time.

Public Comment

No one came forward to speak for or against Ordinance No. 6-14.

Ordinance No. 6-14 was given a second reading.

ORD. NO. 7-14 (2nd Reading)

An Ordinance to vacate a portion of public right-of-way

Chris Schmiesing, City Planner provided the staff report. Piqua American Legion Post 184 would like to vacate a portion of public right of way located between Campbell Street and Downing Street. The existing alley right of way is currently surrounded by the American Legion parking lot and they plan to make improvements to the building in the future, and will continue to use the pavement to support the adjoining parking area. The Planning Commission held a Public Hearing and all surrounding property owners were notified, no one from the public attended the meeting to speak for or against the vacation.

Gary Felver, of the American Legion explained the use of the alley by the residents would not be impacted by the vacation of the public right of way.

Jim Gariety, Post Commander/Grounds Chairman came forward and provided information regarding the long-range plans for future improvements and construction of a new building with additional parking spaces.

Mr. Schmiesing provided additional clarification of the information listed on the map provided.
Public Comment

No one came forward to speak for or against the Ordinance.

Ordinance No. 7-14 was given a second reading.

NEW BUSINESS

ORD. NO. 8-14 (1st Reading)

An Emergency Ordinance amending Ordinance No. 34-08 and codified as Ordinance No. 52.20, Exhibit A, Electrical Service Rates and Terms

Law Director Stacy Wall provided the staff report. The City of Piqua entered into a Power Sales Contract on November 1, 2007. The Piqua Codified Ordinance 52.20, Exhibit A defines power cost but was written prior to the idea of a power consortium. The definition needs amended to reflect the contemplated power supply resources as they are due and payable as an obligation under the Power Sales Contract. The Piqua Energy Board has recommended approval of this.

Public Comment

No one came forward to speak for or against Ordinance No. 8-14.

Moved by Commissioner Vogt, seconded by Commissioner Martin, that the rule requiring the Ordinance to be read fully and distinctly on three separate days be suspended. Roll call, Aye: Terry, Wilson, Fess, Martin, and Vogt. Nay: None. Motion carried unanimously.

Moved by Commissioner Martin, seconded by Commissioner Wilson, that Ordinance No. 8-14 be adopted. Roll call, Aye: Martin, Wilson, Fess, Vogt, and Terry. Nay: None. Motion carried unanimously. Mayor Fess then declared Ordinance No. 8-14 adopted.

RES. NO. R-73-14

A Resolution amending the employment agreement with Gary A. Huff, ICMA-CM, City Manager

Elaine Barton provided the staff report. City Manager Huff has been with the City of Piqua since September, 2011. The City Commission has evaluated his performance as per the agreement would like to change the effective date of the agreement to run indefinitely in accordance with Section 30 of the Piqua Charter. City Manager Huff will receive a two percent (2%) increase in his annual salary to be effective May 1, 2014 and a two percent (2%) increase on January 1, 2015.

Commissioner Wilson stated the increase is the same as the other City Employees received this year.

Mayor Fess stated City Manager Huff has been with the City almost 3 years now and has refused to accept any wage increase before the City Employees received one.

Public Comment

No one came forward to speak for or against Resolution No. R-73-14.


RES. NO. R-74-14

A Resolution approving the Fiscal Year 2014 Community Housing Improvement Program Application and authorizing the City Manager to submit the application
Bill Lutz, Development Program Manager provided the staff report. Since 2001 the City of Piqua has received over 2.5 million dollars in competitive grant funding to administer the local Community Housing Improvement Program. The City of Piqua is applying got $350,000 for providing housing services and opportunities to low and moderate income households. This amount is lower than the past amounts of $500,000 as severe funding cuts have caused the competition for these funds to much more competitive, and in response the Ohio Development Services Agency has lowered the maximum amount available to $350,000. A Public Meeting was held on April 2, 2014 to gather information to prioritize the activities proposed in the application. The high priorities include Home Repair, Private Owner Rehabilitation, and New Construction. Medium activity included Rental Rehabilitation.

Commissioners asked several questions regarding the request and the use of the grant money.

Commissioner Martin stated the amount on the first page of Resolution No. R-74-14, Section 3, under Section 1 in the next to last sentence the total amount was listed incorrectly. It reads as $20,000 per year per unit, and should read as $33,500 per unit.

Moved by Commissioner Martin, seconded by Commissioner Wilson, to amend Resolution R-74-14 in Section 3, under Section 1 in the next to last line to read as $33,500 instead of $20,000 per unit. Roll call, Aye: Terry, Vogt, Martin, Wilson, and Fess. Nay, None. Motion carried unanimously.

Public Comment

No one came forward to speak for or against Resolution No. R-74-14.


RES. NO. R- 75-14

A resolution approving the Community Development Block Grant Formula Allocation Program Application for Fiscal Year 2014

Bill Lutz, Development Program Director provided the staff report. Each year the City receives an allocation from the Ohio Development Services Agency to implement local activities through the Community Development Block Grant program. The allocation for 2014 is $75,000 which is the same amount as received in 2013. Projects were solicited from city staff and a public hearing was held in January. It was determined that the project should be proposed for replacement of sidewalks on Garnsey Street between Downing Street and Roosevelt Avenue, with an estimated cost of $63,000 in which the grant would cover $60,000 and the city picking up the additional $2,000. The remaining $15,000 in grant dollars goes toward administrative and fair housing costs, as required by the State of Ohio.

Several questions were raised concerning the sidewalk repair in conjunction with the Commercial Street connector, and the bike path, and if the money could be used for anything else but sidewalks. Law Director Wall stated there are a few property issues at this time in that area they are working on. A question was raised if sidewalk repairs could only be done in the area specified with the grant funds or used elsewhere. Commissioner Wilson voiced concern for those residents who had to pay for their sidewalk assessments in the past.

City Manager Huff stated there are a lot of sidewalks in the city that are in need of repair, and we will look at the code and see if it would be possible to find other ways to make the needed repairs to the sidewalks without accessing the property owners when using government funds.

Public Comment

No one came forward to speak for or against Resolution No. R-75-14.

PUBLIC COMMENT

No one came forward at this time.

CITY MANAGER’S REPORT

City Manager Huff stated the city is making progress on the mowing and pot hole repairs, further stating he wanted to apologize for the streets as we had a very hard winter. We are in the process of crack sealing and are looking at ways to improve the sidewalks to, stated City Manager Huff.

City Manager Huff announced the City of Piqua was named one of the Healthiest Employers by the Dayton Business Journal for 2014. City Manager Huff stated the City of Piqua was the only government entity awarded this out of the entire list of recipients. City Manager Huff gave credit to the city employees and department heads for helping to achieve this award.

City Manager Huff announced the Piqua Municipal Swimming Pool is up and running, and so far attendance has been good.

City Manager Huff also announced Winan’s Fine Chocolates and Coffee has purchased the old Piqua Daily Call building on Spring Street and will be moving their operations to that location. This will be a huge addition to the downtown and will help with tourism in the future. Also the Rick James property located on Co Rd 25-A has been sold, and they hope to establish a business park at that location. The Piqua Board of Education has been offered the old Fifth Third Bank Building on Main Street and the parking lot behind for use as their Board of Education Offices. This too would be a boost to the Downtown and appreciates Fifth Third for making the offer to the School Board. Finally a new retailer has decided to locate in the anchor store at the Miami Valley Centre, but they are not ready to release the details at this time, but will announce their plans in the near future, stated City Manager Huff.

There are a lot of exciting things happening in Piqua.

Mayor Fess stated the local manufactures are looking for employees to fill the positions they have and encouraged potential employees to come to Piqua to live, work and play. Contact Economic Development Director/Assistant City Manager Justin Sommer for additional information.

COMMISSIONERS COMMENTS

Commissioner Martin stated there seems to be a lot of trash lying in the curbs around town and asked citizens to please pick up and to throw trash in the proper containers.

Commissioner Terry reminded residents not to blow their grass out into the curbs and street, and also asked if would be possible to have a 25 mile per hour sign installed at the bottom of Park Avenue Hill. Commissioner Terry asked about the condition of some of the plants along Rt 36 coming into town. City Manager Huff stated that the plants are under warranty and will be replaced by the company that planted them.

Commissioner Wilson stated he received several calls about residents walking their dogs and not cleaning up after them, and reminded citizens to pick up after their dogs. Commissioner Wilson asked if it would be possible to hold a Special Commission Meeting before the next Regular Commission Meeting to hear the third reading for Ordinance No. 42-96.

Mayor Fess announced the Rock Piqua Concert will be held on Saturday June 14, a from 7:00 P.M. to 11:00 P.M. at Lock Nine Park, and invited citizens to mark their calendars to attend.

Mayor Fess further stated the Piqua Bikefest will be held downtown Piqua on September 19-20, 2014 and to keep that date open to attend.
Moved by Commissioner Vogt, seconded by Commissioner Martin, to adjourn from the Regular City Commission Meeting at 8:45 P.M. Voice vote, Aye: Wilson, Martin, Terry, Vogt, and Fess. Nay, None. Motion carried unanimously.

PASSED: ______________________

ATTEST: _________________

REBECCA J. COOL
CLERK OF COMMISSION

LUCINDA L. FESS, MAYOR
Piqua City Commission met at 9:30 A.M. in the Municipal Government Complex Commission Chambers located at 201 W. Water Street. Mayor Fess called the meeting to order. Also present were Commissioners Terry, Wilson, and Vogt. Absent: Martin.


SPECIAL CITY COMMISSION MEETING

ORD. NO. 6-14 (3rd Reading)

An Ordinance authorizing an amendment to Ordinance No. 42-96 and the zoning map attached thereto to change the zoning designation of a portion of Parcel N44-075900, to R-1AA One-Family Residential

Chris Schmiesing, City Planner stated this is the third reading and the next step in the process to change the I-2 Heavy Industrial zoning designation of Parcel N44-075900 to R-1AA One-Family Residential. This item was presented to the Planning Commission at the request of the owner to change the zoning designation of a portion of the property from I-2 Heavy Industrial to R-1AA One Family Residential. The Planning Commission held a Public Hearing and the property owner provided information regarding the reason for the zoning change, stating they would like to construct a single-family dwelling on a portion of the property. The Planning Commission unanimously recommended approval of the proposed zoning change, stated Mr. Schmiesing.

Nate Gudorf, Keystone Homes came forward providing information on the location of the dwelling and the reason for the request for the change in the zoning designation.

Public Comment

No one came forward to speak for or against Ordinance No. 6-14.

Moved by Commissioner Wilson, seconded by Commissioner Terry, that Ordinance No. 6-14 be adopted. Roll call, Aye: Terry, Wilson, Vogt, and Fess. Nay: None. Motion carried unanimously. Mayor Fess then declared Ordinance No. 6-14 adopted.

Commissioner Wilson asked in the future if it would be possible to review the Charter to see if the Zoning Designation Change could be done by a Resolution instead of an Ordinance that has to have three readings.

Mr. Schmiesing stated a Public Hearing was held by the Planning Commission, and explained the requirements for the zoning change.

City Manager Huff stated they will look at the current process and see if any changes could be made to speed up the process in the future.

Moved by Commissioner Terry, seconded by Commissioner Wilson, to adjourn from the Special City Commission Meeting at 9:40 A.M. Voice vote, Aye: Wilson, Terry, Vogt, and Fess. Nay, None. Motion carried unanimously.

_________________________________________
LUCINDA L. FESS, MAYOR

PASSED: _____________________________

ATTEST: ____________________________
REBECCA J. COOL
CLERK OF COMMISSION
ORDINANCE NO. 3-14

AN ORDINANCE REPEALING SCHEDULE A OF CHAPTER 33 OF THE PIQUA CODE AND ADOPTING A NEW SCHEDULE A OF CHAPTER 33 OF THE PIQUA CODE, RELATING TO WAGES OF CERTAIN MUNICIPAL EMPLOYEES

BE IT ORDAINED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: Schedule A of Chapter 33 of the Piqua Code, as adopted by Ordinance No. 20-13, is hereby repealed; and

SEC. 2: Schedule A of Chapter 33 of the Piqua Code (appended hereto as Exhibit “D”) is hereby adopted;

SEC. 3: This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

1st Reading 5-20-14
2nd Reading 6-3-14

_____________________________
LUCINDA L. FESS, MAYOR

PASSED: _________________________

ATTEST: _______________________
REBECCA J. COOL
CLERK OF COMMISSION
<table>
<thead>
<tr>
<th><strong>MEETING DATE</strong></th>
<th>May 20, 2014, June 3, 2014, June 17, 2014</th>
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<tbody>
<tr>
<td><strong>REPORT TITLE</strong></td>
<td>An Ordinance repealing Schedule A of Chapter 33 of the Piqua Code and adopting a new Schedule A of Chapter 33 of the Piqua Code, relating to wages of certain Municipal Employees</td>
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<tr>
<td><strong>SUBMITTED BY</strong></td>
<td>Name &amp; Title: Elaine G. Barton, Human Resources Director</td>
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<td></td>
<td>Department: Human Resources</td>
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<td><strong>AGENDA CLASSIFICATION</strong></td>
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<td></td>
<td>□ Consent</td>
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<tr>
<td><strong>APPROVALS/REVIEWS</strong></td>
<td>□ City Manager</td>
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<tr>
<td></td>
<td>□ Asst. City Manager/Development</td>
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<td>□ Department Director;</td>
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<tr>
<td><strong>BACKGROUND</strong></td>
<td>Ordinance No. 3-14 revises Schedule A which covers the salaries of non-union employees. The changes are to include two new positions of IT Administrator and SCADA Administrator, re-instate the positions of Assistant Water Superintendent and Assistant Wastewater Superintendent. Adjust the salary and title of the Water Distribution Supervisor to Assistant Underground Utilities Superintendent at the same page range as the other Assistant positions. The need for each is detailed on the attached document.</td>
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<td><strong>BUDGETING AND FINANCIAL IMPACT</strong></td>
<td>Budgeted $:</td>
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<td></td>
<td>Expenditure $:</td>
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<td></td>
<td>Source of Funds:</td>
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<td><strong>OPTIONS</strong></td>
<td>1. Adopt Ordinance No. 3-14</td>
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<td>2. Reject Ordinance No. 3-14 and provide staff with further direction</td>
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<td><strong>PROJECT TIMELINE</strong></td>
<td>As soon as allowed by law</td>
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<td><strong>STAFF RECOMMENDATION</strong></td>
<td>Adopt Ordinance No. 3-14 to allow for the positions to be filled to move forward with projects that need to be completed.</td>
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<td><strong>ATTACHMENTS</strong></td>
<td>Ordinance No. 3-14</td>
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<td>Schedule A</td>
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<td>Additional information regarding positions and salaries</td>
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I.T. Administrator

With the many changes in the Information Technology industry/field and at the City of Piqua, a new job classification of I.T. Administrator is needed. The current Information Technology jobs are designated as Computer Programmer & Computer Operator. Both of these jobs are focused on the operations and maintenance of the AS/400 system and the technologies associated with it. The AS/400 will be phased out in the Fall of 2014.

Over the past years, the responsibilities of the Information Technology Department have continued to grow as new technology has emerged and as City departments have looked to automate functions to become more efficient. The focus has switched from an AS400-focused department to truly a technology department offering assistance with the new technology and the needed infrastructure for the technology. The Information Technology Department now supports more than 10 City facilities/buildings and various other City connections, 14 servers, numerous switches, hubs & routers throughout the network. The amount of data/storage the department is now responsible for has increased more than twenty fold in the last 7 years.

In the future, the Information Technology Department will be working to continue to assist the City with many technology related projects. Projects include (but are not limited to): fiber network (internal use), fiber network (PiquaFastFiber), server virtualization, migrating Police Department domain into City domain, ongoing upgrading/replacing of servers, commission chambers technology upgrades, video streaming of meetings (WOTVC), update of IP schema/networking, web site and mobile apps, Wi-Fi (city use and possible public use), security cameras, auto dictation for minutes, networking/technology needs as part of Water/Wastewater upgrades, migrating to Linux servers as appropriate, and supporting the users and their technology needs throughout the system on an ongoing basis.

The new I.T. Administrator position focuses on tasks and functions such as network administration, server administration, backup administration, hardware and software administration throughout the network, fiber system administration, telephony systems support/administration, cellular systems support/administration and wireless system applications & support. These functions and tasks will assist the City to continue to grow in the use of technology.

Ben Turner is currently designated as a Computer Operator. As stated earlier, the Computer Operator job description is mainly focused on operation of the AS/400 and the technologies & connections associated with that system. Ben does not perform most of these functions anymore and is currently performing the function of the newly created I.T. Administrator position. Once approved, Mr. Turner will be assigned to the new I.T. Administrator job position.

As the role and tasks within the Information Technology Department continue to increase, the approved budgetary plan is to hire another I.T. Administrator once the position is approved.

In addition, the current Computer Programmer position is also an AS/400 specific job description. Once the migration to the new Income Tax application is complete, the person performing this function will retire and the position will not be replaced.
**SCADA Administrator**

Computer and Information Technology (IT) have grown significantly for the Power System in the past five years. New Information Systems (IS) like Milsoft, Partner Mapping Software, fiber optic communication infrastructure, and Emerson Ovation Gas Turbine Controls have added to the department’s existing Supervisory Control and Data Acquisition (SCADA) system, various operational databases, software, and hardware needs. These systems are unique to the power system with the SCADA system being the most important to the day-to-day operations of our utility. In addition with the construction of the New Service Center in 2012, the Power System now has to maintain a state-of-the-art video display wall, server room, security system, and multimedia equipment. These systems are all set to grow exponentially in future years with additional systems such as a mobile workforce, and Advanced Meter Infrastructure (AMI) coming into the picture. The need for a SCADA administrator to assist in maintaining all of these systems is apparent.

The pay range for both the I.T. Administrator and SCADA Administrator will be 48 consistent with the recent pay classification study.

**Assistant Water and Wastewater Superintendents**

The Ohio Environmental Protection Agency (OEPA) requires that a certified operator to be at the plants 40 hours per week. Coverage is needed when the Superintendent at either facility is out of town or unavailable. The building of the new water plant and the work at the wastewater plant will necessitate having another management employee at both facilities to oversee the operations.

Both the position of Assistant Water Superintendent and Assistant Wastewater Superintendent were approved positions on Schedule A until the last five years.

The re-instatement of these positions will allow the City to establish a succession plan for both facilities.

The pay range for the Assistant Water and Assistant Wastewater Superintendents is 46 which is the pay range for both as previously indicated on Schedule A.

**Assistant Underground Utilities Superintendent**

With the establishment of the Underground Utilities Department, and the re-instatement of the Assistant Superintendents positions at Water and Wastewater, the position of Water Distribution Supervisor needs to be upgraded to Assistant Underground Utilities Superintendent as it is comparable to the other positions.

The pay range for the Assistant Underground Utilities Superintendent is 46 to match that of the Assistant Water and Wastewater Superintendents.
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<tr>
<th>Class Code</th>
<th>CLASSIFICATION/TITLE</th>
<th>PAY RANGE</th>
<th>SCHEDULE A</th>
<th>&quot;Exhibit D&quot;</th>
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* Plus 50% of net margin on all sales of golf accessories & mdse.
ORDINANCE NO. 4-14

AN ORDINANCE REPEALING SCHEDULE A-1 OF CHAPTER 33 OF THE PIQUA CODE AND ADOPTING A NEW SCHEDULE A-1 OF CHAPTER 33 OF THE PIQUA CODE, RELATING TO WAGES OF CERTAIN MUNICIPAL EMPLOYEES

BE IT ORDAINED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: Schedule A-1 of Chapter 33 of the Piqua Code, as adopted by Ordinance No. 18-13, is hereby repealed; and

SEC. 2: Schedule A-1 of Chapter 33 of the Piqua Code (appended hereto as Exhibit “E”) is hereby adopted;

SEC. 3: This Ordinance shall take effect and be in force from and after June 1, 2014.

1st Reading 5-20-14
2nd Reading 6-3-14

LUCINDA L. FESS, MAYOR

PASSED: _________________________

ATTEST: _________________________

REBECCA J. COOL
CLERK OF COMMISSION
**MEETING DATE**

**REPORT TITLE**
An Ordinance repealing Schedule A-1 of Chapter 33 of the Piqua Code and adopting a new Schedule A-1 of Chapter 33 of the Piqua Code, relating to wages of certain Municipal Employees

**SUBMITTED BY**
Name & Title: Elaine G. Barton, Human Resources Director
Department: Human Resources

**AGENDA CLASSIFICATION**
[ ] Consent  [x] Ordinance  [ ] Resolution  [ ] Regular

**APPROVALS/REVIEWS**
[ ] City Manager  [x] Asst. City Manager/Finance  
[ ] Asst. City Manager/Development  [ ] Law Director  
[ ] Department Director;  [ ] Other:

**BACKGROUND**
Ordonance No. 4-14 revises Schedule A-1 which covers the salaries of seasonal, part-time, and temporary employees. The changes are to include the position of SCADA Administrator and to reflect a change for Golf Course to include the use of a cart if available.

**BUDGETING AND FINANCIAL IMPACT**
Budgeted $: To be included in the re-appropriation
Expenditure $: Dependent upon time of hire – provided with the re-appropriation
Source of Funds: Various
Narrative:

**OPTIONS**
1. Adopt Ordinance No. 4-14
2. Reject Ordinance No. 4-14 and provide staff with further direction
3.
4.

**PROJECT TIMELINE**
As soon as allowed by law

**STAFF RECOMMENDATION**
Adopt Ordinance No. 3-14 to allow for the positions to be filled to move forward with projects that need to be completed.

**ATTACHMENTS**
Ordinance No. 4-14
Schedule A-1
Additional information regarding the position
SCADA Administrator (Part-Time)

The Power System's IT strategy consists of both a part-time and a full-time employee. In 2013, Bret Reid retired from the city with 30 years of experience maintaining the IT and SCADA infrastructure. The Power System would like to utilize Bret's knowledge and expertise of the system in a part-time manner to assist with the transition and training of the to-be-hired full-time SCADA administrator. Due to the unique information systems in the electric utility industry, this strategy will allow the full-time SCADA administrator to capitalize on the knowledge transfer from Bret.
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<th>CLASSIFICATION/ TITLE</th>
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*These are confidential employees and are not in any bargaining unit.

**Hours worked greater than 20 hours per week include a cart if available.
ORDINANCE NO. 5-14

AN ORDINANCE TO VACATE A PORTION OF PUBLIC RIGHT-OF-WAY

WHEREAS, pursuant to Piqua Charter Section 98, the City Commission adopted Resolution No. R-62-14 declaring its intent to vacate a portion of public right of way known as an alley located east of Nicklin Avenue in the vicinity of Ann Street, as shown in Exhibit “A” attached hereto; and,

WHEREAS, a notice of the declaration of intent to vacate the subject right of way was served to the abutting property owners and published in the local newspaper; and

WHEREAS, the notice of the declaration of intent stated the time and place at which objections could be presented before the Planning Commission; and

WHEREAS, the Planning Commission met at in open sessions and took public comment regarding the proposed public right of way vacation; and

WHEREAS, the Planning Commission after hearing the item and considering the public comments and information provided, recommended approving the vacation of a portion public right of way known as an alley located east of Nicklin Avenue in the vicinity of Ann Street, as shown in Exhibit “A” attached hereto; and

WHEREAS, pursuant to Piqua Charter Section 98, vacation of public right of way must be adopted by Ordinance by this Commission.

NOW, THEREFORE, BE IT ORDAINED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: This Commission hereby takes the action necessary to authorize and approve the vacation of a portion public right of way known as an alley located east of Nicklin Avenue in the vicinity of Ann Street, as shown in Exhibit “A” attached hereto.

SEC. 2: The City Manager shall cause the affected portion of right of way to be vacated and all appropriate and necessary legal instruments supporting such action to be properly recorded.
SEC. 3: This Ordinance shall take precedent over all prior Ordinances or Resolutions pertaining to the affected portion of the subject public right of way.

SEC. 4: This Ordinance shall take effect and be in force from and after the earliest period allowed by law

1st Reading 5-20-14
2nd Reading 6-3-14

______________________________  
LUCINDA L. FESS, MAYOR

PASSED: ________________________

ATTEST: ________________________  
REBECCA J. COOL
CLERK OF COMMISSION
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<td>AN ORDINANCE TO VACATE A PORTION OF PUBLIC RIGHT-OF-WAY</td>
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<td>☐Law Director</td>
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<td>Planning Commission</td>
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<td>BACKGROUND</td>
<td>The petitioner desires to modify the alignment of a portion of public alley right of way located between Nicklin Avenue and Camp Street. The proposed modification of the alley alignment will require the existing public alley right of way to be vacated and new public alley right of way provided by the petitioner to be dedicated. The petitioner will be responsible for the removal of all existing alley improvements the construction of all new alley improvements. The proposed alley alignment modification will allow the new school site improvements to be configured in a manner that will physically separate the alley from the traffic generated by the school site. The traffic generated by the school site is to be managed on-site and use of the public alley to facilitate school related traffic will not be required. The proposed alley alignment will remain accessible to local residents and passable by public utility vehicles. The meeting was publicly advertised and surrounding property owners were notified of the public hearing time/date/location. One property attended the Planning Commission public hearing to ask questions about the proposed improvements. No objections from the public were received at the public hearing.</td>
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<td>BUDGET/FINANCIAL IMPACT</td>
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<td>(Project costs and funding sources)</td>
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<td>Source of Funds: N/A</td>
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<td>Narrative: The Planning Commission has studied this request and recommended approval of the public right of way vacation request, noting that the proper signage to indicate the one-way traffic patterns on Ann Street will be required.</td>
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<tr>
<td>OPTIONS</td>
<td>1. Adopt the ordinance to vacate the subject right of way.</td>
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<tr>
<td>----------</td>
<td>----------------------------------------------------------</td>
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<tr>
<td>(Include deny /approval option)</td>
<td>2. Defeat the ordinance to deny the right of way vacation request.</td>
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<td>April 15, 2014 – City Commission – Declare Intent to Vacate</td>
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<td>May 13, 2014 – Planning Commission – Public Hearing</td>
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<td>May 20, 2014 - City Commission – 1st Reading</td>
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<td>June 3, 2014 – City Commission – 2nd Reading</td>
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<td>June 17, 2014 – City Commission – 3rd reading</td>
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<td>NOTE</td>
<td>The companion item to this request is the final plat approval to be acted on in the form of a Resolution at the May 20 meeting date.</td>
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<td>STAFF RECOMMENDATION</td>
<td>Approve the ordinance.</td>
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<td>ATTACHMENTS</td>
<td>Vacation Petition, Vacation Plat</td>
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CITY OF PIQUA, OHIO

APPLICATION FOR VACATION OF PUBLIC RIGHT-OF-WAY

1. Applicant's Name: Piqua City School District  Phone #: 937.773.4321
   Applicant's Address: 719 E. Ash Street

2. Owner's Name: Board of Education / PCSD  Phone #: 937.773.4321

3. Type of legal interest held by applicant: Property Owner

4. Location of Public Right-Of-Way Vacation request: 807 Nicklin Ave, Piqua

5. Describe the reason for the requested Vacation of Public Right-Of-Way

   REQUEST TO RE-ROUTE ALLEY TO ALLOW FOR THE CONSTRUCTION OF A NEW INTERMEDIATE SCHOOL

6. Property owners adjacent to Right-Of-Way to be vacated.

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<thead>
<tr>
<th>NAME</th>
<th>ADDRESS</th>
<th>SIGNATURE</th>
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<tbody>
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<td>Ronald Brandberry</td>
<td></td>
<td></td>
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Signature of Applicant:  [Signature]  Date: 04.09.14

Curt South, Piqua City Schools

****************************************************************************************************************************OFFICE USE ONLY****************************************************************************************************************************

$100.00 Fee Paid  100.00  Date Fee Paid: 4-9-14

Receipt No. 211298  Res. No. **********
ORDINANCE NO. 7-14

AN ORDINANCE TO VACATE A PORTION OF PUBLIC RIGHT-OF-WAY

WHEREAS, pursuant to Piqua Charter Section 98, the City Commission adopted Resolution No. R-62-14 declaring its intent to vacate a portion of public right of way known as an alley located between Campbell Street and Downing Street, as shown in Exhibit “A” attached hereto; and,

WHEREAS, a notice of the declaration of intent to vacate the subject right of way was served to the abutting property owners and published in the local newspaper; and

WHEREAS, the notice of the declaration of intent stated the time and place at which objections could be presented before the Planning Commission; and

WHEREAS, the Planning Commission met at in open sessions and took public comment regarding the proposed public right of way vacation; and

WHEREAS, the Planning Commission after hearing the item and considering the public comments and information provided, recommended approving the vacation of a portion public right of way known as an alley located between Campbell Street and Downing Street, as shown in Exhibit “A” attached hereto; and

WHEREAS, pursuant to Piqua Charter Section 98, vacation of public right of way must be adopted by Ordinance by this Commission.

NOW, THEREFORE, BE IT ORDAINED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: This Commission hereby takes the action necessary to authorize and approve the vacation of a portion public right of way known as an alley located between Campbell Street and Downing Street, as shown in Exhibit “A” attached hereto.

SEC. 2: The City Manager shall cause the affected portion of right of way to be vacated and all appropriate and necessary legal instruments supporting such action to be properly recorded.
SEC. 3: This Ordinance shall take precedent over all prior Ordinances or Resolutions pertaining to the affected portion of the subject public right of way.

SEC. 4: This Ordinance shall take effect and be in force from and after the earliest period allowed by law

1st Reading 5-20-14
2nd Reading 6-3-2014

______________________________
LUCINDA L. FESS, MAYOR

PASSED: _______________________

ATTEST: _______________________
REBECCA J. COOL
CLERK OF COMMISSION
### MEETING DATE

### REPORT TITLE
AN ORDINANCE TO VACATE A PORTION OF PUBLIC RIGHT-OF-WAY

### SUBMITTED BY
Chris Schmiesing, City Planner  
Development Department

### AGENDA CLASSIFICATION
- [ ] Consent  
- [x] Ordinance  
- [ ] Resolution  
- [ ] Regular

### APPROVALS/REVIEWS
- [ ] City Manager  
- [ ] Asst. City Manager/Finance  
- [ ] Asst. City Manager/Development  
- [ ] Law Director  
- [x] City Planner  
- [x] Planning Commission

### BACKGROUND
(Description, background, justification)
The petitioner desires to vacate a portion of public alley right of way located between Campbell Street and Downing Street. The existing alley right of way to be vacated is currently surrounded by American Legion parking lot improvements and upon vacation of the right of way the pavement area will be owned and maintained by the petitioner who intends to continue to use the pavement to support the adjoining parking facilities.

The public hearing time/date/location was publicly advertised and surrounding property owners were notified. The petitioner attended the Planning Commission public hearing to speak in favor of this item. No one else from the public was present at the public hearing to speak for or against this item.

### BUDGET/FINANCIAL IMPACT
(Project costs and funding sources)

| Budgeted ($) | 0 |
| Expenditure ($) | 0 |
| Source of Funds | N/A |

**Narrative:** The Planning Commission has studied this request and recommended approval of the public right of way vacation request, noting that alley traffic will still have ingress/egress options at both ends via Roosevelt Avenue and Campbell Street.

### OPTIONS
(Include deny /approval option)

1. Adopt the ordinance to vacate the subject right of way.
2. Defeat the ordinance to deny the right of way vacation request.

### PROJECT TIMELINE

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 15, 2014</td>
<td>City Commission – Declare Intent to Vacate</td>
</tr>
<tr>
<td>May 13, 2014</td>
<td>Planning Commission – Public Hearing</td>
</tr>
<tr>
<td>Date</td>
<td>City Commission – 1st Reading</td>
</tr>
<tr>
<td>----------------------</td>
<td>--------------------------------</td>
</tr>
<tr>
<td>May 20, 2014</td>
<td></td>
</tr>
<tr>
<td>June 3, 2014</td>
<td></td>
</tr>
<tr>
<td>June 17, 2014</td>
<td></td>
</tr>
</tbody>
</table>

**STAFF RECOMMENDATION**
Approve the ordinance.

**ATTACHMENTS**
Vacation Petition, Vacation Plat
CITY OF PIQUA

PROPOSED 12’ ALLEY VACATION

FOR THE AMERICAN LEGION

WATER STREET 66’ R/W

PAUL SCHNEE POST #184
AMERICAN LEGION

55’ 55’ 55’ 80’

245’

12’ ALLEY TO BE VACATED

CAMPBELL STREET 20’ R/W

INLOT 400

INLOT 401

INLOT 402

INLOT 403

SCHNEE/WESTFALL
POST #184
AMERICAN LEGION

AREA

275’

CITY OF PIQUA

50’

CITY OF PIQUA

AREA

SCHNEE/WESTFALL
POST #184
AMERICAN LEGION

INLOT 412

INLOT 413

INLOT 414

INLOT 415

SYCAMORE STREET

DOWNING STREET 50’ R/W

WATER STREET 66’ R/W

PROPOSED PLAN FOR THE AMERICAN LEGION POST 184
IN MIAMI COUNTY, OHIO ~ MARCH 2014

GREGG S. BROOKHART
OHIO REGISTERED
PROFESSIONAL SURVEYOR #6348
1009 WESTVIEW DRIVE
PIQUA, OHIO 45356
(937) 778-3607
**CITY OF PIQUA, OHIO**

**APPLICATION FOR VACATION OF PUBLIC RIGHT-OF-WAY**

1. **Applicant’s Name**: Gary Fehr, Adjutant  
   **American Legion Post 184**  
   **Phone #**: 937-773-9085

   **Applicant’s Address**: 301 W. Water St., Piqua, OH 45356

2. **Owner’s Name**: American Legion Post 184  
   **Phone #**: 937-773-9085

3. **Type of legal interest held by applicant**: Property owner

4. **Location of Public Right-Of-Way Vacation request**: Alley between Campbell St. and Downing St (300 block of W. Water St. behind American Legion)

5. **Describe the reason for the requested Vacation of Public Right-Of-Way**: Minimize traffic and increase parking area.

6. **Property owners adjacent to Right-Of-Way to be vacated**:

<table>
<thead>
<tr>
<th>NAME</th>
<th>ADDRESS</th>
<th>SIGNATURE</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of Piqua</td>
<td>American Legion Post 184 301 W. Water St.</td>
<td></td>
</tr>
</tbody>
</table>

   **Signature of Applicant**:  
   **Date**: 3-31-14

**OFFICE USE ONLY**

$100.00 Fee Paid  
**Date Fee Paid**

**Receipt No.**  
**Res. No.**
RESOLUTION NO. R-76-14

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEASE AGREEMENT TO PERMIT THE USAGE OF A PORTION OF FOUNTAIN PARK, HARDMAN FIELD AND HANCE PAVILION TO THE PIQUA FOURTH OF JULY ASSOCIATION

BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: The City Manager is hereby authorized to permit the Piqua Fourth of July Association on July 4, 2014 to use Hance Pavilion, Hardman Field, the Fountain Park volleyball courts and that part of Fountain Park between (and including) the hardball diamond and the dining hall, upon the condition that the Piqua Fourth of July Association obtains liability insurance satisfactory to the City Manager at a minimum coverage of $1,000,000 and complies with the terms of the attached Lease. The rental fee for this lease shall be $1.00 and other valuable consideration.

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

LUCINDA L. FESS, MAYOR

PASSED: _______________________

ATTEST: _______________________

REBECCA J. COOL

CLERK OF COMMISSION
LEASE AGREEMENT

THIS LEASE AGREEMENT is made and entered into this _____ day of ______ 2014, by and between the City of Piqua and the Piqua Fourth Of July Association as follows:

Section 1: For one dollar and other valuable consideration, the City leases to the Association the below-listed public park facilities for the day of July 4, 2014

Hance Pavilion
Hardman Field
That portion of Fountain Park between (and including) the baseball diamond and the dining hall

Section 2: The Association shall occupy and use the leased premises solely for the purposes of the annual Independence Day celebration and related activities.

Section 3: The Association shall obtain liability insurance satisfactory to the City Manager at a minimum coverage of $1,000,000.

Section 4: The Association shall indemnify, hold harmless and defend the City of Piqua, Ohio, its officers, employees, agents and volunteers against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney’s fees which the City of Piqua, Ohio, its officers, employees, agents and volunteers may hereafter sustain, incur or be required to pay, arising out of or by any act or omission of the Association, the City of Piqua, Ohio, their officers, employees, agents and volunteers, in the execution, performance or failure to adequately perform Association’s or City of Piqua’s obligations pursuant to this contract.

Section 5: The Association, its assigns, heirs, successors, employees and any and all subcontractors are independent contractors and are not agents and/or employees of the City of Piqua.

Section 6: This agreement shall not be assignable.

Section 7. The Association and all vendors shall comply with all inspections and obtain any permits required prior to operation, including any full time or on-site fire personnel for the display of fireworks, at the Association’s expense.

Section 8. The City shall review and contract made with a vendor for fireworks. No contract with any vendor shall place any liability upon the City.

Section 9. The Association shall be responsible for basic clean-up of the facilities after the conclusion of the festival.

Executed as of the above-referenced date by:
Gary A. Huff, City Manager
City of Piqua

President, Piqua Fourth of July Assn.
CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFER NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICY BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
MCGRIFF, SEEBELS & WILLIAMS, INC.
P.O. Box 10265
Birmingham, AL 35202

CONTACT NAME: Melanie Allen
PHONE: 800-476-2211
E-MAIL: mail@mccriff.com
ADDRESS: 1000 1st St

INSURER(S) AFFORDING COVERAGE
NAIC #
INSURER A: RLI Insurance Company 12053
INSURER B: James River Insurance Company 12203
INSURER C: Callin Specialty Insurance Company 15995

INSURER D:
INSURER E:
INSURER F:

COVERAGE NUMBER: 7WTK7YBM

Coverage

COVERAGE
B GENERAL LIABILITY
B UMRELLA LIABILITY

Policy Information

INSTITUTE LIMITS

Each Occurrence $1,000,000
Damage to Rented Premises (Excess)
Med Exp (Any one person)
Personal & Adv Injury
General Aggregate
Products - Comp/Cmp Agg
Policy Aggregate

Combo Single Limit (Excess)
Bodily Injury (Per person)
Bodily Injury (Per accident)
Comp. $2500 deductible
Comp. $2500 deductible

Exceeding Aggregate

EXCESS LIABILITY

Worker's Compensation

Excess Umbrella

EXCESS UMBRELLA COVERAGE

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Fireworks Day Date: July 4, 2014
Location: Piqua, Ohio

The City of Piqua, Ohio, its elected and appointed officials, all employees, agents, volunteers, all boards, commissions and/or authorities and board members including employees, agents and volunteers thereof: The Piqua Fourth of July Association, its officers and directors, all members and volunteers

The above listed are Additional Insureds with respect to General Liability policy as required by written contract subject to policy terms, conditions and exclusions. The Certificate Holder is Additional Insured with respect to General Liability as required by written contract.

CERTIFICATE HOLDER

Piqua Fourth of July Committee
1804 Carlyle Drive
Piqua, OH 45356

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFRS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Mc-Colloch-Baker Insurance Service
219 Loney Road
Piqua OH 45356

INSURED
Piqua Fourth of July Assoc
PO Box 38
Piqua OH 45356

INSURER(S) AFFORDING COVERAGE
A. Cincinnati Specialty

COVERAGES
CERTIFICATE NUMBER: Master 2014/15
REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

<table>
<thead>
<tr>
<th>INSURER</th>
<th>TYPE OF INSURANCE</th>
<th>LIMITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>GENERAL LIABILITY</td>
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<tr>
<td></td>
<td>CLAIMS-MADE</td>
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<tr>
<td></td>
<td>CLAIMS-MADE</td>
<td></td>
</tr>
<tr>
<td>ANY AUTO</td>
<td>ANY Owned Autos</td>
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</tr>
<tr>
<td>SCHEDULED</td>
<td>NON-OWNED Autos</td>
<td></td>
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<tr>
<td>HIRIET AUTOS</td>
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<tr>
<td>UMBRELLA LiAB</td>
<td>OCCUR</td>
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<tr>
<td></td>
<td>EXCESS LiAB</td>
<td></td>
</tr>
<tr>
<td></td>
<td>CLAIMS-MADE</td>
<td></td>
</tr>
</tbody>
</table>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 191, Additional Remarks Schedule, if more space is required)
Event: Fourth of July Celebration

The following are added as Additional Insureds:
The City of Piqua, its elected and appointed officials, all employees, agents and volunteers, all boards, commissions and/or authorities and board members including employees, agents and volunteers thereof.

CERTIFICATE HOLDER
City of Piqua
201 W Water St
Piqua, OH 45356

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
J. R. Henestofel

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RESOLUTION NO. R-77-14

A RESOLUTION AWARDING A CONTRACT
TO L.J. DEWEES Co., INC. FOR THE
SIDEWALK ADA COMPLIANCE PROGRAM

WHEREAS, on January 7, 2014, this Commission passed Resolution No. R-3-14 authorizing the City Purchasing Analyst to advertise for bids, according to law, for the Sidewalk ADA Compliance Program; and

WHEREAS, after proper advertisement, bids were opened resulting in the tabulation of bids as listed in Exhibit A attached hereto;

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: A contract is hereby approved with L.J. DeWeese Co., Inc. as the lowest, responsible bidder for the Sidewalk ADA Compliance Program and the City Manager is hereby authorized to execute a contract with said bidder pursuant to contract specifications.

SEC. 2: The Finance Director certifies that funds are available and is hereby authorized to draw her warrant from time to time on the appropriate account of the city treasury in payment according to contract terms, not exceeding a total of $320,000.

SEC. 3: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

____________________________
LUCINDA L. FESSION, MAYOR

PASSED: _______________________

ATTEST: _______________________
REBECCA J. COOL
CLERK OF COMMISSION
### Commission Agenda

**Staff Report**

<table>
<thead>
<tr>
<th>MEETING DATE</th>
<th>June 17, 2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>REPORT TITLE</td>
<td>A Resolution awarding a contract to L.J. DeWeese Co., Inc. for the Sidewalk ADA Compliance Program.</td>
</tr>
<tr>
<td>SUBMITTED BY</td>
<td>Name &amp; Title: Amy L. Havenar, P.E., City Engineer</td>
</tr>
<tr>
<td></td>
<td>Department: Engineering</td>
</tr>
<tr>
<td>AGENDA CLASSIFICATION</td>
<td>☑ Consent ☐ Ordinance ☑ Resolution ☐ Regular</td>
</tr>
<tr>
<td>APPROVALS/REVIEWS</td>
<td>☑ City Manager ☐ Asst. City Manager/Finance</td>
</tr>
<tr>
<td></td>
<td>☐ Asst. City Manager/Development ☐ Law Director</td>
</tr>
<tr>
<td></td>
<td>☐ Department Director ☐ Other:</td>
</tr>
<tr>
<td>BACKGROUND</td>
<td>On June 3, 2014, three bids were received for the Sidewalk ADA Compliance Program (see attached Exhibit A). In general, the work will consist of the replacement of 72 catch basins and the installation of 113 ADA compliant handicap ramps at intersections along the streets to be resurfaced as a part of the 2014 Street Resurfacing Program.</td>
</tr>
<tr>
<td>BUDGETING AND FINANCIAL IMPACT</td>
<td>Budgeted $: $355,000 Engineer’s Estimate</td>
</tr>
<tr>
<td></td>
<td>Expenditure $: $320,000 (includes 10% contingency)</td>
</tr>
<tr>
<td></td>
<td>Source of Funds: Street Funds and Storm Water Funds</td>
</tr>
<tr>
<td></td>
<td>Narrative: This resolution includes a 10% contingency for items of work which may be required which are not included in the original plans and specifications.</td>
</tr>
<tr>
<td>OPTIONS</td>
<td>1. Approve the resolution and complete our 2014 Sidewalk ADA Compliance Program.</td>
</tr>
<tr>
<td></td>
<td>2. Do not approve the resolution and do not complete the handicap ramp installation and ultimately, do not complete the 2014 Street Resurfacing Program.</td>
</tr>
<tr>
<td>PROJECT TIMELINE</td>
<td>The work will begin as soon as possible and has a completion date of September 30, 2014.</td>
</tr>
<tr>
<td>STAFF RECOMMENDATION</td>
<td>Approve the resolution to allow for the completion of the Sidewalk ADA Compliance Program</td>
</tr>
<tr>
<td>ATTACHMENTS</td>
<td>Bid Tabulation (Exhibit A)</td>
</tr>
</tbody>
</table>
## City of Piqua - 14-02 Sidewalk ADA Compliance Program

**Bid Opening:** 10:00 A.M. June 3, 2014

**Bid Tabulation**

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>202.0 - CONCRETE WALK REMOVED - S.F.</td>
<td>8,150.0</td>
<td>$150.0</td>
<td>$12,225.00</td>
<td>$300.0</td>
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<tr>
<td>202.0 - CURB REMOVED, CITY OF PIQUA TYPE 2 - L.F.</td>
<td>263.0</td>
<td>$800.0</td>
<td>$2,104.00</td>
<td>$200.0</td>
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<tr>
<td>202.0 - CURB REMOVED, TYPE 6 - L.F.</td>
<td>1,506.0</td>
<td>$800.0</td>
<td>$12,048.00</td>
<td>$1300.0</td>
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<tr>
<td>REPLACED, CITY OF PIQUA TYPE 1 - EACH</td>
<td>13.0</td>
<td>$1,750.00</td>
<td>$22,750.00</td>
<td>$1,600.00</td>
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<tr>
<td>REPLACED, CITY OF PIQUA TYPE 6 - EACH</td>
<td>59.0</td>
<td>$1,750.00</td>
<td>$103,250.00</td>
<td>$1,550.00</td>
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<td>608.0 - 4&quot; CONCRETE WALK, AS PER PLAN - S.F.</td>
<td>1,530.0</td>
<td>$500.0</td>
<td>$7,650.00</td>
<td>$1500.0</td>
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<tr>
<td>608.0 - 6&quot; CONCRETE WALK, AS PER PLAN - S.F.</td>
<td>6,910.0</td>
<td>$600.0</td>
<td>$41,460.00</td>
<td>$1500.0</td>
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<td>TRUNCATED DOMES, AS PER PLAN - EACH</td>
<td>113.0</td>
<td>$350.0</td>
<td>$39,550.00</td>
<td>$295.00</td>
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<tr>
<td>609.0 - CITY OF PIQUA TYPE 2 CURB - L.F.</td>
<td>263.0</td>
<td>$200.0</td>
<td>$5,260.00</td>
<td>$5200.0</td>
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<td>609.0 - CITY OF PIQUA TYPE 6 CURB - L.F.</td>
<td>1,561.0</td>
<td>$200.0</td>
<td>$31,220.00</td>
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<td>614.0 - TRAFFIC CONTROL - LUMP</td>
<td>1.0</td>
<td>$9,250.00</td>
<td>$9,250.00</td>
<td>$8000.00</td>
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<tr>
<td><strong>11 Items Totals</strong></td>
<td></td>
<td><strong>$286,767.00</strong></td>
<td><strong>$408,711.00</strong></td>
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