REGULAR PIQUA CITY COMMISSION MEETING
TUESDAY, JANUARY 17, 2017
7:30 PM
COMMISSION CHAMBER – 2nd FLOOR
201 WEST WATER STREET
PIQUA, OHIO 45356

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL
ANNOUNCEMENTS

REGULAR CITY COMMISSION MEETING

CONSENT AGENDA

1. APPROVAL OF MINUTES
   Approval of the minutes from the January 3, 2017 Regular City Commission Meeting

2. RES. NO. R-8-17
   A Resolution reappointing Julia (Judy) Terry to the Grow Piqua Now Board

3. RES. NO. R-9-17
   A Resolution reappointing a member to the Miami Valley Regional Planning Commission

4. RES. NO. R-10-17
   A Resolution reappointing an alternate member to the Miami Valley Regional Planning Commission

5. RES. NO. R-11-17
   A Resolution reappointing an alternate member to the Miami Valley Regional Planning Commission

OLD BUSINESS

6. ORD. NO. 19-16 (3rd Reading)
   An Ordinance amending Sections 53.01 and 53.07 of the Piqua Code, relating to water rates and new service

7. ORD. NO. 20-16 (3rd Reading)
   An Ordinance amending Sections 51.46 and 51.81 of the Piqua Code, relating to Wastewater Rates and new service

NEW BUSINESS

8. ORD. NO. 1-17 (1st Reading)
   An Ordinance to vacate a portion of Public Right-Of-Way
9. **RES. NO. R-12-17**  
A Resolution authorizing a purchase order to Valley Asphalt Corp. as the primary supplier, and Barrett Paving Materials Inc. as the secondary supplier of hot mix for the 2017 Street and Alley Maintenance Program

10. **RES. NO. R-13-17**  
A Resolution authorizing a purchase order to Piqua Materials Inc. as the supplier of stone and cold patch for the 2017 Street and Alley Maintenance Program

11. **RES. NO. R-14-17**  
A Resolution authorizing the purchase of 625 S. Main Street, Parcel No. N44-250285

12. **RES. NO. R-15-17**  
A Resolution extending a moratorium for a period of one hundred and eighty days on the granting of any permit allowing retail dispensaries, cultivators, or processors of medical marijuana within the City of Piqua, Ohio and declaring an emergency

**PUBLIC COMMENT**  
(This is an opportunity for citizens to address the City Commission regarding agenda items, issues, or to provide information. Comments are requested to be limited to five (5) minutes and specific questions should be addressed to the City Manager's office.)

**CITY MANAGER'S REPORT**

**COMMISSIONERS COMMENT**

**ADJOURNMENT TO EXECUTIVE SESSION**

**EXECUTIVE SESSION**  
a. To consider pending or imminent litigation

**ADJOURNMENT**
MINUTES
PIQUA CITY COMMISSION
Tuesday, January 3, 2017 7:30 P.M.

Piqua City Commission met at 7:30 P.M. in the Municipal Government Complex Commission Chambers located at 201 W. Water Street. Mayor Hinds called the meeting to order. Also present were Commissioners, Hinds, Terry, Wilson, Vogt, and Martin, Washington Township Trustees Hiegel, Mc Maken, and Hartley. Absent: None.

JOINT MEETING WITH WASHINGTON TOWNSHIP TRUSTEES

Consent Agenda

Approval of Minutes

Approval of the minutes from the January 5, 2016 Joint Meeting of the Washington Township Trustees and Piqua City Commission

Moved by Commissioner Martin, seconded by Commissioner Vogt, that the minutes of the January 5, 2016 Joint Meeting of the Washington Township Trustees and the Piqua City Commission be approved. Voice vote, Aye: Hinds, Martin, Wilson, Vogt, Terry, Hartley, Mc Maken, and Hiegel. Nay, None. Motion carried unanimously.

NEW BUSINESS

RES. NO. R-1-17
A Resolution reappointing a member to the Board of Trustees of Forest Hill Union Cemetery

City Manager Huff stated this resolution reappoints Jim Hiegel to the Board of Trustees of the Forest Hill Union Cemetery for a three year term to expire on December 31, 2019.

Moved by Commissioner Martin, seconded by Commissioner Vogt, that the Consent Agenda be Approved. Voice vote, Trustee Hiegel, Trustee Hartley, Trustee Mc Maken, Commissioner Terry, Commissioner Wilson, Commissioner Vogt, Commissioner Martin, and Mayor Hinds. Nay: None. Motion carried unanimously.

Moved by Commissioner Vogt, seconded by Trustee Hiegel, to adjourn from the Joint Meeting with the Washington Township Trustees and the Piqua City Commission at 7:34 P.M. Voice vote, Aye: Hiegel, Hartley, Mc Maken, Martin, Terry, Hinds, Vogt, and Wilson. Nay: None. Motion carried unanimously.

PASSED: _______________________

ATTEST: _______________________

WASHINGTON TOWNSHIP TRUSTEE

______________________________

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REGULAR CITY COMMISSION MEETING

Consent Agenda

RES. NO. R-2-17

A Resolution of Appreciation for the public service of David A. Davis as a City Employee

Mayor Hinds read the proclamation and presented it to Mr. Davis, stating we appreciate the 32 years of dedicated service Mr. Davis has given to the City of Piqua, and the community.

Moved by Commissioner Terry, seconded by Commissioner Wilson, that Resolution No. R-2-15 be adopted. Voice vote, Aye: Wilson, Terry, Martin, and Fess. Nay, None. Motion carried unanimously. Mr. Davis accepted the Resolution of appreciation, and thanked the City, the Commission, and his wife for putting up with him for over 32 years.

City Manager Hurtle stated "we didn't just put up with him. He did a fantastic job."

Approval of Minutes

Approval of the minutes from the December 20, 2016 Regular Piqua City Commission Meeting.


OLD BUSINESS

ORD. No. 19-16 (2nd Reading)
An Ordinance amending Sections 53.01 and 53.07 of the Piqua Code, relating to water rates and new service

Cynthia Holtzapple, Assistant City Manager/Finance Director provided the Staff Report.

The water rates will increase by 10 percent for each new year beginning with 2017 and ending in 2020. The average monthly water rate for residential homes with 4 people will increase from $61.88 to $68.07, for a small commercial business it will increase from $137.15 to $147.09, and for an industrial business the increase will be from $2041.63 to $2245.16, stated Ms. Holtzapple.

Commissioners asked if it would jeopardize the city’s loan for the new Water Treatment Plant. If the city just raised the rated for the next two years, re-evaluating it if was still necessary to raise the rates for the subsequent years. Ms. Holtzapple stated she would not advise doing so and explained. Are there any programs for senior citizens and others living on fixed incomes that would help them pay for their utilities, and is there an age limit to receive help. Ms. Holtzapple stated they should contact the utilities office for information. It was noted if possible flyers could be put in the utility bills on how to receive help with their bills.

Public Comment

No one came forward to speak for or against Ordinance No. 19-16 at this time.

Ordinance No. 19-16 was given a second reading.

ORD. NO. 20-16 (2nd Reading)
An Ordinance amending Sections 51.46 and 51.81 of the Piqua Code, relating to Wastewater rates and new service

Cynthia Holtzapple, Assistant City Manager/Finance Director provided the Staff Report.
The previous combined cost for the total base charge of $9.66 for the first 1000 gallons per month will increase to $16.67 in October of 2017 and to $20.00 in 2018. After the first 1000 gallons, the volume charger per 100 gallons will increase from the combined cost of $3.05 to $5.27 in October of 2017 and $6.32 in 2018. We are in the same situation that many other communities are in, stated Ms. Holtzapple.

Commissioners voiced their concerns over the increase, some of the residents are living on Social Security and are only receiving a 3 percent increase, and asked about possibly raising the rates for half the amount over double the years. Ms. Holtzapple explained.

Public Comment

Chuck Starrett, Demming Road, came forward and voiced his concerns over raising the water and wastewater rates at this time. Mr. Starrett stated what I see happening is more shut-offs, further adding I know it is a tough decision.

Commissioner Vogt stated he remembers sometime back in 1979 or 1980 the sitting Commission had a choice to expand the wastewater plant that would have prevented the types of issues the city is currently facing.

Ordinance No. 20-17 was given a second reading

NEW BUSINESS

RES. NO. R-3-17

A Resolution authorizing the City Purchasing Analyst to advertise for bids to make certain purchases during the year 2017

Cynthia Holtzapple, Assistant City Manager/Finance Director provided the Staff Report.

Ms. Holtzapple stated the City is required to advertise for bids for any capital or operational purchase the City makes that are over $25,000 in a newspaper of local circulation. The Piqua Daily Call is used for this purpose. This is requested at the first Commission meeting each year, and this is the formal request to fulfill this commitment.

Public Comment

No one came forward to speak for or against Resolution No. R-3-17


RES. NO. R-4-17

A Resolution authorizing the City Manager to enter into an agreement with the River Corridor Improvement Subdistrict of the Miami Conservancy District to participate in the Great Miami Riverway Coalition

Chris Schmiesing, City Planner, provided the Staff Report.

Mr. Schmiesing provided the Staff Report.

The Great Miami Riverway Coalition is the evolution of the Ohio’s Great Corridor Association. The City’s involvement with this group aids with the promotion of the river corridor as a regional economic, tourism and quality of life asset. This resolution will authorize the City of Piqua to enter into an agreement to participate in the Great Miami Riverway Coalition. The agreement includes a funding commitment that is also being authorized by this resolution not to exceed $14,500, stated.
Mr. Schmiesing,

**Public Comment**

No one came forward to speak for or against Resolution No. R-4-17.

Moved by Commissioner Wilson, seconded by Commissioner Terry, that Resolution No. R-4-17 be adopted. Voice vote, Aye: Vogt, Wilson, Terry, Martin, and Hinds. Nay: None. Motion carried unanimously. Mayor Hinds declared Resolution No. R-4-17 adopted.

**RES. NO. R-5-17**

A Resolution authorizing an amendment to Zoning Map to Change the zoning designation of 608 Weber Street to B (General Business)

Chris Schmiesing, City Planner, provided the Staff Report.

The applicant has petitioned to change the zoning of 608 Weber Street to more accurately reflect the planned continued use of the property as a carryout/drive thru. A Review of the Comprehensive Plan and Zoning Code has determined the request is appropriate and consistent with the adopted community land use policy and plan. The Planning Commission has conducted a Public Hearing, and recommended the zoning of this location be changed to B General Business, stated Mr. Schmiesing.

**PUBLIC COMMENT**

No one came forward to speak for or against Resolution No. R-5-17 at this time.


**RES. NO. R-6-17**

A Resolution approving the purchase of Parcel No. N44-008040

City Manager Huff provided the Staff Report.

The City is purchasing the property located at 110 S. Downing Street for purchase price of $139,000 which includes the land and buildings. The property does not include the fixtures in the building or on the land that are related to the car wash business. The property is a .630 acre area of land and the City would like to acquire the property to assemble the tract with the adjoining land to facilitate the redevelopment of the land and buildings in its need for fire and ems services, stated City Manager Huff.

**PUBLIC COMMENT**

No one came forward to speak for or against Resolution No. R-6-17 at this time.


**RES. NO. R-7-17**

A Resolution authorizing an amendment to a Professional Services Agreement with 292 Design Group for the Community Center Campus Feasibility Plan

Chris Schmiesing, City Planner, provided the Staff Report.

Resolution No. R-7-17 is a request to amend the contract to compensate the consultant, 292
Design Group, for additional services requested as part of completing the desired scope of work. The original scope called for four trips to the community to conduct activities essential to the completion of the work. As the project progressed it became evident that a fifth visit would be necessary to properly complete the work being requested, stated Mr. Schmiesing.

PUBLIC COMMENT

No one came forward to speak for or against Resolution No. R-7-17 at this time.


PUBLIC COMMENT

Thomas Beck, came forward and stated the average median income in the City of Piqua is approximately $38,000, with many citizens living below that. Mr. Beck voiced his concern over city procedures, further stating he wished more citizens would show up at the Commission meetings. Mr. Beck thanked the Commission for all of their hard work.

Roy Howard, came forward and voiced his concern over the utility office shutting off the electric, but leaving the water turned on for seven days before shutting it off. This is resulting in pipes breaking and causing damage to homes. City Manager Huff stated he would look into it.

City Manager’s Report

City Manager Huff stated he did not have anything to report at this time.

Commissioners Comments

Commissioner Wilson asked if the City was still picking up leaves? City Manager Huff stated they are as needed.

Commissioner Terry voiced her concern over residents putting their trash out to the curb the day after their regular refuse is picked up, and asked if there was a fine for doing so. Commissioner Terry asked if it would be possible to send something out with the utility bills reminding residents to not set their refuse out more than one day before pickup.

Mayor Hinds wished everyone a Happy New Year.

Moved by Commissioner Martin, seconded by Commissioner Vogt, to adjourn from the Regular Commission Meeting at 8:20 P.M. Voice vote, Aye: Martin, Wilson, Terry, Vogt, and Hinds. Nay, None.

PASSFD:

KATHRYN B. HINDS, MAYOR

ATTEST:

REBECCA J. COOL
CLERK OF COMMISSION

5
RESOLUTION NO. R-8-17

A RESOLUTION REAPPOINTING JULIA (JUDY) TERRY TO
THE GROW PIQUA NOW BOARD

NOW, THEREFORE, BE IT RESOLVED by the Commission of the
City of Piqua, Miami County, Ohio, the majority of all members elected thereto
concurring, that:

SEC. 1: Julia (Judy) Terry is hereby reappointed as a member of the
Grow Piqua Now Board for a term of (3) years to expire on December 31, 2019, or
until her successor is confirmed and qualified;

SEC. 2: This Resolution shall take effect and be in force from and the
earliest period allowed by law.

KATHRYN B. HINDS, MAYOR

PASSED: _______________________

ATTEST: _______________________
    REBECCA J. COOL
    CLERK OF COMMISSION
RESOLUTION NO. R-9-17

A RESOLUTION REAPPOINTING A MEMBER TO THE MIAMI VALLEY REGIONAL PLANNING COMMISSION

BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: William Vogt is hereby reappointed as a member to the Miami Valley Regional Planning Commission for a one-year term to expire March 1, 2018 or until his successor is confirmed and qualified.

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

_________________________
KATHRYN B. HINDS, MAYOR

PASSED: ____________________

ATTEST: ____________________
REBECCA J. COOL
CLERK OF COMMISSION
RESOLUTION NO. R-10-17

A RESOLUTION REAPPOINTING AN ALTERNATE MEMBER TO THE MIAMI VALLEY REGIONAL PLANNING COMMISSION

BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: Justin Sommer is hereby reappointed as an alternate member to the Miami Valley Regional Planning Commission for a one-year term to expire March 1, 2018 or until his successor is confirmed and qualified.

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

KATHRYN B. HINDS, MAYOR

PASSED: ______________________

ATTEST: ______________________
REBECCA J. COOL
CLERK OF COMMISSION
RESOLUTION NO. R-11-17

A RESOLUTION REAPPOINTING AN ALTERNATE MEMBER TO THE MIAMI VALLEY REGIONAL PLANNING COMMISSION

BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: Christopher Schmiesing is hereby reappointed as an alternate member to the Miami Valley Regional Planning Commission for a one-year term to expire March 1, 2018 or until his successor is confirmed and qualified.

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

KATHRYN B. HINDS, MAYOR

PASSED: __________________________

ATTEST: __________________________
REBECCA J. COOL
CLERK OF COMMISSION
ORDINANCE 19-16

AN ORDINANCE AMENDING SECTIONS 53.01 AND 53.07 OF THE PIQUA CODE, RELATING TO WATER RATES AND NEW SERVICE

BE IT ORDAINED, by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected or appointed thereto concurring, that:

SEC. 1: Section 53.01 of the Piqua Code is hereby amended to read as follows (with additions underlined and deletions lined out):

§ 53.01 RATES WITHIN CITY.

(A) Water rates. The following rates are available to residential, commercial, and industrial water consumers in the city, for brackets one through six, and apply to single establishments or dwellings. For these rates the available meter sizes are -inch, ¾-inch, 1-inch, 1½- inch, 2-inch, 3-inch, 4-inch, 6-inch, 8-inch, 10-inch, and 12-inch.

(1) Bracket One. The first 1,000 gallons, or any part thereof, consumed per month.

<table>
<thead>
<tr>
<th>Size of Meter</th>
<th>Monthly Meter Charge</th>
<th>Effective 1/1/2017</th>
<th>Effective 1/1/2018</th>
<th>Effective 1/1/2019</th>
<th>Effective 1/1/2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>5/8-inch</td>
<td>49.28</td>
<td>21.21</td>
<td>23.33</td>
<td>25.66</td>
<td>28.23</td>
</tr>
<tr>
<td>¾-inch</td>
<td>26.15</td>
<td>28.77</td>
<td>31.64</td>
<td>34.81</td>
<td>38.29</td>
</tr>
<tr>
<td>1-inch</td>
<td>34.32</td>
<td>37.75</td>
<td>41.53</td>
<td>45.68</td>
<td>50.26</td>
</tr>
<tr>
<td>1½-inch</td>
<td>48.62</td>
<td>53.37</td>
<td>58.71</td>
<td>64.58</td>
<td>71.08</td>
</tr>
<tr>
<td>2-inch</td>
<td>121.29</td>
<td>133.42</td>
<td>146.76</td>
<td>161.44</td>
<td>177.58</td>
</tr>
<tr>
<td>3-inch</td>
<td>477.30</td>
<td>195.03</td>
<td>214.53</td>
<td>235.99</td>
<td>259.59</td>
</tr>
<tr>
<td>4-inch</td>
<td>205.54</td>
<td>265.09</td>
<td>357.6</td>
<td>393.36</td>
<td>432.70</td>
</tr>
<tr>
<td>6-inch</td>
<td>573.95</td>
<td>631.36</td>
<td>694.48</td>
<td>763.93</td>
<td>840.32</td>
</tr>
<tr>
<td>8-inch</td>
<td>4905.40</td>
<td>1105.94</td>
<td>1216.53</td>
<td>1338.19</td>
<td>1472.01</td>
</tr>
<tr>
<td>10-inch</td>
<td>1437.14</td>
<td>1580.85</td>
<td>1738.94</td>
<td>1912.83</td>
<td>2104.11</td>
</tr>
<tr>
<td>12-inch</td>
<td>4869.73</td>
<td>2055.60</td>
<td>2261.16</td>
<td>2487.28</td>
<td>2736.01</td>
</tr>
</tbody>
</table>

(2) Bracket Two. Monthly charge for water in excess of 1,000 gallons, but not exceeding 25,000 gallons shall be $7.81 per 1,000 gallons.

<table>
<thead>
<tr>
<th></th>
<th>2017</th>
<th>2018</th>
<th>2019</th>
<th>2020</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>7.81</td>
<td>8.59</td>
<td>9.45</td>
<td>10.40</td>
</tr>
</tbody>
</table>
(3) **Bracket Three.** Monthly charge for water in excess of 25,000 gallons, but not exceeding 250,000 gallons shall be $6.04 $6.51 per 1,000 gallons.

<table>
<thead>
<tr>
<th></th>
<th>2017</th>
<th>2018</th>
<th>2019</th>
<th>2020</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>5.51</td>
<td>6.06</td>
<td>6.67</td>
<td>7.34</td>
</tr>
</tbody>
</table>

(4) **Bracket Four.** Monthly charge for water in excess of 250,000 gallons, but not exceeding 1,000,000 gallons shall be $4.44 $4.88 per 1,000 gallons.

<table>
<thead>
<tr>
<th></th>
<th>2017</th>
<th>2018</th>
<th>2019</th>
<th>2020</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>4.88</td>
<td>5.37</td>
<td>5.91</td>
<td>6.50</td>
</tr>
</tbody>
</table>

(5) **Bracket Five.** Monthly charge for water in excess of 1,000,000 gallons, but not exceeding 3,000,000 gallons shall be $3.93 $4.32 per 1,000 gallons.

<table>
<thead>
<tr>
<th></th>
<th>2017</th>
<th>2018</th>
<th>2019</th>
<th>2020</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>4.32</td>
<td>4.76</td>
<td>5.23</td>
<td>5.75</td>
</tr>
</tbody>
</table>

(6) **Bracket Six.** Monthly charge for all water in excess of 3,000,000 gallons shall be $3.63 $3.98 per 1,000 gallons.

<table>
<thead>
<tr>
<th></th>
<th>2017</th>
<th>2018</th>
<th>2019</th>
<th>2020</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>3.88</td>
<td>4.27</td>
<td>4.70</td>
<td>5.17</td>
</tr>
</tbody>
</table>

(B) **Temporary water service charge.** A charge of $48 $53 will be made for installation and removal of metering equipment for temporary service.

(C) **Private fire service maintenance fees.**

<table>
<thead>
<tr>
<th>Size of Tap</th>
<th>Monthly Fee</th>
<th>2017</th>
<th>2018</th>
<th>2019</th>
<th>2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>4-inch or less</td>
<td>24.28</td>
<td>23.41</td>
<td>25.75</td>
<td>28.33</td>
<td>31.16</td>
</tr>
<tr>
<td>6-inch</td>
<td>47.87</td>
<td>52.66</td>
<td>57.93</td>
<td>63.72</td>
<td>70.09</td>
</tr>
<tr>
<td>8-inch</td>
<td>66.90</td>
<td>73.69</td>
<td>80.95</td>
<td>89.05</td>
<td>90.15</td>
</tr>
<tr>
<td>10-inch</td>
<td>87.18</td>
<td>95.90</td>
<td>105.49</td>
<td>116.04</td>
<td>127.64</td>
</tr>
<tr>
<td>12-inch</td>
<td>106.20</td>
<td>116.82</td>
<td>128.50</td>
<td>141.35</td>
<td>155.49</td>
</tr>
</tbody>
</table>

(D) **Municipal golf course.** The rate charged to the Echo Hills Municipal Golf Course shall be 75% of the otherwise applicable rate.

('97 Code, § 54.01) (Ord. 48-68, passed 12-2-68; Am. Ord. 8-92, passed 3-16-92; Am. Ord. 8-93, passed 3-15-93; Am. Ord. 7-95, passed 3-20-95; Am. Ord. 24-05, passed 12-19-05; Am. Ord. 17-07 passed 9-17-07).
SEC. 2: Section 53.07 of the Piqua Code is hereby amended to read as follows (with additions underlined and deletions lined out):

§ 53.07 NEW SERVICE.

The following charges are established for the installation of new water services.

(A) The tap-in charge for new ¾-inch water services with -inch x ¾-inch meters shall be according to the following schedule.

<table>
<thead>
<tr>
<th></th>
<th>2016</th>
<th>1/1/2017</th>
<th>1/1/2018</th>
<th>1/1/2019</th>
<th>1/1/2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>$600</td>
<td>660</td>
<td>726</td>
<td>798.60</td>
<td>878.46</td>
<td></td>
</tr>
</tbody>
</table>

(B) The tap-in charges for new services larger than ¾-inch shall be according to the following schedule plus labor and material.

<table>
<thead>
<tr>
<th></th>
<th>1-inch tap</th>
<th>2-inch tap</th>
<th>4-inch tap</th>
<th>6-inch tap</th>
<th>8-inch tap</th>
<th>10-inch tap</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$686</td>
<td>$1745 plus labor &amp; material</td>
<td>$5145 plus labor &amp; material</td>
<td>$6960 plus labor &amp; material</td>
<td>$8575 plus labor &amp; material</td>
<td>$10290 plus labor &amp; material</td>
</tr>
<tr>
<td></td>
<td>Effective 1/1/2017 754.60</td>
<td>Effective 1/1/2018 830.06</td>
<td>Effective 1/1/2019 913.07</td>
<td>Effective 1/1/2020 1004.38</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>$1886.50</td>
<td>$2075.15</td>
<td>$6225.45</td>
<td>$6848</td>
<td>$7532.80</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$5659.50</td>
<td>$6225.45</td>
<td>$9130.66</td>
<td>$10043.73</td>
<td></td>
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<tr>
<td></td>
<td>$7546</td>
<td>$8300.60</td>
<td>$9130.66</td>
<td>$10043.73</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>$9432.50</td>
<td>$10375.75</td>
<td>$11413.33</td>
<td>$12554.66</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>$11319</td>
<td>$12450.90</td>
<td>$13695.99</td>
<td>$15065.69</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(C) New water service charges shall be billed by and payable at the utilities collection office.

(D) The tap-in charge for fire service only shall be as follows.

<table>
<thead>
<tr>
<th>Tap Type</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>4-inch tap</td>
<td>labor &amp; material</td>
</tr>
<tr>
<td>6-inch tap</td>
<td>labor &amp; material</td>
</tr>
<tr>
<td>8-inch tap</td>
<td>labor &amp; material</td>
</tr>
<tr>
<td>10-inch tap</td>
<td>labor &amp; material</td>
</tr>
</tbody>
</table>
(E) If a service is used for both domestic and fire and is metered with an FMCT meter, the tap-in charge shall be based upon the smaller service meter according to the following schedule plus labor and material.

<table>
<thead>
<tr>
<th></th>
<th>Effective 1/1/2017</th>
<th>Effective 1/1/2018</th>
<th>Effective 1/1/2019</th>
<th>Effective 1/1/2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>2-inch meter</td>
<td>$1746</td>
<td>1886.50</td>
<td>2075.15</td>
<td>2282.67</td>
</tr>
<tr>
<td></td>
<td>&amp; material</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3-inch meter</td>
<td>$3430</td>
<td>3773</td>
<td>4150.30</td>
<td>4565.33</td>
</tr>
<tr>
<td></td>
<td>&amp; material</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4-inch meter</td>
<td>$5145</td>
<td>5659.50</td>
<td>6225.45</td>
<td>6848</td>
</tr>
<tr>
<td></td>
<td>&amp; material</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6-inch meter</td>
<td>$6860</td>
<td>7546</td>
<td>8300.60</td>
<td>9130.66</td>
</tr>
<tr>
<td></td>
<td>&amp; material</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8-inch meter</td>
<td>$8575</td>
<td>9432.50</td>
<td>10375.76</td>
<td>11413.33</td>
</tr>
<tr>
<td></td>
<td>&amp; material</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

SEC. 3: Sections (97 Code, § 54.10) (Ord. 14-58, passed 4-7-58; Am. Ord. 8-92, passed 3-16-92; Am. Ord. 8-93, passed 3-15-93; Am. Ord. 7-95, passed 3-20-95; Am. Ord. 17-07 passed 9-17-07) of the Piqua Code as previously enacted and amended, are hereby repealed;

SEC. 4: This Ordinance shall take effect and be in force from and after the earliest period allowed by law, such that all bills issued on or after January 1, 2017 shall reflect these amendments.

1st Reading 12/20/2016
2nd Reading 1/3/2017

KATHRYN B. HINDS, MAYOR

PASSED: __________________________

ATTEST: __________________________

REBECCA J. COOL

CLERK OF COMMISSION
<table>
<thead>
<tr>
<th>MEETING DATE</th>
<th>January 17, 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>REPORT TITLE</td>
<td>AN ORDINANCE AMENDING SECTIONS 53.01 AND 53.07 OF THE PIQUA CODE, RELATING TO WATER RATES AND NEW SERVICE</td>
</tr>
</tbody>
</table>
| SUBMITTED BY          | Name & Title: Cynthia A. Holtzapple, Asst. City Manager & Finance Director  
Department: Finance Dept. |
| AGENDA CLASSIFICATION | ☑ Consent ☑ Ordinance ☐ Resolution ☐ Regular |
| APPROVALS/REVIEWS     | ☑ City Manager  
Asst. City Manager/Finance  
Manager/Development  
Department Director  
☑ Other: |
| BACKGROUND             | The City, in large part due to EPA mandates, has and will continue to invest in multiple water facility and infrastructure replacements and updates. Current projects include the new water plant, new water tower, and automated metering system. Generous donations, over $1M in grants and borrowing at record low interest rates have helped with overall costs.  
To support these projects we request amendments of the above referenced sections of the city ordinance to increase water rates over the next four years. The proposed increases cover both water fees and tap in fees. The proposed increases for water rates over the next four years are as follows: Jan. 2017 – 10%, Jan. 2018 – 10%, Jan. 2019 – 10%, Jan. 2020 – 10%.  
As there will be an ongoing need to continue to address and improve aging water infrastructure, budgets and rates will continue to be reviewed annually.  
As always the overall goal of the City is to keep water rates as low as possible. |
| BUDGETING AND         | Budgeted $:     |
| FINANCIAL IMPACT       | Expenditure $:  |
|                        | Source of Funds: Utility Bill Payments |
| OPTIONS | 1. Approve Ordinance 19-16 as proposed.  
          | 2. Approve Ordinance 19-16 with changes in the amounts proposed.  
          | 3. Do not approve Ordinance 19-16 and provide direction on how you would like staff to proceed. |
|---|---|---|
| PROJECT TIMELINE | 2017-2020 |
| STAFF RECOMMENDATION | We recommend approval of this Ordinance 19-16 as proposed. |
| ATTACHMENTS | Exhibit “A” shows the water rates and the increases broken down by the size of the meters for 2017. |
## Rate Increase Effects

<table>
<thead>
<tr>
<th>Monthly</th>
<th>Now</th>
<th>10% 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residential</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- 2 People</td>
<td>$40.58</td>
<td>$44.64</td>
</tr>
<tr>
<td>Residential</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- 4 People</td>
<td>61.88</td>
<td>68.07</td>
</tr>
<tr>
<td>Small Commercial</td>
<td>137.15</td>
<td>147.09</td>
</tr>
<tr>
<td>Large Commercial</td>
<td>881.77</td>
<td>969.86</td>
</tr>
<tr>
<td>Industrial</td>
<td>2041.63</td>
<td>2245.16</td>
</tr>
</tbody>
</table>
ORDINANCE 20-16

AN ORDINANCE AMENDING SECTIONS 51.46 AND 51.81 OF THE PIQUA CODE, RELATING TO WASTEWATER RATES AND NEW SERVICE

BE IT ORDAINED, by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected or appointed thereto concurring, that:

SEC. 1: Section 51.46 of the Piqua Code is hereby amended to read as follows (with additions underlined and deletions lined out):

BUILDING SEWERS AND CONNECTIONS

§ 51.46 PERMIT APPLICATION; FEES.

(A) The owner or his or her agent shall make application for a building sewer permit. The permit application shall be supplemented by any plans, specifications or other information considered pertinent in the judgment of the Health Officer or his or her designated representative.

(B) A permit and inspection fee of as noted in the chart below, for a building sewer permit shall be paid to the city at the time the application is filed, based upon the size of the water service.

<table>
<thead>
<tr>
<th>Size</th>
<th>Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-inch tap</td>
<td>$350</td>
</tr>
<tr>
<td>1-1/2 inch tap</td>
<td>$750</td>
</tr>
<tr>
<td>2-inch tap</td>
<td>$1,400</td>
</tr>
<tr>
<td>3-inch tap</td>
<td>$3,900</td>
</tr>
<tr>
<td>4-inch tap</td>
<td>$5,000</td>
</tr>
<tr>
<td>6-inch tap</td>
<td>$7,000</td>
</tr>
<tr>
<td>8-inch tap and above</td>
<td>$10,000</td>
</tr>
</tbody>
</table>

('97 Code, § 51.21) (Ord. 35-84, passed 8-20-84; Am. Ord. 5-90, passed 1-15-90; Am. Ord. 18-07, passed 9-17-07; Am. Ord. 21-12, passed 10-16-12) Penalty, see § 51.99
SEC. 2: Section 51.81 of the Piqua Code is hereby amended to read as follows (with additions underlined and deletions lined out):

**RATES; METERS; ADMINISTRATION**

§ 51.81 WASTEWATER SERVICE FEES.

(A) Base charge per month - includes first 1,000 gallons:

<table>
<thead>
<tr>
<th></th>
<th><strong>Operation and Maintenance</strong></th>
<th><strong>Capital Cost</strong></th>
<th><strong>Effective 1-1-2010 to 12-31-2016</strong></th>
<th><strong>Effective 1-1-2017</strong></th>
<th><strong>Effective 1-1-2018</strong></th>
<th><strong>Effective 1-1-2019</strong></th>
<th><strong>Effective 1-1-2020</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Base charge</td>
<td>$2.34</td>
<td>$7.35</td>
<td>$13.89</td>
<td>$16.67</td>
<td>$20.00</td>
<td>$24.00</td>
<td>$28.80</td>
</tr>
</tbody>
</table>

(B) Volume charge (per 1,000 gallons):

<table>
<thead>
<tr>
<th></th>
<th><strong>Op. and Maint.</strong></th>
<th><strong>Capital Cost</strong></th>
<th><strong>Effective 1-1-2010 to 12-31-2016</strong></th>
<th><strong>Effective 1-1-2017</strong></th>
<th><strong>Effective 1-1-2018</strong></th>
<th><strong>Effective 1-1-2019</strong></th>
<th><strong>Effective 1-1-2020</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Domestic Class</td>
<td>$1.02</td>
<td>$2.03</td>
<td>$4.39</td>
<td>$5.27</td>
<td>$6.32</td>
<td>$7.58</td>
<td>$9.10</td>
</tr>
<tr>
<td>Commercial Class</td>
<td>$1.19</td>
<td>$1.70</td>
<td>$4.16</td>
<td>$4.99</td>
<td>$5.99</td>
<td>$7.19</td>
<td>$8.63</td>
</tr>
<tr>
<td>Industrial Class</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>First 1,000,000 gallons</td>
<td>$0.98</td>
<td>$1.47</td>
<td>$3.53</td>
<td>$4.24</td>
<td>$5.09</td>
<td>$6.11</td>
<td>$7.33</td>
</tr>
<tr>
<td>Over 1,000,000 gallons</td>
<td>$0.93</td>
<td>$0.67</td>
<td>$2.30</td>
<td>$2.76</td>
<td>$3.31</td>
<td>$3.97</td>
<td>$4.76</td>
</tr>
<tr>
<td>--------------------------------</td>
<td>-----------</td>
<td>----------</td>
<td>----------</td>
<td>----------</td>
<td>----------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Biochemical oxygen demand per 100 lbs</td>
<td>$15.84</td>
<td>$18.97</td>
<td>$22.76</td>
<td>$27.31</td>
<td>$32.77</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Suspended solids per 100 lbs</td>
<td>$17.44</td>
<td>$20.53</td>
<td>$24.64</td>
<td>$29.57</td>
<td>$35.48</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(C) Industrial waste surveillance charge (per month):

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>$122.20</td>
<td>$146.64</td>
<td>$175.97</td>
<td>$211.16</td>
<td>$253.39</td>
<td></td>
</tr>
</tbody>
</table>

(D) (1) All charges for users situated outside the corporate limits of the city (except for city departments) shall be 115% of the above charges.

(2) Customers who are located outside of the city corporate limits will receive city rates if all of the following are satisfied:

(a) The customer is a government entity legally created under the State of Ohio;

(b) The customer has signed an annexation agreement at the city's request that it will annex immediately on becoming contiguous to the city; and

(c) 75% of the primary business of the customer is physically located within the city limits at the time the customer commences using city water.

(E) Delayed payment charge. Five percent of the balance due shall be added if not paid within the net payable date for the service.

(F) Service call. For all service calls outside normal duty hours, a charge of $60 may be made. For all service calls within normal duty hours, a charge of $25 may be made. For non-routine service calls outside the normal duty hours, the city will bill the customer the full cost if not the responsibility of the city.

(G) Wastewater discharge from septic tank services, recreational vehicles, portable toilet services and other batch-type discharges to the wastewater treatment plant superintendent. Charges will be at a rate of $0.15 per gallon, based on tank size.

(H) Each user is to be notified at least annually, in conjunction with a regular bill, of the rate and that portion of the sewer service charge which is attributable to OM&R costs of the wastewater treatment services.

(I) Meter test fee. If a meter registers within the accuracy limits, a $50 fee will be charged.

('97 Code, § 51.61) (Ord. 35-84, passed 8-20-84; Am. Ord. 54-91, passed 11-18-91; Am. Ord. 14-94, passed 3-21-94; Am. Ord. 9-95, passed 2-20-95; Am. Ord. 15-06, passed 8-7-06; Am. Ord. 18-07, passed 9-1-07; Am. Ord. 5-11, passed 7-19-11; Am. Ord. 21-12, passed 10-16-12)
SEC. 3: Sections (’97 Code, § 51.21) (Ord. 35-84, passed 8-20-84; Am. Ord. 5-90, passed 1-15-90; Am. Ord. 18-07, passed 9-17-07; Am. Ord. 21-12, passed 10-16-12) & (’97 Code, § 51.61) (Ord. 35-84, passed 8-20-84; Am. Ord. 54-91, passed 11-18-91; Am. Ord. 14-94, passed 3-21-94; Am. Ord. 9-95, passed 2-20-95; Am. Ord. 15-06, passed 8-7-06; Am. Ord. 18-07, passed 9-17-07; Am. Ord. 51-11, passed 7-19-11; Am. Ord. 21-12, passed 10-16-12) of the Piqua Code as previously enacted and amended, are hereby repealed;

SEC. 4: This Ordinance shall take effect and be in force from and after the earliest period allowed by law such that all bills issued on or after January 1, 2017 shall reflect these amendments.

1st Reading 12/20/2016
2nd Reading 1/3/2017

KATHRYN B. HINDS, MAYOR

PASSED: _______________________
ATTEST: _____________________

REBECCA J. COOL
CLERK OF COMMISSION
<table>
<thead>
<tr>
<th><strong>MEETING DATE</strong></th>
<th>January 17, 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REPORT TITLE</strong></td>
<td>AN ORDINANCE AMENDING SECTIONS 51.46 AND 51.81 OF THE PIQUA CODE, RELATING TO WASTEWATER RATES AND NEW SERVICE</td>
</tr>
</tbody>
</table>
| **SUBMITTED BY** | Name & Title: Cynthia A. Holtzapple, Asst. City Manager & Finance Director  
Department: Finance Dept. |
| **AGENDA CLASSIFICATION** | ☒ Consent  
☐ Ordinance  
☐ Resolution  
☐ Regular |
| **APPROVALS/REVIEWS** | ☒ City Manager  
☐ Asst. City Manager/Development  
☐ Law Director  
☐ Other: |
| **BACKGROUND** | The City, due to EPA mandates, will need to invest in wastewater facility and infrastructure replacements and updates. Proposed projects include a significant wastewater plant expansion and automated metering system. Generous donations and borrowing at record low interest rates will help with overall costs. We will be applying to the EPA in January to hopefully receive zero-3% interest rates on this project.  
To support these projects we request amendments of the above referenced sections of the city ordinance to increase wastewater rates over the next four years. The proposed increases cover both wastewater fees and tap in fees. The proposed increases for wastewater rates over the next four years are as follows: Jan. 2017 - 20%, Jan. 2018 20%, Jan. 2019 20%, Jan. 2020 20%.  
As there will be an ongoing need to continue to address and improve aging wastewater infrastructure, budgets and rates will continue to be reviewed annually.  
As always the overall goal of the City is to keep wastewater rates as low as possible. |
| **BUDGETING AND FINANCIAL IMPACT** | Budgeted $:  
Expenditure $:  
Source of Funds: Utility Bill Payments |
<table>
<thead>
<tr>
<th>OPTIONS</th>
<th>1. Approve Ordinance 20-16 as proposed.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2. Approve Ordinance 20-16 with changes in the amounts proposed.</td>
</tr>
<tr>
<td></td>
<td>3. Do not approve Ordinance 20-16 and provide direction on how you would like staff to proceed.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PROJECT TIMELINE</th>
<th>2017-2020</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>STAFF RECOMMENDATION</th>
<th>We recommend approval of this Ordinance 20-16 as proposed.</th>
</tr>
</thead>
</table>

| ATTACHMENTS | Exhibit “A” shows the wastewater rates and the increases broken down by classes and the size of the meters for 2017. |
## Rate Increase Effects

<table>
<thead>
<tr>
<th>Monthly</th>
<th>Now</th>
<th>20%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residential</td>
<td></td>
<td>2017</td>
</tr>
<tr>
<td>- 2 People</td>
<td>$27.06</td>
<td>$32.48</td>
</tr>
<tr>
<td>Residential</td>
<td>40.23</td>
<td>48.29</td>
</tr>
<tr>
<td>- 4 People</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Small Commercial</td>
<td>72.13</td>
<td>86.53</td>
</tr>
<tr>
<td>Large Commercial</td>
<td>459.01</td>
<td>550.60</td>
</tr>
<tr>
<td>Industrial</td>
<td>1371.59</td>
<td>1647.31</td>
</tr>
</tbody>
</table>
ORDINANCE NO. 1-17

AN ORDINANCE TO VACATE A PORTION OF PUBLIC RIGHT-OF-WAY

WHEREAS, pursuant to Piqua Charter Section 98, the City Commission adopted Resolution No. R-140-16 declaring its intent to vacate a portion of public right of way known as an alley located north of South Street and west of College Street, as shown in Exhibit “A” attached hereto; and,

WHEREAS, a notice of the declaration of intent to vacate the subject right of way was served to the abutting property owners and published in the local newspaper; and

WHEREAS, the notice of the declaration of intent stated the time and place at which objections could be presented before the Planning Commission; and

WHEREAS, the Planning Commission met in open session and took public comment regarding the proposed public right of way vacation; and

WHEREAS, the Planning Commission after hearing the item and considering the public comments and information provided, recommended approving the vacation of a portion public right of way known as an alley located north of South Street and west of College Street, as shown in Exhibit “A” attached hereto; and

WHEREAS, pursuant to Piqua Charter Section 98, vacation of public right of way must be adopted by Ordinance by this Commission.

NOW, THEREFORE, BE IT ORDAINED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: This Commission hereby takes the action necessary to authorize and approve the vacation of a portion public right of way known as an alley located north of South Street and west of College Street, as shown in Exhibit “A” attached hereto.

SEC. 2: The City Manager shall cause the affected portion of right of way to be vacated and all appropriate and necessary legal instruments supporting such action to be properly recorded.
SEC. 3: This Ordinance shall take precedent over all prior Ordinances or Resolutions pertaining to the affected portion of the subject public right of way.

SEC. 4: This Ordinance shall take effect and be in force from and after the earliest period allowed by law

KATHRYN B. HINDS, MAYOR

PASSED: ________________

ATTEST: ________________

REBECCA J. COOL
CLERK OF COMMISSION
<table>
<thead>
<tr>
<th>MEETING DATE</th>
<th>January 9, 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>REPORT TITLE</td>
<td>AN ORDINANCE TO VACATE A PORTION OF PUBLIC RIGHT-OF-WAY</td>
</tr>
<tr>
<td>(Should match</td>
<td></td>
</tr>
<tr>
<td>resolution/</td>
<td></td>
</tr>
<tr>
<td>ordinance title)</td>
<td></td>
</tr>
<tr>
<td>SUBMITTED BY</td>
<td>Name &amp; Title: Chris Schmiesing, City Planner</td>
</tr>
<tr>
<td></td>
<td>Department: Development Department</td>
</tr>
<tr>
<td>AGENDA</td>
<td>Consent</td>
</tr>
<tr>
<td>CLASSIFICATION</td>
<td></td>
</tr>
<tr>
<td>APPROVALS/REVIEWS</td>
<td>City Manager</td>
</tr>
<tr>
<td></td>
<td>Asst. City Manager/Development</td>
</tr>
<tr>
<td></td>
<td>Department Director; □ City Planner</td>
</tr>
<tr>
<td>BACKGROUND</td>
<td>A petition requesting the vacation of a portion of platted public right of way known as an alley located north of South Street and west of College Street, has been submitted for consideration. The Planning Commission has conducted a public hearing and recommended approving the petitioner's request to vacate the subject portion of public right of way.</td>
</tr>
<tr>
<td>(Includes</td>
<td>BUDGETING AND FINANCIAL IMPACT</td>
</tr>
<tr>
<td>description,</td>
<td>(Includes project costs and funding sources)</td>
</tr>
<tr>
<td>background, and</td>
<td>Budgeted $: 0</td>
</tr>
<tr>
<td>justification)</td>
<td>Expenditure $: 0</td>
</tr>
<tr>
<td></td>
<td>Source of Funds: N/A</td>
</tr>
<tr>
<td></td>
<td>Narrative: The subject property is currently maintained by the petitioner.</td>
</tr>
<tr>
<td>OPTIONS</td>
<td>1. Adopt the resolution to authorize the public right of way request for consideration.</td>
</tr>
<tr>
<td>(Include Deny</td>
<td>2. Defeat the resolution to reject the public right of way request for consideration.</td>
</tr>
<tr>
<td>/Approval Option)</td>
<td></td>
</tr>
<tr>
<td>PROJECT</td>
<td>December 2016 – City Commission; Intent to vacate</td>
</tr>
<tr>
<td>TIMELINE</td>
<td>January 2017 – Planning Commission; Public hearing</td>
</tr>
<tr>
<td></td>
<td>February 2017 – City Commission; Vacation ordinance</td>
</tr>
<tr>
<td>STAFF</td>
<td>Approve ordinance</td>
</tr>
<tr>
<td>RECOMMENDATION</td>
<td></td>
</tr>
<tr>
<td>REASON FOR</td>
<td>N/A</td>
</tr>
<tr>
<td>SELECTING</td>
<td></td>
</tr>
<tr>
<td>CONSULTANT/COMPANY</td>
<td></td>
</tr>
<tr>
<td>ATTACHMENTS</td>
<td>Petition documents; Cover letter, application, vacation plat drawing</td>
</tr>
</tbody>
</table>
LETTER OF TRANSMITTAL FROM
BURKHARDT ENGINEERING COMPANY
23 NORTH CHERRY STREET
GERMANTOWN, OHIO 45327
PHONE: 937 388-0060 FAX: 937 716-2309
EMAIL: JTBURKHARDT@BURKHARDTING.COM

TO: CHRIS SCHMIESING
CITY OF PIQUA
PLANNING & ZONING DEPARTMENT
201 WEST WATER STREET
PIQUA, OH 45356
FROM: JOHN BURKHARDT
SUBJECT: # 16.191 TRUE NORTH ENERGY, LLC / 600 SOUTH STREET / PIQUA, OHIO
DATE: 10-25-16
CC:

Chris,
Enclosed is the application for vacation of the 10' wide strip of land between the True North Energy site and the College Avenue right-of-way that we discussed.
I have also enclosed the application fee ($100) and a copy of the Vacation Plat for your review. We were not sure about the template for the Vacation Plat that was required, so please let me know if you need something different than the 8 ½ x 11 copy.

Also, let me know if you need anything else with this submittal to get the vacation process going.

Thanks,
John
CITY OF PIQUA, OHIO

APPLICATION FOR VACATION OF PUBLIC RIGHT-OF-WAY

1. Applicant's Name: BURKHARDT ENGINEERING Co. Phone # 937-388-0060
   John T. Burkhart
   Applicant's Address: 28 N. CHERRY ST, GERMANTOWN, OH 45327

2. Owner's Name: TRUE NORTH ENERGY, LLC. Phone # 440-792-4214

3. Type of legal interest held by applicant: AGENT FOR OWNER

4. Location of Public Right-Of-Way Vacation request: EAST SIDE (10' wide strip) OF PROPERTY LOCATED AT 600 SOUTH STREET & WEST OF COLLEGE STREET RIGHT-OF-WAY

5. Describe the reason for the requested Vacation of Public Right-Of-Way:
   LAND IS CURRENTLY NOT IN USE EXCEPT FOR A DRIVE APPROACH & LANDSCAPING FOR TRUE NORTH ENERGY.

6. Property owners adjacent to Right-Of-Way to be vacated:

<table>
<thead>
<tr>
<th>NAME</th>
<th>ADDRESS</th>
<th>SIGNATURE</th>
</tr>
</thead>
</table>
   | TRUE NORTH ENERGY, LLC| 10346 BRECKSVILLE RD, BRECKSVILLE, OH 44141 | AGENT FOR OWNER
   | WEST SIDE             | EAST & SOUTH SIDES ARE PUBLIC RIGHT-OF-WAY | John T. Burkhart |

Signature of Applicant: John T. Burkhart  Date: 10-25-16

***************************************************************************OFFICE USE ONLY***************************************************************************

$100.00 Fee Paid __________________________ Date Fee Paid __________________________
Receipt No. __________________________ Res. No. __________________________
RESOLUTION NO. R-12-17

A RESOLUTION AUTHORIZING A PURCHASE ORDER TO
VALLEY ASPHALT CORP. AS THE PRIMARY SUPPLIER, AND BARRETT
PAVING MATERIALS INC. AS THE SECONDARY SUPPLIER OF HOT MIX FOR
THE 2017 STREET AND ALLEY MAINTENANCE PROGRAM

WHEREAS, on December 22, 2016 the Purchasing Analyst publically
advertised for bids for Hot and Cold Mix; and

WHEREAS, after proper advertisement, bids were opened on January 5,
2017 resulting in the tabulation of bids as listed in Exhibit “A” attached hereto;

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of
Piqua, Miami County, Ohio, the majority of all members elected thereto concurring,
that:

SEC. 1: A purchase order is hereby authorized to Valley Asphalt Corp.
as the primary supplier of Hot Mix pursuant to the bid specifications;

SEC. 2: A purchase order is hereby authorized to Barrett Paving
Materials Inc. as the secondary supplier of Hot Mix pursuant to the bid specifications
should the primary supplier not be able to meet the demands of the City of Piqua;

SEC. 3: The Finance Director is hereby authorized to draw her
warrants from time to time on the appropriate account of the city treasury in payment
according to contract terms, not exceeding a total of $332,280 between both the
primary and the secondary supplier;

SEC. 4: This Resolution shall take effect and be in force from and after
the earliest period allowed by law.

KATHRYN B. HINDS, MAYOR

PASSED: ____________________________

ATTEST: ____________________________

REBECCA J. COOL
CLERK OF COMMISSION
# Commission Agenda
## Staff Report

<table>
<thead>
<tr>
<th>MEETING DATE</th>
<th>January 17, 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>REPORT TITLE</td>
<td>A RESOLUTION AUTHORIZING A PURCHASE ORDER TO VALLEY ASPHALT CORP. AS THE PRIMARY SUPPLIER, AND BARRETT PAVING MATERIALS INC. AS THE SECONDARY SUPPLIER OF HOT MIX FOR THE 2017 STREET AND ALLEY MAINTENANCE PROGRAM</td>
</tr>
</tbody>
</table>
| SUBMITTED BY  | Name & Title: Doug Harter, Public Works Director  
Department: Public Works |
| AGENDA CLASSIFICATION | ☑ Consent  
☑ Resolution  
☒ Regular |
| APPROVALS/REVIEWS  | ☑ City Manager  
☒ Asst. City Manager/Finance  
☒ Asst. City Manager/Development  
☒ Law Director  
☒ Department Director  
☒ Other: |
| BACKGROUND  | In December of 2016, the Purchasing Analyst went out for asphalt bids sending specifications to several companies. The bids were received on January 5, 2017 and the bid tabulation is shown as “Exhibit A.”  
In the past, we have purchased asphalt from both Valley Asphalt and Barrett Paving depending on who had the mix available that we needed at any given time. We do use more 404 asphalt than 402 and Valley Asphalt was also a little less expensive on this type. Therefore, similar to last year, we would like to issue a Purchase Order to both Barrett Paving & Valley Asphalt for the purchase of 402 & 404 asphalt to ensure that asphalt will be available to the City when it is needed. |
| BUDGETING AND FINANCIAL IMPACT | Budgeted $: $332,280  
Expenditure $: $332,280  
Source of Funds: Street Department O&M (101 Fund) |
| Narrative: | This item is purchased each year for street paving and resurfacing projects. $332,280 was budgeted for this work in the 2017 budget. Based upon the unit bid prices, the Street Department anticipates completing as many patches and resurfacing projects as possible up to the $332,280. |
| OPTIONS | 1. Approve the Resolution and continue with our 2017 Street Maintenance Program.  
2. Do not approve the Resolution, which in turn would mean no in-house paving.  
3. Contract out all the patching and resurfacing, which would result in less being done for $332,280. |
<table>
<thead>
<tr>
<th>PROJECT TIMELINE</th>
<th>Work will be completed in 2017.</th>
</tr>
</thead>
<tbody>
<tr>
<td>STAFF RECOMMENDATION</td>
<td>Approve the Resolution to allow the Street Department to continue with our ongoing Street Maintenance Program.</td>
</tr>
<tr>
<td>ATTACHMENTS</td>
<td>IFB #1643 Bid Tabulation – Exhibit A</td>
</tr>
<tr>
<td>NO</td>
<td>Value</td>
</tr>
<tr>
<td>------</td>
<td>-------</td>
</tr>
<tr>
<td>10.25</td>
<td>$</td>
</tr>
<tr>
<td>8.75</td>
<td>$</td>
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<tr>
<td>9.10</td>
<td>$</td>
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<tr>
<td>8.75</td>
<td>$</td>
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<tr>
<td>NB</td>
<td>$</td>
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<tr>
<td>NB</td>
<td>$</td>
</tr>
<tr>
<td>NB</td>
<td>$</td>
</tr>
</tbody>
</table>

**Renewal Option for 2016**

- Neuland Sand
- 957 Stone
- #2 Stone
- 411 Stone
- 304 Stone
- Cold Patch
- 404 Asphalt
- 402 Asphalt

All prices are per ton.

Hot & Cold Mix - Aggregate Stone

City of Piqua, OHIO

EXHIBIT A
RESOLUTION NO. R-13-17

A RESOLUTION AUTHORIZING A PURCHASE ORDER TO PIQUA MATERIALS INC. AS THE SUPPLIER OF STONE AND COLD PATCH FOR THE 2017 STREET AND ALLEY MAINTENANCE PROGRAM

WHEREAS, on December 22, 2016 the Purchasing Analyst publically advertised for bids for Hot and Cold Mix- Aggregate Stone; and

WHEREAS, after proper advertisement, bids were opened on January 5, 2017 resulting in the tabulation of bids as listed in Exhibit “A” attached hereto;

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: A purchase order is hereby authorized to Piqua Materials Inc. as the primary supplier of stone and cold patch pursuant to the bid specifications;

SEC. 2: The Finance Director certifies funds are available and is hereby authorized to draw her warrants from time to time on the appropriate account of the city treasury in payment according to contract terms, not exceeding a total of $30,000;

SEC. 3: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

KATHRYN B. HINDS, MAYOR

PASSED: _______________________

ATTEST: _______________________  REBECCA J. COOL  
          CLERK OF COMMISSION
**Commission Agenda**  
**Staff Report**

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</tr>
</tbody>
</table>
| SUBMITTED BY       | Name & Title: Doug Harter, Public Works Director  
Department: Public Works |
| AGENDA CLASSIFICATION | □ Consent  
□ Ordinance  
☒ Resolution  
□ Regular |
| APPROVALS/REVIEWS  | ☒ City Manager  
□ Asst. City Manager/Finance  
□ Asst. City Manager/Development  
□ Law Director  
□ Department Director;  
□ Other: |
| BACKGROUND          | In December of 2016, the Purchasing Analyst went out for asphalt bids sending specifications to several companies. The bids were received on January 5, 2017 and the bid tabulation is shown as “Exhibit A.”  
Unfortunately, the Barrett Paving plant is located in Moraine and is too far to drive to pick up the cold patch we would need. Therefore, we recommend purchasing all stone and cold patch from Piqua Materials due to the close proximity of their plant to our work areas and hence our increased efficiency. |
| BUDGETING AND FINANCIAL IMPACT | Budgeted$: $30,000  
Expenditure$: $30,000  
Source of Funds: Street Department O&M (101 Fund)  
**Narrative:** These items are purchased each year for patching and street repairs. $30,000 was budgeted for this work in the 2017 budget. Based upon the unit bid prices, the Street Department anticipates completing as many projects as possible up to the $30,000. |
| OPTIONS             | 1. Approve the Resolution R-13-16 and continue with our ongoing Street Maintenance Program.  
2. Do not approve the Resolution R-13-16, which in turn would mean no in-house patching or street and alley repairs.  
3. Contract out all the patching which would result in less being done for $30,000. |
<p>| PROJECT TIMELINE    | Work will be completed in 2017. |</p>
<table>
<thead>
<tr>
<th>STAFF RECOMMENDATION</th>
<th>Approve the Resolution to allow the Street Department to continue with our ongoing Street Maintenance Program.</th>
</tr>
</thead>
<tbody>
<tr>
<td>ATTACHMENTS</td>
<td>IFB #1643 Bid Tabulation – Exhibit A</td>
</tr>
</tbody>
</table>
CITY OF PIQUA, OHIO

Bid Tabulation for IFB 1643
Opened 1-5-17 at 2:00 p.m.

Hot & Cold Mix - Aggregate Stone

<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>All prices are per ton</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>402 Asphalt</td>
<td>NB</td>
<td>$</td>
<td>63.00</td>
<td>65.00</td>
</tr>
<tr>
<td>404 Asphalt</td>
<td>NB</td>
<td>$</td>
<td>65.00</td>
<td>63.00</td>
</tr>
<tr>
<td>Cold Patch</td>
<td>$ 180.00</td>
<td>$</td>
<td>120.00</td>
<td>125.00</td>
</tr>
<tr>
<td>304 Stone</td>
<td>$ 8.75</td>
<td>NB</td>
<td>NB</td>
<td>NB</td>
</tr>
<tr>
<td>411 Stone</td>
<td>$ 8.75</td>
<td>NB</td>
<td>NB</td>
<td>$</td>
</tr>
<tr>
<td>#2 Stone</td>
<td>$ 8.75</td>
<td>NB</td>
<td>NB</td>
<td>$</td>
</tr>
<tr>
<td>#57 Stone</td>
<td>$ 10.00</td>
<td>NB</td>
<td>NB</td>
<td>$</td>
</tr>
<tr>
<td>Natural Sand</td>
<td>NB</td>
<td></td>
<td>NB</td>
<td></td>
</tr>
<tr>
<td>Renewal option for 2018</td>
<td>NO</td>
<td>NO</td>
<td>YES upon agreement</td>
<td>NO</td>
</tr>
</tbody>
</table>

Cold patch from Moraine Plant only

402 & 404 from Troy

Cold from Dryden Rd.
RESOLUTION NO. R- 14 -17

A RESOLUTION AUTHORIZING THE PURCHASE OF 625 S. MAIN STREET,
PARCEL NO. N44-250265

WHEREAS, Parcel No. N44-250265, 625 S. Main St., Piqua, Miami County,
Ohio, is the former site of the Bennett Intermediate Elementary School; and

WHEREAS, the Piqua City School District demolished the former Bennett
Intermediate Elementary School building and now has a vacant site; and

WHEREAS, the Piqua City School Board approved a Resolution indicating that
the former site of the Bennett Intermediate Elementary School is no longer needed for
any purpose by the Piqua City Schools; and

WHEREAS, the Piqua City School Board resolved that the Piqua City School
District is permitted to sell the property by Quit Claim Deed for $1.00 to the City of
Piqua; and

WHEREAS, 625 S. Main Street borders the riverfront where the City has been in
the planning phases of the developing the property along the riverfront and the
acquisition of the property serves the needs of the City of Piqua.

NOW THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua,
Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: The City Manager is hereby authorized to purchase Parcel No. N44-
250265 for an amount not to exceed $1.00 from the Piqua City School District.

SEC. 2: The Finance Director certifies and warrants that the funds are available.

SEC. 3: This Resolution shall take effect and be in force from the earliest period
allowed by law.

______________________________
KATHRYN D. HINDS, MAYOR

_______________
PASSED:

_______________
ATTEST:

______________________________
REBECCA J. COOL
CITY COMMISSION CLERK
RESOLUTION NO. R-15-17

A RESOLUTION EXTENDING A MORATORIUM FOR A PERIOD OF ONE HUNDRED AND EIGHTY DAYS ON THE GRANTING OF ANY PERMIT ALLOWING RETAIL DISPENSARIES, CULTIVATORS, OR PROCESSORS OF MEDICAL MARIJUANA WITHIN THE CITY OF PIQUA, OHIO AND DECLARING AN EMERGENCY

WHEREAS, the City of Piqua, Ohio desires to coordinate regulations regarding the location and operation of businesses within the City, including Retail dispensaries, cultivators, or processors of medical marijuana; and

WHEREAS, for the purposes of this Resolution, "retail dispensaries", "cultivators", and "processors" are defined in newly enacted Chapter 3796 of the Ohio Revised Code; and

WHEREAS, House Bill 523 became effective on September 8, 2016; and

WHEREAS, the regulations that were to be developed by the State of Ohio further governing licensing the dispensaries, cultivators and processors have not yet been created, providing no further information to municipalities; and

WHEREAS, Revised Code Section 3796.29 allows municipalities to prohibit and/or limit the location of retail dispensaries, cultivators, and processors of medical marijuana within corporate limits; and

WHEREAS, it is recommended that the City Administration continue to review and make recommendations on this issue to conform to the City's goals of providing adequate regulations and to ensure the public peace, health, safety and welfare of its citizens; and

WHEREAS, extending the moratorium approved by the Piqua City Commission on August 2, 2016 by Resolution No. R-94-16 on the granting of permits within the City of Piqua will allow the City time to accomplish these goals and provide the State of Ohio time to adopt further regulations.

NOW THEREFORE, BE IT RESOLVED BY the Piqua City Commission, a majority of its members concurring that:

SEC. 1: The City Commission seeks to extend the moratorium approved on August 2, 2016 by Resolution No. R-94-16 on permits for the establishment of retail dispensaries, cultivators, and processors of medical marijuana to preserve the public peace, health, safety, and welfare of the citizens of the City of Piqua, Ohio.

SEC. 2: The City Commission seeks to receive further information on what regulations will be adopted by the State of Ohio and extends the August 2, 2016 moratorium for a one-hundred and eighty day period.

SEC. 3: The City Commission hereby continues a moratorium on permits for the establishment of retail dispensaries, cultivators, and processors of medical marijuana for a period of one hundred and eighty 180 days from the effective date of this resolution and directs that no permits shall be issued for these facilities during the 180 days.
SEC. 4: The City Commission further finds that a moratorium for one hundred and eighty days is reasonable and will allow a study for comprehensive regulations.

SEC. 5: This Resolution is declared an emergency for the immediate preservation of the public peace, health or safety in the City of Piqua as the moratorium is extended without any lapse in time as Resolution No. R-94-16 expires February 2, 2017.

KATHRYN B. HINDS, MAYOR

PASSED: ____________________________

ATTEST: ____________________________

REBECCA J. COOL
CLERK OF COMMISSION