REGULAR PIQUA CITY COMMISSION MEETING
TUESDAY, MARCH 6, 2018
6:00 PM
COMMISSION CHAMBER – 2nd FLOOR
201 WEST WATER STREET - PIQUA, OHIO  45356

CALL TO ORDER

THE PLEDGE OF ALLEGIANCE

ROLL CALL

ANNOUNCEMENTS

REGULAR CITY COMMISSION MEETING

CONSENT AGENDA

1. APPROVAL OF MINUTES
   Approval of minutes from the February 20, 2018 Regular City Commission Meeting

OLD BUSINESS

2. ORD. NO. 3-18 (2nd Reading)
   An Ordinance amending Chapter 55 Stormwater Management of the Piqua Municipal Code

NEW BUSINESS

3. ORD. NO. 4-18 (1st Reading)
   An Emergency Ordinance amending Section 94.01 of the Piqua Code, relating to Green Fees for the Municipal Golf Course

4. RES. NO. R-37-18
   A Resolution authorizing a lease agreement with Century Equipment, Inc. & VGM Financial Services for the lease of new golf carts for Echo Hills Golf Course

5. RES. NO. R-38-18
   A Resolution authorizing a purchase order to Walt Sweeney Ford, Inc. for a 2018 Ford F-450 extended cab truck with a heavy duty stake bed platform for the Power System

6. RES. NO. R-39-18
   A Resolution awarding a contract to Barrett Paving Materials, Inc. for the 2018 Street Resurfacing program

7. RES. NO. R-40-18
   A Resolution awarding a contract to Grissom Construction, LLC for the Sidewalk ADA Compliance program

8. RES. NO. R-41-18
   A Resolution authorizing a purchase order to Lebanon Ford for the purchase of three Ford Police Interceptor Utility Vehicles

9. RES. NO. R-42-18
   A Resolution authorizing a purchase order to the KE Rose Company for purchase and installation of specialized equipment in Police Vehicles
PUBLIC COMMENT
(This is an opportunity for citizens to address the City Commission regarding agenda items, issues, or to provide information. Comments are requested to be limited to five (5) minutes and specific questions should be addressed to the City Manager's office).

CITY MANAGER'S REPORT

COMMISSIONERS COMMENT

ADJOURNMENT
Piqua City Commission met at 6:00 P.M. in the Municipal Government Complex Commission Chambers located at 201 W. Water Street. Mayor Hinds called the meeting to order. Also present were Commissioners Lee, Short, Martin and Vogt. Absent: None.

REGULAR CITY COMMISSION MEETING

ANNOUNCEMENTS

February is Black History Month. Mayor Hinds asked Commissioner Lee to provide a brief overview of the Black History in the City of Piqua.

CONSENT AGENDA

APPROVAL OF MINUTES

Approval of the Minutes from the February 6, 2018 Regular City Commission Meeting.

RES. NO. R-26-18

A Resolution appointing a member to the Park Board

Paul Simmons was appointed to fill the unexpired term of Kevin Pryfogle for a term to expire March 1, 2019.

RES. NO. R-27-18

A Resolution appointing a member to the Park Board

Thomas Fogt was appointed to fill the unexpired term of Jessie Dotson for a term to expire on March 1, 2020.

RES. NO. R-28-18

A Resolution appointing a member to the Planning Commission

Cindy Pearson was reappointed for a term to expire on March 1, 2023.

RES. NO. R-29-18

A Resolution appointing a member to the Tree Committee

Steve Trostel was appointed to fill the unexpired term of Regina Favorite for a term to expire on March 1, 2020.

RES. NO. R-30-18

A Resolution of Appreciation for the public service of Robert A. Bloom as a City Employee

Mayor Hinds read the Resolution of Appreciation and presented it to Mr. Bloom, thanking him for his years of service to the citizens of Piqua.
RES. NO. R-31-18

A Resolution of Appreciation for the public service of Duane J. Novotny, Sr. as a City Employee

Mayor Hinds read the Resolution of Appreciation.

Moved by Commissioner Martin, seconded by Commissioner Vogt, to approve the Consent Agenda at this time. Voice vote, Aye: Martin, Short, Lee, Vogt, and Hinds. Nay, None. Consent Agenda was unanimously approved.

OLD BUSINESS

ORD. NO. 2-18 (3rd Reading)

An Emergency Ordinance amending Chapter 50 of the Piqua Code, relating to garbage and refuse

This is the third reading and City Manager Huff stated there is no additional information to add at this time.

Commissioners voiced their concerns and asked questions. Health and Sanitation Director Amy Welker, Finance Director Cynthia Holtzapple, Mayor Hinds, and City Manager Huff all provided information and responded to the questions.

PUBLIC COMMENT

Betty Wells, Jed Way, came forward asking several questions regarding the use of the cans, how to dispose of yard waste, and are senior discounts available. City Manager Huff and Ms. Welker provided the information.

Russ Fashner, Forest Avenue, came forward and voiced his concern over the weight limit on the new cans. City Manager Huff explained.

Moved by Commissioner Lee, seconded by Commissioner Short, that Ordinance No. 2-18 be adopted. Roll call vote, Aye: Hinds, Lee, Short. Nay: Martin and Vogt. Motion carried on a 3-2 vote.

NEW BUSINESS

ORD. NO. 3-18 (1ST READING)

An Ordinance amending Chapter 55 Stormwater Management of the Piqua Municipal Code

Law Director Stacy Wall provided the Staff Report. Ms. Wall stated the amendments are in the definition section and explained the amendments.

Commissioners asked several questions regarding the collection of the fees, and if it would go to Criminal Court. Ms. Wall answered all questions.

After discussion Ordinance No. 3-18 was given a first reading.

RES. NO. R-32-18

A Resolution awarding a contract for the purchase of transformers for the Power System

Ed Krieger, Power Systems Director provided the Staff Report.

The Power Plant solicits bids each year to replenish the transformer inventory of various sizes, voltages. Bids were received from four vendors on January 12, 2018. The lowest and best bids
were received from Ermco for thirty-five transformers of various sizes totaling $73,378. The Piqua Energy Board unanimously recommended approval of the purchase to the City Commission at its regular meeting on January 23, 2018.

PUBLIC COMMENT

No one came forward to speak at this time.


RES. NO. R-33-18

A Resolution awarding a contract for the purchase of a gas turbine starting engine for the Power System

Ed Krieger, Power Systems Director provided the Staff Report.

The Power System owns and operates two combustion gas turbines, #8GT and #9GT, and provides Piqua with back-up power should the City’s transmission grid go dark.

Competitive bids were received on February 7, 2018 with the lowest bid received from Cummins West Chester, Ohio Sales and Service for a not to exceed price of $40,000 which includes contingency. The Piqua Energy Board unanimously recommended approval of this purchase at their regular January 23, 2018 meeting.

PUBLIC COMMENT

No one came forward to speak at this time.


RES. NO. R-34-18

A Resolution awarding a contract for the purchase of Utility Poles for the Power System

Ed Krieger, Power Systems Director provided the Staff Report.

The Piqua Power System staff has secured DP&L’s approval to relocate existing electric facilities that are located along the City’s waterways and currently impede Piqua’s ability to develop the Riverfront along Lock 9 Park.

McWane ductile iron poles are virtually maintenance free with a 75-100 year expected life.

McWane Poles is the sole North American provider of ductile iron utility poles and they are willing to see directly to Piqua. The Piqua Energy Board unanimously recommended approval of this purchase at their regular January 23, 2018 meeting.

PUBLIC COMMENT

No one came forward to speak at this time.
RES. NO. R-35-18

A Resolution authorizing a purchase order to Sherry, Chrysler, Dodge, Jeep, Inc. for two sport utility vehicles for the Fire Department

Brent Pohlschneider, Fire Chief provided the Staff Report.

The Fire Department capital replacement plan allows for the replacement of F11 (2005 Ford) & F18 (1995 Chevrolet Blazer) during 2018. Two bids were obtained for the sport utility vehicles and Sherry’s provided the best bid on a Special Service Dodge Durango. This was lower than the state bid and the city likes to buy local if possible. These special service vehicles will have heavier duty brakes, cutting down on future maintenance costs, and will come with wiring access for a light bar.

PUBLIC COMMENT

No one came forward to speak at this time.


RES. NO. R-36-18

A Moral Obligation to pay Heyne Construction Inc. for emergency structural repair services performed at the Fort Piqua Plaza

Bob Graeser, Project Manager, provided the Staff Report.

While reviewing the fire suppression system in the ceiling above the banquet room significant cracks in the beams throughout the area were noticed. They met with a contractor who is currently doing work for the City and is available. Heyne Construction Inc. is putting together a price proposal based upon recommendations from the field analysis. After reviewing the proposal it was determined that proposed costs were in line with what the repair work should cost. Heyne Construction Inc. was at a point in their schedule to be able to begin the work immediately. City Manager Huff stated he authorized the emergency repairs.

PUBLIC COMMENT

Bill Jaqua, Sunset Drive, came forward and asked what the cost of the project was. City Manager Huff stated $60,000.


PUBLIC COMMENT

Bill Jaqua, Sunset Drive, came forward asking several questions concerning the City’s Economic Development Plan. City Manager Huff explained. Economic Development Director Justin Sommer also provided additional information.

CITY MANAGER REPORT

City Manager Huff stated there are a number of seats open on several Boards and Committees. If anyone is interested they should go to the City website to fill out an application.

City Manager Huff commented that the city has received complaints about the City Commission Meeting being hard to view on the replay. A new piece of equipment was needed to provide a
better picture, and it just came in and will be installing it soon. This should help the picture on the replay in the future, stated City Manager Huff.

COMMISSIONERS COMMENT

Commissioner Vogt congratulated Bob Bloom and Duane Novotny on their retirements and wished them many happy years.

Commissioner Lee thanked all the young people for coming to the City Commission meetings, acknowledging a young man in the audience. It is nice to have our youth involved in City Government, stated Commissioner Lee.

Commissioner Short stated in light of the recent school shooting tragedy in Florida, he wanted citizens to know the Piqua Police Department has a very active program in the Piqua Schools. The Police Department have done numerous trainings with the staff and students to know how to act in any situation.

Mayor Hinds thanked Commissioner Short for mentioning this and all of our thoughts and prayers are with the families in Florida.

Mayor Hinds announced there is a Black History Event at Edison State on Tuesday, February 27, from 6:00 to 8:00 P.M.

Mayor Hinds stated she will be at Springcreek School on March 1, handing out student awards.

Mayor Hinds stated she spoke the Piqua Chamber Leadership Meeting.

Mayor Hinds announced the Piqua Indian Station TV Station Local Channel 5 is up and running and will be providing new programs. The first new program is the Mayor interviewing the students and staff who are providing the programming.

Motion made by Commissioner Vogt to adjourn from the Regular Commission Meeting at 7:20 P.M. seconded by Commissioner Martin, motion was carried unanimously.

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KATHRYN B. HINDS, MAYOR

PASSED: ______________________

ATTEST: ______________________
REBECCA J. COOL
CLERK OF COMMISSION
ORDINANCE NO. 3-18

AN ORDINANCE AMENDING CHAPTER 55 STORMWATER MANAGEMENT OF THE PIQUA MUNICIPAL CODE

WHEREAS, the City of Piqua Chapter 55 defines stormwater management; and

WHEREAS, the City of Piqua operates under a permit issued by the Ohio Environmental Protection Agency authorizing storm sewer systems to discharge storm water under the National Pollutant Discharge Elimination System (NPDES Permit); and

WHEREAS, the NPDES Permit requires regulation of illicit discharge as it relates to public discharge and not construction projects; and

WHEREAS, the NPDES Permit requires regulation of specific construction site specifications with the ability to enforce any municipal regulations; and

WHEREAS, Chapter 55 of the Piqua Municipal Code needs amended to comply with the requirements of the NPDES Permit.

NOW THEREFORE, BE IT ORDAINED BY the Piqua City Commission, a majority of its members concurring that:

SECTION 1. That the City of Piqua hereby amends Chapter 55 of the Piqua Municipal Code as set forth below: (proposed language is underlined and language to be deleted is struck)

§ 55.01 PURPOSE.
This chapter establishes a stormwater management user fee to fund and support the city's efforts to address the issues presented in the recital provisions of the National Pollutant Discharge Elimination System (NPDES) Phase II stormwater permit and required operation, maintenance and replacement costs. The user fees include general public (institutional, agency, federal, state and local government and the like) and/or property owner user fees. The purpose of the Stormwater Code contained in this chapter is to provide for effective management and financing of a stormwater system utility within the City. To effectively accomplish the management of a stormwater utility, this code shall:

(A) Provide for administration, operation, maintenance and inspection of existing and future stormwater management facilities;

(B) Protect the public health, safety and welfare by providing a mechanism for mitigating the damaging effects of uncontrolled and unplanned stormwater runoff;

(C) Establish and maintain fair and reasonable stormwater management service charges for each lot or parcel in the city which bear a substantial relationship to the cost of providing stormwater management services and facilities.

(D) Ensure that similar properties pay similar stormwater management service charges which reflect each property's quantity of impervious area, because this factor bears directly on the quantity and quality of stormwater runoff generated from developed areas. Charges for single-
family detached dwelling units, two-family dwelling units and each housekeeping unit within a multi-family dwelling unit shall reflect the relatively uniform effect that such development has on runoff. Charges for all other properties shall be calculated based on their equivalency of impervious surface compared to single-family detached dwelling units, two-family dwelling units and each housekeeping unit within a multi-family dwelling unit.

(E) Provide a mechanism for consideration of specific or unusual service requirements of some non-residential properties accruing to or from properties as a result of providing their own stormwater management facilities.

(F) Provide to non-residential property owners a service charge adjustment process to review stormwater charges when unusual circumstances exist which alter runoff characteristics, when service varies from a normal condition or is of greater significance than contribution to runoff.

(G) Utilize stormwater management funds for the construction, operation, and maintenance of city stormwater facilities, except where activities or facilities are clearly unusual and in excess of normal level of service city-wide, and that developers are responsible for providing any stormwater facilities required for their project.

(H) In order to maintain the effectiveness of the stormwater code, this code shall:

1. Establish a mechanism for appeals and amendments to its provisions.

2. Provide for a procedure for abatement of conditions or activities that are not in the interest of public health, safety or welfare.

3. Provide for its continuous validity through severability of its various provisions.

4. Provide for penalties for violations of its provisions.

The Stormwater Utility Department (STWUD) shall establish rules and regulations consistent with this chapter to ensure the effective enforcement and maintenance of the stormwater utility. The STWUD shall have enforcement authority for violations of this Chapter and the rules and regulations.

§ 55.02 DEFINITIONS.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

**DESIGN SPECIFICATIONS.** Design Specifications are issued by the City Engineer and govern all construction projects. Design Specifications are kept on file in the City Engineer’s Office.

**ENFORCEMENT OFFICER.** The enforcement officer shall be the City Manager, the City Engineer or the employee responsible for stormwater management.

**ERU (EQUIVALENT RESIDENTIAL UNIT).** An ERU shall be equivalent to 5,400 square feet of impervious area. This unit may periodically be adjusted based on changing conditions in the city.

**ILLEGAL DISCHARGE.** Any discharge to a municipal storm sewer that is not entirely composed of storm water, except discharges authorized under an NPDES permit, (other than the NPDES permit for discharges from the MS4) and discharges resulting from fire-fighting activities.

**IMPERVIOUS AREA.** Surface areas of residential and non-residential properties which water will not penetrate and from which stormwater runoff will be produced. This includes, but is not limited to, rooftops, sidewalks, parking lots, pavements, concrete, asphalt and compacted gravel.
**NON-RESIDENTIAL DEVELOPED PROPERTY.** All tracts of real property either zoned or developed for (i) residential use intended for occupancy by more than three families per residential structure (e.g., apartment houses with four or more units under a single roof), (ii) commercial uses, (iii) non-profit non-residential uses (e.g., governmental organizations, churches, and fraternal organizations), and (iv) industrial uses.

**NPDES.** National Pollutant Discharge Elimination System.

**ODNR.** Ohio Department of Natural Resources.

**RESIDENTIALLY DEVELOPED PROPERTY.** All tracts of real property either zoned or developed for residential use in structures designed and permitted for habitation by one or two families (i.e., single-family homes, two-family homes (duplex units) or three-family homes (triplex units)).

**SFR (SINGLE-FAMILY RESIDENTIAL).** All tracts of real property with improvements intended for occupancy by one, two, or three families for residential purposes (i.e., single-family homes or duplex units), regardless of the number of sewer taps and fees it incurs.

**STWUD.** The Stormwater Utility Department of the city, or any duly authorized officials acting in its behalf.

**STORMWATER SYSTEM.** A system of constructed and naturally occurring above ground and below ground facilities or infrastructure intended to collect, treat, convey, and otherwise manage runoff from rain, snow, and other precipitation including, but not limited to, drains, inlets, conduits, culverts, storm sewers, manholes, pump stations, channels, ditches, swales, drainage easements, retention and detention basins, infiltration facilities, constructed best management practices (BMP's), lakes, ponds, streams, creeks, rivers and other related components.

**VACANT/UNIMPROVED PROPERTY.** All tracts of real property that are wholly vacant and unimproved (no impervious area), regardless of the zoning classification assigned to the property or the uses permitted thereon by applicable law, rules, and regulations.

**ORGANIZATION, FACILITIES AND MAINTENANCE**

§ 55.05 ORGANIZATION OF THE UTILITY.

The utility shall be administered and managed by the City Manager or his or her designee who shall have the responsibility for planning, developing, and implementing stormwater management and sediment control plans; financing, constructing, maintaining, rehabilitating, inspecting, and managing stormwater facilities; collecting fees and charges for the utility; implementing and enforcing the provisions of this code; promoting public awareness of the progress and activities of the utility; making recommendations regarding proposals for amendments to this chapter, including, but not limited to, service charges, rules, and regulations; and other related duties.

§ 55.06 STORMWATER FACILITIES.

(A) The utility shall monitor the design, operation, maintenance, inspection, construction and use of all storm sewers, storm drains, and stormwater facilities in the city. The utility shall be responsible for the design and construction of public stormwater facilities in the city and shall inspect, operate, and maintain them as prescribed in the stormwater rules and regulations.

(B) The utility may accept overriding responsibility for permanent maintenance of stormwater facilities designed to control erosion when the benefitting area involves two or more property
owners. The utility may require facilities to be designed to reduce maintenance cost and will require adequate easements.

§ 55.07 EROSION, SILTATION AND SEDIMENTATION.
The utility shall be responsible for controlling erosion, siltation and sedimentation that will adversely affect storm sewers, drainage ditches, watercourses and other drainage facilities.

§55.08 ILLICIT DISCHARGE PROHIBITED
(A) There shall be no illicit discharge permitted as defined in Section 55.02 from any property.
(B) Illegal dumping is prohibited.
(C) Upon discovery of illicit discharge or illegal dumping, the enforcement officer shall notify the property owner of the violation and issue a cease and desist order. The enforcement officer shall develop a plan and timeline with the property owner to eliminate the violation. Should the illicit discharge and/or illegal dumping not be eliminated within the timeline issued, the homeowner shall be fined $100.00 for the violation.
   a. Should the property owner not correct the violation after the fine is issued, the City shall remedy the issue and assess the costs to the property owner.
   b. Should the same property have a subsequent violation, the property owner on all subsequent violations shall be assessed a civil fine of $250.00 if not remedied within the issued timeline.

§ 55.09 CONSTRUCTION PROJECTS
(A) All construction projects shall have an erosion control plan as governed by the Design Specifications issued by the City of Piqua Engineer.
   a. Should the property owner fail to submit an erosion control plan, a cease and desist order from any further construction shall be issued until an erosion control plan is submitted. The specifics of the plan shall be governed by the Design Specifications issued by the City of Piqua Engineer.
   b. Should the enforcement officer determine that the post construction run-off rate is in violation of the Design Specifications, a cease and desist order shall be issued. The property owner shall immediately notify the enforcement officer of the remedy.
   c. Should the run-off rate not be corrected within the timeline issued by the enforcement officer, the property owner shall be fined $100.00 for the violation.
   d. Should the same property have a subsequent violation, the property owner on all subsequent violations shall be assessed a civil fine of $250.00 if not remedied within the issued timeline.

(C) The civil fine does not prohibit the City of Piqua from pursuing other remedies or exercising its rights with regards to the construction project not being completed in accordance with the Design Specifications.

§ 55.0810 ROUTINE AND REMEDIAL MAINTENANCE AND RIGHT OF ENTRY.
(A) The utility shall provide for inspection and routine maintenance of facilities that have been accepted for maintenance by the utility. Maintenance may include catch basin cleaning,
grating and casting repair, bridge surface drainage systems cleaning, channel clearing, erosion repair, and other incidentals. The Utility shall provide for remedial maintenance of facilities based upon the severity of stormwater problems and potential hazard to the public. Remedial maintenance of bridge surface drainage systems shall remain the responsibility of agencies other than the utility.

(B) Upon notice, the City Manager or his or her designee, including contractors and their employees or consultants and other employees, may enter upon lands within the city to make surveys and examinations to accomplish the necessary findings for planning and engineering studies or for inspection or maintenance of stormwater facilities. The City Manager or his or her designee shall maintain records of all inspections made.

§ 55.0911 PROPERTY AFFECTED.

(A) Except as provided in this chapter, all residentially developed property and non-residentially developed property located within the limits of the city shall be subject to the stormwater service charges established by this chapter regardless of whether the properties are privately or publicly owned. Vacant/unimproved property shall not be subject to the service charges.

(B) The utility shall be responsible for stormwater drainage facilities and watercourses on all streets, boulevards, sidewalks, curbing, street and other municipal property and public easements, and highway structures and appurtenances belonging to the city.

(C) Where public facilities and watercourses are located in easements on private property, the owner of the property is responsible for aesthetic maintenance such as lawn mowing, litter pick-up, etc. The owner shall neither place nor allow structures or plantings that interfere with the operation and maintenance of such drainage facilities and watercourses.

(D) The utility may authorize the construction of curbs, pavements, channels, watercourses, culverts, or other structures necessary to properly operate and maintain new and existing stormwater facilities.

FEES

§ 55.30 USER FEE.

(A) All owners of real property in the city shall be charged for the use of the stormwater system based on an estimate of the amount of stormwater and rate of flow of stormwater that is projected to discharge into the stormwater system from the property.

(B) By this chapter, which may be amended from time to time by resolution of the Commission, the city hereby sets and establishes a system of fees that is intended to assess users their fair and equitable share of the costs for use of the stormwater system for each property within the city. These fees shall be established in an amount sufficient to defray the reasonable costs for federal stormwater permit requirements, operation, maintenance, and construction of necessary improvements or additions to the stormwater system. The subsequent amendments or adjustments shall take into consideration the amount of funds reasonably necessary to meet the level and cost of service required to manage and operate the stormwater system, including any previously unforeseen inflationary pressures, system expansion, increases in state and federal program mandates, or related issues that may necessitate management program expansion.

§ 55.31 FEES ESTABLISHED.
(A) Subject to the provisions of this chapter, each and every owner and/or operator of residentially developed property and non-residential developed property shall have imposed upon them a stormwater user fee. The stormwater user fee shall be a monthly service charge and shall be determined by the provisions of this chapter and the applicable equivalent residential unit (ERU) and ERU rate established hereunder, which provisions may be amended from time to time in accordance with the provisions of this chapter or by resolution of the Commission. The established rate shall be contained within the Stormwater Management User Fee Policy. Effective with the initiation of the Storm Water Utility and prior to January 1, 2014, one ERU is equivalent to $5.20. Effective January 1, 2014, the Storm Water Utility rate of one ERU is equivalent to $5.70 or up to 5,400 square feet. Effective January 1, 2015, the effective Storm Water Utility rate will be, one ERU is equivalent to $6.20 or up to 5,400 square feet for the year 2015. Effective January 1, 2016, the effective Storm Water Utility rate will be, one ERU is equivalent to $6.70 or up to 5,400 square feet for the year 2016, and will remain at those rates till further review.

(B) The City Manager shall make recommendations to the Commission to adjust this definition of ERU from time to time by resolution to reflect development trends within the city or further equitably divide the costs of supporting the operation and maintenance of the stormwater system. In adjusting this definition, the Commission shall take into consideration the source of the data from which the subject ERU is to be established, the general acceptance and use of the source on the part of other stormwater systems, and the reliability and general accuracy of the source. The Commission may also utilize information obtained from property tax assessor’s rolls or site examination, mapping information, aerial photographs, and other reliable information in order to determine impervious surface areas.

(1) Single-family properties shall be billed on a per unit basis at one ERU per month and duplexes will be billed on a per unit basis of one-half an ERU per month.

(2) The fee for all other properties not specified in division (B)(1) shall be calculated based on the total impervious area of the property divided by the then-effective average impervious area for an ERU multiplied by a rate of one ERU per month at the rate established for an ERU. The impervious area estimate shall be based on ortho-rectified aerial photography and/or as-built plans as approved through the building permit process, or other sources at the discretion of the City Engineer.

(3) Notwithstanding any other provision of this chapter, the STWUD shall assess the need for rate increases and report findings to the Commission.

(C) Rates and charges incurred under this section shall be prepared and collected by the city in accordance with those provisions regulating the preparation and issuance of bills for utility service. The monies collected under this section shall be used expressly for the benefit of the stormwater system.

(D) The Commission shall yearly review the ERU and the fee assessed to determine whether the rate and fee are sufficiently permitting the city to meet the requirements of the NPDES permit issued by the EPA.

(E) A credit program shall be available to non-residential customers only as established by the STWUD.

§ 55.32 COLLECTION.

(A) The billing and collection of stormwater user fees shall be administered by the city utilities billing office. The stormwater user fees for residentially developed properties and non-
residential developed properties shall be billed as frequently as monthly with payment due as of
the date stated in the billing.

(B) For billings and collections administered directly by the city, in the event a partial
payment is received, the payment shall be applied according to established procedures. All bills
for stormwater user fees shall become due and payable in accordance with the rules and
regulations in effect, or subsequently adopted by, the Commission.

(C) All charges not under appeal and not paid within ten days from date of billing shall be
considered delinquent. All charges delinquent shall be subject to penalty and/or interest as
established by Commission and could constitute a lien or an assessment upon the real property
affected from the date charges are incurred as determined by the City Manager or the City
Manager’s designee. The City Manager may withhold other services, including water and
electric, until such time as any outstanding charges are paid in full or a payment schedule
acceptable to the City Manager by the delinquent party is agreed to.

(D) The city shall have authority to annually place tax liens on properties in default of fees
required by this chapter. The city shall provide notice of any intended tax liens subject to the
provisions of applicable Ohio law. Removal of the property tax lien will only occur upon full
payment of the stormwater user fees or other payment arrangements approved by the
Commission. In the alternative, the city may take appropriate legal action to collect unpaid
charges.

(E) The threshold for retroactive billing shall be three billing cycles. Omitted or previously
unidentified property containing impervious surface that has not been charged stormwater user
fees may be billed retroactively up to three billing cycles.

§ 55.33 ENTERPRISE FUND REQUIREMENTS.

(A) The Stormwater Utility Fund shall be used for the following purposes:

(1) Acquisition of property by gift, purchase, or condemnation necessary to construct,
operate, and maintain stormwater management facilities.

(2) Costs of administration and implementation of the stormwater management program.

(3) Engineering and design; debt service and related financing expenses; planning and
construction costs for new stormwater facilities; and inspection, enlargement, or improvement of
existing facilities.

(4) Operation and maintenance of the stormwater system, including the monitoring and
inspection of stormwater control devices and facilities.

(5) Water quality monitoring and water quality programs.

(6) Inspection and enforcement activities.

(7) Elected official, appointed official, stakeholder, and general public education and
outreach relating to stormwater.

(8) Billing, revenue collection, and associated administrative costs.

(9) Other activities that are reasonably required to manage and operate the stormwater
system.

(B) Funding for the utility shall include, but not be limited to:

(1) Stormwater user fees;

(2) Direct charges. This charge will be collected from owners, developers or others for the
cost of designing and constructing stormwater facilities and administrative costs and related
expenses where the utility designs and/or constructs or contracts for the construction of such
facilities, including costs associated with abatement procedures undertaken by the utility;
(3) **Direct assessment.** This charge will be collected from owners/users in localized areas that desire stormwater drainage facilities not considered a part of the regional development or where an improvement is desired ahead of the priority status;

(4) Fees as set forth in this chapter; and

(5) Other income obtained from federal, state, local and private grants or revolving funds.

(C) All revenues generated by or on behalf of the utility including stormwater management service charges and interest earnings on those revenues shall be deposited in the stormwater utility fund and used exclusively for stormwater utility purposes.

(D) When a public improvement is funded by other funds of the city and/or by other agencies or organizations, the utility may assume financial responsibility for any storm drainage improvement costs associated with the overall project.

**ENFORCEMENT; APPEALS; NONLIABILITY**

§ 55.50 **ENFORCEMENT.**

The City Manager or his or her designee is authorized to take appropriate legal action to require compliance with this chapter.

§ 55.51 **APPEALS.**

(A) Any person, firm, corporation, or organization notified of non-compliance with this chapter, who, or that is required to perform monitoring, analyses, reporting and/or corrective actions that is aggrieved by a decision of a City employee or contractor issuing such decision, may appeal the decision in writing to the City Manager within ten days following the effective date of the decision. The appeal must include all necessary documents, including, but not limited to, a survey, all structures or improvements, total property area, impervious area, drainage structures, drainage patterns and any features that contain, retain, or detain storm runoff on their own property, and diminish the quantity of stormwater as handled by the city.

(B) Upon receipt of the request, the City Manager or designee shall request a report and recommendation from the subject city employee or contractor and shall set the matter for administrative hearing at the earliest practicable date.

(C) At the hearing, the City Manager or his designee may hear additional evidence, and may revoke, affirm, or modify the earlier decision. Such decision shall be final, subject to appeal to a court of competent jurisdiction.

(D) The threshold for retroactive credits and adjustments shall be three billing cycles prior to appeal application and/or the date of property owner transfer, with exception to vacant/unimproved or unidentified property that has not been charged stormwater user fees.

§ 55.52 **NO LIABILITY.**

Floods and stormwater runoff may occasionally occur which exceeds the capacity of the system. This chapter does not imply nor create a duty on the city to insure that property subject to fees and charges established herein will always be free from flooding or flood damage, or that stormwater systems capable of handling all storm events can be cost effectively constructed, operated, or maintained. Nor shall this chapter create a liability on the part of, or cause of action against, the city, or any of their elected officials, officers, or employees for any flood damage or any damage that may result from storms or runoff thereof.

§ 55.99 **PENALTY.**
Any person, business, or entity found in violation of any provision of this chapter shall be deemed guilty of a first degree misdemeanor or assessed a civil penalty as stated herein. Each day such violation is committed or permitted to continue shall constitute a separate offense and shall be punishable as such hereunder.

SECTION 2. All other sections of Chapter 55 of the Piqua Municipal Code not amended herein shall remain in effect as is.

SECTION 3. This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

1st Reading 2-20-2018

KATHRYN B. HINDS, MAYOR

PASSED: ________________________________

ATTEST: ________________________________

REBECCA J. COOL
CITY COMMISSION CLERK

The Motion to adopt the foregoing Ordinance was offered by ____________________________
seconded by ____________________________ and on roll call the following vote ensued:

Mayor Kathryn B. Hinds
Commissioner John Martin
Commissioner William Vogt
Commissioner Kris Lee
Commissioner Dave Short
ORDINANCE NO. 4-18

AN EMERGENCY ORDINANCE AMENDING SECTION 94.01 OF THE PIQUA CODE, RELATING TO GREEN FEES FOR THE MUNICIPAL GOLF COURSE

BE IT ORDAINED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: Section 94.01 (Green Fees) of the Piqua Code are hereby amended per Exhibit “A” attached hereto;

SEC. 2: This Ordinance shall be declared an emergency for immediate preservation of the public peace, health, or safety in the City of Piqua and shall take effect and be in force from and after passage.

KATHRYN B. HINDS, MAYOR

PASSED: _______________________

ATTEST: _______________________

REBECCA J. COOL
CLERK OF COMMISSION

The Motion to adopt the foregoing Ordinance was offered by ______________________
seconded by ______________________ and on roll call the following vote ensued:

Mayor Kathryn B. Hinds __________
Commissioner John Martin __________
Commissioner William Vogt __________
Commissioner Dave Short __________
Commissioner Kris Lee __________
This Ordinance will allow us to implement a modest cart rental fee increase at Echo Hills Golf Course. These cart fees have not been changed since 2009. This update will not affect “special” pricing that can be changed by the City Manager as needed (i.e. outings, limited memberships, etc).

Budgeting and Financial Impact

<table>
<thead>
<tr>
<th>Budgeted $:</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expenditure $:</td>
<td>N/A</td>
</tr>
</tbody>
</table>

**Narrative:** This will generate $6,000-$8,000 annually and aid in the successful operations at the golf course. We request waiving the three reading rule so that the new rates can be effective as soon as possible.

**Options**

1. Approve Ordinance 4-18 as presented.
2. Approve Ordinance 4-18 with changes.
3. Deny Ordinance 4-18 and offer staff an alternative.

**PROJECT TIMELINE**

The new rates will be implemented as soon as the Ordinance passes.

**STAFF RECOMMENDATION**

We support the passage of this Ordinance so that we may stay competitive with other area golf courses while generating more revenue to support our operational costs.

**ATTACHMENTS**

None
§ 94.01 GREEN FEES.

The charges for weekly, Saturday, Sunday, and holiday green fees at the municipal golf course shall be as follows:

(A) (1) Weekdays, 9 holes: $15.00.
(2) Weekdays, 9 holes, Senior (62 years or older by March 1): $12.00.
(3) Weekdays, 9 holes, Junior (17 years or younger by March 1):

$12.00.

(B) Saturdays, Sundays and holidays, 9 holes: $16.00.

(C) (1) Weekdays, 18 holes: $20.00.
(2) Weekdays, 18 holes, Senior (62 years or older by March 1): $16.00.
(3) Weekdays, 18 holes, Junior (17 years or younger by March 1):

$16.00.

(D) (4) Weekdays before 3:00 p.m., 18 holes plus cart: $25.00 per day.
(5) Weekdays, 18 holes, value coupon: coupon for 11 rounds -

$200.00.

(E) (1) Saturdays, Sundays and holidays (18 holes): $23.00.
(2) Saturdays, Sundays and holidays after 11:00 a.m., 18 holes plus cart: $28.00 per day.
(3) Saturdays, Sundays and holidays, value coupon: coupon for 11 rounds - $230.00.
(4) Saturdays, Sundays and holidays after 1:00 p.m. Junior (17 years or younger by March 1), 9 holes: $12.00, 18 holes: $16.00.

(F) Cart Fees:
(1) 18 holes - $42.00+13.00/person (which includes tax).
(2) 9 holes - $7.00+8.00/person (which includes tax).
(3) 18 hole value coupon: coupon for eleven 18 hole rounds -

$120.00+130.00.

(G) 9 hole value coupon: coupon for eleven 9 hole rounds -

$70.00+80.00.

(H) Driving Range:
(1) $4.00 per bucket of golf balls.
(2) $50.00 for twenty buckets of golf balls purchased at one time.
(3) $24.00 for eight buckets of golf balls purchased at one time.

(I) Driving Range: $1.00 for “Warm-up Bucket” with 10 golf balls.

(J) Special promotional rates: Special lower rates for daily greens fees, driving range fees and cart rental may be charged if recommended by the Golf Advisory Board and approved by the City Manager. Special promotional rates may not exceed those rates established above. When approved, special promotional rates shall include the cost, the period of time for which the rates are available and any special conditions associated with the special promotion.

(‘97 Code, § 90.01) (Ord. 36-83, passed 10-17-83; Am. Ord. 34-98, passed 9-21-98; Am. Ord. 7-99, passed 2-15-99; Am. Ord. 35-99, passed 11-1-99; Am. Ord. 4-02, passed 2-19-02; Am. Ord. 3-03, passed 2-18-03; Am. Ord. 13-03, passed 6-16-03; Am. Ord. 2-04, passed 1-20-04; Am. Ord. 22-05, passed 12-19-05; Am. Ord. 38-08 passed 1-5-09; Am. Ord. 2-17 passed 2-21-17)
RESOLUTION NO. R-37-18

A RESOLUTION AUTHORIZING A LEASE AGREEMENT WITH
CENTURY EQUIPMENT, INC. & VGM FINANCIAL SERVICES
FOR THE LEASE OF NEW GOLF CARTS FOR ECHO HILLS
GOLF COURSE

WHEREAS, the present operations of the Echo Hills Golf Course requires the
lease of 36 new golf carts to replace old golf carts; and

WHEREAS, on January 3, 2017, this Commission passed Resolution No.
R-2-18 authorizing the City Purchasing Analyst to advertise for proposals, according to
law, for new Golf Carts;

WHEREAS, after proper advertisement, proposals were opened resulting in the
tabulation as listed in Exhibit "A" attached hereto;

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua,
Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: A Lease Agreement for said equipment is hereby awarded to
Century Equipment, Inc. & VGM Financial Services as the best, responsible vendor and
the City Manager is hereby authorized to execute a lease agreement with said vendor
pursuant to proposal specifications;

SEC. 2: The Finance Director is hereby authorized to draw her warrants
from time to time on the appropriate account of the City treasury in payment according to
contract terms, not exceeding a total of $34,302.96 per year for four years (2018-2021)
with a grand total of $137,211.84;

SEC. 3: This Resolution shall take effect and be in force from and after the
earliest period allowed by law.

KATHRYN B. HINDS, MAYOR

PASSED: _______________________

ATTEST: _______________________
REBECCA J. COOL
CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by _______________________
seconded by ______________________ and on roll call the following vote ensued:

Mayor Kathryn B. Hinds            Commissioner Kris Lee
Commissioner John Martin           Commissioner Dave Short
Commissioner William Vogt
<table>
<thead>
<tr>
<th>MEETING DATE</th>
<th>Mach 6, 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>REPORT TITLE</td>
<td>A RESOLUTION AUTHORIZING A LEASE AGREEMENT WITH CENTURY EQUIPMENT, INC. &amp; VGM FINANCIAL SERVICES FOR THE LEASE OF NEW GOLF CARTS FOR ECHO HILLS GOLF COURSE</td>
</tr>
</tbody>
</table>
| SUBMITTED BY  | Name & Title: Cynthia A. Holtzapple, Asst. City Manager and Finance Director  
Department: Finance |
| AGENDA CLASSIFICATION | ☒ Consent ✔ Resolution ☐ Ordinance ☐ Regular |
| APPROVALS/REVIEWS | ☒ City Manager  
☒ Asst. City Manager/Finance  
✅ Department Director  
☒ Other: |
| BACKGROUND     | Echo Hills Golf Course has diligently maintained the golf cart fleet. Our 1995, 2000 and 2006 carts however, are now in need of replacement. Many have surpassed their useful life and need major, expensive maintenance and repairs. With proper advertisement and bid, we received quotes from three vendors. After review of all options, we are requesting a new lease with Century Equipment for 36 carts. We will continue to use 12 – 2006 and 2012 carts. This should allow for an optimal play experience at Echo Hills Golf Course. Our golf members will immediately notice the new and improved carts during their rounds of golf this season. With this investment in improving our course, we also hope to bring in more golfers to our course and increase our overall revenues. |
| BUDGETING AND FINANCIAL IMPACT | Budgeted $: 60,000  
Expenditure $: 34,302.96/each year (2018-2021)  
Source of Funds: 409-000-190-3392  
Narrative: This expenditure is included in the 2018 Budget |
| OPTIONS        | 1. Approve Resolution R-37-18 as presented  
2. Approve Resolution R-37-18 with changes  
3. Deny Resolution R-37-18 and direct staff on how to proceed |
<p>| PROJECT TIMELINE | If approved tonight, the new golf carts should be received by April 1st. |</p>
<table>
<thead>
<tr>
<th>STAFF RECOMMENDATION</th>
<th>We recommend passage of this Resolution as the old golf carts have passed their useful life. Many have mechanical issues and are in need of expensive repairs and battery replacements which are not a good use of funds.</th>
</tr>
</thead>
<tbody>
<tr>
<td>REASON FOR SELECTING COMPANY</td>
<td>Century Equipment offer includes a four year warranty on the batteries, chargers, pedal group, canopy systems &amp; seats, a three year warranty on the electrical powertrain, a four year warranty on the electrical components, and a limited lifetime warranty on the frame. They also had the most generous trade in allowance offered for our old carts dating back to 1995.</td>
</tr>
<tr>
<td>ATTACHMENTS</td>
<td>Exhibit “A” — Summary of Proposals</td>
</tr>
</tbody>
</table>
## City of Piqua

### Exhibit A

<table>
<thead>
<tr>
<th>Century Equipment, Inc.</th>
<th>Lake Erie Golf Cars</th>
<th>Lake Erie Golf Cars</th>
<th>Mid Ohio Golf Car, Inc.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>2018 Club Car Precedent</strong></td>
<td><strong>2018 EZ Go TXT48</strong></td>
<td><strong>2017-18 IN STOCK EZ Go TXT 48</strong></td>
<td><strong>2018 Yamaha Drive 2-DC Electric</strong></td>
</tr>
<tr>
<td>4 year lease, 36 new carts</td>
<td>4 year Lease</td>
<td>4 year Lease</td>
<td>4 year Lease</td>
</tr>
<tr>
<td>Yearly Cost</td>
<td>4 year Cost</td>
<td>Yearly Cost</td>
<td>4 year Cost</td>
</tr>
<tr>
<td>$34,302.96</td>
<td>$137,211.84</td>
<td>$35,765.28</td>
<td>$143,061.12</td>
</tr>
<tr>
<td>Trade-in of carts</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>13 of 1995 carts</td>
<td>$13,240.92</td>
<td>$6,000.00</td>
<td>$6,000.00</td>
</tr>
<tr>
<td>10 of 2000 carts</td>
<td>$11,034.10</td>
<td>$6,000.00</td>
<td>$8,000.00</td>
</tr>
<tr>
<td>17 of 2006 carts</td>
<td>$18,787.57</td>
<td>$17,000.00</td>
<td>$17,000.00</td>
</tr>
<tr>
<td></td>
<td>$46,062.69</td>
<td>$31,000.00</td>
<td>$31,000.00</td>
</tr>
<tr>
<td>Total purchase less trade ins</td>
<td>$94,178.85</td>
<td>$112,061.12</td>
<td>$104,285.12</td>
</tr>
<tr>
<td>Purchase of 36 new carts</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Yearly Cost</td>
<td>4 year Cost</td>
<td>Yearly Cost</td>
<td>4 year Cost</td>
</tr>
<tr>
<td>$158,711.96</td>
<td>$163,944.00</td>
<td>$158,744.00</td>
<td>$146,623.32</td>
</tr>
<tr>
<td>Trade-in of carts</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>13 of 1995 carts</td>
<td>$13,240.92</td>
<td>$6,000.00</td>
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</tr>
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<td>$18,787.57</td>
<td>$17,000.00</td>
<td>$17,000.00</td>
</tr>
<tr>
<td></td>
<td>$46,062.69</td>
<td>$31,000.00</td>
<td>$31,000.00</td>
</tr>
<tr>
<td>Grand total of purchase less trade ins</td>
<td>$113,679.97</td>
<td>$132,944.60</td>
<td>$125,744.06</td>
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</table>

### Warranty Offered

<table>
<thead>
<tr>
<th>Component</th>
<th>4 years</th>
<th>4 years</th>
<th>4 years</th>
<th>4 years</th>
</tr>
</thead>
<tbody>
<tr>
<td>Batteries, Canopy Systems, Electric Motors, Chargers</td>
<td>3 years</td>
<td>2 years</td>
<td>3 years</td>
<td>Limited Lifetime</td>
</tr>
<tr>
<td>Pedals Group</td>
<td>3 years</td>
<td>3 years</td>
<td>3 years</td>
<td>Limited Lifetime</td>
</tr>
<tr>
<td>Seats</td>
<td>3 years</td>
<td>3 years</td>
<td>3 years</td>
<td>Limited Lifetime</td>
</tr>
<tr>
<td>Electrical</td>
<td>3 years</td>
<td>3 years</td>
<td>3 years</td>
<td>Limited Lifetime</td>
</tr>
<tr>
<td>Electrical Powertrain</td>
<td>3 years</td>
<td>3 years</td>
<td>3 years</td>
<td>Limited Lifetime</td>
</tr>
<tr>
<td>Frame</td>
<td>Limited Lifetime</td>
<td>Lifetime</td>
<td>Lifetime</td>
<td>Limited Lifetime</td>
</tr>
</tbody>
</table>
RESOLUTION NO. R-38-18

A RESOLUTION AUTHORIZING A PURCHASE ORDER TO
WALT SWEENEY FORD, INC. FOR A 2018 FORD F-450 EXTENDED
CAB TRUCK WITH A HEAVY DUTY STAKE BED PLATFORM
FOR THE POWER SYSTEM

WHEREAS, a new 2018 Ford F-450 extended cab truck with a heavy duty stake platform
is needed as part of the capital purchase plan for the City’s Power System; and

WHEREAS, properly advertised, competitive, sealed bids were opened on January 26,
2018 and the bid results are attached hereto as Exhibit A; and

WHEREAS, Walt Sweeney Ford, Inc. was the most responsive bidder for the City of Piqua
Power System; and

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami
County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: A purchase order for Walt Sweeney Ford, Inc. as provider for this 2018
Ford F-450 extended cab truck with a heavy duty stake platform;

SEC. 2: The Finance Director is hereby authorized to draw her warrants from time
to time on the appropriate account of the City treasury in payment according to terms, not to
exceed $46,287.00 from Power System (401) funds and said funds are available;

KATHRYN B. HINDS, MAYOR

PASSED: 

ATTEST:
REBECCA J. COOL
CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by ____________
seconded by ____________ and on roll call the following vote ensued:

Mayor Kathryn B. Hinds  Commissioner Kris Lee
Commissioner John Martin  Commissioner Dave Short
Commissioner William Vogt
## Commission Agenda

Staff Report

<table>
<thead>
<tr>
<th>MEETING DATE</th>
<th>March 6, 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>REPORT TITLE</td>
<td>A RESOLUTION AUTHORIZING A PURCHASE ORDER TO WALT SWEENY FORD, INC. FOR A 2018 FORD F-450 EXTENDED CAB TRUCK WITH A HEAVY DUTY STAKE BED PLATFORM FOR THE POWER SYSTEM</td>
</tr>
</tbody>
</table>
| SUBMITTED BY | Name & Title: Ed Krieger, Power System Director  
Department: Piqua Power Systems |
| AGENDA CLASSIFICATION | □ Consent  
□ Ordinance  
☒ Resolution  
□ Regular |
| APPROVALS/REVIEWS | ☒ City Manager  
□ Asst. City Manager/Development  
□ Asst. City Manager/Finance  
□ Law Director  
□ Other: Piqua Energy Board |
| BACKGROUND | The Power System vehicle replacement plan calls for the purchase of a 1-Ton truck with a heavy duty stake bed platform. The purchase was properly advertised, with competitive, sealed bids opened on 1/26/18, with results attached as Exhibit A. The Walt Sweeney option of a Ford F-450 is the only truck bid that meets our requirement of an extended cab truck. Our recent transformer purchase was $6,622 below budget and will provide the remaining source of funds for the vehicle purchase. |
| BUDGETING AND FINANCIAL IMPACT | Budgeted $: $40,000.00  
Expenditure $: $46,287.00  
Source of Funds: 401-000-190-3392 ($40,000)  
401-000-190-3368 ($6,287) |
| OPTIONS | 1. Approve the Resolution R-38-18  
2. Deny the Resolution R-38-18 and direct staff on how to proceed |
| PROJECT TIMELINE | We should have the new vehicle by July 2018 |
| STAFF RECOMMENDATION | I recommend approval of the resolution – This bid was done in accordance with our purchasing requirements. Our recommendation is to purchase the 2018 Ford F-450 extended cab truck with the heavy duty stake bed platform. |
| REASON FOR SELECTING CONSULTANT/COMPANY | They were the only bidder who met our specifications. The City has dealt with Walt Sweeney in the past and been very satisfied with their service and products. |
| ATTACHMENTS | Exhibit A is the bid tabulation for IFB #1804 |
### Exhibit A

<table>
<thead>
<tr>
<th>Vehicle # 1</th>
<th>Year/Make</th>
<th>Price</th>
<th>Year/Make</th>
<th>Price</th>
<th>Year/Make</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Extended Cab Truck</td>
<td>2018 Ford F-450</td>
<td>$37,720.00</td>
<td>2018 Ram DP9L94</td>
<td>$37,983.00</td>
<td>2018 Ram 3500 DD8L93</td>
<td>$32,416.00</td>
</tr>
<tr>
<td>Heavy Duty Stake Bed Platform</td>
<td>Knapheide PMX 123C</td>
<td>$4,043.00</td>
<td>Kaffanberger Truck Equip</td>
<td>$4,983.00</td>
<td>Knapheide PVMX123C</td>
<td>$4,983.00</td>
</tr>
</tbody>
</table>

**Delivery Date:**
- 90-120 days
- up to 6 months

**Terms:**

**Truck Options:**
- **Delivery Fee to Piqua:** $100.00
- **Back up Alarm:** Included

**Bed Options:**
- Install 2 steps on rear hitch: $377.00
- Aluminum Weather Guard Box mounted on driver side rear: $509.00
- Remove back seat, install 2 Weather Guard Pack Racks: $1,812.00
- Install factory supplied back up camera: $147.00
- Ecoc 4-corner surface mount LED strobe light kit: $658.00
- Ecoc cab mounted mini strobe light bar: $513.00
- Glassed Bulkhead with vision window in lieu of front stake rack section: $410.00

**Total Price of Truck with Options:**
- $37,820.00

**Total Price of Stake Bed with Options:**
- $8,467.00

**Grand Total of both:**
- $46,287.00

*Extended Cab not available*
RESOLUTION NO. R-39-18

A RESOLUTION AWARDING A CONTRACT TO
BARRETT PAVING MATERIALS, INC. FOR THE
2018 STREET RESURFACING PROGRAM

WHEREAS, on January 2, 2018, this Commission passed Resolution No.
R-2-18 authorizing the City Purchasing Analyst to advertise for bids, according to law, for
the 2018 Street Resurfacing Program; and

WHEREAS, after proper advertisement, bids were opened resulting in the
tabulation of bids as listed in Exhibit A attached hereto;

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua,
Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: A contract is hereby approved with Barrett Paving Materials, Inc.
as the lowest, responsible bidder for the 2018 Street Resurfacing Program and the City
Manager is hereby authorized to execute a contract with said bidder pursuant to contract
specifications.

SEC. 2: The Finance Director certifies that funds are available and is
hereby authorized to draw her warrants from time to time on the appropriate account of
the city treasury in payment according to contract terms, not exceeding a total of
$675,000.

SEC. 3: This Resolution shall take effect and be in force from and after the
earliest period allowed by law.

KATHRYN B. HINDS, MAYOR

PASSED: __________________________
ATTEST: __________________________
REBECCA J. COOL
CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by____________________
seconded by_____________________ and on roll call the following vote ensued:

Mayor Kathryn B. Hinds __________ Commissioner John Martin __________
Commissioner William Vogt __________ Commissioner Dave Short __________
Commissioner Kris Lee __________
# Commission Agenda
## Staff Report

**MEETING DATE**
March 6, 2018

**REPORT TITLE**
A Resolution awarding a contract to Barrett Paving Materials, Inc. for the 2018 Street Resurfacing Program.

**SUBMITTED BY**
Name & Title: Amy L. Havenar, City Engineer
Department: Engineering

**AGENDA CLASSIFICATION**
- ☑️ Consent
- ☑️ Resolution
- ☐ Ordinance
- ☐ Regular

**APPROVALS/REVIEWS**
- ☑️ City Manager
- ☐ Asst. City Manager/Finance
- ☐ Asst. City Manager/Development
- ☐ Law Director
- ☐ Department Director
- ☐ Other:

**BACKGROUND**
(Includes description, background, and justification)

On February 21, 2018, two bids were received for the 2018 Street Resurfacing Program (see attached Exhibit A).

The streets in this year’s paving program include:

- McKinley Ave. from Covington Ave. to Manier Ave.
- Grant St. from Sunset Dr. to Linden Ave.
- Edge St. from Beverly Dr. to McKinley Ave.
- Sherwood Dr. from Margene Dr. to Edge St.
- Harney Dr. from Margene Dr. to Edge St.
- South St. from McKinley Ave. to Linden Ave.
- Wilson Ave. from Clark Ave. to South St.
- Blaine Ave. from Clark Ave. to South St.
- New Haven Rd. from Amherst Ave. to Briarcliff Ave.
- Briarcliff Ave. from New Haven Rd. to Amherst Ave.
- Cambridge St. from Briarcliff Ave. to Candlewood Blvd.
- Williams Place from Cambridge St. to Candlewood Blvd.
- Woodbridge Ct. from New Haven Rd. to cul-de-sac.
- Falmouth Ave. from New Haven Rd. to Amherst Ave.

The resurfacing project will consist of the necessary roadway base repairs and the overlaying of the roadway with a new asphalt surface. The project will also include the placement of all new pavement markings within the project limits.

**BUDGETING AND FINANCIAL IMPACT**
(Includes project costs and funding sources)

- **Budgeted $:** $790,000 (for both Street Resurfacing & ADA Compliance Projects)
- **Expenditure $:** $675,000 (includes 10% contingency)
- **Source of Funds:** Street Dept. (101 Fund) and Street Income Tax (103 Fund)
| **OPTIONS** (Include Deny/Approval Option) | 1. Approve the resolution and complete the 2018 Street Resurfacing Program. |
|  | 2. Do not approve the resolution and do not complete street resurfacing this year. |
| **PROJECT TIMELINE** | It is anticipated that the street resurfacing will begin late June/early July. The Contractor is required to wait until all of the ADA Ramps have been installed before they can begin the paving operations. |
| **STAFF RECOMMENDATION** | Approve the resolution to allow for the completion of the 2018 Street Resurfacing Program. |
| **REASON FOR SELECTING CONSULTANT/COMPANY** | Lowest bidder following the public bidding process. |
| **ATTACHMENTS** | Bid Tabulation (Exhibit A) |
CITY OF PIQUA
18-01 STREET RESURFACING PROGRAM
DEADLINE 2/21/18, 10:00 AM

**BID TABULATION**

<table>
<thead>
<tr>
<th>Business</th>
<th>Bid Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barrett Paving Materials, Inc</td>
<td>$613,637.19</td>
</tr>
<tr>
<td>Walls Bros. Asphalt Co.</td>
<td>$639,111.23</td>
</tr>
</tbody>
</table>
RESOLUTION NO. R-40-18

A RESOLUTION AWARDING A CONTRACT
to Grissom Construction, LLC for
the Sidewalk ADA Compliance Program

WHEREAS, on January 2, 2018, this Commission passed Resolution No. R-2-18 authorizing the City Purchasing Analyst to advertise for bids, according to law, for the Sidewalk ADA Compliance Program; and

WHEREAS, after proper advertisement, bids were opened resulting in the tabulation of bids as listed in Exhibit A attached hereto;

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: A contract is hereby approved with Grissom Construction, LLC as the lowest, responsible bidder for the Sidewalk ADA Compliance Program and the City Manager is hereby authorized to execute a contract with said bidder pursuant to contract specifications.

SEC. 2: The Finance Director certifies that funds are available and is hereby authorized to draw her warrants from time to time on the appropriate account of the city treasury in payment according to contract terms, not exceeding a total of $115,000.

SEC. 3: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

KATHRYN B. HINDS, MAYOR

PASSED: ________________________

ATTEST: ________________________
REBECCA J. COOL
CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by__________________
seconded by__________________ and on roll call the following vote ensued:

Mayor Kathryn B. Hinds ___________ Commissioner John Martin ___________
Commissioner William Vogt ___________ Commissioner Dave Short ___________
Commissioner Kris Lee ___________
# Commission Agenda

## Staff Report

<table>
<thead>
<tr>
<th>MEETING DATE</th>
<th>March 6, 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>REPORT TITLE</td>
<td>A Resolution awarding a contract to Grissom Construction, LLC for the Sidewalk ADA Compliance Program.</td>
</tr>
</tbody>
</table>
| SUBMITTED BY | Name & Title: Amy L. Havenar, P.E., City Engineer  
Department: Engineering |
| AGENDA CLASSIFICATION | ☒ Consent  
☐ Ordinance  
☑ Resolution  
☐ Regular |
| APPROVALS/REVIEWS | ☒ City Manager  
☐ Asst. City Manager/Finance  
☐ Asst. City Manager/Development  
☐ Law Director  
☐ Department Director  
☐ Other: |
| BACKGROUND | On February 21, 2018, 6 bids were received for the Sidewalk ADA Compliance Program (see attached Exhibit A). In general, the work will consist of the installation of 39 ADA compliant handicap ramps at intersections along the streets to be resurfaced as a part of the 2018 Street Resurfacing Program. The work will also include the replacement of 10 catch basins within the paving limits. |
| BUDGETING AND FINANCIAL IMPACT | Budgeted $: $790,000 (for both Street Resurfacing & ADA Compliance Projects)  
Expenditure $: $115,000 (includes 10% contingency)  
Source of Funds: Street Income Tax (103 Fund) & Stormwater Fund  
Narrative: This resolution includes a contingency for items of work which may be required which are not included in the original plans and specifications. |
| OPTIONS | 1. Approve the resolution and complete our 2018 Sidewalk ADA Compliance Program.  
2. Do not approve the resolution and do not complete the handicap ramp installation and ultimately, do not complete the 2018 Street Resurfacing Program. |
| PROJECT TIMELINE | The work will begin as soon as possible and has a completion date of June 4, 2018. |
| STAFF RECOMMENDATION | Approve the resolution to allow for the completion of the Sidewalk ADA Compliance Program |
| REASON FOR SELECTING CONSULTANT/COMPANY | Lowest bidder following the public bidding process. |
| ATTACHMENTS                          | Bid Tabulation (Exhibit A) |
**EXHIBIT A**

**CITY OF PIQUA**
**18-02 SIDEWALK ADA COMPLIANCE PROGRAM**
**DEADLINE: 2/21/18, 10:00 AM**

<table>
<thead>
<tr>
<th>Business</th>
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<tbody>
<tr>
<td>Grissom Construction, LLC</td>
<td>$101,040.00</td>
</tr>
<tr>
<td>A to Z Property Maint. LLC</td>
<td>$105,240.00</td>
</tr>
<tr>
<td>L.J. DeWeese Co., Inc.</td>
<td>$113,510.00</td>
</tr>
<tr>
<td>Performance Site Development</td>
<td>$135,406.00</td>
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<tr>
<td>Adleta Construction</td>
<td>$136,425.00</td>
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<tr>
<td>Arcon Builders, Ltd.</td>
<td>$138,725.00</td>
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</tbody>
</table>
RESOLUTION NO. R-41-18

A RESOLUTION AUTHORIZING A PURCHASE ORDER TO LEBANON FORD FOR THE PURCHASE OF THREE FORD POLICE INTERCEPTOR UTILITY VEHICLES

WHEREAS, the City of Piqua Police Department requires the purchase of specialized police vehicles to fulfill their duties to the citizens of the City of Piqua, and;

WHEREAS, the City of Piqua has budgeted for replacement of Police cruisers, and;

WHEREAS, after an open bid #IFB #1803 and comparison to State Bid Contract #RS900718, the Piqua Police Department has determined to use State Bid Contract #RS900718 (10/01/2017) for the purchase of three new Ford Police Interceptor Utility Vehicles;

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: A purchase order is hereby authorized to Lebanon Ford, Lebanon, Ohio, for Ford Police Patrol Vehicles not to exceed $90,627.90.

SEC. 2: The Finance Director certifies funds are available and is hereby authorized to draw her warrant on the appropriate account of the City treasury in payment for said equipment purchase.

SEC. 3: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

KATHRYN B. HINDS, MAYOR

PASSED: ______________________

ATTEST: ______________________
REBECCA J. COOL
CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by ____________________
seconded by ____________________ and on roll call the following vote ensued:

Mayor Kathryn B. Hinds ________ Commissioner John Martin ________
Commissioner William Vogt ________ Commissioner Dave Short ________
Commissioner Kris Lee ________
# Commission Agenda
## Staff Report

**MEETING DATE**
March 6, 2018

**REPORT TITLE**
(Should match resolution/ordinance title)
Two resolutions authorizing purchase orders for three marked Police cruisers; and for the purchase and installation of specialized equipment in Police vehicles.

**SUBMITTED BY**
Name & Title: Thomas M. Steiner, Deputy Chief of Police
Department: Police

**AGENDA CLASSIFICATION**
- [ ] Consent
- [ ] Ordinance
- [X] Resolution
- [ ] Regular

**APPROVALS/REVIEWS**
- [ ] City Manager
- [ ] Asst. City Manager/Finance
- [ ] Asst. City Manager/Development
- [X] Law Director
- [ ] Department Director;
- [ ] Other:

**BACKGROUND**
(Includes description, background, and justification)
As part of the ongoing strategic fleet replacement plan, the Police Department intends to purchase three new vehicles for use as marked police cruisers. The three current marked vehicles being taken out of service will be converted to unmarked vehicles to replace three 2003 model year vehicles.

IFB #1803 was prepared for the purchase of the three new vehicles. All required options were included in the Invitation for Bid. Bid responses were compared to State Bid Contract #RS900718, with a quote received from the State Bid dealer (Lebanon Ford) for a vehicle with the same required options. The bid tabulation for IFB #1803 showed the State Bid Contract dealer to have the lowest cost option at $27,463 per vehicle, $82,389.00 total.

An open bid (IFB #1809) was put out for up-fitting the vehicles in a substantially similar manner as the previous year’s equipment up-fit. KE Rose submitted the lowest bid at $22,982.01. The Police Department has been very satisfied with the workmanship and service provided by KE Rose on previous vehicles and would recommend awarding this bid to KE Rose.

**BUDGETING AND FINANCIAL IMPACT**
(Includes project costs and funding sources)
- Budgeted $: $88,200.00 + $54,876.00 = $143,076.00
- Expenditure $: $82,389.00 + $22,982.00 = $105,371.00
- Source of Funds:
  - 106-014-821-8805 Rolling Stock
  - 106-014-821-7168 Cruiser Change-Over
- Narrative: Purchasing of new equipment for new vehicles and showing it as a budget resolution allows us to accurately reflect the actual costs of new vehicles.
Replacing equipment over time with new vehicles allows upgrades to occur over time and not all at once. The gradual replacement spreads cost out over time instead of large budget items all in one year. The resolutions include a “not-to-exceed” amount 10% over the planned purchase order amount to handle minor, unexpected costs. Even with this amount we are well under the budgeted amount.

<table>
<thead>
<tr>
<th>OPTIONS (Include Deny/Approval Option)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Approve the resolutions to replace three older marked police vehicles and install specialized equipment needed for Patrol use.</td>
</tr>
<tr>
<td>2. Deny the resolutions, delaying annual fleet modernization.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PROJECT TIMELINE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vehicles would be ordered within days of the passage of the resolution. State Bid calls for delivery within 135 days. After delivery, another four to six weeks are necessary for after-market up-fitting. The after-market equipment would be ordered at the same time and available on delivery of the vehicles.</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>STAFF RECOMMENDATION</th>
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<tbody>
<tr>
<td>Approve the expenditures by passing these resolutions.</td>
</tr>
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<table>
<thead>
<tr>
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<tr>
<td>Lowest and best bids.</td>
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<tr>
<th>ATTACHMENTS</th>
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<tbody>
<tr>
<td>IFB #1803 Bid Tabulation</td>
</tr>
<tr>
<td>IFB #1809 Bid Tabulation</td>
</tr>
</tbody>
</table>
### Exhibit A

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<tr>
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<th>Year/Make</th>
<th>Price</th>
<th>Year/Make</th>
<th>Price</th>
<th>Year/Make</th>
<th>Price</th>
<th>Year/Make</th>
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<td>3.7 L V6</td>
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<td>3.7 L</td>
<td>304</td>
<td>5.3 L V8</td>
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<tr>
<td>Delivery Date</td>
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<td>EPA Estimated Mileage</td>
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<td>16/21</td>
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<tr>
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<td>Delivery fee to Piqua</td>
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<tr>
<td>Total Price of Vehicle with Options:</td>
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<td>Grand Total of 3 vehicles with options</td>
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</tbody>
</table>

Includes 3 service manual CD's, if one copy is acceptable deduct $600
RESOLUTION NO. R-42-18

A RESOLUTION AUTHORIZING A PURCHASE ORDER TO THE KE ROSE COMPANY FOR PURCHASE AND INSTALLATION OF SPECIALIZED EQUIPMENT IN POLICE VEHICLES

WHEREAS, the City of Piqua Police Department requires the purchase and installation of specialized police vehicle equipment to fulfill their duties to the citizens of the City of Piqua, and;

WHEREAS, the City of Piqua has budgeted for replacement of Police vehicle equipment, and;

WHEREAS, the Piqua Police Department has determined for reasons of standardization and according to open bid IFB #1809 to use the KE Rose Company for the purchase, transfer and installation of Police vehicle equipment pursuant to PCO 34.19(C);

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: A purchase order is hereby authorized to the KE Rose Company, Huber Heights, Ohio, for purchase, transfer and installation of Police vehicle equipment not to exceed $25,280.20.

SEC. 2: The Finance Director certifies funds are available and is hereby authorized to draw her warrant on the appropriate account of the City treasury in payment for said equipment purchase.

SEC. 3: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

KATHRYN B. HINDS, MAYOR

PASSED: ________________________

ATTEST: ________________________

REBECCA J. COOL
CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by ____________________ seconded by ____________________ and on roll call the following vote ensued:

Mayor Kathryn B. Hinds ________ Commissioner John Martin ________
Commissioner William Vogt ________ Commissioner Dave Short ________
Commissioner Kris Lee ________
## REPORT TITLE
(Should match resolution/ordinance title)
Two resolutions authorizing purchase orders for three marked Police cruisers; and for the purchase and installation of specialized equipment in Police vehicles.

## SUBMITTED BY
Name & Title: Thomas M. Steiner, Deputy Chief of Police
Department: Police

## AGENDA CLASSIFICATION
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## APPROVALS/REVIEWS
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## BACKGROUND
(Includes description, background, and justification)
As part of the ongoing strategic fleet replacement plan, the Police Department intends to purchase three new vehicles for use as marked police cruisers. The three current marked vehicles being taken out of service will be converted to unmarked vehicles to replace three 2003 model year vehicles.

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## BUDGETING AND FINANCIAL IMPACT
(Includes project costs and funding sources)

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<tr>
<th>Description</th>
<th>Amount</th>
</tr>
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<td>Expenditure $:</td>
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</table>
| Source of Funds:     | 106-014-821-8805 Rolling Stock  
                     | 106-014-821-7168 Cruiser Change-Over |
| Narrative:           | Purchasing of new equipment for new vehicles and showing it as a budget resolution allows us to accurately reflect the actual costs of new vehicles. |
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<td></td>
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</tbody>
</table>
IFB #1809 City of Piqua Police Dept.

<table>
<thead>
<tr>
<th>EXHIBIT A</th>
<th>K.E. Ross Company</th>
<th>Peer Public Safety Equipment</th>
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</thead>
<tbody>
<tr>
<td>ITEM #</td>
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<td>Total Cost</td>
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<tr>
<td></td>
<td>$60.00</td>
<td>$180.00</td>
</tr>
</tbody>
</table>

**Number of day to complete the uplifting**

25  21

* Wiring should be in looms or wire-tied, not taped.
* Vendor will provide a wiring/list chart for the power distribution unit/module and preferably label fuse.
* All radio microphone base mounts must be grounded.