REGULAR PIQUA CITY COMMISSION MEETING
TUESDAY, FEBRUARY 6, 2018
6:00 PM
COMMISSION CHAMBER – 2nd FLOOR
201 WEST WATER STREET - PIQUA, OHIO 45356

REGULAR CITY COMMISSION MEETING

CALL TO ORDER

THE PLEDGE OF ALLEGIANCE

ROLL CALL

ANNOUNCEMENTS

REGULAR CITY COMMISSION MEETING

CONSENT AGENDA

1. **APPROVAL OF MINUTES**
   Approval of minutes from the January 16, 2018 Regular City Commission Meeting

2. **RES. NO. R-21-18**
   A Resolution of Appreciation for the Public Service of Michael N. Thompson as a City Employee

3. **RES. NO. R-22-18**
   A Resolution authorizing a three year lease with Piqua Youth Soccer Association (PYSA)

OLD BUSINESS

4. **ORD. NO. 2-18 (2nd Reading)**
   An Emergency Ordinance amending Chapter 50 of the Piqua Code, relating to garbage and refuse

NEW BUSINESS

5. **RES. NO. R-23-18**
   A Resolution authorizing a purchase order to Valley Asphalt Corporation as the primary supplier, and Barrett Paving Materials Inc. as the secondary supplier of hot mix for the 2018 street and alley maintenance program

6. **RES. NO. R-24-18**
   A Resolution authorizing a purchase order to Piqua Materials Inc. as the supplier of stone and Valley Asphalt Corporation as the supplier of cold patch for the 2018 street and alley maintenance program

7. **RES. NO. R-25-18**
   A Resolution authorizing a purchase order to Stryker Sales Corporation for the purchase of power load cots and loading kits; and to Horton Emergency Vehicles Company for the installation of the Stryker Cots for the Fire Department

PUBLIC COMMENT

(This is an opportunity for citizens to address the City Commission regarding agenda items, issues, or to provide information. Comments are requested to be limited to five (5) minutes and specific questions should be addressed to the City Manager's office).

CITY MANAGER'S REPORT

COMMISSIONERS COMMENT

ADJOURNMENT
MINUTES
PIQUA CITY COMMISSION
TUESDAY, January 16, 2018
6:00 P.M.

Piqua City Commission met at 6:00 P.M. in the Municipal Government Complex Commission Chambers located at 201 W. Water Street. Mayor Hinds called the meeting to order. Also present were Commissioners Lee, Short, Martin and Vogt. Absent: None.

REGULAR CITY COMMISSION MEETING

ANNOUNCEMENTS

No one came forward at this time.

EXECUTIVE SESSION
To consider the purchase or sale of property for public purpose

Moved by Commissioner Vogt, seconded by Commissioner Martin to move into Executive Session at 6:01 P.M. to consider the purchase or sale of property for public purpose. Roll call vote, Aye: Hinds, Martin, Vogt, Lee, and Short. Nay: None.

Moved by Commissioner Vogt, seconded by Commissioner Martin to adjourn from Executive Session at 6:26 P.M. Voice vote, Aye: Hinds, Martin, Vogt, Lee and Short. Nay: None.

CONSENT AGENDA

APPROVAL OF MINUTES

Approval of the Minutes from the January 2, 2018 Regular City Commission Meeting.

RES. No. R-5-18

A Resolution reappointing a member to the Piqua Energy Board

Commissioner William Vogt was reappointed for a two year term expiring on December 31, 2019.

RES. NO. R-6-18

A Resolution reappointing a member to the Piqua Energy Board

Commissioner John Martin was reappointed for a two year term expiring on December 31, 2019.

RES. No. R-7-18

A Resolution reappointing a member to the Miami County Council

Commissioner John Martin was reappointed for a two year term expiring on December 31, 2019.

RES. No. R-8-18

A Resolution appointing a member to the Tree Committee

Commissioner Kris Lee was appointed to fill the unexpired term of Commissioner Judy Terry, term will expire on March 1, 2020.
RES. No. R-9-18

A Resolution appointing a member to the Governing Board of the Piqua Improvement Corporation
Commissioner Kris Lee was appointed to the Governing Board of the Piqua Improvement Corporation.

RES. No. R-10-18

A Resolution appointing Dave Short to the Grow Piqua Now Board
Commissioner Dave Short was appointed to the Grow Piqua Now Board for a term to expire on December 31, 2019

RES. No. R-11-18

A Resolution reappointing Kathryn B. Hinds to the Grow Piqua Now Board
Mayor Kathryn B. Hinds was reappointed to the Grow Piqua Now Board for a 3-year term to expire on December 31, 2020

RES. No. R-12-18

A Resolution reappointing a member to the Miami Valley Regional Planning Commission
Commissioner William Vogt was reappointed as a member of the Miami Valley Regional Planning Commission for a one-year term to expire on March 1, 2019.

RES. No. R-13-18

A Resolution reappointing an alternate member to the Miami Valley Regional Planning Commission
Justin Sommer, Assistant City Manager/Economic Development Director was reappointed as an alternate member to the Miami Valley Regional Planning Commission for a one-year term to expire on March 1, 2019.

RES. No. R-14-18

A Resolution reappointing an alternate member to the Miami Valley Regional Planning Commission
City Planner Chris Schmiesing was reappointed as an alternate member to the Miami Valley Regional Planning Commission for a one-year term to expire on March 1, 2019.

Moved by Commissioner Martin, seconded by Commissioner Vogt to approve the Consent Agenda at this time. Voice vote, Aye: Martin, Short, Lee, Vogt, and Hinds. Nay, None. Consent Agenda was unanimously approved.

OLD BUSINESS

ORD. NO. 1-18 (2nd Reading)

An Emergency Ordinance amending Chapter 50 of the Piqua Code, relating to garbage and refuse
City Manager Huff asked that Ordinance No. 1-18 be tabled at this time.
PUBLIC COMMENT

No one came forward to speak at this time.


NEW BUSINESS

ORD. NO. 2-18 (1ST Reading)

An Emergency Ordinance amending Chapter 50 of the Piqua Code, relating to garbage and refuse

City Manager Huff explained several of the changes that were made after the last reading.

Mayor Hinds stated she has been receiving calls concerning the size of the new cans.

Amy Welker, Health & Sanitation Director explained the various sizes that will be available. Commissioners asked several questions regarding the size of the new truck, and if they would be able to get into some of the tight alleys, if they would be able to pick up both sides of the street at one time or would have to go up one side and back down the other, and when do they plan to purchase new truck?

Commissioner Vogt stated he would like them to look at outside sources for refuse pickup if possible before voting on this ordinance. Commissioner Martin said he would second that.

Commissioner Lee asked when the last time was they considered it or looked into possibly outsourcing it, and if there would be an additional cost for a second can?

Amy Welker, Health & Sanitation Director stated the last time was when they brought the recycling in house in 2016, further stating they found it would be cheaper to have city staff pickup at that time.

Commissioner Short asked if citizens would still be able to put bulk items out if they go to an outside service? Ms. Welker stated that would be something they would have to look at.

Mayor Hinds stated she has received calls regarding being able to get the new larger cans to the curbs by senior citizens, is there any type of help with this.

Amy Welker stated there is a Fall Prevention Program that senior citizens can contact the Health Department and sign up to have them picked up at the backdoor.

Commissioner Martin asked if someone needs a can would they drop one off? Ms. Welker stated yes they would drop one off.

PUBLIC COMMENT

No one came forward to speak at this time.

All Commissioners were on board with getting a few outside quotes before approving the ordinance. Ordinance No. 2-18 was given a 1st reading.

RES. NO. R-15-18

A Resolution retaining the services of SSOE Group to provide Professional Consulting and Engineering Services for the Power System
Ed Krieger, Power System Director provided the Staff Report.

During routine Substation testing in 2017 there were concerns raised related to Piqua’s oil-filled 69kV Breakers, and recommended the City consider replacing them as they have been in service 30-40 years. The Power System has developed a three-year program to replace these critical assets and will begin with the replacement of three (30) – 69 kV Breakers at Substation #5 in 2018. The Energy Board unanimously recommended this to the City Commission to retain the services of SSOE Group to provide the services.

The Power System has utilized SSOE's Toledo office for several other projects over the years, and have been completely satisfied with their work to date, stated Mr. Krieger.

PUBLIC COMMENT

No one came forward to speak at this time.


RES. NO. R-16-18

A Resolution retaining the services of Northwestern Ohio Security Systems, Inc. to provide Security Systems for the Power System

Ed Krieger, Power System Director provided the Staff Report.

TYCO designed and installed the security system when the new facility was constructed in 2012, and the city has maintained service agreements with them. Over the past several years, we have experienced a lack of response to our service needs, as well as constant turnover of TYCO personal. Maintenance items are rarely resolved and it takes months, leaving the Power System vulnerable, stated Mr. Krieger.

Northwestern Ohio Security Systems, INC. (NWOSS) was founded in 1981 in Lima and has a number of long-time accounts including Lima City Schools, ODOT, and Delaware County. The City has experience with NWOSS, and contract pricing is available through the State of Ohio Cooperative Purchasing Program. The city is confident that they will provide the security system required by the Power System at this time.

PUBLIC COMMENT

No one came forward to speak at this time.


RES. NO. R-17-18

A Resolution requesting authorization to enter into an agreement with O.R. Colan Associates for right-of-way acquisition services being part of the wastewater pump stations replacement & elimination project

Chris Melvin, Wastewater Treatment Superintendent provided the Staff Report.

As part of the Pump Station replacement and elimination work, the City needs to acquire easements to install some of the new pipelines. Pump Station areas which will need easements, are the Mall, Maplewood Drive, Orchard Drive, Candlewood, and Stratford Drive.
O.R. Colan Associates were selected to complete the right of way work based upon the most recent Request for Qualifications that were solicited from consultants by the Engineering Department for the right-of-way work, stated Mr. Melvin.

PUBLIC COMMENT

No one came forward to speak at this time.


RES. NO. R-18-18

A Resolution authorizing the City Manager to enter into a Memorandum of Understanding Agreement to permit the usage of the former Water Treatment Plant with Bowling Green State University, State Fire School

Justin Sommer, Assistant City Manager/Economic Development Director provided the Staff Report.

With the opening of the new Piqua Water Treatment Facility in June of 2017 the former facility is vacant. The vacant facility is an ideal location for fire safety training and related activities including confined space, water rescue, and fire safety material testing.

The City of Piqua's Comprehensive Plan includes the goal of revitalizing Piqua through initiatives that encourage redevelopment or reuse of existing structures in an effort to reduce building vacancies.

Bowling Green State University operates a State Fire School, and their training events host up to 450 students. The City of Piqua and Bowling Green State University, State Fire School has agreed to terms with a Memorandum of Understanding for the use of the former water treatment facility for fire training and related activities.

Commissioner Lee stated he believes it is a great reuse of the property.

Mayor Hinds stated it will bring people into town also.

PUBLIC COMMENT

No one came forward to speak at this time.


RES. NO. R-19-18

A Resolution authorizing an amendment to Zoning Map to change the Zoning Designation of a part of Parcel N44-250084 from OS (Open Space) to I-1 (Light Industrial)

Chris Schmiesing, City Planner provided the Staff Report.

There are plans to facilitate a planned reuse of the former water treatment plant at this time. The proposed zoning for the site is I-1 Light Industrial. The zoning will accommodate the emergency services regional training center adaptive reuse planned for the facility. The Planning Commission conducted a Public Hearing and deliberated on the matter and recommended approval of the proposed zoning change to the City Commission.
PUBLIC COMMENT

No one came forward to speak at this time.


RES. NO. R-20-18

A Resolution authorizing an amendment to Zoning Map to change the Zoning Designation of a tract of land located on Wood Street to R-3 (Multi-Family Residential).

Chris Schmiesing, City Planner, provided the Staff Report.

The current industrial zoning of the property is a holdover from the former railyard use that has long since been abandoned. The proposed zoning will establish a zoning of the property that is consistent with the surrounding development and land use types.

The Planning Commission conducted a Public Hearing and deliberated on the matter. The Planning Commission found the change in zoning to be warranted and recommended approval to the City Commission.

Pete Schwiegeraht, Senior Developer from Miller Valentine came forward and provided a brief background of Miller Valentine Residential Development, and what they provide.

Commissioners asked various questions concerning the management plans, type of rentals low or moderate income rentals, monthly rental fees, size of apartments, parking for residents, other amenities available to renters.

Mr. Schwiegeraht provided detailed answers to all questions.

PUBLIC COMMENT

Paul Bubeck, Camp Street came forward and asked if the apartments were going to be Metropolitan Housing. Mr. Schwiegeraht stated no, they would not be Metropolitan Housing.

Commissioner Vogt stated he believes this is a great idea for the area, and hopefully it will encourage nearby residents to fix up their properties to enhance the neighborhood. The community needs standard upgraded affordable housing.

Mayor Hinds also stated it is hard to find affordable housing.


PUBLIC COMMENT

No one came forward to speak at this time.

CITY MANAGER REPORT

City Manager Huff stated he did not have anything at this time.
COMMISSIONERS COMMENT

Commissioner Lee thanked the Piqua High School Show Choir for hosting the Annual Show Choir Concert.

Commissioner Lee offered condolences to Edna Stiefel and her family on the passing of her daughter Cheryl Stiefel Francis.

Commissioner Lee wished his son and his basketball team good luck.

Commissioner Short stated he was able to see how the City Action Line worked first hand. A streetlight was reported out and it was repaired very quickly. Commissioner Short expressed what a great service the city provides.

Commissioner Vogt stated he is getting calls on the refuse, and is glad they are going to research options.

Mayor Hinds offered her condolences to the Stiefel family stating “Cheryl left the City and Piqua Community in a much better place.” Viewing will be held on Wednesday, January 17th from 2:00 P.M. to 8:00 P.M. at the Jamieson and Yannucci Funeral Home.

Mayor Hinds announced the Running Committee will be holding a meeting on January 23, 2018 at 7:00 P.M. in the City Commission Chambers. The Piqua Police Department will speak.

Mayor Hinds announced the Piqua Chamber of Commerce will hold their annual Chamber Dinner on Thursday January 18, 2018.

Motion made by Commissioner Vogt to adjourn from the Regular Commission Meeting at 7:15 P.M. seconded by Commissioner Martin, motion was carried unanimously.

KATHRYN B. HINDS, MAYOR

PASSED: _______________________

ATTEST: _______________________
REBECCA J. COOL
CLERK OF COMMISSION
RESOLUTION NO. R-21-18

A RESOLUTION OF APPRECIATION FOR THE
PUBLIC SERVICE OF MICHAEL N. THOMPSON
AS A CITY EMPLOYEE

WHEREAS, Michael N. Thompson has retired as Journeyman Line Worker with the Power Department; and

WHEREAS, his retirement follows over 30 years of faithful and dedicated service to the City and its citizens;

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, all members elected thereto concurring, that:

SEC. 1: In recognition and appreciation of the public service of Michael N. Thompson as Journeyman Line Worker with the Power Department, this Commission tenders its unanimous and respectful tribute by this Resolution, which shall be a matter of public and permanent record.

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

KATHRYN B. HINDS, MAYOR

PASSED: ______________________

ATTEST: ______________________
    REBECCA J. COOL
    CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by ______________________
seconded by ______________________ and on roll call the following vote ensued:

Mayor Kathryn B. Hinds
Commissioner John Martin
Commissioner William Vogt
Commissioner Kris Lee
Commissioner Dave Short
RESOLUTION NO. R-22-18

A RESOLUTION AUTHORIZING A THREE YEAR LEASE WITH PIQUA YOUTH SOCCER ASSOCIATION (PYSA)

WHEREAS, the City has leased the soccer fields at Pitsenbarger Park to the Piqua Youth Soccer Association (PYSA) with the last lease expiring February 28, 2018; and

WHEREAS, the PYSA desires to renew the lease, benefitting the youth of the City of Piqua; and

WHEREAS, the City desires to lease the soccer fields for a period of three years.

NOW THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SECTION 1. The City Manager is hereby authorized to enter into a Lease in substantially the same form as attached Exhibit A with the Piqua Youth Soccer Association (PYSA) for the use of the soccer fields at Pitsenbarger Park.

SECTION 2. This Resolution shall take effect and be in force from the earliest period allowed by law.

KATHRYN B. HINDS, MAYOR

PASSED:

ATTEST:

REBECCA J. COOL
CITY COMMISSION CLERK

The Motion to adopt the foregoing Resolution was offered by ____________
seconded by ____________ and on roll call the following vote ensued:

Mayor Kathryn B. Hinds            Commissioner Kris Lee
Commissioner John Martin           Commissioner Dave Short
Commissioner William Vogt
7. The Lessor agrees to provide water, wastewater, electric service and grass cutting to Lessee at no charge as more specifically defined herein. The Lessor will assist, if appropriations permit, assistance in maintaining and repairing the concession stand building identified in Exhibit A and possessing the address of Marlboro Street Concession Stand for utility billing purposes. All other structures, facilities and equipment are the responsibility of the Piqua Youth Soccer Association. Lessor does, upon request from Lessee, maintain ability to accept or deny receipt and accountability of any or all structures, facilities and equipment for the purpose of placing on City Asset List and subsequent possible financing of maintenance, improvement or replacement. The Lessee will submit written request for assistance with the maintenance and repair for the building at least three weeks in advance for minor repairs and by July 1st of each year for the following calendar year for any major repairs and renovations. The submittal of requests for major repair and renovations will not necessarily guarantee the receiving of appropriations for work desired but will serve as input for the preparation and execution of the Lessor’s annual operating and capital budgets for the following year. Lessee shall maintain insurance to provide coverage for loss or damage to any of its property stored or kept on the leased premises. Lessor shall not be responsible for any damage or loss to Lessee’s property located on the leased premises;

a. **Mowing:** The City of Piqua is responsible for the mowing of the park; however, at a minimum during soccer season, the City of Piqua shall mow the fields as specified below and any additional mowing over and above one time per week shall be the responsibility and cost of PYSA:

   (1) **Spring:** The City of Piqua shall mow three (3) fields in March, April and May on a weekly basis or as needed due to weather related issues;

   (2) **Strawberry Festival:** The City of Piqua shall mow ten (10) fields, including the soccer fields and football field, one (1) time per week for the Strawberry Festival Tournament. PYSA shall notify Amy Havener, City Engineer, of the date of scheduled play;

   (3) **Fall:** The City of Piqua shall mow ten (10) fields for the Fall in coordination with PYSA as smaller fields are made for play.

8. The Lessee agrees to assume full responsibility of operating a youth soccer program for the City of Piqua which includes all administration, staffing, concessions and field and structure maintenance;
9. The Lessee shall maintain the leased premises in a safe condition at all times; Lessee shall indemnify Lessor for any intentional or negligent maintenance of said premises;

10. That the Lessee, shall not assign this lease or in any manner sublet the premises; Lessee may permit special use of the premises with permission of the City Manager or his designee, and additionally:
   a. **Select Soccer**: PYSA may permit Select Soccer teams to use the soccer complex during the term of the lease. However, scheduling with the Select teams is to only have play on the fields Wednesday through Sunday.
   
   b. **Strawberry Festival Tournament**: PYSA is permitted to allow use of the fields for the purpose of the Troy Strawberry Festival Tournament. Said use shall only be permitted if proper releases are executed by the City of Troy, Ohio or the Strawberry Festival Committee, whichever entity is responsible, and the participating teams, releasing the City of Piqua, Ohio from all liability.

11. That the Lessee agrees to obtain liability insurance for the protection of the City and the Lessee and to the satisfaction of the City Manager for not less than One Million ($1,000,000) per occurrence bodily injury and property damage and One Million ($1,000,000) in the annual aggregate. Lessee agrees to cause each insurance policy carried by Lessee insuring Lessee’s property against loss by fire or causes covered by the standard extended coverage endorsements to be written in a manner so as to provide that the insurance company waives all right of recovery by way of subrogation against Lessor for any loss or damage covered by such policy. A certificate of coverage for the liability coverage and the property coverage purchased by the Association should be on file with the City before the Association commences its program. Lessor shall not be liable to the Lessee or any other party for any loss or damage caused by fire or any of the risks enumerated in the standard extended coverage endorsement.

- Provided, however, if said Lessee shall fail to keep and perform any of the covenants, agreements, provisions, terms or conditions of this lease, on the part of the Lessee to be kept and performed, or if said Lessee shall abandon or vacate said premises during the term hereof, or if said Lessee shall make an assignment for the benefit of creditors, or if the interest of said Lessee in said premises shall be sold under execution of the other legal process, it shall be lawful for said Lessor to enter as if this lease has not been made, and thereupon this lease and everything herein contained on the part of said Lessor to be done and performed shall cease, determine and be utterly void; without prejudice, however, to the Lessor’s right of action for breach of covenant. The commencement of a
proceeding or suit in forcible entry and detainer or in ejectment, or otherwise, after any default by the Lessee, shall be equivalent, or otherwise, after any default by the Lessee, shall be equivalent in every respect to actual entry by the Lessor.

IN WITNESS WHEREOF, the said Lessor and Lessee have set their hands to duplicates hereon on the __________day of ______________, 2018.

THE CITY OF PIQUA, OHIO

By: ____________________________
Gary A. Huff
City Manager

PIQUA YOUTH SOCCER ASSOC.

By: ____________________________
President

By: ____________________________
Kenneth L. Deal
Treasurer
EXHIBIT A

Piqua Youth Soccer Association
Lease Physical Description

Beginning with the northwest corner going east along South Street, 200 feet east. Then 50 feet south, then 135 feet east along south edge of fence and parking area. From that point, going 300 feet south, southeast, then 420' south to power lines. From that point, heading 1075 feet east along power lines towards McKinley Ave. stopping 50 feet short of property lines on McKinley. From that point heading south 245 feet to the southeastern most point. From that point, running 552 feet to existing fence line, then 784 feet along fence line, then 25 feet along gate area, then 113 feet to southwestern most corner. From that point running 850 feet north back to northwestern most point. Included in this area is soccer concession stand and kickboard. Not included property in this area is playground equipment located to the southwest of concession stand.

(Playground equipment owned and maintained by the City of Piqua).
ORDINANCE NO. 2-18

AN EMERGENCY ORDINANCE AMENDING CHAPTER 50 OF THE PIQUA CODE, RELATING TO GARBAGE AND REFUSE

BE IT ORDAINED by the Commission of the City Of Piqua, Miami County, Ohio, the majority of all members elected and appointed thereto concurring, that:

SEC. 1: Chapter 50 of the Piqua Code is hereby amended to read as follows (with deletions lined out and additions underlined):

GARBAGE AND REFUSE

§ 50.01 DEFINITIONS.

For the purpose of this chapter, the following definitions shall apply, unless the context clearly indicates or requires a different meaning.

APPROVED CONTAINERS. Shall include the following:

1) Containers provided by customers that are constructed of metal or heavy gauge plastic, with two handles, and in such a manner as to be strong, easily lifted, not easily corrodible, rodent-proof, shall have a capacity not to exceed 32 gallons, have a tight fitting lid and meet the satisfaction of the Sanitation Department.

2) Containers provided by the City of Piqua Sanitation Department.

BOARD. The Board of County Commissioners of Miami County, Ohio, consisting of three members chosen as provided in R.C. Chapter 305.

BUILDING CONSTRUCTION WASTE. Discarded or unused materials used in the construction of structures and other improvements to real property.

BULK ITEMS. Discarded appliances, furniture, and other household items that are too large to fit inside a garbage container. Does not include building construction waste, items longer than six feet in length, or items too heavy to be easily lifted by the collection crew.

COLLECTION. The process of picking up and transporting solid waste from the point of disposition to the point of its ultimate disposal.

COMMERCIAL HAULERS. Any person, firm or corporation who, for profit, collects or transports solid waste to disposal sites, and when not operating solely under a contract with the city to transport solid waste (collected by the city) from the transfer station.

DISPOSAL SITE. Any area used by a customer for the disposal of garbage, refuse, or recyclable materials.

DISTRICT. The Miami County Garbage and Refuse Disposal District No. 1 as that district is described in the records of the Board of County Commissioners of Miami County, and in
§ 50.20, and as the district may be amended from time to time. The district is now comprised of all the unincorporated area of Miami County and the municipalities of Troy and Piqua, Ohio.

**GARBAGE.** Shall include the following:

1. Discarded animal and vegetable organic matter.

2. All putrescible wastes from public, private and residential structures.

3. Garbage does not include hazardous waste, recognizable industrial byproducts, non-combustibles, rubbish or building construction waste.

**HAZARDOUS WASTE.** The waste as defined in R.C. § 3734.01(J);

**INCRINERATORS.** Structures built and containing furnaces, machinery and equipment for the destruction, by burning, of solid waste with maximum reduction of volume and a minimum of air pollution, other than for domestic or residential use.

**INDIVIDUAL HAULERS.** Persons, firms or corporations using vehicles either owned by them, rented or leased by them, either with drivers or for their use by themselves or by their employees on an occasional basis for the purpose of transporting solid waste produced by them to a point of disposal off their own premises.

**LANDFILLS.** Open areas of ground used for the disposal of solid waste fitting one of the following descriptions (but not including the transfer station).

1. **Dump.** An open area of ground used for the disposal of solid waste by miscellaneous dumping.

2. **Incinerator Landfill.** An open area of ground used for the disposal of sterile ash from an incinerator and for the disposal of non-combustible waste, containing no putrescible material, which cannot be reduced in a volume by incineration.

3. **Sanitary Landfill.** An open area of ground used for the disposal of solid waste where material is deposited under controlled conditions.

**Non-Combustibles.** Garbage or refuse which will not reduce to ash within 45 minutes at a temperature of 1,800 F. when properly mixed with oxygen from the air for the purpose of burning tree stumps and materials in the nature of earth, sand, bricks, stones, plaster, ashes and other substances which may accumulate as a result of building construction or demolition.

**Public Health Department.** The public health department having jurisdiction in the geographical area appropriate to the rule under discussion.

**Recyclable Materials.** Materials as determined by the Health and Sanitation Director to be easily reused or repurposed, and be suitable for collection and separation from regular household solid waste to be diverted from the landfill.
REFUSE. Shall include the following.

(1) Discarded non-organic materials generated from commercial, industrial and/or residential sources within the city which are of a size and weight suitable for containment in receptacles designated for garbage and refuse.

(2) Refuse shall not include liquids or hazardous wastes, recognizable industrial by-products, non-combustibles or building construction waste.

SANITARY ENGINEER. The Sanitary Engineer of Miami County, appointed by the Board of County Commissioners of Miami County, Ohio, or its duly authorized or appointed assistants acting in its behalf or stead.

SOLID WASTE. Garbage and refuse other than liquids.

TRANSFER STATION. A site owned or leased by the city where solids waste is deposited by city personnel for pick-up and removed by a person, firm, or corporation under contract with the city.

('97 Code, § 55.01) (Ord. C-686, passed 1-2-51; Am. Ord. 40-68, passed 11-4-68; Am. Ord. 49-89, passed 8-7-89; Am. Ord. 1-15, passed 2-17-15)

§ 50.02 GARBAGE-SOLID WASTE AND RECYCLING RECEPTACLE REQUIRED.

(A) No owner, tenant, or lessee of any public or private premises shall permit to accumulate upon his or her premises any refuse solid waste or recyclable materials, except in covered approved containers, which shall be substantially constructed and in such manner so as to be easily lifted by the refuse collectors.

('97 Code, § 55.02)

(B) The covered containers shall be constructed of metal or heavy gauge plastic, with two handles and in such a manner as to be strong, easily lifted, not easily corrosible, rodent-proof, and shall have a capacity of not more than 32 gallons and have tight covers, same to be in place at all times, except when garbage is being deposited therein, or removed therefrom. The container content shall not in any case exceed 75 pounds in weight.

(B C) Solid waste and recyclable materials shall be placed in approved containers which may be provided by the city and, if so provided, said containers shall be and remain the property of the city and remain with the residence, regardless of owner or tenant. Any misuse or destruction of said containers shall subject the person responsible to replacement costs. Should the containers become lost or unusable, they may be replaced by notifying the City of Piqua. The city is authorized to charge a replacement fee in accordance with rules and regulations of the City of Piqua.

(C) When approved containers are provided by the City, then no other containers will be approved for collection. No solid waste or recyclable materials will be collected unless it is properly placed in the approved containers (with the exception of bulk items in accordance with 50.07 (D)).
§ 50.03 UNCOLLECTIBLE GARBAGE, SOLID WASTE AND RECYCLABLE MATERIALS.

(A) No garbage and refuse solid waste shall be collected by the city unless it is placed in waste approved containers or plastic bags and placed in the proximity of the street or alley or other convenient place for collection as determined by the City Sanitation Department Foreman. However, the Sanitation Foreperson-Department may collect garbage and refuse solid waste at locations other than in the proximity of the street or alley in hardship cases. Hardship cases are cases in which the Sanitation Foreperson-Department determines there is no able-bodied person in the household.

(B) Garbage and refuse solid waste and recyclables may be collected by the city other than in the proximity of the street or alley in non-hardship cases by the customer paying a charge in addition to the charge set forth in § 50.07 in the amount of $2 per month.

(C) All twigs, branches, limbs and other trimmings of trees and bushes shall not be collected unless the trimmings are less than six feet in length and less than four inches in diameter, tied into bundles no larger than 24 inches in diameter.

(D) No garbage, refuse or non-combustibles transported into the city from outside the corporate limits shall be collected.

(E) Yard waste will only be collected if placed loose in eans approved containers or in paper biodegradable bags.

§ 50.04 (RESERVED).

§ 50.05 PRIVATE DISPOSAL PROHIBITED.

The disposal of garbage or refuse solid waste in any quantity by an individual or an establishment is prohibited in any public or private place within the city limits.

§ 50.06 TAMPERING WITH REFUSE PROHIBITED.

(A) All garbage, refuse, recyclables and other materials on disposal sites are the property of the city.

(B) No person shall be allowed to separate and collect, carry off, or dispose of materials on disposal sites, except under the direction of the City Manager or except by contract with the city. In addition, the provisions of division (B) hereof shall not apply to any law enforcement officer or fire investigator in the performance of his or her official duties.
§ 50.07 Garbage-Solid Waste Collection Rates; Permits.

(A) (1) The collection of garbage and refuse solid waste from houses, buildings, and premises for residential purposes shall be in accordance with (3) below for in the amount of $15.30 per month for cans or bags not to exceed 32 gallons, or any other approved containers approved by the Sanitation Department. There shall be an additional monthly charge of $3.13 for recycling costs incurred by the city. The current fees shall remain in effect until changed. No more than six bags or cans of refuse, a 192 gallon capacity of solid waste and six cans or bags of leaves or grass a 192 gallon capacity of yard waste (leaves or grass) will be collected per week without additional charges. No household within the city limits shall be exempt from the provisions of this section without obtaining a special waiver pursuant to (B) below.

(2) The term HOUSEHOLDER shall mean the head of a family or one maintaining his or her separate living room or quarters on the premises, and shall include owners, tenants, and occupants of all premises.

(3) Residential Rates

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2019</th>
<th>2020</th>
<th>2021</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Solid Waste</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(96 gallon capacity)</td>
<td>$19.35</td>
<td>$20.31</td>
<td>$21.32</td>
<td>$22.38</td>
</tr>
<tr>
<td><strong>Recycling</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(64 gallon capacity)</td>
<td>Included with solid waste</td>
<td>Included with solid waste</td>
<td>Included with solid waste</td>
<td>Included with solid waste</td>
</tr>
<tr>
<td><strong>Additional Solid Waste</strong></td>
<td>Any household that consistently needs more capacity may request an additional cart.</td>
<td>Any household that consistently needs more capacity may request an additional cart.</td>
<td>Any household that consistently needs more capacity may request an additional cart.</td>
<td>Any household that consistently needs more capacity may request an additional cart.</td>
</tr>
<tr>
<td>(96 gallon capacity)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Additional Recycling</strong></td>
<td>No additional charge for solid waste customers</td>
<td>No additional charge for solid waste customers</td>
<td>No additional charge for solid waste customers</td>
<td>No additional charge for solid waste customers</td>
</tr>
<tr>
<td>(64 gallon capacity)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Yard Waste</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(192 gallon capacity)</td>
<td>Included with solid waste</td>
<td>Included with solid waste</td>
<td>Included with solid waste</td>
<td>Included with solid waste</td>
</tr>
<tr>
<td><strong>Container Replacement Cost</strong></td>
<td>$50</td>
<td>$50</td>
<td>$50</td>
<td>$50</td>
</tr>
<tr>
<td>(Due to misuse or destruction) *or current replacement cost</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Recycling Service Only (per 64 gallon capacity) | $9.67 | $10.15 | $10.66 | $11.19
*if eligible

(B) Special waivers of compliance with (A) above may be granted at the Utility collection Billing Office to the following. Special waivers may be subject to revocation without notice.

(1) Owners of buildings containing four or more apartment units, and who have in force a contract with a commercial hauler to collect garbage-and-refuse solid waste from the apartment units.

(2) Commercial or business accounts who have in force a contract with a commercial hauler to collect garbage-and-refuse solid waste from the commercial or business establishments.

(3) Participants in the Senior Discount Program. The Senior Discount Program shall be for householders who reside in the city and who are 62 years of age and older or disabled, or who have other hardship reasons approved by the Sanitation Department and also meet income guidelines as established by the Utility Billing Office. The rate for the program shall be 50% of the standard refuse rate as established in division (A)(3) plus a recycling rate which shall be 30% of the standard recycling rate as established in division (A).

(4) Owners of single-family residences which remain unoccupied during vacations for a minimum of two months subject to appropriate receipt of notice and approval by the utility office.

(C) The collection of garbage-and-refuse solid waste and recycling from commercial establishments shall be on the basis of the amount of materials collected as follows from approved containers in accordance with (1) below. There shall be an additional monthly charge for recycling.

(1) Commercial Rates For each container or part thereof not exceeding 32-gallons or 75 pounds, whichever is greater, the charge shall be $3.74 per container, to be billed monthly at a minimum monthly charge of $17.23. In addition, a charge of $3.13 per month for recycling shall be included.

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2019</th>
<th>2020</th>
<th>2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>Small Quantity Generator (up to 96 gallon capacity)</td>
<td>$28.00</td>
<td>$29.40</td>
<td>$30.87</td>
<td>$32.41</td>
</tr>
<tr>
<td>Medium Quantity Generator (up to 192 gallon capacity)</td>
<td>$35.00</td>
<td>$36.75</td>
<td>$38.58</td>
<td>$40.50</td>
</tr>
<tr>
<td>Large Quantity Generator (up to 288 gallon capacity)</td>
<td>$43.75</td>
<td>$45.93</td>
<td>$48.22</td>
<td>$50.63</td>
</tr>
<tr>
<td>----------------------------------------------------</td>
<td>--------</td>
<td>--------</td>
<td>--------</td>
<td>--------</td>
</tr>
<tr>
<td>Additional Container (96 gallon capacity)</td>
<td>$12.00</td>
<td>$12.00</td>
<td>$12.00</td>
<td>$12.00</td>
</tr>
<tr>
<td>Recycling (64 gallon capacity)</td>
<td>Included with solid waste</td>
<td>Included with solid waste</td>
<td>Included with solid waste</td>
<td>Included with solid waste</td>
</tr>
<tr>
<td>Recycling Service Only (64 gallon capacity)</td>
<td>$11.00</td>
<td>$11.58</td>
<td>$12.16</td>
<td>$12.77</td>
</tr>
<tr>
<td>*if eligible</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Recycling Service -- Additional (64 gallon capacity)</td>
<td>$3.00</td>
<td>$3.00</td>
<td>$3.00</td>
<td>$3.00</td>
</tr>
</tbody>
</table>

(2) A record of the number of containers shall be maintained by garbage and refuse collectors. Garbage and refuse solid waste and recyclables must be placed in approved containers to comply with the specifications for garbage and refuse containers herein.

(3) Collection of fees shall be made by the Utility Billing Office as a separate item on each utility bill. The fees shall be assessed against the person or firm in whose name the utility bill is listed.

(D) Bulk items shall be collected when placed at normal trash collection points on the regular collection day. Such items shall be collected at the discretion of the Sanitation Department in reasonable amounts not to exceed three bulk items in one week. Excessive amounts of bulk items placed out for collection may incur additional charges based on the disposal cost.

(E) Garbage and refuse may be collected at locations outside the city limits when feasible, at a rate of 150% of the rates listed in divisions (A) and (C) above, except that recycling costs shall be uniform inside and outside the city limits.

(F) A delayed payment charge of 5% of each month’s fee shall be added to the month’s billing if not paid within the net payable date of the monthly statement.

(‘97 Code, § 55.08) (Ord. 7-59, passed 2-16-59; Am. Ord. 15-94, passed 3-21-94; Am. Ord. 53-94, passed 11-21-94; Am. Ord. 15-96, passed 3-18-96; Am. Ord. 11-02, passed 5-20-02; Am. Ord. 3-05, passed 4-4-05; Am. Ord. 32-06, passed 1-2-07; Am. Res. R-12-07, passed 1-16-07; Am. Ord. 12-10, passed 6-1-10; Am. Ord. 1-15, passed 2-17-15) Penalty, see § 50.99

§ 50.08 UNCOLLECTED GARBAGE-SOLID WASTE DECLARED A NUISANCE.
(A) No garbage or refuse solid waste shall be collected from any premises where the owner or lessee is in arrears for a period of one month. Fermenting, putrefying, or odoriferous garbage Solid waste in containers uncollected or dumped in the open due to failure to pay garbage fees shall be declared a nuisance, and the person or persons responsible shall be liable to prosecution under the provisions of R.C. § 3767.13 or Piqua Code 91.20.

('97 Code, § 55.09)

(B) No person, firm or corporation shall permit the accumulation or collection on his, her or its premises of any garbage, refuse, non-combustibles, hazardous waste or solid waste which was not generated on said premises.

('97 Code, § 55.10) (Ord. C-696, passed 1-2-51; Am. Ord. 49-89, passed 8-7-89; Am. Ord. 1-15, passed 2-17-15) Penalty, see § 50.99

DISPOSAL OF SOLID WASTE

§ 50.20 ESTABLISHMENT OF DISPOSAL DISTRICT NUMBER ONE.

The Commission authorizes the Board of County Commissioners to lay out, establish, and maintain the Miami County Garbage and Refuse Disposal District Number One, and to include therein, in addition to other lots and lands, all lots and lands within the corporate limits of the city.

('97 Code, § 55.15) (Ord. 13-66, passed 3-21-66; Am. Ord. 32-87, passed 7-27-87; Am. Ord. 49-89, passed 8-7-89; Am. Ord. 1-15, passed 2-17-15)

§ 50.21 HAULING PERMIT REQUIRED.

It shall be unlawful for any person, firm or corporation to engage in the business of collecting, hauling, or transporting through, over, or upon the public streets and ways of the city, any solid waste, without obtaining a license or permit to do so from the office of the Sanitary Engineer, Miami County Incinerator, Troy, Ohio 45373. This section shall not apply to any person, firm or corporation solely when operating under contract with the city to remove solid waste (collected by the city) from the transfer station.

('97 Code, § 55.16) (Ord. 40-68, passed 11-4-68; Am. Ord. 32-87, passed 7-27-87; Am. Ord. 49-89, passed 8-7-89; Am. Ord. 1-15, passed 2-17-15) Penalty, see § 50.99

§ 50.22 COMPLIANCE WITH HAULING REGULATIONS.

It shall be unlawful for any commercial hauler or individual hauler to haul or transport through, over, or upon the public streets and ways of the city, any garbage, rubbish, or refuse unless the garbage, rubbish, or refuse is hauled to the Miami County Transfer Station and is hauled in conformance with the rules and regulations of disposal of solid wastes in Miami County Garbage and Refuse Disposal District Number One adopted by the Miami County Commissioners. This section shall not apply to any person, firm or corporation solely when operating under contract with the city to remove solid waste (collected by the city) from the transfer station.
§ 50.23 INCINERATOR.

(A) It shall be unlawful for any person, firm or corporation to operate an incinerator within the city unless the incinerator meets the federal, state, or local ordinances for solid or smoke emission from incinerators, and in no instance shall the solid and smoke emission exceed the following standards:

1. Solids: 0.85 pounds per 1,000 pounds of gas, corrected to 15% CO₂.

2. Smoke: Ringlemann Number Two for no more than 60 minutes in 24 hours.

(‘97 Code, § 55.18) (Ord. 40-68, passed 11-4-68; Am. Ord. 49-89, passed 8-7-89)

(B) It shall be unlawful for any person, firm or corporation to construct an incinerator within the city until the plans and specifications for it are submitted to and approved by the sanitary engineer and the city engineer.


§ 50.24 COVERED VEHICLE REQUIRED FOR HAULING.

It shall be unlawful for any person, firm or corporation to haul or transport any waste, refuse, trash, or garbage in a form within the city in a vehicle not fitted with a tight cover or not constructed in such a manner as to prevent the escape of any portion of the load being transported, no matter how minute.

(‘97 Code, § 55.20) (Ord. 40-68, passed 11-4-68; Am. Ord. 49-89, passed 8-7-89; Am. Ord. 1-15, passed 2-17-15) Penalty, see § 50.99

§ 50.25 HAULING GARBAGE TO LOCATION OUTSIDE CITY PROHIBITED.

(A) It shall be unlawful for any commercial hauler to haul or transport any waste, refuse, trash, or garbage in any form from a point within the city to any point outside of Miami County.

(B) In the event of an emergency such as, but not limited to, a truck breakdown or driver illness, the provisions of this section shall not apply if the commercial hauler notifies the office of the City Police Department of the emergency prior to the removal from the county of the waste, trash, or garbage.

(Ord. 40-68, passed 11-4-68; Am. Ord. 56-69, passed 12-1-69)

(C) This section shall not apply to any person, firm or corporation solely when operating under contract with the city to remove solid waste (collected by the city) from the transfer station.

(Ord. 49-89, passed 8-7-89; Am. Ord. 1-15, passed 2-17-15)

(‘97 Code, § 55.21) Penalty, see § 50.99
§ 50.99 PENALTY.

Whoever violates any provisions of this chapter shall be punished as provided in § 10.99. Each day’s violation shall constitute a separate offense.

(Am. Ord. 1-15, passed 2-17-15)

SEC. 2: This Ordinance shall be declared an emergency for immediate preservation of the public peace, health, or safety in the City of Piqua and shall take effect and be in force from and after passage.

1st Reading 1.16.2018

KATHRYN B. HINDS, MAYOR

PASSED:

ATTEST:

REBECCA J. COOL
CLERK OF COMMISSION

The Motion to adopt the foregoing Ordinance was offered by and on roll call the following vote ensued:

Mayor Kathryn B. Hinds
Commissioner John Martin
Commissioner William Vogt
Commissioner Dave Short
Commissioner Kris Lee
### Commission Agenda

#### Staff Report

<table>
<thead>
<tr>
<th>MEETING DATE</th>
<th>January 16, 2018, February 6, 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>REPORT TITLE</td>
<td>An Emergency Ordinance amending Chapter 50 of the Piqua Code, relating to garbage and refuse</td>
</tr>
</tbody>
</table>
| SUBMITTED BY         | Name & Title: Amy Welker, RS Director of Health & Sanitation  
Department: Sanitation |
| AGENDA CLASSIFICATION| ☑Consent ☑Ordinance ☐Resolution ☐Regular |
| APPROVALS/REVIEWS    | ☑City Manager  
☒Asst. City Manager/Finance  
☐Asst. City Manager/Development  
☒Department Director; ☐Other: |
| BACKGROUND           | The proposed amendments to the code include language clean up, a definition of an approved container, and a new rate structure. These amendments will allow for the addition of trash carts for customers to use for garbage and refuse, similar to the carts provided for recycling.  
The 96 gallon capacity will be the standard service offered to all customers and the basis for the minimum rate. However, if a customer consistently needs more capacity for waste collection, then a second 96 gallon cart may be provided if desired at no cost.  
For commercial customers, the rate structure will have 3 categories based on the amount of service needed.  
The new rate structure will be phased in over the next 4 years. This will allow the department to monitor and adjust the cart system as needed. It will also allow the customers’ time to become familiar with the new cart system and adjust their habits as needed. As noted in the structure, a second recycling cart is free of charge for residential service.  
The new rate structure also includes a recycling only service. This service would accommodate residence where a private hauler is used, such as apartment buildings, but the resident is interested in recycling.  
The Ordinance is requested to be an Emergency so that the new rate structure will be in place for the new year. |
| BUDGETING AND        | Budgeted $: None  
Expenditure $: None |
<table>
<thead>
<tr>
<th><strong>FINANCIAL IMPACT</strong> (Includes project costs and funding sources)</th>
<th><strong>Source of Funds:</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Narrative:</strong></td>
<td>Additional revenue would be generated from the new rate structure. The rates for garbage collection have not been adjusted for 8 years.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>OPTIONS</strong> (Include Deny/Approval Option)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Pass the ordinance to update Chapter 50.</td>
</tr>
<tr>
<td>2. Do not pass the ordinance and provide further direction.</td>
</tr>
<tr>
<td>3.</td>
</tr>
<tr>
<td>4.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>PROJECT TIMELINE</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>First reading January 16, 2018</td>
</tr>
</tbody>
</table>

Suspend the second and third readings in order for the changes to take effect in January 2018

<table>
<thead>
<tr>
<th><strong>STAFF RECOMMENDATION</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Pass the ordinance to amend Chapter 50.</td>
</tr>
</tbody>
</table>

| **REASON FOR SELECTING CONSULTANT/COMPANY** |

| **ATTACHMENTS** |
Sanitation Department Report – A Look at Contracted Services

I. Current Operation and Fund History

The City of Piqua Sanitation Department currently provides collection and disposal service for solid waste, recycling, bulk materials, and yard waste. The Department operates as an Enterprise Fund therefore all expenditures of the department are covered by its revenue which is generated primarily from user fees. The chart below provides a historical look at the fund.

Unrestricted Fund Balance – This represents the funds in reserve that are available to spend on capital items and other department needs. In 2006, the need for a dedicated Sanitation Facility was identified as a future capital expenditure. Since 2006, strategies were put in place to build the fund balance to allow for the future capital projects. The dip in 2015 is related to the purchase of recycling carts and vehicle expenses.
Revenue – The money generated from user fees and other revenue. Revenue was increased in 2007-2009 by user fee adjustments to meet the needs of the department and as part of the strategy to build fund balance.

Expenditures – This represents the operational cost of the department, including personnel costs and disposal fees. Expenditures have remained flat with the exception of 2015 when recycling carts were purchased and a dip in 2016 when cost savings were realized from bringing recycling in-house. Cost containment measures were put in place to further meet the goal of building the fund balance.

Capital – Costs related to capital purchases including vehicles and buildings. The Facility Building project was first introduced to City Commission in October 2013, when the department hosted the Commissioner Coffee meeting at the current facility. A feasibility study was then conducted along with extensive property research. Phase I of the project including property acquisition was completed in 2017. Phase II Design of the building is nearly complete. Phase III Construction and Phase IV Furnishing and Moving are in the 2018 Budget.

II. Contracted Services

The idea of utilizing an outside contractor to provide the services of the Sanitation Department was recently raised by members of the City Commission. Two methods were utilized to explore this proposal. First, historical data was used to provide a projection of the cost of contracted services. In 2008 the city advertised for bids to include all of the Sanitation Department services. The bid would have awarded a three year contract for the services. At that time, the city chose to only award the recycling portion of the bid. If the city had awarded the full bid, then the cost for all Sanitation services in 2011 utilizing the lowest bidding contractor would have been $1,945,308. The actual Sanitation Department costs in 2011 including capital were $1,641,910. The chart below shows the projected costs if the city would have awarded the bid and continued to utilize an outside contractor. A very modest 1% contract cost increase per year is assumed in this projection.
Unrestricted Fund Balance – As you can see the utilization of an outside contractor would have resulted in the complete depletion of the reserve fund by 2013 if no further measures were taken.

Actual Revenue – This is the revenue that was generated during this time period. Revenue would have had to be increased to cover the expenditures, resulting in multiple rate increases for the customers.

Contracted Services (projected cost) – The projection is based on the lowest bid received of $1,815,966 cost in 2009, $1,879,525 in 2010, and $1,945,308 in 2011. A 1% increase is projected for 2012 – 2016. The cost of contracting out the sanitation services would have immediately exceeded the revenue received.

The second method utilized to explore the option of contracting for services was to analyze the current costs of comparable cities. Six Cities of comparable populations responded to our request for information. Two cities of a larger size were added due to comments from a city commissioner. See the Comparable City chart attached.

- Comparisons are complicated by the fact that every city provides a little different service.
- Factors that affect a city’s cost include their geographical size, number of households or stops, proximity to a landfill, if flow-control is in place, the tipping fees at their transfer station, markets in the area for recyclables, if yard waste is composted or landfilled, and many other factors.
- This comparison has shown that Piqua’s cost for providing the Sanitation Department services is in line with other communities.

III. Additional Considerations

Customer Service – One area that the department cannot quantify in dollar amounts is customer service. One of the main reasons the department explored the option of bringing recycling in-house was due to the poor customer service received from the outside contractor. The employees of the Sanitation Department are very dedicated to serving the citizens of Piqua. They perform their job with the goal of pleasing the customer and getting the job done well. No proposed change, including the use of carts, is going to change our commitment to providing an outstanding service to the community.

To further demonstrate the customer service issue, we did a comparison of the calls for service from the time we used an outside contractor for recycling verses the calls now generated using city staff to collect recycling. It was found that the outside contractor averaged 22 calls for service per month. The contractor’s calls for service include such things as missed collections, complaints regarding service, complaints regarding employees, etc. In comparison, the city averages 7.8 calls for service per month, with the majority of the calls being for missed recycling or the customer putting the recycling out too late.

Employee Issue – If the city decided to utilize an outside contractor for sanitation services, then 7 employees would potentially lose their job. The Sanitation Department employees are part of the collective bargaining unit, so they have rights under the contract. Meaning, they have bumping rights if they have seniority over other employees in other departments. It was suggested that these employees could simply be moved to
the Street Department. If this strategy was implemented, the general fund would have to support these employees at a cost of $573,790. Currently the cost for these employees is covered completely by user fees and no general fund dollars.

IV. Final Remarks

- The Sanitation Fund is in a good position and moving in the right direction. Over the last 12 years, revenue enhancements and cost containment measures have resulted in a significant increase to the reserve account.

- In an effort to be fiscally responsible, the Department Director began planning 12 years ago for capital improvements, including a new facility.

- The department has demonstrated a long term strategy of exploring cost saving measures. The idea of exploring fully automated service is another example of that strategy. No final decisions have been made, and the service will not be implemented unless the benefits of increased safety, more efficiency, and cost savings can be realized.

- A real concern when looking at contracted services of this magnitude is the fact that contractors often “low ball” the original bid in an effort to get their foot in the door. Then once the city is out of business, you have no option but to take the bids as they increase. There will also be a significant loss of control over cost containment, customer service, and overall cost.

- The decision in 2008 to not utilize contractual services for all sanitation services has saved the city $2,014,538 from 2009 – 2016. There is no evidence that utilizing contractual services for sanitation would result in a different outcome today. In fact, the outside contractors would need to lower their bids from 10 years ago by more than $326,000 per year to even match the cost of providing the service in-house. In light of this fact, and when you consider other aspects such as customer service, city staff recommends the continuation of providing sanitation services in-house.
## Comparable City Chart:

<table>
<thead>
<tr>
<th>City</th>
<th>Population</th>
<th>Service Provided</th>
<th>Rates</th>
<th>Provider</th>
<th>Solid Waste &amp; Recycling Expenses (2016)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Piqua</td>
<td>20,906</td>
<td>SW/Recycling/Yard/Bulk</td>
<td>$19.35/mo proposed City</td>
<td>City</td>
<td>$1,493,526.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>*Additional 96 gal cart</td>
<td>City</td>
<td>$1,200,000.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Paid by city taxes and a levy</td>
<td>City</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Yard - Pay as you Throw</td>
<td>Modern Disposal</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>**City has 27% recycling rate</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>No billing cost</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$600,000 from general fund/$600,000 from tax levy</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Marysville</td>
<td>23,406</td>
<td>SW/Recycling/Bulk</td>
<td>$21/mo</td>
<td>Republic Waste</td>
<td>$1,470,201.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>*Additional 96 gal cart</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Paid by city taxes and a levy</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Yard - Pay as you Throw</td>
<td>Modem Disposal</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>**City has 27% recycling rate</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>No billing cost</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$600,000 from general fund/$600,000 from tax levy</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lebanon</td>
<td>20,651</td>
<td>SW/Recycling/Yard</td>
<td>$18.54/mo</td>
<td>Republic Waste</td>
<td>$1,372,450.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>*No bulk item service provided.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Portsmouth</td>
<td>20,422</td>
<td>SW/Recycling/Yard/Bulk</td>
<td>$20.50/mo</td>
<td>City</td>
<td>$1,960,139.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>*Additional 96 gal cart</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Paid by city taxes and a levy</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Yard - Pay as you Throw</td>
<td>Modem Disposal</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>**City has 27% recycling rate</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>No billing cost</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$600,000 from general fund/$600,000 from tax levy</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ashland</td>
<td>20,489</td>
<td>SW/Recycling</td>
<td>$15.75/mo</td>
<td>City</td>
<td>$1,539,953.00</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>*Yard waste collected bi-weekly.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>*No bulk item service provided.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>*No glass recycling</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sidney</td>
<td>20,564</td>
<td>SW/Recycling/Bulk</td>
<td>$19.38/mo</td>
<td>Republic Waste</td>
<td>$1,567,625.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Paid by city taxes and a levy</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Yard - Pay as you Throw</td>
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<td></td>
<td></td>
<td>No billing cost</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>$600,000 from general fund/$600,000 from tax levy</td>
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<td></td>
</tr>
<tr>
<td>Huber Heights</td>
<td>38,019</td>
<td>SW/Recycling/Bulk/Yard</td>
<td>$10.97/mo</td>
<td>Republic Waste</td>
<td>Customer pays</td>
</tr>
<tr>
<td></td>
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<td>Paid by city taxes and a levy</td>
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<tr>
<td></td>
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<td></td>
<td>Yard - Pay as you Throw</td>
<td>Modem Disposal</td>
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<td></td>
<td></td>
<td></td>
<td>**City has 27% recycling rate</td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td>No billing cost</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>$600,000 from general fund/$600,000 from tax levy</td>
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<tr>
<td>Reynoldsburg</td>
<td>37,449</td>
<td>SW/Recycling/Bulk/Yard</td>
<td>$16.19/mo</td>
<td>Republic Waste</td>
<td>$1,964,252.00</td>
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<td>Paid by city taxes and a levy</td>
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<td></td>
<td>Yard - Pay as you Throw</td>
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<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>$600,000 from general fund/$600,000 from tax levy</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
RESOLUTION NO. R-23-18

A RESOLUTION AUTHORIZING A PURCHASE ORDER TO VALLEY ASPHALT CORP. AS THE PRIMARY SUPPLIER, AND BARRETT PAVING MATERIALS INC. AS THE SECONDARY SUPPLIER OF HOT MIX FOR THE 2018 STREET AND ALLEY MAINTENANCE PROGRAM

WHEREAS, on December 22, 2017 the Purchasing Analyst publically advertised for bids for Hot and Cold Mix; and

WHEREAS, after proper advertisement, bids were opened on January 4, 2018 resulting in the tabulation of bids as listed in Exhibit “A” attached hereto;

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: A purchase order is hereby authorized to Valley Asphalt Corp. as the primary supplier of Hot Mix pursuant to the bid specifications;

SEC. 2: A purchase order is hereby authorized to Barrett Paving Materials Inc. as the secondary supplier of Hot Mix pursuant to the bid specifications should the primary supplier not be able to meet the demands of the City of Piqua;

SEC. 3: The Finance Director is hereby authorized to draw her warrants from time to time on the appropriate account of the city treasury in payment according to contract terms, not exceeding a total of $332,280 between both the primary and the secondary supplier;

SEC. 4: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

KATHRYN B. HINDS, MAYOR

PASSED: __________________________

ATTEST: __________________________
REBECCA J. COOL
CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by __________________________ seconded by __________________________ and on roll call the following vote ensued:

Mayor Kathryn B. Hinds
Commissioner Kris Lee
Commissioner John Martin
Commissioner Dave Short
Commissioner William Vogt
# Commission Agenda

## Staff Report

**MEETING DATE**  
February 6, 2018

**REPORT TITLE**  
A RESOLUTION AUTHORIZING A PURCHASE ORDER TO VALLEY ASPHALT CORP. AS THE PRIMARY SUPPLIER, AND BARRETT PAVING MATERIALS INC. AS THE SECONDARY SUPPLIER OF HOT MIX FOR THE 2018 STREET AND ALLEY MAINTENANCE PROGRAM

**SUBMITTED BY**  
Name & Title: Doug Harter, Public Works Director  
Department: Public Works

<table>
<thead>
<tr>
<th>AGENDA CLASSIFICATION</th>
<th>Consent</th>
<th>Ordinance</th>
<th>Resolution</th>
<th>Regular</th>
</tr>
</thead>
<tbody>
<tr>
<td>City Manager</td>
<td>Asst. City Manager/Finance</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Asst. City Manager/Development</td>
<td>Law Director</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Department Director,</td>
<td>Other:</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**BACKGROUND**  
In December of 2017, the Purchasing Analyst went out for asphalt bids sending specifications to several companies. The bids were received on January 4, 2018 and the bid tabulation is shown as “Exhibit A.”

In the past, we have purchased asphalt from both Valley Asphalt and Barrett Paving depending on who had the mix available that we needed at any given time. We do use more 404 asphalt than 402 and Valley Asphalt was also a little less expensive on this type. Therefore, similar to last year, we would like to issue a Purchase Order to both Barrett Paving & Valley Asphalt for the purchase of 402 & 404 asphalt to ensure that asphalt will be available to the City when it is needed.

**BUDGETING AND FINANCIAL IMPACT**

- Budgeted $: $332,280
- Expenditure $: $332,280
- Source of Funds: Street Department O&M (101 Fund)

**Narrative:**
This item is purchased each year for street paving and resurfacing projects. $332,280 was budgeted for this work in the 2018 budget. Based upon the unit bid prices, the Street Department anticipates completing as many patches and resurfacing projects as possible up to the $332,280.

**OPTIONS**

1. Approve the Resolution R-23-18 and continue with our 2018 Street Maintenance Program.
2. Do not approve the Resolution R-23-18, which in turn would mean no in-house paving.
3. Contract out all the patching and resurfacing, which would result in less being done for $332,280.
<table>
<thead>
<tr>
<th>PROJECT TIMELINE</th>
<th>Work will be completed in 2018.</th>
</tr>
</thead>
<tbody>
<tr>
<td>STAFF RECOMMENDATION</td>
<td>Approve the Resolution R-23-18 to allow the Street Department to continue with our ongoing Street Maintenance Program.</td>
</tr>
<tr>
<td>ATTACHMENTS</td>
<td>IFB #1736 Bid Tabulation – Exhibit A</td>
</tr>
</tbody>
</table>
# CITY OF PIQUA, OHIO

Bid Tabulation for IFB 1736
Opened 1-4-18 at 2:00 p.m.

## Hot & Cold Mix - Aggregate Stone

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Piqua, Ohio</td>
<td>Franklin, OH</td>
<td>Springfield, OH</td>
<td>Miami River Quarry</td>
</tr>
<tr>
<td>All prices are per ton</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>402 Asphalt</td>
<td>NB</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>404 Asphalt</td>
<td>NB</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Cold Patch</td>
<td>$ 194.50</td>
<td>$</td>
<td>$ 125.00</td>
<td>$ 130.00</td>
</tr>
<tr>
<td>304 Stone</td>
<td>$</td>
<td>8.75</td>
<td>NB</td>
<td>NB</td>
</tr>
<tr>
<td>411 Stone</td>
<td>$</td>
<td>9.25</td>
<td>NB</td>
<td>NB</td>
</tr>
<tr>
<td>#2 Stone</td>
<td>$</td>
<td>9.00</td>
<td>NB</td>
<td>NB</td>
</tr>
<tr>
<td>#57 Stone</td>
<td>$</td>
<td>12.50</td>
<td>NB</td>
<td>NB</td>
</tr>
<tr>
<td>Natural Sand</td>
<td>NB</td>
<td>NB</td>
<td>NB</td>
<td>$</td>
</tr>
<tr>
<td>Renewal option for 2019</td>
<td>NO</td>
<td>YES</td>
<td>YES</td>
<td>NO</td>
</tr>
</tbody>
</table>

**402 & 404 from Troy**

Cold from Dryden Rd.
or Statler Rd Piqua
RESOLUTION NO. R-24-18

A RESOLUTION AUTHORIZING A PURCHASE ORDER TO
PIQUA MATERIALS INC. AS THE SUPPLIER OF STONE AND VALLEY
ASPHALT CORP. AS THE SUPPLIER OF COLD PATCH FOR THE
2018 STREET AND ALLEY MAINTENANCE PROGRAM

WHEREAS, on December 22, 2017 the Purchasing Analyst publically
advertised for bids for Hot and Cold Mix- Aggregate Stone; and

WHEREAS, after proper advertisement, bids were opened on January 4,
2018 resulting in the tabulation of bids as listed in Exhibit “A” attached hereto;

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of
Piqua, Miami County, Ohio, the majority of all members elected thereto concurring,
that:

SEC. 1: A purchase order is hereby authorized to Piqua Materials Inc.
as the primary supplier of stone and Valley Asphalt Corp. as supplier of cold patch
pursuant to the bid specifications;

SEC. 2: The Finance Director certifies funds are available and is
hereby authorized to draw her warrants from time to time on the appropriate account
of the city treasury in payment according to contract terms, not exceeding a total of
$30,000;

SEC. 3: This Resolution shall take effect and be in force from and after
the earliest period allowed by law.

KATHRYN B. HINDS, MAYOR

PASSED: ____________________________

ATTEST:
REBECCA J. COOL
CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by____________________
seconded by____________________ and on roll call the following vote ensued:

Mayor Kathryn B. Hinds
Commissioner John Martin
Commissioner William Vogt

Commissioner Kris Lee
Commissioner Dave Short
# Commission Agenda

**Staff Report**

<table>
<thead>
<tr>
<th>MEETING DATE</th>
<th>February 6, 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>REPORT TITLE</td>
<td>A RESOLUTION AUTHORIZING A PURCHASE ORDER TO PIQUA MATERIALS INC. AS THE SUPPLIER OF STONE AND VALLEY ASPHALT CORP. AS THE SUPPLIER OF COLD PATCH FOR THE 2018 STREET AND ALLEY MAINTENANCE PROGRAM</td>
</tr>
</tbody>
</table>
| SUBMITTED BY | Name & Title: Doug Harter, Public Works Director  
Department: Public Works |
| AGENDA CLASSIFICATION | ☑ Consent  
☐ Ordinance  
☑ Resolution  
☐ Regular |
| APPROVALS/REVIEWS | ☑ City Manager  
☐ Asst. City Manager/Development  
☐ Law Director  
☑ Department Director;  
☐ Other: |
| BACKGROUND | In December of 2017, the Purchasing Analyst went out for asphalt bids sending specifications to several companies. The bids were received on January 4, 2018 and the bid tabulation is shown as “Exhibit A.”  
Fortunately, the Valley Asphalt price allows us to pick up the cold patch we would need from the Piqua location. Therefore, we recommend purchasing all stone from Piqua Materials and all cold patch from Valley Asphalt due to the close proximity of their plants to our work areas and hence our increased efficiency. |
| BUDGETING AND FINANCIAL IMPACT | Budgeted $: $30,000  
Expenditure $: $30,000  
Source of Funds: Street Department O&M (101 Fund)  
Narrative: These items are purchased each year for patching and street repairs. $30,000 was budgeted for this work in the 2018 budget. Based upon the unit bid prices, the Street Department anticipates completing as many projects as possible up to the $30,000. |
| OPTIONS | 1. Approve the Resolution R-24-18 and continue with our ongoing Street Maintenance Program.  
2. Do not approve the Resolution R-24-18, which in turn would mean no in-house patching or street and alley repairs.  
3. Contract out all the patching which would result in less being done for $30,000. |
<table>
<thead>
<tr>
<th>PROJECT TIMELINE</th>
<th>Work will be completed in 2018.</th>
</tr>
</thead>
<tbody>
<tr>
<td>STAFF RECOMMENDATION</td>
<td>Approve the Resolution R-24-18 to allow the Street Department to continue with our ongoing Street Maintenance Program.</td>
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<td>ATTACHMENTS</td>
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CITY OF PIQUA, OHIO

Bid Tabulation for IFB 1736
Opened 1-4-18 at 2:00 p.m.

Hot & Cold Mix - Aggregate Stone

<table>
<thead>
<tr>
<th></th>
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<tbody>
<tr>
<td>All prices are per ton</td>
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</tr>
<tr>
<td>402 Asphalt</td>
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<td>$64.00</td>
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<td>$10.50</td>
</tr>
<tr>
<td>Natural Sand</td>
<td>NB</td>
<td>NB</td>
<td>NB</td>
<td>$16.00</td>
</tr>
</tbody>
</table>

Renewal option for 2019

Cold patch from Moraine Plant only

402 & 404 from Troy

Cold from Dryden Rd. or Statler Rd Piqua
RESOLUTION NO. R-25-18

A RESOLUTION AUTHORIZING A PURCHASE ORDER TO STRYKER SALES CORPORATION FOR THE PURCHASE OF POWER LOAD COTS AND LOADING KITS; AND TO HORTON EMERGENCY VEHICLES COMPANY FOR THE INSTALLATION OF THE STRYKER COTS FOR THE FIRE DEPARTMENT

WHEREAS, Stryker Power Load Cots are desired to be installed to assist the EMS staff in loading patients safely into our medic units for the City’s Fire Department; and

WHEREAS, The Ohio Bureau of Workers’ Compensation has awarded the Fire Department $40,000 grant to be used for this purpose; and

WHEREAS, Stryker Sales Corporation is a sole source provider for these specialized power load cots and loading kits; and

WHEREAS, the Fire Dept. will need to use Horton Emergency Vehicles Company to install the cots; and

WHEREAS, public safety is a major concern; therefore, we are requesting to move forward based on Section 34.19 (C) of our City Charter which states: “The purchase consists of supplies or a replacement or supplemental part or parts for a product or equipment owned or leased by the city and the only source of supply is limited to a single supplier”; and

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: A purchase order for Power Load Cots & Loading Kits is hereby authorized to Stryker Sales Corporation as a sole source provider for these specialized cots and loading kits and to Horton Emergency Vehicles Company to install the cots;

SEC. 2: The Finance Director is hereby authorized to draw her warrants from time to time on the appropriate account of the City treasury in payment according to terms, not to exceed $83,040.26, of this amount $40,000 are Ohio BWC grant funds and $43,040.26 are Fire Dept. (106-009) funds and said funds are available;

KATHRYN B. HINDS, MAYOR

PASSED: _______________________

ATTEST: _______________________

REBECCA J. COOL
CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by_______________________
seconded by______________________ and on roll call the following vote ensued:

Mayor Kathryn B. Hinds __________ Commissioner Kris Lee __________
Commissioner John Martin __________ Commissioner Dave Short __________
Commissioner William Vogt __________
# Commission Agenda
## Staff Report

<table>
<thead>
<tr>
<th>MEETING DATE</th>
<th>February 6, 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>REPORT TITLE</td>
<td>A RESOLUTION AUTHORIZING A PURCHASE ORDER TO STRYKER SALES CORPORATION FOR THE PURCHASE OF POWER LOAD COTS AND LOADING KITS AND HORTON EMERGENCY VEHICLES COMPANY FOR THE INSTALLATION OF THE STRYKER COTS FOR THE FIRE DEPT.</td>
</tr>
</tbody>
</table>
| SUBMITTED BY | Name & Title: Brent Pohlschneider - Chief  
Department: Fire |
| AGENDA CLASSIFICATION | ☒ Consent  
☐ Ordinance  
☒ Resolution  
☐ Regular |
| APPROVALS/REVIEWS | ☒ City Manager  
☐ Asst. City Manager/Finance  
☐ Asst. City Manager/Development  
☐ Law Director  
☐ Department Director;  
☐ Other: |
| BACKGROUND | The Stryker Corporation Power Load and Cot lift system is a complete motorized patient lift and load system that will be installed in the back of our front line ambulances (Medic Units 2 & 3). This project is designed to increase work place safety for Fire Department Staff and the patients that are transported in our Medic units. The Power Load Systems, used in conjunction with the power lift cots, will take load stresses off of the Fire Department staff’s muscle/skeletal system. This unique system safely locks the cot and patient in place and then loads the patient into the back of our Medic adding to increased safety and reduced injury exposure on EMS calls. The Ohio Bureau of Worker’s Comp. (BWC) has reviewed and approved of this patient lift and loading system. The BWC has awarded the City of Piqua Fire Department a $40,000.00 grant with a required matching amount up to a 4:1 from the City for completion of this project. To meet the Grant requirement, the Fire Department must complete this project within 90 days of receiving the grant money. Approval now will allow the purchase to be made when the funds are received from the Ohio BWC. |
| BUDGETING AND FINANCIAL IMPACT | Budgeted $: 88,000.00  
Expenditure $: 83,040.26  
Fund 106-009-836-8803  
Source of Funds:  
Ohio BWC grant funds $40,000.00  
City of Piqua matching funds $43,040.26 |
<p>| OPTIONS | 1. Approve the Resolution R-25-18 |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>2.</td>
<td>Deny the Resolution R-25-18 and lose the grant funds awarded to us</td>
</tr>
<tr>
<td><strong>PROJECT TIMELINE</strong></td>
<td>To be completed within 90 days of receiving the BWC grant dollars.</td>
</tr>
<tr>
<td><strong>STAFF RECOMMENDATION</strong></td>
<td>I recommend approval of the resolution – The fire department had 4,134 calls for EMS service in 2017 and reducing the risk of injuries is very beneficial in keeping staff levels optimum and alleviating injury time off events.</td>
</tr>
<tr>
<td><strong>REASON FOR SELECTING CONSULTANT/COMPANY</strong></td>
<td>The Stryker Sales Corporation is the only company currently offering a complete patient securing cot loading system for the back of a medic. The BWC has vetted this system. Horton Emergency Vehicles Company is an authorized installer of the product.</td>
</tr>
<tr>
<td><strong>ATTACHMENTS</strong></td>
<td>Quotes and Photo of the system.</td>
</tr>
</tbody>
</table>
## HORTON EMERGENCY VEHICLES

3600 McDowell Road, Grove City, OH 43129

**Damage Assessed By:** Mike Truben  
**Classification:** Audit

**Deductible:** UNKNOWN  
**Insured:** PIQUA FIRE DEPARTMENT  
**Claimant:** MEDIC 3

**Mitchell Service:** 911149  
**License:** MEDIC 3  
**Search Code:** None

### Line Item Details

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<thead>
<tr>
<th>Line Item</th>
<th>Entry Number</th>
<th>Labor Type</th>
<th>Operation</th>
<th>Line Item Description</th>
<th>Part Type/Part Number</th>
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<th>Labor Units</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>900500</td>
<td>BDY</td>
<td>REPAIR</td>
<td>REMOVE OLD COT MOUNT</td>
<td>Existing</td>
<td>1.8&quot;</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>900500</td>
<td>BDY</td>
<td>REPAIR</td>
<td>INSTALL STRYKER POWER LOAD COU MOUNT</td>
<td>Existing</td>
<td>11.0&quot;</td>
<td></td>
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</tbody>
</table>

* - Judgment Item

### Estimate Totals

<table>
<thead>
<tr>
<th>I. Labor Subtotals</th>
<th>Units</th>
<th>Rate</th>
<th>Subtotal Amount</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Body</td>
<td>12.5</td>
<td>120.00</td>
<td>0.00</td>
<td>1,500.00</td>
</tr>
<tr>
<td>Non-Taxable Labor</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Labor Summary</td>
<td>12.5</td>
<td></td>
<td>1,500.00</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>III. Additional Costs</th>
<th>Amount</th>
<th>IV. Adjustments</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Additional Costs</td>
<td>0.00</td>
<td>Customer Responsibility</td>
<td>0.00</td>
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</table>

### Part Replacement Summary

<table>
<thead>
<tr>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Replacement Parts Amount</td>
</tr>
</tbody>
</table>

### Estimate Recall Number

11/23/2017 06:14:38 38  
 Mitchell Data Version: OEM: SEP_17_V  
 Software Version: 7.1.223  
 Copyright (C) 1994 - 2017 Mitchell International  
 All Rights Reserved  
 Page 1 of 2
**Horton Emergency Vehicles**

3800 McDowell Road, Grove City, OH 43125

**Damage Assessed By:** Mike Truben  
**Classification:** Audit

**Deductible:** UNKNOWN  
**Insured:** Piqua Fire Department  
**Claimant:** MEDIC 2

**Mitchell Service:** 91148

**Description:** AMBULANCE  
**VIN:** Unavailable  
**OEM/ALT:** 0  
**License:** MEDIC #2  
**Search Code:** None

<table>
<thead>
<tr>
<th>Line Item</th>
<th>Entry Number</th>
<th>Labor Type</th>
<th>Operation</th>
<th>Description</th>
<th>Part Type/Part Number</th>
<th>Dollar Amount</th>
<th>Labor Units</th>
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</thead>
<tbody>
<tr>
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<td>000000</td>
<td>BDY *</td>
<td>REPAIR</td>
<td>REMOVE OLD COT MOUNT</td>
<td>Existing</td>
<td>1.8&quot;</td>
<td></td>
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<tr>
<td>2</td>
<td>000500</td>
<td>BDY *</td>
<td>REPAIR</td>
<td>INSTALL STRYKER POWER LOAD COT MOUNT</td>
<td>Existing</td>
<td>11.0&quot;</td>
<td></td>
</tr>
</tbody>
</table>

* - Judgment Item

**Estimate Totals**

<table>
<thead>
<tr>
<th>I. Labor Subtotals</th>
<th>Units</th>
<th>Rate</th>
<th>Labor Amount</th>
<th>Subtotal Amount</th>
<th>Totals</th>
<th>II. Part Replacement Summary</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Body</td>
<td>12.5</td>
<td>120.00</td>
<td>0.00</td>
<td>0.00</td>
<td>1,500.00</td>
<td>Total Replacement Parts Amount</td>
<td>0.00</td>
</tr>
<tr>
<td>Non-Taxable Labor</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1,500.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Labor Summary</td>
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<td></td>
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<td>1,800.00</td>
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<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>III. Additional Costs</th>
<th>Amount</th>
<th>IV. Adjustments</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Additional Costs</td>
<td>0.00</td>
<td>Customer Responsibility</td>
<td>0.00</td>
</tr>
</tbody>
</table>

**I. Total Labor:** 1,500.00  
**II. Total Replacement Parts:** 0.00  
**III. Total Additional Costs:** 0.00  
**Gross Total:** 1,500.00
### Application for Safety Intervention Grant

**Section VI: Budget**

**Step 1:** Please provide the proposed budget for the project.

(Note: You may only use the safety intervention grant to purchase ergonomic, safety and/or industrial hygiene equipment. You may not use safety intervention grant for recouping the cost of any prior and/or ongoing interventions or for rented or leased equipment. In addition, you may not use safety intervention grant to pay for salaries, wages, internal labor, or any costs associated with preparing the application. You must make all grant purchases and implement the intervention equipment within 90 days after the date on the BWC grant check or the electronic fund transfer. Note all itemized expenses associated with the project. Indicate exact costs, do not round figures. All budgets MUST have vendor price quotes attached for each individual item. All discounts and/or equipment trade-ins must be subtracted from the project total prior to determining the grant match. No erasures or white-out permitted on this page.)

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Quantity</th>
<th>Cost</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>STRYKER Power Load</strong></td>
<td>2</td>
<td>$25,129.38</td>
<td>$50,258.76</td>
</tr>
<tr>
<td><strong>STRYKER Power Load XT</strong></td>
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<td>$18,360.90</td>
<td>$36,721.80</td>
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<tr>
<td><strong>Horton MFG Power Load Installation Cost</strong></td>
<td>2</td>
<td>$1,500.00</td>
<td>$3,000.00</td>
</tr>
</tbody>
</table>

Employers must list all discounts and/or trade-in amounts and subtract them from the project total prior to determining the grant match. These must be included on the vendor price quote.

**Step 2:** To determine the grant amount you are requesting, please complete the formula below.

- Total amount of project (from table above) $63,040.26
- Total amount supplied by BWC, (either $40,000 or less, or remaining funds in eligibility cycle) $40,000.00
- Total amount supplied by the employer $23,040.26

Total budget $63,040.26

Do you have ownership, partnership or any other affiliation with the vendor of the equipment being purchased? **No**

Are you planning to finance your portion of the grant project? **Yes**

By my signature, I agree to fully comply with the terms and conditions of the program and to use all monies solely for the purposes intended. I further understand I may be subject to civil, criminal and/or administrative penalties as the result of any false, fictitious and/or misleading or fraudulent statements made and/or if funds are not used, or are misused, misapplied, or misappropriated in any way and/or are used for purchases and/or services not associated with the approved budget and/or itemized proposal submitted.

Name of duly authorized representative (please print): **A. Huff**

Signature of duly authorized representative: **A. Huff**

Title: **Manager**

Employer name: **Citi of Piqua**

BWC Policy **3505302**

BWC-6683 (Rev. Nov. 5, 2015)

SH-53
BWC stands ready to assist you with your safety needs. If you would like to speak with a Division of Safety & Hygiene consultant or have questions about the Sig program, please call 1-800-644-6292, and listen to the options.

Sincerely,

[Signature]

Ibraheem (Abe) Tarawneh, PhD
Superintendent
Division of Safety & Hygiene

Enclosure

cc: BWC Finance Division
    BWC Field Operations
    File
December 20, 2017

Brent E. Pohlschneider
City of Piqua
229 W. Water Street
Piqua, OH 45356

Policy number: 35505302
Application number: 686678676

Dear Chief Brent E. Pohlschneider:

Congratulations! We have approved City of Piqua’s application for the safety intervention grant project requesting $40,000.00. Your obligation of the total project of $83,040.26 is $43,040.26. The following equipment is approved under this grant award as detailed in the attached approved grant budget:

- Two power coats, and Two power load systems.

You may expect to receive your award within eight weeks from the date of this letter. If you enrolled in electronic funds transfer, you may expect the direct deposit into the account specified on your vendor information form.

When you receive your grant funds, you must complete the action steps as listed below:

- Purchase and implement the approved intervention equipment within 90 days after the date on the grant check or electronic fund transfer (EFT).
- Forward itemized invoice(s) pertaining to all approved equipment purchased showing either "Stamped" Paid in Full or "Typed-Written" Paid in Full within 120 days of receiving BWC grant check or electronic fund transfer (EFT).
- Contact the BWC Division of Safety & Hygiene consultant who signed your application for a follow-up visit.
- Submit eight quarterly reports over the course of two years. The first report is due 90 days after implementation of your intervention. Additionally, submit an annual case study and cost benefit analysis due at the end of the first year of quarterly reporting.

Please see the enclosed Employer Action Steps for details on the above items.

Employers participating in the BWC SIG program as of July 1, 2013, may be eligible to apply for up to $40,000 per eligibility cycle as outlined in the grant application. Based on review of your payroll information for the last full year, your eligibility cycle is 3 years. For employers who previously received grant funds, the eligibility cycle will begin on the date of the earliest check date.

After distribution of the grant funds for this request, you have $0.00 available in your current eligibility cycle.