REVISED 5/11/2018

REGULAR PIQUA CITY COMMISSION MEETING
TUESDAY, MAY 15, 2018
6:00 PM
COMMISSION CHAMBER – 2nd FLOOR
201 WEST WATER STREET - PIQUA, OHIO  45356

CALL TO ORDER

THE PLEDGE OF ALLEGIANCE

ROLL CALL

ANNOUNCEMENTS

RESIDENCE PRIDE AWARDS:
Jody & Brenda Causey  531 Cottage Avenue
Paul & Jennifer Herrmann  600 North Downing Street
Lauren Hoersten  529 Park Avenue
Scott & Kimberly Oglesbee  1701 Nicklin Avenue
Marianne Sterling  727 S. Main Street

EXECUTIVE SESSION
a. To consider the purchase or sale of property for public purposes

ADJOURNMENT

REGULAR CITY COMMISSION MEETING

CONSENT AGENDA

1. APPROVAL OF MINUTES
   Approval of minutes from the May 1, 2018 Regular City Commission Meeting

NEW BUSINESS

2. RES. NO. R-74-18
   A Resolution of Intent to vacate public right-of-way

3. RES. NO. R-75-18
   A Resolution to replat part of Inlots 26, 27, 28 and 31 and dedicate a portion of public alley and Ash Street public right-of-way

4. RES. NO. R-76-18
   A Resolution to quit claim deed City interests in part of Inlots 26, 27 and 28

5. RES. NO. R-77-18
   A Resolution terminating an easement for street purposes

6. RES. NO. R-78-18
   A Resolution awarding a contract to A to Z Property Maintenance, LLC for the sidewalk ADA Compliance Program – Phase II

7. RES. NO. R-79-18
   A Resolution awarding a contract to Barrett Paving Materials, Inc. for the 2018 Street Resurfacing Program – Phase II
8. RES. NO. R-80-18  
A Resolution authorizing the sale of city owned real estate

9. RES. NO. R-81-18  
A Resolution to authorize Indian Ridge Section 8 Final Plat

10. RES. NO. R-82-18  
A Resolution requesting authorization to enter into an agreement with FTC & H for the Construction Administration Engineering & RPR Services on the Wastewater Pump Stations Replacement & Elimination project

11. RES. NO. R-83-18  
A Resolution requesting authorization to enter into an agreement with Mull & Weithman Architects, Inc. for the Fire Station feasibility and facilities study

12. RES. NO. R-84-18  
A Resolution authorizing a street closure for Greene Street for the St. Mary Parish Festival

13. RES. NO. R-85-18  
A Resolution authorizing the sale of City owned real estate

14. RES. NO. R-86-18  
A Resolution authorizing the City Manager to enter into a lease agreement to permit the usage of Piqua Veterans Memorial Park to Piqua Veterans Association

PUBLIC COMMENT  
(This is an opportunity for citizens to address the City Commission regarding agenda items, issues, or to provide information. Comments are requested to be limited to five (5) minutes and specific questions should be addressed to the City Manager's office).

CITY MANAGER'S REPORT

COMMISSIONERS COMMENT
MINUTES
PIQUA CITY COMMISSION
TUESDAY, May 1, 2018
6:00 P.M.

Piqua City Commission met at 6:00 P.M. in the Municipal Government Complex Commission Chambers located at 201 W. Water Street. Mayor Hinds called the meeting to order. Also present were Commissioners Lee, Short, Vogt, and Martin. Absent: None.

REGULAR CITY COMMISSION MEETING

ANNOUNCEMENTS

Larry Ealy, of Dayton came forward and introduced himself as a Democratic candidate running for Ohio Governor, and further stating he would be the first black governor if elected.

Mayor Hinds reminded citizens they need to get out and vote.

PROCLAMATION- MUNICIPAL CLERKS WEEK
Mayor Hinds read the proclamation for Municipal Clerks week and presented it to Clerk of Commission Rebecca Cool.

PROCLAMATION-POLICE WEEK
Mayor Hinds read the proclamation for Police Week and presented it to Jeremy Weber, Piqua Police Officer of the Year.

PROCLAMATION-BIKE MONTH
Mayor Hinds read the proclamation for Bike Month and presented it to a group of the Bike Piqua Members and other bicyclists. Elizabeth Gutmann spoke on behalf of the Piqua Group thanking the city for their support and all they do for the cyclists. There were over 51,000 people who used the Bike Trails last year and hope to have more use it this year, stated Mrs. Gutmann. Jeff Lange came forward and thanked Jim Hemmert and Paul Sullenberger for their help with the Bicycle Safety Training program at Piqua Catholic School, and they will be training over 650 Piqua Central Intermediate School students on Bicycle Safety in the near future.

CONSENT AGENDA

APPROVAL OF MINUTES

Approval of the Minutes from the April 17, 2018 Regular City Commission Meeting.

Resolution No. R-68-18

A Resolution appointing a member to the Board of Zoning Appeals

City Manager Huff stated Nathaniel Funderburg is being appointed to the Board of Zoning Appeals for a term of five years to expire on March 1, 2023.

Moved by Commissioner Martin, seconded by Commissioner Vogt, to approve the Consent Agenda at this time. Voice vote, Aye: Martin, Short, Hinds, Lee, and Vogt. Nay: None. Consent Agenda was unanimously approved.

NEW BUSINESS

RES NO. R-68-18
A Resolution retaining the services of the Auditor of State for the 2017 annual audit of the City of Piqua

Cynthia Holtzapple, Finance Director provided the Staff Report.
Annually the City of Piqua undergoes an audit of the financial statements. This is for the fiscal period of January 1, 2017 through December 31, 2017, and the cost is not to exceed $43,500.

PUBLIC COMMENT

No one came forward to speak at this time.


RES. NO. R-69-18

A Resolution requesting authorization to enter into a contract with Vectren Energy Delivery of Ohio for the installation of gas facilities at 156 Robert M. Davis Parkway for the new Health & Sanitation facility

Amy Havenar, City Engineer provided the Staff Report.

During the design process of the new Health & Sanitation Facility, it was noted that there was no natural gas service located along Robert N. Davis Parkway. This resolution authorizes the City to enter into a contract with Vectren Energy Delivery Service of Ohio to run a new gas main from Commerce Drive to the proposed Health & Sanitation Facility site. Should any other businesses located along Robert M. Davis Parkway decided to connect into the gas service within the next five and one-half years, the City will receive a refund from Vectren for this connection, stated Ms. Havenar.

PUBLIC COMMENT

No one came forward to speak at this time.


RES. NO. R-70-18

A Resolution authorizing the City Manager to enter into the LPA Federal ODOT-LET project agreement with the Ohio Department of Transportation (ODOT) for the Great Miami River Trail bridge project

Amy Havenar, City Engineer provided the Staff Report.

In March of this year the City was notified of the award for funding under the Surface Transportation Program (STP) through the Miami Valley Regional Planning Commission for the construction of the Great Miami River Trail Bridge. Due to the complexity of the project it is being programmed as an ODOT-LET project which means that ODOT will oversee the plan review, and handle the project bidding and construction inspection.

The project will consist of the replacement of the existing, inadequate pedestrian bikeway bridge with a new, ADA accessible bike path bridge over the Great Miami River adjacent to Goodrich Giles Park. This project will also include the construction of a multi-use path from the existing bridge to the newly constructed bridge, stated Ms. Havenar.

PUBLIC COMMENT

No one came forward to speak at this time.

RES. NO. R-71-18

A Resolution authorizing the City Manager to enter into the LPA Federal ODOT-LET project agreement with the Ohio Department of Transportation (ODOT) for the Great Miami River Trail bridge project

Amy Havenar, City Engineer provided the Staff Report.

In the March of this year the City was notified of the award for funding under the Transportation Alternatives (TA) Program through the Miami Valley Regional Planning Commission for the construction of the Ohio Indiana Trail Bridge. Due to complexity of the project it is being programmed as an ODOT-LET project which means that ODOT will oversee the plan review, and handle the project bidding and construction inspection.

The project will consist of the replacement of the existing wooden bridge decking with concrete and the construction of an ADA compliant ramp on the west side of the bridge, stated Ms. Havenar

PUBLIC COMMENT

No one came forward to speak at this time.


RES. NO. R-72-18

An Emergency Resolution objecting to the renewal of Liquor Permit #5558350 held by Marlo Investments, LLC, DBA Z’s Sportsbar, 319 N. Wayne Street, Piqua, Ohio

Stacy Wall Law Director provided the Staff Report.

The City of Piqua Police Department has had significant contact with Z’s Sportsbar resulting in multiple court cases and a drain on City resources that affect the community as a whole.

The City Commission is objecting to the renewal of Liquor Permit #5558350, held by Marlo Investments LLC, 319 N. Wayne Street, for statutory reasons. The City Commission requests the Department of Liquor Control to reject the application for renewal for good cause and requests a hearing.

Commissioner Vogt stated he frequents Z’s several nights a week and has not seen anything out of order when he is there. Z’s has a new owner and he is trying real hard to get the job done. Commissioner Vogt stated when he was on the Police Force they did walking tours of the local bars, and suggested they look at having an officer walk around the area at night.

Commissioner Lee asked for clarification on the objection, will it stop Z’s from selling alcohol? Law Director Wall stated it will be up the Division of Liquor Control, but the commission can also rescind their objection to the renewal of the Liquor Permit at a later date, but the objection has to be filed now.

Commissioner Martin asked if they could compare police calls to the dates they stated. Ms. Wall stated there were three pages of calls for Z’s starting in January 2017, with approximately 50 calls per page, Bings had two calls, and 311 Draffthouse had approximately 20 calls during that same time.
PUBLIC COMMENT

Don Winters, owner of Z's came forward and provided information on the various things he is trying to do to create a better atmosphere, further stating he has installed cameras and has worked with the Police Department on where to locate them. Mr. Winters stated he has only owned Z's for five months and believes the last few months have been better.

Holly Osborn came forward stating she goes to Z's and it is like a family for her. Ms. Osborn voiced her opinion on the objection to the Liquor Permit for Z's, asking why pull their liquor license. Ms. Wall explained the reason for objection to the Liquor Permit at this time.

Brad Boehringer, Mound Street came forward and voiced his opinion, stating he feels the problems will just move to another establishment if we object to this, and asked that the objection be tabled at this time.

Brad Clement, came forward and inquired as to the reason Resolution No. R-72-18 is being considered an Emergency Resolution at this time. Ms. Wall explained the reason for the request for the Emergency Resolution, citing the Charter requirements.

Mr. Winters stated he has cooperated with the Police Department during the calls, and attributed the large number of calls to the previous owner.

Another member of the audience came forward stating he feels welcome at Z's as a member of the LGBT community, calling Z's his home.

Art Love, a volunteer at Z's came forward and stated there are usually four security guards there in the evenings. Mr. Winters offers the second floor to the younger patrons so they have a place to gather. Mr. Love further stated he feels the commission should give Mr. Winters a chance.

Commissioner Martin asked how long Mr. Winters has owned the business? Mr. Winters stated he has owned the business since November of 2017. Ms. Wall provided additional information on other calls received and explained the various issues.

Commissioner Lee stated they will not lose their license at this time, it goes to a hearing right. If Mr. Winters complies and makes the changes, the city does not have to go to the hearing correct? Ms. Wall explained further stating the Liquor License is due for renewal in June of 2018.

Mr. Winters stated he has tried to work with the Police Department. Ms. Wall stated once this is voted on it goes to the state, but the city still has the option to object.

Commissioner Lee asked Mr. Winters if he was willing to meet with the Police Chief to work on the issues. Mr. Winters stated yes.

Mayor Hinds stated neighboring business owners have complained about the litter and trash in the parking lots.


RES. No. R-73-18

A Resolution authorizing participation in Ohio Department of Transportation (ODOT) Cooperative Purchasing Program

Amy Havenar, City Engineer provided the Staff Report.
In order to use an ODOT cooperative bid, the city must pass a Resolution and submit it to the ODOT Administrator in the Office of Contracts for approval. Once this is approved it will remain effective for two years for use by any of the City Departments.

**PUBLIC COMMENT**

No one came forward to speak at this time.


**PUBLIC COMMENT**

Brad Boehringer came forward stating he participated in the City of Piqua Annual Clean-Up Downtown. Mr. Boehringer asked citizens not to dispose of their cigarette butts properly, and not in the flower pots.

**CITY MANAGER REPORT**

City Manager Huff reminded Commissioners of the photo op on Thursday April 19, at 3:30 at Mote Park for the Miami Valley Regional Planning Commission Annual Report.

City Manager Huff stated the Piqua Clean-Up Day was very successful Saturday April 14th. We had 115 volunteers who collected over 600 lbs. of trash from the Trails, Parks, Downtown area, and the streets. City Manager Huff stated they appreciate all of the volunteers who came out to help with the clean-up.

**COMMISSIONERS COMMENT**

Commissioner Vogt stated it is grass mowing time and reminded citizens not to blow their grass out into the streets ad curbs as it clogs up the sewers and may cause accidents. The Public Works Department works hard on keeping our streets clean.

Commissioner Vogt also stated he previously received calls about the state of disrepair the tennis courts were in. The City has repaired the courts and installed new nets, but Commissioner Vogt said he is not seeing the tennis courts being used. Also the City installed Pickle Ball Courts and he is not seeing them getting any use either.

Commissioner Lee offered his condolences to Commissioner Short in the passing of his father recently.

Commissioner Lee stated it is nice to hear from the public on the issue that was before them, but a decision had to be made in the best interest of the city.

Commissioner Short reminded citizens of the Police Memorial Ceremony on Wednesday April 18, at 12:00 P.M. to be held in Troy between the old Court House and the Safety Building.

Commissioner Short congratulated Jeremy Weber on being named Officer of the Year.

Commissioner Short stated on a personal note he wanted to thank everyone for their support during the passing of his father.

Mayor Hinds reminded citizens that the weather is getting nice and to watch for bicycles, motorcycles, and runners when traveling. Also to get out and use the Trail System it is a wonderful asset the citizens of Piqua have. Ride your bike, take a walk, get out and enjoy the Trail System!
Mayor Hinds stated the Taste of the Arts will be held on Friday May 11th Downtown Piqua. Mayor Hinds announced Piqua Music Video filming was a success as the weather cooperated.

Mayor Hinds stated she is very proud of the City, and all who participated in the making of the video. Mayor Hinds announced the premier of the video will be held on July 4th.

Motion made by Commissioner Vogt, to adjourn from the Regular Commission Meeting 7:05 P.M. seconded by Commissioner Martin, motion was carried unanimously.

KATHRYN B. HINDS, MAYOR

PASSED: ______________________________

ATTEST: ______________________________
    REBECCA J. COOL
    CLERK OF COMMISSION
RESOLUTION NO. R-74-18

A RESOLUTION OF INTENT TO VACATE
PUBLIC RIGHT-OF-WAY

WHEREAS, pursuant to Piqua Charter Section 98, this Commission must adopt a resolution expressing its intention to vacate platted right-of-way located prior to such action being considered; and,

WHEREAS, a petition requesting the vacation of a portion of platted public right of way known as an alley located west of Main Street and east of Wayne Street, as described in Exhibit "A" attached hereto, has been filed with the Clerk of Commission;

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: This Commission hereby intends to vacate a portion of platted public right of way known as an alley located west of Main Street and east of Wayne Street, as described in Exhibit "A" attached hereto. The City Manager or his duly authorized representative is hereby directed to cause notice of this Resolution to be served by certified mail upon all persons whose property abuts said tract. Said notice shall state the time and place at which objections can be heard by the Planning Commission.

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

KATHRYN B. HINDS, MAYOR

PASSED: ________________

ATTEST: ________________
REBECCA J. COOL
CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by ________________
seconded by ________________ and on roll call the following vote ensued:

Mayor Kathryn B. Hinds __________
Commissioner John Martin __________
Commissioner William Vogt __________
Commissioner Kris Lee __________
Commissioner Dave Short __________
**Commission Agenda**  
**Staff Report**  

<table>
<thead>
<tr>
<th>MEETING DATE</th>
<th>May 15, 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>REPORT TITLE</td>
<td>A RESOLUTION OF INTENT TO VACATE PUBLIC RIGHT-OF-WAY</td>
</tr>
<tr>
<td>SUBMITTED BY</td>
<td>Chris Schmiesing, City Planner</td>
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<tr>
<td>Development Department</td>
<td></td>
</tr>
<tr>
<td>AGENDA CLASSIFICATION</td>
<td>☑ Resolution</td>
</tr>
<tr>
<td>Approvals/Reviews</td>
<td>☑ City Planner</td>
</tr>
<tr>
<td>☑ Asst. City Manager/Development</td>
<td></td>
</tr>
<tr>
<td>BACKGROUND</td>
<td>The applicant desires to vacate a platted portion of an alley right of way located west of Main Street and east of Wayne Street. The subject right of way is not currently being used for public purposes.</td>
</tr>
<tr>
<td>Budgeted $:</td>
<td>0</td>
</tr>
<tr>
<td>Expenditure $:</td>
<td>0</td>
</tr>
<tr>
<td>Source of Funds:</td>
<td></td>
</tr>
<tr>
<td>Narrative:</td>
<td>Approving the resolution will forward the request to the Planning Commission for study and recommendation.</td>
</tr>
<tr>
<td>OPTIONS</td>
<td>1. Adopt the resolution to declare intent to vacate and forward the item to the Planning Commission for consideration.</td>
</tr>
<tr>
<td>2. Defeat the resolution and deny the request to consider the petition to vacate the subject right of way.</td>
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</table>
| PROJECT TIMELINE | May 15, 2018 – City Commission – Declare Intent to Vacate  
| June 2018 – Planning Commission – Public Hearing  
| June/July 2018 – City Commission – Reading of Ordinance |
| STAFF RECOMMENDATION | Approve the proposed resolution. |
| ATTACHMENTS | Application petitioning to vacate the subject right of way |
CITY OF PIQUA, OHIO

APPLICATION FOR VACATION
OF PUBLIC RIGHT-OF-WAY

1. Applicant's Name: The Orr Felt and Blanket Company  Phone #: 937-335-8324 (William J. Fulker)

Applicant's Address: c/o William J. Fulcher, Esq., 12 S. Cherry Street, Troy, OH 45373

2. Owner's Name: The Orr Felt and Blanket Company  Phone #: 937-335-8324 (William J. Fulcher)

3. Type of legal interest held by applicant: fee simple

4. Location of Public Right-Of-Way Vacation request: 12' alley running east and west between Wayne Street and Main Street

5. Describe the reason for the requested Vacation of Public Right-of-Way: 12' alley runs through the Orr Felt and Blanket Company building - see attached aerial photograph

6. Property owners adjacent to Right-Of-Way to be vacated.

<table>
<thead>
<tr>
<th>NAME</th>
<th>ADDRESS</th>
<th>SIGNATURE</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Orr Felt and Blanket Company</td>
<td>PO Box 908, Piqua, OH 45356</td>
<td>William J. Fulker, its Authorized Agent</td>
</tr>
</tbody>
</table>

Signature of Applicant: [Signature]

Date: April 25, 2018

$100.00 Fee Paid Date Fee Paid

February 07, 2018

DESCRIPTION

12 ft. wide alley
City of Piqua, Ohio
Orr Felt and Blanket Company

Being a 12 ft. wide alley located in the City of Piqua, Miami County, Ohio, and further bounded and described as follows:

Commencing for reference at a 5/8” dia. capped iron pin found at the southwest corner of Inlot 721, said iron pin also being on the east line of Wayne Street and marking the true place of beginning:

thence, South 88 deg.-53’-33” East for 455.39 ft. along the south line of Inlot 721, the south line of the 12 ft. wide vacated alley and the south line of Inlot 720 to a mag nail found in the top of a wall on the west line of Main Street;

thence, South 04 deg.-17’-49” East for 12.05 ft. along the west line of Main Street to a mag nail found in concrete on the north line of Outlot 201;

thence, North 88 deg.-53’-33” West for 456.23 ft. along the north line of Outlot 201 to a 5/8” dia. capped iron pin found on the east line of Wayne Street;

thence, North 00 deg.-18’-03” West for 12.00 ft. along the east line of Wayne Street to the 5/8” dia. capped iron pin found marking the true place of beginning.
Containing a total of 0.126 acres, and subject to all legal easements, rights-of-way and restrictions of record.

This legal description was prepared by Michael W. Cozatt, Professional Surveyor #6001, 534 N. Elm Street, Suite C, Troy, Ohio 45373, on February 07, 2018, based on a survey filed in P.B. , Page , of the Miami County Recorder’s Record of Plats.

dell4:29917-alley
RESOLUTION NO. R-75-18

A RESOLUTION TO REPLIC PART OF INLOTS 26, 27, 28 AND 31 AND DEDICATE A PORTION OF PUBLIC ALLEY AND ASH STREET PUBLIC RIGHT-OF-WAY

WHEREAS, pursuant to the City of Piqua Code of Ordinances Section 151.143, the Planning Commission has taken action on a plat that includes the replat of part of Inlots 26, 27, 28, and 31 including the dedication of a portion of public alley and Ash Street public right of way, as shown in Exhibit "A" attached hereto; and,

WHEREAS, notice of a public hearing advertised the time and place of the proposed replat and right of way dedications presentation for consideration before the Planning Commission; and

WHEREAS, the Planning Commission met at in open sessions and took public comment regarding the proposed public right of way dedication; and

WHEREAS, the Planning Commission after hearing the item and considering the public comments and information provided, recommended approving the replat of part of Inlot 26, 27, 28, and 31, and the dedication of portions of public right of way occupied by alley improvements and street improvements, as shown in Exhibit "A" attached hereto; and

WHEREAS, pursuant to the City of Piqua Code of Ordinances Section 151.143, when the Planning Commission recommends the approval of a plat dedicating public right of way it shall be referred to the City Commission for final acceptance.

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: This Commission hereby takes the action necessary to authorize and approve the replat of part of Inlot 26, 27, 28 and 31 and the dedication of portions of public right of way for alley and street improvements, as shown in Exhibit "A" attached hereto.

SEC. 2: The City Manager shall cause the replat of part of Inlot 26, 27, 28, and 31 and the dedication of the affected portions of right of way and all appropriate and necessary legal instruments supporting such actions to be properly recorded.

SEC. 3: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

______________________________
KATHRYN B. HINDS, MAYOR

PASSED: _______________________

ATTEST: _______________________

REBECCA J. COOL
CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by _____________ seconded by _____________ and on roll call the following vote ensued:

Mayor Kathryn B. Hinds
Commissioner William Vogt
Commissioner Dave Short

Commissioner John Martin
Commissioner Kris Lee
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<td>SUBMITTED BY</td>
<td>Chris Schmiesing, City Planner</td>
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<td>AGENDA CLASSIFICATION</td>
<td>☑ Resolution</td>
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<tr>
<td>☐ Consent</td>
<td>☐ Ordinance</td>
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<tr>
<td>APPROVALS/REVIEWS</td>
<td>☐ City Manager</td>
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<tr>
<td>☐ Asst. City Manager/Development</td>
<td>☐ Law Director</td>
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<td>☑ City Planner</td>
<td>☑ Planning Commission</td>
</tr>
<tr>
<td>BACKGROUND</td>
<td>The applicant desires to replat two separate tracts with multiple lots into two new parcels to eliminate boundary line discrepancies. A portion of one of the tracts being replatted includes a roadway easement occupied by existing street improvements. A portion of the other tract being replatted area occupied by public alley improvements. Both of the public areas occupied by public interests will be dedicated as public right of way as part of the replatting of the properties. This eliminates any private property ownership interest in the areas being utilized solely for public purposes.</td>
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<tr>
<td>(Description, background, justification)</td>
<td>The Planning Commission has conducted a public hearing to consider this request. The owner’s agent spoke in support of this request and no one was present at the public hearing to speak against the item. The Planning Commission unanimously recommended approval of this request.</td>
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<tr>
<td>BUDGET/FINANCIAL IMPACT</td>
<td>Budgeted $: 0</td>
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<tr>
<td>(Project costs and funding sources)</td>
<td>Expenditure $: 0</td>
</tr>
<tr>
<td>Source of Funds:</td>
<td>Approving the resolution will place the affected area under the direct control of the City of Piqua.</td>
</tr>
<tr>
<td>OPTIONS</td>
<td>1. Adopt the resolution to approve the replat and dedication of public right of way.</td>
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<tr>
<td>(Include deny/approval option)</td>
<td>2. Defeat the resolution and refuse to allow the replat and dedication of public right of way.</td>
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<tr>
<td>PROJECT TIMELINE</td>
<td>May 8, 2018 – Planning Commission: Public Hearing</td>
</tr>
<tr>
<td>May 15, 2018 – City Commission: Final Action</td>
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<tr>
<td>STAFF RECOMMENDATION</td>
<td>Approve the resolution.</td>
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<tr>
<td>ATTACHMENTS</td>
<td>Replat survey.</td>
</tr>
</tbody>
</table>
RESOLUTION NO. R-76-18
A RESOLUTION TO QUIT CLAIM DEED CITY INTERESTS
IN PART OF INLOTS 26, 27 AND 28

WHEREAS, the real estate known as part of Inlot 26, 27 and 28 include overlaps in the legal descriptions due to shortages in the actual block length dimensions as compared to the original platted dimensions, further described as set forth in Exhibit A attached hereto; and

WHEREAS, the owner of part of Inlot 26, 27 and 28 desires to remedy the overlaps in the legal descriptions by replatting part of the subject lots into a single parcel and;

WHEREAS, the city owns the former Miami and Erie Canal right of way adjoining the interior lot lines of the part of the subject lots; and,

WHEREAS, the owner has requested the city quit claim deed any legal interest it may unknowingly hold in the subject part of Inlot 26, 27 and 28 so that the owner may replat the subject part of the lots and eliminate the overlaps in the legal descriptions.

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: The City Manager is hereby authorized to quit claim deed any legal interest the city may unknowingly hold in part of Inlot 26, 27 and 28, further described as set forth in Exhibit A attached hereto.

SEC. 2: The subject part of the lots will replatted into a single parcel with a new legal description, further described as set forth in Exhibit A attached hereto.

SEC. 3: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

KATHRYN B. HINDS, MAYOR

PASSED: ______________________

ATTEST:

REBECCA J. COOL
CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by __________________________
seconded by ______________________ and on roll call the following vote ensued:

Mayor Kathryn B. Hinds ___________ Commissioner John Martin ___________
Commissioner William Vogt ___________ Commissioner Dave Short ___________
Commissioner Kris Lee ___________
# Commission Agenda

## Staff Report

### Item #4

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<td>☐ City Manager</td>
</tr>
<tr>
<td></td>
<td>☐ Asst. City Manager/Development</td>
</tr>
<tr>
<td></td>
<td>☒ City Planner</td>
</tr>
</tbody>
</table>

### BACKGROUND

(Description, background, justification)

The property known as part of Inlot 26, 27 and 28 include overlaps in the legal descriptions due to shortages in the actual block length dimensions as compared to the original platted dimensions. The city owns the former Miami and Erie Canal right of way adjoining the interior lot lines of the part of the subject lots. The owner of the subject property area has requested the city quit claim deed any legal interest it may unknowingly hold in the subject part of Inlot 26, 27 and 28 so that the owner may replat the subject part of the lots and eliminate the overlaps in the legal descriptions. This process clears the way for the preparation of a new legal description for the tract that is free of any unresolved discrepancies in the lot boundaries.

The Planning Commission has conducted a public hearing to review the proposed replat and dedication of right of way related to this item and unanimously recommended approval.

### BUDGET/FINANCIAL IMPACT

(Project costs and funding sources)

<table>
<thead>
<tr>
<th>Budgeted $:</th>
<th>0</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expenditure $:</td>
<td>0</td>
</tr>
<tr>
<td>Source of Funds:</td>
<td></td>
</tr>
<tr>
<td>Narrative:</td>
<td>Approving the resolution eliminates any uncertainty concerning ownership interest the City may have in the subject property area.</td>
</tr>
</tbody>
</table>

### OPTIONS

(Include deny / approval option)

1. Adopt the resolution to authorize the quit claim deed.
2. Defeat the resolution and refuse to authorize the quit claim deed.

### PROJECT TIMELINE

May 15, 2018 – City Commission: Final Action

### STAFF RECOMMENDATION

Approve the resolution.

### ATTACHMENTS

Replat survey.
RESOLUTION - EXHIBIT A

Subject Parts of Inlot 26, 27, 28
RESOLUTION NO. R-77-18
A RESOLUTION TERMINATING AN EASEMENT FOR STREET PURPOSES

WHEREAS, the City of Piqua previously acquired an easement for street purposes over a certain portion of property known as part of Inlot 26, further described as set forth in Exhibit A attached hereto; and

WHEREAS, the existing public street improvements occupying the easement area extend beyond the easement boundaries; and

WHEREAS, the owner of part of Inlot 26 desires to dedicate as public right of way all of that portion of Inlot 26 being occupied by the existing public street improvements, further described as set forth in Exhibit B attached hereto; and;

WHEREAS, the dedication of the public right of way, further described as set forth in Exhibit B attached hereto, will result in the existing easement for street purposes, further described as set forth in Exhibit A attached hereto, as being unnecessary.

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: The City Manager is hereby authorized to terminate said easement for street purposes as described in Exhibit A.

SEC. 2: The easement for street purposes will be unnecessary upon the dedication of public right of way, further described as set forth in Exhibit B attached hereto.

SEC. 3: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

KATHRYN B. HINDS, MAYOR

PASSED: _______________________

ATTEST: _______________________
REBECCA J. COOL
CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by ___________________
seconed by ___________________ and on roll call the following vote ensued:

Mayor Kathryn B. Hinds ___________ Commissioner John Martin ___________
Commissioner William Vogt ___________ Commissioner Dave Short ___________
Commissioner Kris Lee ___________
<table>
<thead>
<tr>
<th>MEETING DATE</th>
<th>May 8, 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>REPORT TITLE</td>
<td>A RESOLUTION TERMINATING AN EASEMENT FOR STREET PURPOSES</td>
</tr>
<tr>
<td>SUBMITTED BY</td>
<td>Chris Schmiesing, City Planner</td>
</tr>
<tr>
<td>Development Department</td>
<td></td>
</tr>
<tr>
<td>AGENDA CLASSIFICATION</td>
<td>![Consent] ![Ordinance] ![Resolution] ![Regular]</td>
</tr>
<tr>
<td>APPROVALS/REVIEWS</td>
<td>![City Manager] ![Asst. City Manager/Finance] ![Asst. City Manager/Development] ![Law Director] ![City Planner] ![Planning Commission]</td>
</tr>
<tr>
<td>BACKGROUND</td>
<td>The applicant desires to replat multiple lots into one parcel to eliminate boundary line discrepancies. A portion of the property being replatted includes a roadway easement occupied by existing street improvements that is being dedicated as public right of way. Therefore, an existing easement for street purposes that is within the new right of way area is no longer unnecessary. The Planning Commission has conducted a public hearing to review the proposed replat and dedication of right of way related to this item and unanimously recommended approval.</td>
</tr>
<tr>
<td>BUDGET/FINANCIAL IMPACT (Project costs and funding sources)</td>
<td>Budgeted $: 0</td>
</tr>
<tr>
<td></td>
<td>Expenditure $: 0</td>
</tr>
<tr>
<td>Source of Funds:</td>
<td></td>
</tr>
<tr>
<td>Narrative:</td>
<td>Approving the resolution terminates an easement for street purposes that is no longer needed.</td>
</tr>
<tr>
<td>OPTIONS (Include deny /approval option)</td>
<td>1. Adopt the resolution to authorize termination of the subject easement.</td>
</tr>
<tr>
<td></td>
<td>2. Defeat the resolution and refuse to authorize termination of the subject easement.</td>
</tr>
<tr>
<td>PROJECT TIMELINE</td>
<td>May 15, 2018 – City Commission: Final Action</td>
</tr>
<tr>
<td>STAFF RECOMMENDATION</td>
<td>Approve the resolution.</td>
</tr>
<tr>
<td>ATTACHMENTS</td>
<td>Replat survey.</td>
</tr>
</tbody>
</table>
RESOLUTION - EXHIBIT A

136339

RIGHT-OF-WAY EASEMENT

KNOW ALL MEN BY THESE PRESENTS, that Fifth Third Bank in consideration of the sum of One Dollar ($1.00) and other good and valuable consideration to it paid by the City of Piqua, Ohio (the receipt of which is hereby acknowledged), does hereby grant, bargain, sell and convey to the City of Piqua, Ohio, its successors and assigns forever, a public right-of-way easement for street purposes, said public right-of-way easement described as follows:

Inlot 26

Situate in Miami County, Ohio, and being a part of Inlot 26 in the City of Piqua, and being further described as follows:

Commencing at a point at the southeast corner of Inlot 26, said point being located at the intersection of the north right-of-way line of East Ash Street and the west right-of-way line of Spring Street, and being the point of beginning of the right-of-way easement described herein;

thence West with the south line of Inlot 26 and with the north right-of-way line of East Ash Street 21.00 feet to a point;

thence North, parallel to the east line of Inlot 26, 3.00 feet to a point;

thence East, on a line parallel to the South line of Inlot 26, 14.00 feet to a point;

thence in a northeasterly direction to a point on the east line of Inlot 26, and on the west right-of-way line of Spring Street, said point being 9.00 feet North of the southeast corner of Inlot 26;

thence South with the east line of Inlot 26, and with the west right-of-way line of Spring Street 9.00 feet to the point of beginning.

The above description prepared by Thomas R. Zechman, Ohio Registered Surveyor No. 7077.

with full right and authority to the grantee, its successors and assigns and the general public forever, to enter at all times for right-of-way purposes.

IN WITNESS WHEREOF, the said John B. Arnold, President & CEO representing Fifth Third Bank, has hereunto set his hand this 16th day of December, 1992.

[Signature]
RESOLUTION NO. R-78-18

A RESOLUTION AWARDING A CONTRACT TO A TO Z PROPERTY MAINTENANCE, LLC FOR THE SIDEWALK ADA COMPLIANCE PROGRAM – PHASE II

WHEREAS, on January 2, 2018, this Commission passed Resolution No. R-2-18 authorizing the City Purchasing Analyst to advertise for bids, according to law, for the Sidewalk ADA Compliance Program; and

WHEREAS, after proper advertisement, bids were opened resulting in the tabulation of bids as listed in Exhibit A attached hereto; and

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: A contract is hereby approved with A to Z Property Maintenance, LLC as the lowest, responsible bidder for the Sidewalk ADA Compliance Program – Phase II and the City Manager is hereby authorized to execute a contract with said bidder pursuant to contract specifications.

SEC. 2: The Finance Director certifies that funds are available and is hereby authorized to draw her warrants from time to time on the appropriate account of the city treasury in payment according to contract terms, not exceeding a total of $84,500.

SEC. 3: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

KATHRYN B. HINDS, MAYOR

PASSED: __________________________

ATTEST: __________________________

REBECCA J. COOL
CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by __________________________
seconded by ________________________ and on roll call the following vote ensued:

Mayor Kathryn B. Hinds __________ Commissioner John Martin __________
Commissioner William Vogt __________ Commissioner Dave Short __________
Commissioner Kris Lee __________
<table>
<thead>
<tr>
<th><strong>MEETING DATE</strong></th>
<th>May 15, 2018</th>
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<tbody>
<tr>
<td><strong>REPORT TITLE</strong></td>
<td>A Resolution awarding a contract to A to Z Property Maintenance, LLC for the Sidewalk ADA Compliance Program – Phase II.</td>
</tr>
</tbody>
</table>
| **SUBMITTED BY** | Name & Title: Amy L. Havenar, P.E., City Engineer  
Department: Engineering |
| **AGENDA CLASSIFICATION** | ☒ Consent  
☐ Ordinance  
☒ Resolution  
☐ Regular |
| **APPROVALS/REVIEWS** | ☒ City Manager  
☐ Asst. City Manager/Finance  
☐ Asst. City Manager/Development  
☐ Law Director  
☐ Department Director  
☐ Other: |
| **BACKGROUND** | On May 9, 2018, 3 bids were received for the Sidewalk ADA Compliance Program – Phase II (see attached Exhibit A). In general, the work will consist of the installation of 44 ADA compliant handicap ramps at intersections along the streets to be resurfaced as a part of the 2018 Street Resurfacing Program – Phase II. The work will also include the replacement of 7 catch basins within the paving limits. |
| **BUDGETING AND FINANCIAL IMPACT** | Budgeted $: $750,000 (for both Street Resurfacing & ADA Compliance Projects)  
Expenditure $: $84,500 (includes 10% contingency)  
Source of Funds: Street Department (101 Fund) & Stormwater Fund  
Narrative: This resolution includes a contingency for items of work which may be required which are not included in the original plans and specifications. |
| **OPTIONS** | 1. Approve the resolution and complete our 2018 Sidewalk ADA Compliance Program – Phase II.  
2. Do not approve the resolution and do not complete the handicap ramp installation and ultimately, do not complete the 2018 Street Resurfacing Program – Phase II. |
| **PROJECT TIMELINE** | The work will begin as soon as possible and has a completion date of August 10, 2018. |
| **STAFF RECOMMENDATION** | Approve the resolution to allow for the completion of the Sidewalk ADA Compliance Program – Phase II. |
| REASON FOR SELECTING CONSULTANT/COMPANY | Lowest bidder following the public bidding process. |
| ATTACHMENTS                     | Bid Tabulation (Exhibit A) |
## EXHIBIT A

### CITY OF Piqua
18-06 SIDEWALK ADA COMPLIANCE PROGRAM PHASE II
DEADLINE: 5/03/18, 10:00 AM

<table>
<thead>
<tr>
<th>Item List A - BASE BID</th>
<th>Item</th>
<th>Quantity</th>
<th>A to Z Property Maint. LLC</th>
<th>Price</th>
<th>Extension</th>
<th>Price</th>
<th>Extension</th>
<th>Price</th>
<th>Extension</th>
<th>Price</th>
<th>Extension</th>
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</thead>
<tbody>
<tr>
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<td>$12.50</td>
<td>$19,285.00</td>
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<td>$19,285.00</td>
<td>$12.50</td>
<td>$19,285.00</td>
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<tr>
<td>202 - Curb, Curb &amp; Gutter Removed, Type 1, 2 &amp; 6 - LF</td>
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<td>$8.00</td>
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<td>$8.00</td>
<td>$4,688.00</td>
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<tr>
<td>208 - 6&quot; NON-REINFORCED CONCRETE PAVEMENT, CLASS QC1 - SF</td>
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<td>$8.00</td>
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<tr>
<td>509 - CAST IRON CURB RAMP W/ TRUNCATED DOMES, AS PER PLAN - EA</td>
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<td>$15,750.00</td>
<td>$500.00</td>
<td>$21,000.00</td>
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<tr>
<td>509 - CITY OF PIQUA TYPE 6 CURB, CLASS QC1 - LF</td>
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<td>611 - CATCH BASIN REPLACED, CITY OF PIQUA TYPE 6 - TYPE 8 CURB - EA</td>
<td>7.0</td>
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<tr>
<td>514 - TRAFFIC CONTROL - LUMP</td>
<td>1.0</td>
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</tbody>
</table>

**BASE BID SUB-TOTAL**

- **$72,485.00**
- **$50,514.00**
- **$123,000.00**

<table>
<thead>
<tr>
<th>Item List B - ALTERNATE BID</th>
<th>Item</th>
<th>Quantity</th>
<th>A to Z Property Maint. LLC</th>
<th>Price</th>
<th>Extension</th>
<th>Price</th>
<th>Extension</th>
<th>Price</th>
<th>Extension</th>
<th>Price</th>
<th>Extension</th>
</tr>
</thead>
<tbody>
<tr>
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<tr>
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<tr>
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<td>514 - TRAFFIC CONTROL - LUMP</td>
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<td>$500.00</td>
<td>$500.00</td>
<td>$500.00</td>
<td>$500.00</td>
<td>$1,100.00</td>
<td>$1,100.00</td>
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</tr>
</tbody>
</table>

**ALTERNATE BID SUB-TOTAL**

- **$4,384.00**
- **$4,186.00**
- **$8,590.00**

**GRAND TOTAL (BASE + ALTERNATE BID)**

- **$76,769.00**
- **$54,690.00**
- **$131,450.00**
RESOLUTION NO. R-79-18

A RESOLUTION AWARDING A CONTRACT TO
BARRETT PAVING MATERIALS, INC. FOR THE
2018 STREET RESURFACING PROGRAM – PHASE II

WHEREAS, on January 2, 2018, this Commission passed Resolution No. R-2-18 authorizing the City Purchasing Analyst to advertise for bids, according to law, for the 2018 Street Resurfacing Program; and

WHEREAS, after proper advertisement, bids were opened resulting in the tabulation of bids as listed in Exhibit A attached hereto;

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: A contract is hereby approved with Barrett Paving Materials, Inc. as the lowest, responsible bidder for the 2018 Street Resurfacing Program – Phase II and the City Manager is hereby authorized to execute a contract with said bidder pursuant to contract specifications.

SEC. 2: The Finance Director certifies that funds are available and is hereby authorized to draw her warrants from time to time on the appropriate account of the city treasury in payment according to contract terms, not exceeding a total of $685,000.

SEC. 3: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

KATHRYN B. HINDS, MAYOR

PASSED: ______________________

ATTEST: ____________________
REBECCA J. COOL
CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by ____________________ seconded by ____________________ and on roll call the following vote ensued:

Mayor Kathryn B. Hinds
Commissioner John Martin
Commissioner William Vogt
Commissioner Dave Short
Commissioner Kris Lee
# Commission Agenda

## Staff Report

<table>
<thead>
<tr>
<th>MEETING DATE</th>
<th>May 15, 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>REPORT TITLE</td>
<td>A Resolution awarding a contract to Barrett Paving Materials, Inc. for the 2018 Street Resurfacing Program – Phase II.</td>
</tr>
</tbody>
</table>
| SUBMITTED BY | Name & Title: Amy L. Havenar, City Engineer  
Department: Engineering |
| AGENDA CLASSIFICATION | ☒ Consent  ☑ Resolution  ☐ Ordinance  ☐ Regular |
| APPROVALS/REVIEWS | ☒ City Manager  ☐ Asst. City Manager/Finance  
☐ Asst. City Manager/Development  ☐ Law Director  
☐ Department Director  ☐ Other: |
| BACKGROUND | On May 3, 2018, two bids were received for the 2018 Street Resurfacing Program – Phase II (see attached Exhibit A).  
The streets included in the paving program are:  
- East Main St. from Cleveland St. to Railroad  
- Garbry Rd. from Railroad to Kienle Dr.  
- Kienle Dr. from Garbry Rd. to E. Ash St.  
- First St. from Cleveland St. to dead end  
- Second St. from Cleveland St. to dead end  
- Third St. from Cleveland St. to Staunton St.  
- Fourth St. from Cleveland St. to Hilliard St.  
- Fifth Street from Cleveland St. to Hilliard St.  
- Cleveland St. from E. Main St. to Fifth St.  
- Ohio St. from Second St. to Fifth St.  
- Staunton St. from E. Main St. to Second St.  
- Hilliard St. from Third St. to Fifth St.  
- Carr St. from E. Main St. to dead end  
- Harvard St. from E. Main St. to Second St.  
- Yale St. from E. Main St. to Second St.  
The resurfacing project will consist of the necessary roadway base repairs and the overlaying of the roadway with a new asphalt surface. The project will also include the placement of all new pavement markings within the project limits. |
| BUDGETING AND FINANCIAL IMPACT | Budgeted $: $750,000 (for both Street Resurfacing & ADA Compliance Projects)  
Expenditure $: $685,000 (includes 10% contingency)  
Source of Funds: Street Dept. (101 Fund) |
<table>
<thead>
<tr>
<th><strong>Narrative:</strong></th>
<th>This resolution includes a 10% contingency for items of work which may be required which are not included in the original plans and specifications.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>OPTIONS</strong></td>
<td>1. Approve the resolution and complete the 2018 Street Resurfacing Program—Phase II.</td>
</tr>
<tr>
<td></td>
<td>2. Do not approve the resolution and do not complete this street resurfacing.</td>
</tr>
<tr>
<td><strong>PROJECT TIMELINE</strong></td>
<td>It is anticipated that the street resurfacing will begin the end of August. The Contractor is required to wait until all of the ADA Ramps have been installed before they can begin the paving operations.</td>
</tr>
<tr>
<td><strong>STAFF RECOMMENDATION</strong></td>
<td>Approve the resolution to allow for the completion of the 2018 Street Resurfacing Program – Phase II.</td>
</tr>
<tr>
<td><strong>REASON FOR SELECTING CONSULTANT/COMPANY</strong></td>
<td>Lowest bidder following the public bidding process.</td>
</tr>
<tr>
<td><strong>ATTACHMENTS</strong></td>
<td>Bid Tabulation (Exhibit A)</td>
</tr>
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</table>
### EXHIBIT A

**18-05 STREET RESURFACING PHASE II**

**BID OPENING: 05/03/2018 10:00 AM**

<table>
<thead>
<tr>
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<tr>
<td>253 - PAVEMENT REPAIR ROADWAY, 24&quot; WIDE BY 6&quot; DEPTH, AS DIRECTED CONTINGENCY - SY</td>
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<td>$89,871.72</td>
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<td>804 - SANITARY MANHOLE ADJUSTED TO GRADE, CONCRETE CLASS QCMS - EA</td>
<td>10,000</td>
<td>$625.00</td>
<td>$6,250.00</td>
<td>$450.00</td>
<td>$4,500.00</td>
</tr>
<tr>
<td>804 - SANITARY MANHOLE ADJUSTED TO GRADE, CONCRETE CLASS QCMS - EA</td>
<td>10,000</td>
<td>$625.00</td>
<td>$6,250.00</td>
<td>$450.00</td>
<td>$4,500.00</td>
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<tr>
<td>804 - WATER VALVE ADJUSTED TO GRADE, CONCRETE CLASS QCMS - EA</td>
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<td>$2,000.00</td>
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<tr>
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<td>1,000</td>
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<td>$5,000.00</td>
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</tr>
<tr>
<td>844 - 6&quot; CROSSWALK LINE - LF</td>
<td>1,880,000</td>
<td>$3.50</td>
<td>$6,380.00</td>
<td>$3.50</td>
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<tr>
<td>844 - 6&quot; CROSSWALK LINE - LF</td>
<td>1,880,000</td>
<td>$3.50</td>
<td>$6,380.00</td>
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<tr>
<td>844 - 24&quot; BY 10' PIANO KEY MARKINGS - W/ 36&quot; SPACING - SF</td>
<td>70,000</td>
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<tr>
<td>844 - RR SYMBOL 8 FT - EA</td>
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<tr>
<td>844 - BIKE SYMBOL 8 FT - EA</td>
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<td>844 - 6&quot; WHITE EDGE LINE - MI</td>
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<tr>
<td>856 - PRUNE EXISTING TREES, ALL SIZES - AS DIRECTED - EA</td>
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<tr>
<td><strong>BASE BID SUB-TOTAL</strong></td>
<td></td>
<td></td>
<td></td>
<td><strong>$573,051.88</strong></td>
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<tr>
<th>Item List A - ALTERNATE BID</th>
<th>Quantity</th>
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<th>Extension</th>
<th>Price</th>
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<td>253 - PAVEMENT REPAIR ROADWAY, 24&quot; WIDE BY 6&quot; DEPTH, AS DIRECTED CONTINGENCY - SY</td>
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<td>2,000</td>
<td>$625.00</td>
<td>$1,250.00</td>
<td>$450.00</td>
<td>$900.00</td>
</tr>
<tr>
<td>804 - SANITARY MANHOLE ADJUSTED TO GRADE, CONCRETE CLASS QCMS - EA</td>
<td>2,000</td>
<td>$625.00</td>
<td>$1,250.00</td>
<td>$450.00</td>
<td>$900.00</td>
</tr>
<tr>
<td>804 - WATER VALVE ADJUSTED TO GRADE, CONCRETE CLASS QCMS - EA</td>
<td>2,000</td>
<td>$200.00</td>
<td>$400.00</td>
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<td>$250.00</td>
</tr>
<tr>
<td>814 - TRAFFIC CONTROL - LUMP</td>
<td>1,000</td>
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<td>$3,557.08</td>
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<tr>
<td>832 - DETECTOR LOOP REPLACEMENT, 6&quot; W BY 20' L, AS DIRECTED CONTINGENCY - EA</td>
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<td><strong>ALTERNATE BID SUB-TOTAL</strong></td>
<td></td>
<td></td>
<td></td>
<td><strong>$41,971.14</strong></td>
<td></td>
</tr>
<tr>
<td><strong>GRAND TOTAL (BASE + ALTERNATE BID)</strong></td>
<td></td>
<td></td>
<td></td>
<td><strong>$614,022.02</strong></td>
<td></td>
</tr>
</tbody>
</table>
RESOLUTION NO. R-80-18

A RESOLUTION AUTHORIZING THE SALE OF CITY OWNED REAL ESTATE

WHEREAS, the City of Piqua owns a certain portion of the real estate commonly known as the Zollinger Building located at 101 S. Wayne St., Piqua, Miami County, Ohio, and

WHEREAS, the Piqua Improvement Corporation has expressed an interest in purchasing the land referenced in Exhibit “A” to facilitate economic development; and

WHEREAS, the Piqua Improvement Corporation is a non-profit Community Improvement Corporation authorized under Sec. 1724 of the Ohio Revised Code; and

WHEREAS, the sole purpose of the Piqua Improvement Corporation is to advance, encourage and promote the industrial, economic and commercial development of the City of Piqua; and

WHEREAS, the land referenced in Exhibit “A” was purchased by the city to create development in the Riverfront Redevelopment District; and

WHEREAS, the city and prospective buyer have determined and agreed upon the fair market value for the property; and,

WHEREAS, City of Piqua Code of Ordinances section 34.36 requires this Commission to pass a resolution authorizing the sale of the subject land;

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: The City Manager is hereby authorized to sell the portion of the real estate commonly known as the Zollinger Building located at 101 S. Wayne St., Piqua, Miami County, Ohio, further described as set forth in Exhibit “A” attached hereto to the Piqua Improvement Corporation in an amount of $175,000.00 for the reasons that the sale would be in the best interest of the city, it will be maintained by the purchaser and used to support future economic development of the Riverfront Redevelopment District.

SEC. 2 For the reasons indicated herein, the sale of the land does not need to be bid as it is being sold to a nonprofit corporation and as permitted by Piqua Municipal Code §34.36(C).

SEC. 3 This Resolution shall take effect and be in force from and after the earliest period allowed by law.

KATHRYN B. HINDS, MAYOR

PASSED: ___________________________

ATTEST: ____________________________

REBECCA J. COOL
CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by __________________________
seconded by __________________________ and on roll call the following vote ensued:

Mayor Kathryn B. Hinds  Commissioner John Martin
Commissioner William Vogt  Commissioner Dave Short
Commissioner Kris Lee
### Commission Agenda

**Staff Report**

<table>
<thead>
<tr>
<th>MEETING DATE</th>
<th>May 15, 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>REPORT TITLE</td>
<td>A RESOLUTION AUTHORIZING THE SALE OF CITY OWNED REAL ESTATE</td>
</tr>
</tbody>
</table>
| SUBMITTED BY | Name & Title: Justin Sommer, Assistant City Manager  
Department: Development Department |
| AGENDA CLASSIFICATION | ☑ Consent  
☐ Ordinance  
☑ Resolution  
☐ Regular |
| APPROVALS/REVIEWS | ☑ City Manager  
☐ Asst. City Manager/Finance  
☐ Asst. City Manager/Development  
☐ Law Director  
☐ Department Director  
☐ Other: |
| BACKGROUND | The petitioner desires to acquire property owned by the City of Piqua commonly known as the Zollinger Building located at 101 S. Wayne Street, Piqua, Miami County, Ohio. The property is currently vacant and is critical to redevelopment of the Riverfront Redevelopment District. The buyer desires to assume control of the property to facilitate future economic development. |
| BUDGETING AND FINANCIAL IMPACT | Budgeted$: $0  
Expenditure$: $0  
Source of Funds: N/A  
**Narrative:** The sale of property will result in a net income of $175,000 |
| OPTIONS | 1. Approve the resolution to sell the property.  
2. Defeat the resolution and deny the prospective buyer acquisition of the property. |
| PROJECT TIMELINE | May 15, 2018-Piqua City Commission-Authorize the Sale  
June/July 2018-Close on sale transaction |
| STAFF RECOMMENDATION | Approve the Resolution |
| ATTACHMENTS | Map of Property |
RESOLUTION NO. R-81-18

A RESOLUTION TO AUTHORIZE INDIAN RIDGE SECTION 8 FINAL PLAT

WHEREAS, pursuant to the City of Piqua Code of Ordinances Section 151.34, the Planning Commission has taken action on the Indian Ridge Section 8 Final Plat, as shown in Exhibit "A" attached hereto; and,

WHEREAS, notice of a public hearing advertised the time and place of the proposed final plat presentation for consideration before the Planning Commission; and

WHEREAS, the Planning Commission met at in open sessions and took public comment regarding the proposed final plat; and

WHEREAS, the Planning Commission after hearing the item and considering the public comments and information provided, recommended approving the final plat for Indian Ridge Section 8, as shown in Exhibit "A" attached hereto; and

WHEREAS, pursuant to the City of Piqua Code of Ordinances Section 151.143, when the Planning Commission recommends the approval of the final plat for Indian Ridge Section 8 it shall be referred to the City Commission for final acceptance.

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: This Commission hereby takes the action necessary to authorize and approve the final plat for Indian Ridge Section, as shown in Exhibit "A" attached hereto.

SEC. 2: The City Manager shall cause the Indian Ridge Section 8 Final Plat and all appropriate and necessary legal instruments supporting such actions to be properly recorded.

SEC. 3: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

__________________________________________
KATHRYN B. HINDS, MAYOR

PASSED: ________________________________

ATTEST: ________________________________

REBECCA J. COOL
CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by ________________________ seconded by ________________________ and on roll call the following vote ensued:

Mayor Kathryn B. Hinds
Commissioner William Vogt
Commissioner Dave Short

Commissioner John Martin
Commissioner Kris Lee
### Commission Agenda
#### Staff Report

<table>
<thead>
<tr>
<th>MEETING DATE</th>
<th>May 15, 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>REPORT TITLE</td>
<td>A RESOLUTION TO AUTHORIZE INDIAN RIDGE SECTION 8 FINAL PLAT</td>
</tr>
<tr>
<td>SUBMITTED BY</td>
<td>Chris Schmiesing, City Planner</td>
</tr>
<tr>
<td>Development Department</td>
<td></td>
</tr>
<tr>
<td>AGENDA CLASSIFICATION</td>
<td>☑ Resolution</td>
</tr>
<tr>
<td>☐ Consent</td>
<td>☐ Ordinance</td>
</tr>
<tr>
<td>APPROVALS/REVIEWS</td>
<td>☐ City Manager</td>
</tr>
<tr>
<td>☐ Asst. City Manager/Finance</td>
<td></td>
</tr>
<tr>
<td>☐ Asst. City Manager/Development</td>
<td>☐ Law Director</td>
</tr>
<tr>
<td>☑ City Planner</td>
<td>☑ Planning Commission</td>
</tr>
<tr>
<td>BACKGROUND</td>
<td>The applicant desires to move forward with recording the final plat for Indian Ridge Section 8 and the section plat has been reviewed for conformance with the city standards and consistency with the preliminary plan for the subdivision. The Planning Commission has conducted a public hearing to consider this request. The owner’s spoke in support of this request and no one was present at the public hearing to speak against the item. The Planning Commission unanimously recommended approval of this request.</td>
</tr>
<tr>
<td>BUDGET/FINANCIAL IMPACT</td>
<td>Budgeted $: 0</td>
</tr>
<tr>
<td>(Project costs and funding sources)</td>
<td>Expenditure $: 0</td>
</tr>
<tr>
<td>Source of Funds:</td>
<td></td>
</tr>
<tr>
<td>Narrative: Approving the resolution will allow the development of this section of the subdivision to proceed.</td>
<td></td>
</tr>
<tr>
<td>OPTIONS</td>
<td>1. Adopt the resolution to approve the final plat.</td>
</tr>
<tr>
<td>(Include deny/approval option)</td>
<td>2. Defeat the resolution and reject the final plat.</td>
</tr>
<tr>
<td>PROJECT TIMELINE</td>
<td>May 8, 2018 – Planning Commission: Public Hearing</td>
</tr>
<tr>
<td>May 15, 2018 – City Commission: Final Action</td>
<td></td>
</tr>
<tr>
<td>STAFF RECOMMENDATION</td>
<td>Approve the resolution.</td>
</tr>
<tr>
<td>ATTACHMENTS</td>
<td>Final plat</td>
</tr>
</tbody>
</table>
RESOLUTION NO. R-82-18

A RESOLUTION REQUESTING AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH FTC & H FOR CONSTRUCTION ADMINISTRATION ENGINEERING & RPR SERVICES ON THE WASTEWATER PUMP STATIONS REPLACEMENT & ELIMINATION PROJECT

WHEREAS, on Dec 19th, 2017 the City had received an approval notice for a grant/loan application from the Ohio Public Works Commission for the Wastewater pump stations replacement and elimination; and

WHEREAS, after solicitation of Request for Qualifications, Fishbeck, Thompson, Carr, and Huber Inc. has been determined to be the most qualified provider of these services; and

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: A purchase order is hereby authorized to FTC & H for Construction Admin. Engineering & RPR services on the Wastewater Pump Stations replacement and elimination Project;

SEC. 2: The Finance Director certifies that funds are available and is hereby authorized to draw her warrant from time to time on the appropriate account of the city treasury in payment according to contract terms and shall not exceed $141,015, which includes 5% contingency.

SEC. 3: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

KATHRYN B. HINDS, MAYOR

PASSED:

ATTEST:

REBECCA J. COOL
CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by _______ seconded by _______ and on roll call the following vote ensued:

Mayor Kathryn B. Hinds
Commissioner John Martin
Commissioner William Vogt
Commissioner Kris Lee
Commissioner Dave Short
<table>
<thead>
<tr>
<th>MEETING DATE</th>
<th>May 15th, 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>REPORT TITLE</td>
<td>A RESOLUTION REQUESTING AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH FTC &amp; H FOR CONSTRUCTION ADMINISTRATION ENGINEERING &amp; RPR SERVICES ON THE WASTEWATER PUMP STATIONS REPLACEMENT &amp; ELIMINATION PROJECT</td>
</tr>
</tbody>
</table>
| SUBMITTED BY       | Name & Title: Chris Melvin- Wastewater Treatment Superintendent  
Department:Utilities |
| AGENDA CLASSIFICATION | ☑️Resolution ☐Ordinance ☐Consent ☐Regular |
| APPROVALS/REVIEWS  | ☐City Manager ☐Asst. City Manager/Finance  
☐Asst. City Manager/Finance  
☑️Department Director; ☐Law Director  
☐Development ☐Other: |
| BACKGROUND         | As part of the Pump Station replacement and elimination work and adhering to design guidelines, we are in need of services for construction administration management/engineering along with resident project representative (RPR) for onsite inspection. Pump Station areas, which will be included into the project are as follows: elimination at Miami Valley Centre Mall, with replacing Maplewood, Orchard, Candlewood, and Stratford for construction. Other small electrical work will happen at Eagles Nest, Lakeridge Place and Echo Lake Drive. We are at the point in the project once PTI approval is secured from the EPA, to continue toward the bidding process. After the award, we will need to have our engineering firm onboard to facilitate the pre-Construction meeting process and start the necessary efforts in beginning the construction and elimination of Wastewater pump stations.  

Fishbeck, Thompson, Carr & Huber, Inc. is selected to complete the Construction administration engineering and resident project representative (RPR) services based upon the Request for Qualifications that were solicited from consultants for this Wastewater pump station replacements and elimination project. This company meets our needs and is suited to this type project, due to other similar successful work.
<table>
<thead>
<tr>
<th>BUDGETING AND FINANCIAL IMPACT (Includes project costs and funding sources)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budgeted $: (2018 Expenditure, including OWPC grant/loan)</td>
</tr>
<tr>
<td>Expenditure $: $141,015 (5% contingency included)</td>
</tr>
<tr>
<td>Source of Funds: Fund 404-491-930-7553 - Services Contractual</td>
</tr>
<tr>
<td>Narrative: The mall shall have an installation of the gravity sewer to eliminate that pump station. The other pump stations construction are to replaced and a relocate at Candlewood Blvd. There will be generator hook-up and electrical work on newer stations</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>OPTIONS (Include Deny/Approval Option)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Approve the Resolution to enter into an agreement with FTC &amp; H Engineering services for the Wastewater Pump Station replacement and elimination project. Continue toward building.</td>
</tr>
<tr>
<td>2. Do not approve the Resolution and do not complete necessary component for the Wastewater Pump Station replacement and elimination project, please advise staff with further direction.</td>
</tr>
<tr>
<td>3.</td>
</tr>
<tr>
<td>4.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PROJECT TIMELINE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Currently securing easements &amp; right of ways, Ohio EPA PTI, and will bid contract after those are completed. This work must happen prior to construction, which can not occur before July 2018.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>STAFF RECOMMENDATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approval of the Resolution for having necessary requirements complete prior to entering into award bid and beginning construction</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>REASON FOR SELECTING CONSULTANT/COMPANY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Best consultant from Request for Qualifications processing and scoring</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ATTACHMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Copy of FTC &amp; H proposal costs, map, OWPC grant/loan letter</td>
</tr>
</tbody>
</table>
January 17, 2018
Project No. 150261

Mr. Chris Melvin
Wastewater Plant Superintendent
City of Piqua
121 Bridge Street
Piqua, OH 45356

Re:  Wastewater Pump Station Rehabilitation Program
     Proposal for Construction Phase Engineering and Resident Project Representative Services

Dear Mr. Melvin:

Fishbeck, Thompson, Carr & Huber, Inc. (FTCH) is pleased to provide the City of Piqua with this proposal to provide Construction Phase Engineering and Resident Project Representative (RPR) Services for the City of Piqua Wastewater Pump Station Rehabilitation Program project. The proposal includes our understanding of this phase of the project, a description of the scope of services to be provided and our proposed professional services fees.

**Project Understanding**

Construction Documents are being prepared by FTCH for installation of four new wastewater pumping stations that will replace existing outdated ones and a gravity sanitary sewer that will eliminate one other existing pumping station. All the existing stations will be demolished and removed. The City has requested a proposal from FTCH to provide Construction Phase Engineering and RPR services during construction of the improvements. We submit this proposal with the understanding that all of the construction projects will be bid and constructed under one contract.

**Scope of Services**

Based on our understanding of the project and after meeting with City representatives, FTCH offers the following outline of our professional engineering services for the Construction Phase of the project.

**Construction Administration Services**

Construction Administration Services will include the following tasks:

- Attendance and facilitation of a preconstruction meeting and monthly progress meetings. FTCH will record and distribute meeting minutes to personnel in attendance.
- Review and approve shop drawings and O&M submittals from the contractor(s).
- Generate and distribute field orders and respond to contractor requests for information (RFI).
- Review and process change orders as appropriate.
- Prepare Record Drawings based on contractor’s markups.
- Review and approve/disapprove contractor pay requests.
- Review substantial completion of work, develop punch lists, and provide final inspection. Distribute all paperwork in accordance with contract documents.
Resident Project Representative Services

RPR Services will include the following tasks:
- Serve as Engineer's agent at the construction site.
- Conduct onsite observations of the Work in progress to assist Engineer in determining if the Work is in general proceeding in accordance with the Contract Documents.
- Prepare periodic reports as required to document progress of the Work.
- During the course of the Work, verify that materials and equipment certificates and other data required by the Contract Documents to be assembled by the Contractor are in accordance with the Contract Documents.

We have assumed a construction duration of six months and are proposing to provide RPR services for a six month period for an average of 40 hours per week.

Professional Services Fees

FTCH proposes to provide the above-described Construction Administration and RPR Services for a not to exceed fee of One Hundred Thirty-Four Thousand Three Hundred Dollars ($134,300), as outlined below. Invoices will be submitted every four weeks and payment is due upon receipt. If FTCH finds that the scope of services required differs from that proposed, FTCH will notify you immediately of any appropriate amendment to the scope and fee.

FTCH proposes to provide the above-described professional services for the following fees:

<table>
<thead>
<tr>
<th>Project Phase</th>
<th>Direct Labor Hours</th>
<th>Fee Estimate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Construction Administration Services:</td>
<td>208</td>
<td>$23,800</td>
</tr>
<tr>
<td>RPR Services:</td>
<td>644</td>
<td>$98,500</td>
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<tr>
<td>Expenses (Mileage)</td>
<td>-</td>
<td>$12,000</td>
</tr>
<tr>
<td>Total Construction Phase Services:</td>
<td>852</td>
<td>$134,300</td>
</tr>
</tbody>
</table>

Schedule

FTCH will coordinate our services with the agreed upon construction schedule of the contractor.

Closing

We appreciate the opportunity to submit this proposal to provide Construction Phase Engineering and RPR Services for the City of Piqua Wastewater Pump Station Rehabilitation Program. We trust that we have satisfactorily addressed the project needs in this proposal and look forward to working with you on this project. If you have any questions or require additional information, please contact me at 513.247.8562 or rcmiller@ftch.com.

Sincerely,

FISHBECK, THOMPSON, CARR & HUBER, INC.

Richard C. Miller, PE

ds6
COPY of CEO Letter

Chris Melvin
Public Works Dir.
130 N. Wayne Street
Piqua, OH 45356-

Re: Project No. CK12V/CK13V

Dear Mr. Huff:

Your request for financial assistance in the form of a grant/loan has been approved for the project entitled Wastewater Pump Stations Rehabilitation in the amount of $1,552,560. Please note the following:

A. An Agreement will be released by the Commission on or about July 1, 2018, assuming budget authority is in place.

B. You must not award a construction contract or begin construction until our Agreement has been fully executed and returned.

C. You must not begin construction until you have forwarded a Request to Proceed for the contractor and received a Notice to Proceed in return.

D. You may initiate at your own risk engineering and design services.

E. You may advertise for bids providing: 1) you follow the contractual requirements as posted on our website at http://www.pwc.state.oh.us/, and 2) you meet conditions B & C above.

The Project Manager named in the Agreement will receive a separate mailing pertaining to our program requirements detailed on our website at http://www.pwc.state.oh.us/ including the Request to Proceed, contractual requirements for bid documents, and reporting of in-kind or force account contributions. Your Chief Fiscal Officer will also receive a mailing pertaining to project financial information.

If you have questions, please contact your Program Representative, Linda Bailiff, at 614/644-1823.

Respectfully,

Michael Miller
Director

cc: Chris Melvin, Cynthia Holtzapple
RESOLUTION NO. R-83-18

A RESOLUTION REQUESTING AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH MULL & WEITHMAN ARCHITECTS, INC. FOR THE FIRE STATION FEASIBILITY AND FACILITIES STUDY

WHEREAS, the Piqua Fire Department has requested a study to review the current fire station facility with regards to location, everyday operations, deployment of equipment, and future growth/expansion as well as to evaluate the feasibility of the construction of a new fire station; and

WHEREAS, the Piqua Fire Department has budgeted funds in 2018 for the completion of this study; and

WHEREAS, Mull & Weithman Architects, Inc. was found to be the most qualified candidate after the Request for Qualifications process to complete the Feasibility and Facilities Study.

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: The City Manager is authorized to enter into a contract with Mull & Weithman Architects, Inc. to perform Professional Services for the Fire Station Feasibility and Facilities Study.

SEC. 2: The Finance Director certifies that funds are available and is hereby authorized to draw her warrants from time to time on the appropriate account of the city treasury in payment according to contract terms, not exceeding a total of $40,000.

SEC. 3: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

__________________________
KATHRYN B. HINDS, MAYOR

PASSED: ____________________

ATTEST:

__________________________
REBECCA J. COOL
CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by __________________

seconded by __________________ and on roll call the following vote ensued:

Mayor Kathryn B. Hinds ____________
Commissioner John Martin ____________
Commissioner William Vogt ____________
Commissioner Kris Lee ____________
Commissioner Dave Short ____________
**Commission Agenda**  
**Staff Report**

<table>
<thead>
<tr>
<th>MEETING DATE</th>
<th>May 15, 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>REPORT TITLE</td>
<td>A Resolution requesting authorization to enter into an agreement with Mull &amp; Weithman Architects, Inc. for the Fire Station Feasibility and Facilities Study.</td>
</tr>
<tr>
<td>SUBMITTED BY</td>
<td>Amy L. Havenar, P.E., City Engineer</td>
</tr>
<tr>
<td>Engineering Department</td>
<td></td>
</tr>
<tr>
<td>AGENDA CLASSIFICATION</td>
<td>☒ Resolution</td>
</tr>
<tr>
<td>☐ Consent</td>
<td>☐ Ordinance</td>
</tr>
<tr>
<td>APPROVALS/REVIEWS</td>
<td>☒ City Manager</td>
</tr>
<tr>
<td>☐ Asst. City Manager/Finance</td>
<td></td>
</tr>
<tr>
<td>☐ Asst. City Manager/Development</td>
<td>☐ Law Director</td>
</tr>
<tr>
<td>☐ Department Director</td>
<td>☐ Other:</td>
</tr>
</tbody>
</table>
| BACKGROUND | The City solicited Requests for Qualifications (RFQ's) from Architectural/Engineering Firms to assist with the completion of a Fire Station Feasibility and Facilities Study to review the current fire station with regards to location, everyday operations, deployment of equipment, and future growth/expansion as well as to evaluate the feasibility of the construction of a new fire station.

The existing fire station was constructed in 1927 and was renovated in 2000 to try and accommodate the growing Department. However, it no longer meets the needs of the Fire Department or the demands placed upon the employees in the current day. The Piqua Fire Department has three 24-hour duty shifts with ten members each. The current station was remodeled to provide living quarters for only up to nine members; therefore, we have already outgrown the facility. Part of the feasibility study will be to anticipate that the new station will consist of living quarters for up to twelve firefighters to ensure room for future growth.

Another important aspect of the study will be to evaluate the potential risks within our existing facility for cross contamination and exposure to carcinogens.

| BUDGETING AND FINANCIAL IMPACT | Budgeted $: | $55,906 |
|---------------------------------|-------------|
| Expenditure $: | $40,000 (includes 10% contingency) |
| Source of Funds: | Professional Services - Fire Department Fund |
| Narrative: | This resolution includes a 10% contingency for items of work which may develop once we get into the study. |

<table>
<thead>
<tr>
<th>OPTIONS</th>
<th>1. Approve the resolution to begin the Fire Station Feasibility and Facilities Study.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2. Do not approve the Resolution and provide staff with further direction.</td>
</tr>
</tbody>
</table>

<p>| PROJECT TIMELINE | The Consultant is ready to begin the study immediately. |</p>
<table>
<thead>
<tr>
<th><strong>STAFF RECOMMENDATION</strong></th>
<th>Approve the resolution to enter into an agreement with Mull &amp; Weithman Architects, Inc. for the Fire Station Feasibility and Facilities Study.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REASON FOR SELECTING CONSULTANT/COMPANY</strong></td>
<td>Nine Requests for Qualifications (RFQ's) were received for this project. Out of those nine, the selection team narrowed it down to three firms to interview. After the interview process and after multiple site visits to neighboring fire stations, the committee agreed that Mull &amp; Weithman Architects, Inc. (M&amp;W) was the most qualified to evaluate our existing station and to provide a future fire station design that most closely fits the needs of Piqua. M&amp;W was highly recommended by other entities they have worked with and have extensive knowledge and background with Fire Station designs. The RFQ selection team consisted of Fire Chief Brent Pohlschneider, Captain Paul Brown, Captain Timothy Risner, Firefighter/Paramedic Brad Weer, Firefighter/Paramedic Vance McCulla, City Engineer Amy Havenar, Engineering Project Manager Bob Graeser, and Purchasing Analyst Beverly Yount.</td>
</tr>
<tr>
<td><strong>ATTACHMENTS</strong></td>
<td>Exhibit A - Proposal</td>
</tr>
</tbody>
</table>
EXHIBIT A

M&W
mull & weithman architects, inc.

7 May 2018

City of Piqua
201 West Water Street
Piqua, Ohio 45356

Attention: Amy Havenar, P.E., City Engineer

RE: Main Fire Station – Feasibility Study Proposal

Dear Amy,

Thank you for considering Mull & Weithman Architects Inc., as part of your team for your upcoming project for the City of Piqua Fire Department. We are pleased to submit this Proposal for your review. This proposal outlines the scope for Architectural / Engineering services relative to the Piqua Fire Station and Feasibility Study.

PROJECT UNDERSTANDING

The existing Fire Station is located at 229 W. Water Street in downtown Piqua, adjacent to the Piqua Municipal Complex. Although the existing Station, which was constructed in 1927, has been remodeled to accommodate the growing Department, it no longer meets the needs of the Fire Department or the community. While certain remodeling may extend the functional life of the existing Station, the City recognizes that this may not be in best interests of the Fire Department and, as such, has determined that a feasibility study for a new Fire Station should be completed in addition to an Assessment of the existing facility.

It should be noted that the Piqua Fire Department recognizes the importance of the role that both the building design and departmental procedures (SOP’s) can play in the prevention of cancer and the promotion of health & wellness. The new Fire Station Design and the Assessment will be provided with this priority in mind.

PROJECT SCOPE

Based on our previous discussions and our April 25th walk through, we understand the scope of the project to include the programming and preliminary schematic design services for a new replacement fire station with associated support, living, and administrative spaces. An assessment of the existing facility will also be provided, so that the City can make an informed decision as to the best course of action regarding the future for the Piqua Fire Department.

BASIC SERVICES

The BASIC SERVICES for the new fire station includes the following deliverables;
- Department Understanding.
- Program of Requirements outlining the various spaces and attributes of each space required for the new station.
- Site Analysis. This will include the Car Wash site and the possibility of another site chosen by the City. Additional Site Analysis may require an increase in fees.
- Schematic Design.
- Preliminary Code analysis.
- Preliminary Project Budget.

To perform these Basic Services, we have included the following services as part of this proposal:

**DEPARTMENT UNDERSTANDING**

1. Existing Facility Assessment  
   - Tour of existing facility, apparatus, and equipment.  
   - Photographic documentation.  
   - Interviews with key Fire personnel.  
   - Review with Fire Administration.
2. Review of runs by type and location (existing and anticipated).  
3. Relevant Station Tours with Public Safety and Fire personnel.  
4. Documentation of future Division Goals.  
5. Existing Facility operations / understanding Department specific SOP’s.  
6. Examination of overall Department Strategic Plan.

**PROGRAMMING**

1. Determination of spaces required for Department operations based on information gathered during Department Understanding phase (Operations based Design).
2. "Conceptual Space Needs Outline" of spaces to be included for New Station.
3. Space diagrams including operational requirements and space attributes.
4. Building diagrams including the required spaces corresponding to the proposed site.

**SITE ANALYSIS**

1. Detailed Site Analysis for proposed site including studying the New Station with respect to;  
   - Size & Shape of parcel  
   - Road Frontage & Access  
   - Topography  
   - Zoning  
   - Utilities and Drainage  
   - Environmental / Historical  
   - Soil Composition  
   - Acquisition Costs  
   - Potential Public Reaction
2. Discussions with City Administration, including Engineer and Public Works regarding site conditions.
3. Field visit and photographic documentation of site with Department Personnel.
4. Site Concept sketches and diagrams.

SCHEMATIC DESIGN

1. Preliminary Code review and analysis.
2. Preliminary Site Plan drawing showing proposed station location on the site. Two site plans of the above-mentioned sites are included.
3. Floor Plan showing layout and circulation through the station.
4. 3-Dimensional Rendering views (2) from exterior of station.

BUDGET

5. Budget / Cost analysis based on preliminary schematic design including;
   - Projected Soft Costs – Some information to be provided by the City and/or Allowances established.
   - Projected Hard Costs – Estimated Construction Cost with Contingency.

SUMMARY

1. Summary document based upon information gathered regarding the Department operations, Site Analysis, Facility Options, and Budget requirements.
2. Final presentation of Program and Design.

OPTIONAL SERVICES

The following services are recommended and should be performed prior to final purchase or agreement of the proposed site. It should be noted that the Schematic Design package can be performed without engaging these services, however there is the risk of additional design services should the site prove to be too costly or inadequate for the required operations.

2. Phase I Environmental Assessment.
3. Site Boundary, Topographic, and Utility Survey (including flood plain investigation).

These services can be acquired directly by the City of Piqua or included with services provided by Mull & Weithman. Whichever approach is chosen, Mull & Weithman Architects will assist these consultants on behalf of the City of Piqua.

If you would like us to contact firms that can provide these services and receive proposals for the City’s review, we would be happy to do so. It should be noted that these services are not included in the basic services listed below.

SERVICES NOT PROVIDED

The following services are not provided by Mull & Weithman Architects, Inc., but we can assist you in locating the appropriate professionals that specialize in these disciplines. These services are not included in our proposed scope of basic services.

Existing Structural / Soils Analysis. Mull & Weithman Architects Inc., is not qualified to provide these services. Should you decide to undertake a structural and soils examination, we can assist you in contacting
the appropriate professionals. These examinations should be performed prior to the design development/ construction document phase.

Environmental Analysis. Hazardous Materials Indemnity. The Client agrees, notwithstanding any other provision of this Agreement, to the fullest extent permitted by law, to indemnify and hold harmless the Consultant, its officers, partners, employees and consultants (collectively, Consultant) from and against any and all claims, suits, demands, liabilities, losses, damages or costs, including reasonable attorneys’ fees and defense costs arising out of or in any way connected with the detection, presence, handling, removal, abatement, or disposal of any asbestos or hazardous or toxic substances, products or materials that exist on, about or adjacent to the Project site, whether liability arises under breach of contract or warranty, tort, including negligence, strict liability or statutory liability or any other cause of action, except for the sole negligence or willful misconduct of the Consultant.

COST OF SERVICES

The fee listed below is an estimated amount based on the preliminary Project Scope and assuming typical design circumstances. The values are based on the standard hourly billing rates for Mull & Weithman Architects and our Consultants.

BASIC SERVICES

Existing Facility Assessment
Department Understanding / Programming
Site Analysis / Concept Design – Includes two sites discussed above
Schematic Design Package
Budget Development – Estimate of Probable Cost
Summary

Total Basic Services $34,540.00

REIMBURSABLE EXPENSES

Fees based upon the amount of work completed will be billed monthly, along with the following reimbursable expenses if incurred:

Delivery, courier, and shipping charges.
Reprographic services.
Mileage.
Additional renderings or models as requested by the Owner.

We recommend a Reimbursable Allowance of $2,500.00 or 7.25% of the Basic Services be included in the overall project design services budget. The above listed reimbursables would be billed at the actual cost plus 10%.

ADDITIONAL SERVICES
Should they be required, Additional Services will be invoiced based on our Standard Hourly Billing Rates:

- Principal: $165/Hr
- Architect: $120/Hr
- Intern/Architect: $95/Hr
- Technician: $85/Hr
- Clerical: $65/Hr

BILLING

As services are performed, invoices will be submitted monthly by the Architect to the Client. All invoices not paid in full will be assessed interest at the rate of 1% per month. Allowances, Consultants fees, and reimbursable expenses are invoiced at the actual cost plus 10%.

In the event of termination of this Agreement by either party, the Client shall within fifteen (15) calendar days of termination pay the Architect for all services rendered and all reimbursable costs incurred by the Architect up to the date of termination, in accordance with the payment provisions of this agreement.

The client may terminate this Agreement for the Client’s convenience and without cause upon giving the Architect not less than seven (7) calendar day’s written notice.

COPYRIGHT & PHOTOGRAPHY

The drawings, specifications, and other contract documents prepared by Mull & Weithman Architects, Inc. are protected by copyright laws and are the property of Mull & Weithman Architects, Inc., and its consultants. From time to time, we will take photographs of this project. These photographs will be utilized strictly for the promotional purposes of Mull & Weithman Architects, Inc. Your identification, the exact project location, and project cost information will not be published without your authorization. Similarly, because the copyright of the design is owned by Mull & Weithman Architects, Inc., any public use of any photographic or other visual reproduction of the design should be credited to Mull & Weithman Architects, Inc.

CONDITIONS

To the maximum extent permitted by law, the Client agrees to limit Mull & Weithman Architects, Inc. liability for the client’s damages to the sum of the professional design fees. This limitation shall apply regardless of the cause of action or legal theory pled or asserted.

In an effort to resolve any conflicts that arise during the design and construction of the Project or following the completion of the Project, the Client and the Architect agree that all disputes between them arising out of or relating to this Agreement or the Project shall be submitted to nonbinding mediation unless the parties mutually agree otherwise. The Client and the Architect further agree to include a similar mediation provision in all agreements with independent contractors and consultants retained for the project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with their subcontractors, subconsultants, suppliers and fabricators, thereby providing for mediation as the primary method for dispute resolution between parties to all those agreements.

Mull & Weithman Architects, Inc. are not responsible for site conditions, field conditions, or existing conditions, all of which may change the scope and/or cost of your project. Your signature of approval on the
attached copy of this agreement, returned to our office, indicates your acceptance of these conditions and for us to proceed with the work as directed.

In the absence of a signed contract, this proposal shall be considered valid upon any verbal or written directive by the owner to commence with any services outlined in this document.

Again, we would like to express our appreciation for the opportunity to provide this proposal for your project. If you have any questions regarding this proposal, please do not hesitate to contact our office.

Sincerely,

[Signature]
Joe Weithman AIA, LEED-AP
President
mull & weithman architects, inc.
RESOLUTION NO. R-84-18

A RESOLUTION AUTHORIZING A STREET CLOSURE FOR GREENE STREET FOR THE ST. MARY PARISH FESTIVAL

WHEREAS, St. Mary Parish has submitted a request to close a portion of Greene Street for their yearly festival; and

WHEREAS, this festival will run from Friday evening, June 17, 2018 through Sunday, June 19, 2018; and

WHEREAS, in previous years there have been numerous complaints in regards to carnival ride activity on Greene Street; and

WHEREAS, the layout of the festival has been changed to rectify complaints, but due to the location of power lines, the only feasible location for the children’s rides would be on Greene Street.

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: Piqua City Commission hereby agrees to approve the street closing permit for the St. Mary’s yearly festival.

SEC. 3: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

KATHRYN B. HINDS, MAYOR

PASSED: _______________________

ATTEST: ________________________
REBECCA J. COOL
CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by ________________________
seconded by ________________________ and on roll call the following vote ensued:

Mayor Kathryn B. Hinds
Commissioner John Martin
Commissioner William Vogt
Commissioner Kris Lee
Commissioner Dave Short
<table>
<thead>
<tr>
<th>MEETING DATE</th>
<th>May 15, 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>REPORT TITLE</td>
<td>A RESOLUTION REQUESTING THE CLOSING OF GREENE ST. FOR THE ST. MARY PARISH FESTIVAL</td>
</tr>
<tr>
<td>SUBMITTED BY</td>
<td>Brittany Van Horn, Special Events</td>
</tr>
<tr>
<td>Development Department</td>
<td></td>
</tr>
<tr>
<td>AGENDA CLASSIFICATION</td>
<td>☑ Consent ☐ Ordinance ☑ Resolution ☐ Regular</td>
</tr>
<tr>
<td>APPROVALS/REVIEWS</td>
<td>☑ City Manager ☐ Asst. City Manager/Finance</td>
</tr>
<tr>
<td>☐ Asst. City Manager/Development</td>
<td>☐ Law Director</td>
</tr>
<tr>
<td>☐ City Planner</td>
<td>☐ Planning Commission</td>
</tr>
<tr>
<td>BACKGROUND (Description, background, justification)</td>
<td>The St. Mary Parish is planning its 47th St. Mary Parish Festival and are requesting the annual street closing of Greene St. between Franklin St and Broadway. Over the past several years the City has been notified of multiple complaints against the children’s carnival rides and their operators that are placed on this street closing. The 2018 committee is brand new and has made all changes necessary to rectify most complaints. This year the layout of the festival has been changed, but due to the locations of power lines and festival logistics, the only feasible location for the children’s rides would be on Greene St.</td>
</tr>
<tr>
<td>BUDGET/FINANCIAL IMPACT (Project costs and funding sources)</td>
<td>Budgeted $: 0</td>
</tr>
<tr>
<td></td>
<td>Expenditure $: 0</td>
</tr>
<tr>
<td></td>
<td>Source of Funds:</td>
</tr>
<tr>
<td></td>
<td>Narrative:</td>
</tr>
<tr>
<td>OPTIONS (Include deny/approval option)</td>
<td>1. Adopt the resolution to authorize the Greene St. closing for the St. Mary Parish Festival</td>
</tr>
<tr>
<td></td>
<td>2. Defeat the resolution and refuse to authorize the Greene St. closing for the St. Mary Parish Festival</td>
</tr>
<tr>
<td>PROJECT TIMELINE</td>
<td>May 15, 2018 – City Commission: Final Action</td>
</tr>
<tr>
<td>STAFF RECOMMENDATION</td>
<td>Approve the resolution.</td>
</tr>
<tr>
<td>ATTACHMENTS</td>
<td>Special Event Application, Street Closing Request, Map of Logistics and Street Closing</td>
</tr>
</tbody>
</table>
# PIQUA Engineering Department - (937) 778-2044

## STREET OR ALLEY CLOSING PERMIT

<table>
<thead>
<tr>
<th>TRACKING No:</th>
<th>26 - 18</th>
</tr>
</thead>
</table>

**Group/Organization Name:** St Mary Church - Festival

**Name:** St. Mary Church - Festival

**Mailing Address:** 310 S. Downing St. Piqua, OH 45356

**Telephone Number:** 937-773-1327

**Location of the Street/Alley:** Greene St. between Broadway and Franklin St.  
- [ ] Street  
- [ ] Alley

**Date:** From: 6/8/18 10:00AM  
To: 6/10/18 12:00 Midnight  
**Time:**

**Purpose of Closing:** Church Festival

**NOTE:** Person making request must notify other property owners/users on the above mentioned street or alley in advance of closing, and provide access to those property owners/users of the closed street or alley, as necessary.

The following persons/businesses have been notified of this request for closing:  
(Provide the City of Piqua with a copy of the written notification).

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>SEE EMIL</td>
<td></td>
</tr>
</tbody>
</table>

**Signature of Applicant:**  
**Date:** 5/1/18

### For Office Use Only below this line

**Approval**

**Permit Approved By:**  
**Date:**

**Comments or Special Conditions:**

---

Copies to:  
- City Manager  
- Petitioner  
- Fire Dept.  
- Street Dept.  
- Police Dept.  
- Health Dept.  
- Bus Coordinator  
- IT  
- 9-1-1
From: Melissa Clune <mclune@piquaoh.org>
To: goal/100years <goal/100years@gmail.com>
Subject: St Mary Festival Permits
Date: Tue, May 1, 2018 2:30 pm
Attachments: Permit - Street or Alley Closing St Mary.pdf (250K),
Permit - Request For Temporary Custody of Agricultural Animals.pdf (113K),
Permit - Block Way Application.pdf (616K), Map.pdf (34K), Address List.pdf (20K)

Brad,

I have attached prefilled Street Closing and Request for Temporary Custody of Agricultural Animals Permits. I am also including last year’s notification list and map, if you would like to use them.

The Festival didn’t apply for a Block Way Permit last year. I have attached a blank copy for you to fill out if you need to block additional parking spaces or sidewalks not included in the Street Closing Permit.

Please look over the permits and make any changes needed. You may email the revised permits to me at mclune@piquaoh.org and I can use your return email as your signature.

Thank you,

Melissa Clune
City of Piqua Engineering Office
201 W. Water Street
Piqua, OH 45356

mclune@piquaoh.org
(937) 778-2044
(937) 778-5185 Fax

The information contained in this email and any attachments is confidential and may be subject to copyright or other intellectual property protection. If you are not the intended recipient, you are not authorized to use or disclose this information, and we request that you notify us by reply mail or telephone and delete the original message from your mail system.
**Section 1 - Applicant Information**

<table>
<thead>
<tr>
<th>Event Name</th>
<th>St Mary Church Festival</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applicant Name</td>
<td>St Mary Church Festival</td>
</tr>
<tr>
<td>Applicant Name</td>
<td>St Mary Church Festival</td>
</tr>
<tr>
<td>Applicant Address</td>
<td>528 Broadway</td>
</tr>
<tr>
<td></td>
<td>Piqua, OH 45356</td>
</tr>
<tr>
<td>Applicants Phone Number</td>
<td>(937) 214-0675</td>
</tr>
<tr>
<td>Applicant's Email Address</td>
<td><a href="mailto:goal100years@aol.com">goal100years@aol.com</a></td>
</tr>
<tr>
<td>Event Sponsor</td>
<td>St Mary Church</td>
</tr>
</tbody>
</table>

**Section 2 - Event Information**

<table>
<thead>
<tr>
<th>Event Location</th>
<th>528 Broadway - Piqua, OH</th>
</tr>
</thead>
<tbody>
<tr>
<td>Will This Event Take Place or restrict use on Public Streets, Bikepaths, Sidewalks for Other Public Rights-of-Way?</td>
<td>Yes</td>
</tr>
<tr>
<td>Will streets and/or roads need to be closed for this event?</td>
<td>Yes</td>
</tr>
<tr>
<td>Will This Event Take Place in a Public Park, Public Building or other Public Facility?</td>
<td>No</td>
</tr>
<tr>
<td>Will This Event need exclusive use of a Public Park?</td>
<td>No</td>
</tr>
<tr>
<td>Will This Event Take Place in an Indoor Public Facility?</td>
<td>No</td>
</tr>
<tr>
<td>Date of Event</td>
<td>Jun 08, 2018</td>
</tr>
<tr>
<td>Alternate Date of Event</td>
<td>Jun 09, 2018</td>
</tr>
<tr>
<td>Event Description</td>
<td>Festival</td>
</tr>
<tr>
<td>Request Description</td>
<td>Festival</td>
</tr>
<tr>
<td>Event Set Up Start Time</td>
<td>06/06/18 10:00 AM</td>
</tr>
<tr>
<td>-------------------------</td>
<td>--------------------</td>
</tr>
<tr>
<td>Event Start Time</td>
<td>06/08/18 06:00 PM</td>
</tr>
<tr>
<td>Event Finish Time</td>
<td>06/10/18 10:00 PM</td>
</tr>
<tr>
<td>Event Tear Down Finish Time</td>
<td>06/11/18 10:00 AM</td>
</tr>
</tbody>
</table>

### Section 3 - Event Details

Please provide the name and cell phone number of an Emergency Contact for the event.

<table>
<thead>
<tr>
<th>Will the general public be invited to this event?</th>
<th>Yes</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Anticipated Attendance for Event</th>
<th>500</th>
</tr>
</thead>
<tbody>
<tr>
<td>Will the event require electric service?</td>
<td>Yes</td>
</tr>
<tr>
<td>Will the event require a water hook-up?</td>
<td>No</td>
</tr>
<tr>
<td>Will tents or other temporary structures be erected?</td>
<td>Yes</td>
</tr>
<tr>
<td>Will fencing or other perimeter crowd controls be erected?</td>
<td>Yes</td>
</tr>
<tr>
<td>Will you require EMS/Fire Service?</td>
<td>No</td>
</tr>
<tr>
<td>Will food and/or beverages be served?</td>
<td>Yes</td>
</tr>
<tr>
<td>Will alcoholic beverages be served?</td>
<td>Yes</td>
</tr>
<tr>
<td>Will food and/or beverages be served for sale?</td>
<td>Yes</td>
</tr>
<tr>
<td>Will you provide additional dumpsters/trashcans and trash removal services?</td>
<td>Yes</td>
</tr>
<tr>
<td>Will there be amplified noises created by the event?</td>
<td>Yes</td>
</tr>
<tr>
<td>Will there be open burning of fires at the event?</td>
<td>No</td>
</tr>
<tr>
<td>Will the event include a parade?</td>
<td>No</td>
</tr>
<tr>
<td>Will the event include amusement rides and/or inflatables?</td>
<td>Yes</td>
</tr>
<tr>
<td>Question</td>
<td>Answer</td>
</tr>
<tr>
<td>-------------------------------------------------------------------------</td>
<td>--------</td>
</tr>
<tr>
<td>Will the event include non-domesticated or agricultural animals?</td>
<td>No</td>
</tr>
<tr>
<td>Please provide details of the food and/or beverages to be sold</td>
<td>Hamburger, Hot Dogs, Sausage Sandwiches, Pizza, French Fries and chicken.</td>
</tr>
<tr>
<td>Will merchandise be sold?</td>
<td>Yes</td>
</tr>
<tr>
<td>Please describe the merchandise being sold</td>
<td>Raffle Tickets</td>
</tr>
<tr>
<td>Will admission fees, entry fees or other fees be charged?</td>
<td>No</td>
</tr>
<tr>
<td>Please indicate what services you will provide for the event</td>
<td>Portable Restrooms, Security Personnel</td>
</tr>
<tr>
<td>Have you provided a site plan to the City Event Coordinator?</td>
<td>Yes</td>
</tr>
<tr>
<td>Section 4 - Additional Insured</td>
<td></td>
</tr>
<tr>
<td>Contact Information for the Insurance Company providing Certificate of Insurance for the Event</td>
<td>St Mary Church</td>
</tr>
<tr>
<td>Do you have the ability to obtain this insurance?</td>
<td>Yes</td>
</tr>
<tr>
<td>Have you emailed the Current Certificate of Insurance (ACORD Form) naming the City of Piqua as an additional insured party to the Development Department?</td>
<td>No</td>
</tr>
<tr>
<td>Agreeing to Pre-Planning and Lease Conditions</td>
<td>By checking this box, the submitting party agrees to attend any and all pre-planning meetings that may be required and to meet all conditions of leases that may required.</td>
</tr>
</tbody>
</table>
RESOLUTION NO. R-85-18
A RESOLUTION AUTHORIZING THE SALE OF CITY OWNED REAL ESTATE

WHEREAS, the City of Piqua owns a certain portion of the real estate known as Parcel N44-250039 and Parcel N44-250337, further described as set forth in Exhibit "A" attached hereto; and

WHEREAS, the land referenced in Exhibit A is no longer of use to the city, is a vacant nonstandard lot, and is of no value to the general public due to its location and size; and

WHEREAS, the adjacent land owner has expressed an interest in purchasing the land referenced in Exhibit A to combine the tract with the adjacent parcel; and

WHEREAS, the prospective buyer is the owner of a lot known as 414 W. Water Street, which is adjacent to the land described in Exhibit "A"; and,

WHEREAS, the subject land that the City no longer needs consists of a 0.073 acre lot and a 0.158 acre lot; and

WHEREAS, the City currently mows the grass and otherwise maintains the subject lots and realizes no benefit from owning the land; and,

WHEREAS, City of Piqua Code of Ordinances section 34.36 requires this Commission to pass a resolution authorizing the sale of the subject land;

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: The City Manager is hereby authorized to sell a certain portion of the real estate known as Parcel N44-250039 for Three Thousand Six Hundred and Ten Dollars ($3,610) and Parcel N44-250337 for Five Thousand One Hundred and Fifty Dollars ($5,150), further described as set forth in Exhibit A attached hereto to the adjacent land owner for the reasons that the City has no use for the land.

SEC. 2: The land as described in Exhibit "A" is no longer of use to the City, is a vacant nonstandard lot, and is of no value to the general public.

SEC. 3: For the reasons indicated herein, the sale of the land does not need to be bid as it is being sold to the adjacent land owner and as permitted by Piqua Municipal Code §34.36(C).

SEC. 4: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

KATHRYN B. HINDS, MAYOR

PASSED: _______________________

ATTEST: _______________________
REBECCA J. COOL
CLERK OF COMMISSION

The motion to adopt the foregoing Resolution was offered by ________________________
seconded by ________________________ and on roll call the following vote ensued:

Mayor Kathryn B. Hinds
Commissioner William Vogt
Commissioner Kris Lee
Commissioner John Martin
Commissioner Dave Short
RESOLUTION NO. R-86-18

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEASE AGREEMENT TO PERMIT THE USAGE OF PIQUA VETERANS MEMORIAL PARK TO PIQUA VETERANS ASSOCIATION

BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: The City Manager is hereby authorized to permit Piqua Veterans Association on May 28, 2018 to use Piqua Veterans Memorial Park as the location of the Piqua Veterans Association Memorial Day event, upon the condition that Piqua Veterans Association obtains liability insurance satisfactory to the City Manager at a minimum coverage of $1,000,000 and complies with the terms of the attached Lease Agreement. The rental fee for this lease shall be $1.00 and other valuable consideration.

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

KATHRYN B. HINDS, MAYOR

PASSED: __________________________

ATTEST: ________________________

KIMBERLY J. HEBB

ACTING CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by________________________
seconded by________________________ and on roll call the following vote ensued:

Mayor Kathryn B. Hinds

Commissioner John Martin

Commissioner William Vogt

Commissioner Kris Lee

Commissioner David Short
<table>
<thead>
<tr>
<th>MEETING DATE</th>
<th>May 15, 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>REPORT TITLE</td>
<td>A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEASE AGREEMENT TO PERMIT THE USAGE OF PIQUA VETERANS MEMORIAL PARK TO PIQUA VETERANS ASSOCIATION</td>
</tr>
<tr>
<td>SUBMITTED BY</td>
<td>Brittany Van Horn, Special Events Coordinator</td>
</tr>
<tr>
<td>Development Department</td>
<td></td>
</tr>
<tr>
<td>AGENDA CLASSIFICATION</td>
<td>☑️Resolution</td>
</tr>
<tr>
<td>☐Consent</td>
<td>☐Ordinance</td>
</tr>
<tr>
<td>☐Regular</td>
<td></td>
</tr>
<tr>
<td>APPROVALS/REVIEWS</td>
<td>☑️City Manager</td>
</tr>
<tr>
<td>☐Asst. City Manager/Finance</td>
<td></td>
</tr>
<tr>
<td>☐Asst. City Manager/Development</td>
<td></td>
</tr>
<tr>
<td>☐Law Director</td>
<td></td>
</tr>
<tr>
<td>☐City Planner</td>
<td></td>
</tr>
<tr>
<td>☐Planning Commission</td>
<td></td>
</tr>
<tr>
<td>BACKGROUND</td>
<td>Memorial Day parade ends at the Veterans Memorial Park for a 1 hour ceremony at 10 a.m. on May 28, 2018</td>
</tr>
<tr>
<td>BUDGET/FINANCIAL IMPACT</td>
<td>Budgeted $: 0</td>
</tr>
<tr>
<td>(Project costs and funding sources)</td>
<td>Expenditure $: 0</td>
</tr>
<tr>
<td>Source of Funds:</td>
<td>Narrative:</td>
</tr>
<tr>
<td>OPTIONS</td>
<td>1. Adopt the resolution to authorize the lease.</td>
</tr>
<tr>
<td>(Include deny/approval option)</td>
<td>2. Defeat the resolution and deny the lease.</td>
</tr>
<tr>
<td>PROJECT TIMELINE</td>
<td>May 15, 2018-Regular City Commission meetings.</td>
</tr>
<tr>
<td>STAFF RECOMMENDATION</td>
<td>Approve the proposed resolution.</td>
</tr>
<tr>
<td>ATTACHMENTS</td>
<td>1. Resolution and lease agreement</td>
</tr>
</tbody>
</table>
PIQUA VETERANS ASSOCIATION MEMORIAL DAY EVENT
LEASE AGREEMENT

THIS LEASE AGREEMENT is made and entered into this ________ day of __________ 2018, by and between the City of Piqua (CITY) and Piqua Veterans Association (ASSOCIATION) as follows:

Section 1: For one dollar and other valuable consideration, the City leases to the Association on the days of May 28, 2018, the Piqua Veterans Memorial public park.

Section 2: The Association shall occupy and use the leased premises solely for the purposes of the Piqua Veterans Association Memorial Day Event and related activities.

Section 3: The Association shall obtain liability insurance satisfactory to the City Manager at a minimum coverage of $1,000,000 per event or $3,000,000 aggregate for bodily injury or property damage or for liability for acts of the Association or its agents, employees, licensees, or invitees, including operations, products and contemplated operations. Proof of coverage shall be provided to the City of Piqua.

The association will include the following as additional insureds: The City of Piqua, Ohio, its elected and appointed officials, all employees, agents, volunteers, all boards, commissions and/or authorities and board members including employees, agents and volunteers thereof. Coverage shall be primary to the Additional Insureds and not contributing with any other insurance or similar protection available to the Additional Insureds whether other available coverage be primary, contributing, or excess.

The City of Piqua shall be issued a certificate of insurance in the amount not less than stated above. The certificate of insurance shall specify that the City of Piqua, its elected of and appointed officials, all employees, agents, volunteers, all boards, commissions and/or authorities and board members including employees, agents and volunteers thereof are added by endorsement as additional insureds.

All performers and vendors at the celebration shall provide proof of liability coverage in the same amount and include the City of Piqua as an additional insured. The Association shall not permit any performer or vendor without the proper liability insurance coverage.

Section 4: The Association shall indemnify, hold harmless and defend the City of Piqua, Ohio, its officers, employees, agents and volunteers against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney’s fees which the City of Piqua, Ohio, its officers, employees, agents and volunteers may hereafter sustain, incur or be required to pay, arising out of or by any act or omission of the Association, the City of Piqua, Ohio, their officers, employees, agents and volunteers, in the execution, performance or failure to adequately perform Association’s or City of Piqua’s obligations pursuant to this contract.
PIQUA VETERANS ASSOCIATION MEMORIAL DAY EVENT
LEASE AGREEMENT

Section 5: The Association, its assigns, heirs, successors, employees and any and all subcontractors are independent contractors and are not agents and/or employees of the City of Piqua.

Section 6: This agreement shall not be assignable.

Section 7: The Association and all performers and vendors shall comply with all inspections and obtain any permits required prior to operation, at the Association’s expense.

Section 8: No Association contract with any performer or vendor shall place any liability upon the City.

Section 9: The Association shall be responsible for basic clean-up of the facilities after the conclusion of the Piqua Veterans Association Memorial Day Event.

Executed as of the above-referenced date by:

CITY OF PIQUA

Gary A. Huff, City Manager

Piqua Veterans Association

Lee Adams, Piqua Veterans Association Memorial Day Event Chair