REGULAR PIQUA CITY COMMISSION MEETING
TUESDAY, FEBRUARY 19, 2019
6:00 PM
COMMISSION CHAMBER – 2ND FLOOR
201 WEST WATER STREET - PIQUA, OHIO 45356

CALL TO ORDER

THE PLEDGE OF ALLEGIANCE

ROLL CALL OF PIQUA CITY COMMISSION & PIQUA HEALTH BOARD

ANNOUNCEMENTS

PIQUA HEALTH BOARD MEETING

CONSENT AGENDA

1. APPROVAL OF MINUTES
   Approval of the minutes from the Tuesday, February 5, 2019 Piqua Health Board meeting

ADJOURNMENT FROM THE PIQUA HEALTH BOARD MEETING

REGULAR PIQUA CITY COMMISSION MEETING

CONSENT AGENDA

2. APPROVAL OF MINUTES
   Approval of minutes from the February 5, 2019 Regular City Commission Meeting

3. RES. NO. R-9-19
   A Resolution reappointing a member to the Civil Service Commission

4. RES. NO. R-10-19
   A Resolution reappointing a member to the Energy Board

5. RES. NO. R-11-19
   A Resolution reappointing a member to the Energy Board

6. RES. NO. R-12-19
   A Resolution reappointing a member to the Energy Board

7. RES. NO. R-13-19
   A Resolution reappointing a member to the Energy Board

8. RES. NO. R-14-19
   A Resolution reappointing a member to the Energy Board

9. RES. NO. R-15-19
   A Resolution reappointing a member to the Energy Board

10. RES. NO. R-16-19
    A Resolution reappointing a member to the Golf Advisory Board
11. RES. NO. R-17-19
   A Resolution reappointing a member to the Planning Commission

12. RES. NO. R-18-19
   A Resolution appointing a member to the Planning Commission

13. RES. NO. R-19-19
    A Resolution appointing a member to the Tree Committee

14. RES. NO. R-20-19
    A Resolution reappointing a member to the Miami Valley Regional Planning Commission

15. RES. NO. R-21-19
    A Resolution reappointing an alternate member to the Miami Valley Regional Planning Commission

16. RES. NO. R-22-19
    A Resolution reappointing a member to the Downtown District Design Review Board

NEW BUSINESS

17. RES. NO. R-23-19
    A Resolution awarding a contract to Grissom Construction, LLC for the Sidewalk ADA Compliance program

18. RES. NO. R-24-19
    A Resolution awarding a contract to Barrett Paving Materials, Inc. for the 2019 Street Resurfacing program

19. RES. NO. R-25-19
    A Resolution for consent to enter into an agreement for Professional Engineering Design Services with Strand Associates, Inc. for the Stormwater Master Plan Update

PUBLIC COMMENT
(This is an opportunity for citizens to address the City Commission regarding agenda items, issues, or to provide information. Comments are requested to be limited to five (5) minutes and specific questions should be addressed to the City Manager's office).

CITY MANAGER'S REPORT

COMMISSIONERS COMMENT

ADJOURNMENT TO EXECUTIVE SESSION

1. To consider pending or imminent litigation

ADJOURNMENT
MINUTES
PIQUA CITY COMMISSION
TUESDAY, FEBRUARY 5, 2019 6:00 P.M.

PIQUA HEALTH BOARD

Piqua City Commission and the Piqua Health Board met at 6:00 P.M. in the Municipal Government Complex Commission Chambers located at 201 W. Water Street. Mayor Hinds called the meeting to order. Also present were Commissioners Short, Vogt, Lee, and Martin. Absent: None.

CONSENT AGENDA

Approval of the minutes from the July 19, 2016 Piqua Health Board

Approval of Res. No. H-304 to employ James Burkhardt, D.O. as Medical Director of the Board of Health

Commissioner Martin, moved for the approval of the Consent Agenda, motion was seconded by Commissioner Lee.

Motion was carried unanimously, and Mayor Hinds declared the Consent Agenda adopted.

Moved by Commissioner Lee, seconded by Commissioner Short, to adjourn from the Piqua Health Board at 6:05 P.M.

KATHRYN B. HINDS, MAYOR

PASSED: ______________________

ATTEST: ______________________

JESSICA MORGAN STEIN
CLERK OF COMMISSION

1
PIQUA CITY COMMISSION
MINUTES
TUESDAY, FEBRUARY 5, 2019
6:00 P.M.

Piqua City Commission met in the Municipal Government Complex – 201 West Water Street

Mayor Hinds called the meeting to order at 6:00 PM followed by the Pledge of Allegiance.

Roll Call as follows: Present: Mayor Hinds, Commissioners Lee, Short, Martin and Vogt. Absent: None.

PROCLAMATION
Mayor Hinds presented Susan Bollinger, William Bollinger and Kayla Miller each a proclamation honoring the three for their heroic efforts and thanked them for their act of kindness in saving the life of a citizen on December 20, 2018.

CONSENT AGENDA

MINUTES FROM JANUARY 15, 2019
Approval of the minutes from the January 15, 2019 Regular City Commission Meeting.

Commissioner Martin, moved for the approval of the Consent Agenda, motion was seconded by Commissioner Vogt.

Motion was carried unanimously, and Mayor Hinds declared the Consent Agenda adopted.

NEW BUSINESS

ORD. NO. 1-19
An Ordinance amending Chapter 33 of the Piqua Municipal Code Employment Policy

Law Director Frank Patrizio reported that City Commission requested Section 33.05 be amended to have a clearer language in regards to Sick Leave payout for terminated or retired employees.

Commissioner Vogt, moved to waive the three reading rule of Ord. No. 1-19, seconded by Commissioner Martin. Motion carried unanimously.

Commissioner Short, moved for the adoption of Ord. No. 1-19, seconded by Commissioner Martin. Motion carried unanimously.

ORD. NO. 1-19 Adopted

RES. NO. R-6-19
A Resolution authorizing a one year lease with Piqua Youth Baseball and Softball Association (PYBSA)

Brian Brookhart stated the City leases the baseball fields and concession stand at Pitsenbarger Park to the Piqua Youth Baseball and Softball Association yearly and their current lease agreement is due to expire on February 28, 2019.

Brian stated this lease agreement term is for one year and runs from March 1, 2019 through February of 2020. Brian stated he made a change to the lease for the City to maintain the fields so PYBSA can focus their efforts on the infields.
Commissioner Martin asked if there would be consideration to make the lease a long term lease. Brian stated his goal is to put them on the same rotation as football and soccer and have the lease be a three year lease.

Commissioner Lee, moved for the adoption of Res. No. R-6-19, seconded by Commissioner Short. Motion carried unanimously.
RES. NO. R-6-19 Adopted

RES. NO. R-7-19
A Resolution to levy assessments to pay for the cost of Nuisance Abatements

Amy Welker reported the city abates conditions on properties which include mowing high grass, trimming trees and trash removal along with demolishing structures according to city code. Abatements take place after the property owner has been notified of the condition and given a time frame to comply with code. If the work is not completed than failure to comply results in the abatement.

Amy reported the County Auditor allows the City to submit the assessments only once per year but, it was decided to present the information quarterly. The current report only shows the last three months of 2018.

Commissioner Martin, moved for the adoption of Res. No. R-7-19, seconded by Commissioner Vogt. Motion carried unanimously.
RES. NO. R-7-19 Adopted

RES. NO. R-8-19
A Resolution requesting authorization to agree upon easement and right of entry on the property located at 1319 Stratford Drive being owned by Jerry L. & Jonell Seay AKA Jo Nell Seay

Chris Melvin reported that as part of the Wastewater Pump Station Replacement/Elimination Project, the City needs to acquire right-of-way and easements for the property located at 1319 Stratford Drive and owned by the Seays. The land is virtually landlocked for construction aspects.

The City’s Right-Of-Way Consultant has been working with the Seay’s and they are in agreement with the fair market value price being offered for the portion of property and easements needed for the project.

Commissioner Martin asked if there would be an access road constructed to the pump station. Chris reported that the Seay driveway would be part of the access road and part of the backyard will be turf with a gravel base and plastic media pavers to allow grass to grow through leading to the pump station.

Commissioner Lee, moved for the adoption of Res. No. R-7-19, seconded by Commissioner Martin. Motion carried unanimously.
RES. NO. R-8-19 Adopted

PUBLIC COMMENT
Russ Fashner of 801 Forest Avenue, had questions and concerns regarding the property located next to his home that is being used as a business. There is concern, in regards to the home based business, and what can and cannot be done. Mr. Fashner is concerned about the parking along Forest Avenue, parking in the alley behind the homes, parking in the yard and the inability to get through the alley. Mr. Fashner asked if the City of Piqua would enforce the rules and regulations for a home-based business, that there cannot be employees that work at the business that do not reside at the location. Mayor Hinds indicated that the business owner is going to relocate his office to a different location.

Commissioner Martin asked if there was a way to convince the business owner to move if he decides not to relocate his business. Frank Patrizio confirmed there are enforcement mechanisms in the code to allow that to happen.
CITY MANAGER'S REPORT
There was no report given.

COMMISSIONERS COMMENTS
Commissioner Vogt has decided, after 16 years of service, and with ten months remaining in his term, that he is not going to run again for the commission seat. Commissioner Vogt asked citizens to think about running for City Commission.

Commissioner Martin did not have anything to report.

Commissioner Lee thanked Brian Brookhart and the Street Department for the successful snow removal. Commissioner Lee reported that he attended a Black History Month service at Transform Life Church, and stated it was a good time to network and to recognize the black history present in Piqua. Commissioner Lee ended by reading the poem I Know Why the Caged Bird Sings, by Mya Angelo.

Commissioner Short did not have anything to report.

Mayor Hinds spoke about the upcoming elections. She noted there are packets about the City Charter and how to put ones name on the ballot in the City Manager’s office. Mayor Hinds reported the City of Piqua, Mainstreet Piqua and the Piqua Public Library are going to be hosting a four-part event called Letters from Piqua. There will also be a meeting on February 13th about the Great Miami River Pedestrian Bridge.

ADJOURNMENT TO EXECUTIVE SESSION
To consider pending or imminent litigation

Motion was made by Commissioner Martin to move from the Regular City Commission Meeting and move into Executive Session at 6:28 P.M. motion was seconded by Commissioner Vogt. Motion carried unanimously.

Motion was made by Commissioner Short seconded by Commissioner Lee to adjourn from the Executive Session at 6:55 P.M. Motion carried unanimously.

Motion was made by Commissioner Martin seconded by Commissioner Short to adjourn from the Regular City Commission meeting at 6:59 P.M. Motion carried unanimously.

PASSED:_____________________

KATHRYN B. HINDS, MAYOR

ATTEST:

JESSICA MORGAN STEIN
CLERK OF COMMISSION
RESOLUTION NO. R-9-19

A RESOLUTION REAPPOINTING A MEMBER
TO THE CIVIL SERVICE COMMISSION

BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: Stu Shear is hereby reappointed as a member of the Civil Service Commission for a term to expire on March 1, 2022 or until his successor is confirmed and qualified;

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

________________________________________
KATHRYN B. HINDS, MAYOR

PASSED: ________________________________

ATTEST: ________________________________
JESSICA MORGAN STEIN
CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by ________________________
seconded by ________________________ and on roll call the following vote ensued:

Mayor Kathryn B. Hinds ________________________
Commissioner John Martin ________________________
Commissioner William Vogt ________________________
Commissioner Kris Lee ________________________
Commissioner Dave Short ________________________

Legislation Date: 2/19/2019
RESOLUTION NO. R-10-19

A RESOLUTION REAPPOINTING A MEMBER TO THE ENERGY BOARD

BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: Jesse Dotson is hereby reappointed as a member of the Energy Board for a term to expire on March 1, 2024 or until his successor is confirmed and qualified;

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

KATHRYN B. HINDS, MAYOR

PASSED: ________________________

ATTEST: ________________________

JESSICA MORGAN STEIN
CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by ____________________ seconded by ____________________ and on roll call the following vote ensued:

Mayor Kathryn B. Hinds ____________________
Commissioner John Martin ____________________
Commissioner William Vogt ____________________
Commissioner Kris Lee ____________________
Commissioner Dave Short ____________________

Legislation Date 2/19/2019
RESOLUTION NO. R-11-19

A RESOLUTION REAPPOINTING A MEMBER TO THE
ENERGY BOARD

BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: John Alexander is hereby reappointed as a member of the Energy Board for a term to expire on March 1, 2024 or until his successor is confirmed and qualified;

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

KATHRYN B. HINDS, MAYOR

PASSED: __________________________

ATTEST:  JESSICA MORGAN STEIN
CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by __________________________ seconed by __________________________ and on roll call the following vote ensued:

Mayor Kathryn B. Hinds  __________________________
Commissioner John Martin  __________________________
Commissioner William Vogt  __________________________
Commissioner Kris Lee  __________________________
Commissioner Dave Short  __________________________

Legislation Date 2/19/2019
RESOLUTION NO. R-12-19

A RESOLUTION REAPPOINTING A MEMBER TO THE ENERGY BOARD

BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: Earl (Lynn) Sever is hereby reappointed as a member of the Energy Board for a term to expire on March 1, 2024 or until his successor is confirmed and qualified;

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

KATHRYN B. HINDS, MAYOR

PASSED: ______________________

ATTEST: ______________________
    JESSICA MORGAN STEIN
    CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by ______________________ seconded by ______________________ and on roll call the following vote ensued:

Mayor Kathryn B. Hinds ______________________
Commissioner John Martin ______________________
Commissioner William Vogt ______________________
Commissioner Kris Lee ______________________
Commissioner Dave Short ______________________

Legislation Date 2/19/2019
RESOLUTION NO. R-13-19

A RESOLUTION REAPPOINTING A MEMBER TO THE ENERGY BOARD

BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: D. Patrick Jenkins is hereby reappointed as a member of the Energy Board for a term to expire on March 1, 2024 or until his successor is confirmed and qualified;

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

KATHRYN B. HINDS, MAYOR

PASSED: __________________________

ATTEST: __________________________
JESSICA MORGAN STEIN
CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by __________________________ seconded by __________________________ and on roll call the following vote ensued:

Mayor Kathryn B. Hinds __________________________
Commissioner John Martin __________________________
Commissioner William Vogt __________________________
Commissioner Kris Lee __________________________
Commissioner Dave Short __________________________

Legislation Date 2/19/2019
RESOLUTION NO. R-14-19

A RESOLUTION REAPPOINTING A MEMBER TO THE ENERGY BOARD

BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: Dave Fishback is hereby reappointed as a member of the Energy Board for a term to expire on March 1, 2024 or until his successor is confirmed and qualified;

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

KATHRYN B. HINDS, MAYOR

PASSED: _______________________

ATTEST: _______________________
       JESSICA MORGAN STEIN
       CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by ______________________
seconded by ______________________ and on roll call the following vote ensued:

Mayor Kathryn B. Hinds ______________________
Commissioner John Martin ______________________
Commissioner William Vogt ______________________
Commissioner Kris Lee ______________________
Commissioner Dave Short ______________________

Legislation Date 2/19/2019
RESOLUTION NO. R-15-19

A RESOLUTION REAPPOINTING A MEMBER TO THE
ENERGY BOARD

BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: Stu Shear is hereby reappointed as a member of the Energy Board for a term to expire on March 1, 2024 or until his successor is confirmed and qualified;

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

KATHRYN B. HINDS, MAYOR

PASSED: ______________________

ATTEST: ______________________
JESSICA MORGAN STEIN
CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by ____________________
seconded by ____________________ and on roll call the following vote ensued:

Mayor Kathryn B. Hinds ____________________
Commissioner John Martin ____________________
Commissioner William Vogt ____________________
Commissioner Kris Lee ____________________
Commissioner Dave Short ____________________

Legislation Date 2/19/2019
RESOLUTION NO. R-16-19

A RESOLUTION REAPPOINTING A MEMBER TO THE GOLF ADVISORY BOARD

BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: Scott Rasor is hereby reappointed as a member of the Golf Advisory Board for a term to expire on March 1, 2023 or until his successor is confirmed and qualified;

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

KATHRYN B. HINDS, MAYOR

PASSED: ____________________________

ATTEST: ____________________________

JESSICA MORGAN STEIN
CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by __________________________ seconded by __________________________ and on roll call the following vote ensued:

Mayor Kathryn B. Hinds __________________________
Commissioner John Martin __________________________
Commissioner William Vogt __________________________
Commissioner Kris Lee __________________________
Commissioner Dave Short __________________________

Legislation Date 2/19/2019
RESOLUTION NO. R-17-19

A RESOLUTION REAPPOINTING A MEMBER TO THE
PLANNING COMMISSION

BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: Gary Koenig is hereby reappointed as a member of the Planning Commission for a term to expire on March 1, 2024 or until his successor is confirmed and qualified;

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

__________________________
KATHRYN B. HINDS, MAYOR

PASSED: _______________

ATTEST: _______________
JESSICA MORGAN STEIN
CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by _______________
seconded by _______________ and on roll call the following vote ensued:

Mayor Kathryn B. Hinds _______________
Commissioner John Martin _______________
Commissioner William Vogt _______________
Commissioner Kris Lee _______________
Commissioner Dave Short _______________

Legislation Date 2/19/2019
RESOLUTION NO. R-18-19

A RESOLUTION APPOINTING A MEMBER TO THE
PLANNING COMMISSION

BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: Joe Wilson is hereby appointed as a member of the Planning Commission for a term to expire on March 1, 2024 or until his successor is confirmed and qualified;

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

KATHRYN B. HINDS, MAYOR

PASSED: ___________________________

ATTEST: ___________________________

JESSICA MORGAN STEIN
CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by________________________
seconded by ________________________ and on roll call the following vote ensued:

Mayor Kathryn B. Hinds ___________________________
Commissioner John Martin ___________________________
Commissioner William Vogt ___________________________
Commissioner Kris Lee ___________________________
Commissioner Dave Short ___________________________

Legislation Date 2/19/2019
RESOLUTION NO. R-19-19

A RESOLUTION APPOINTING A MEMBER TO THE
TREE COMMITTEE

BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: Mary Tolman is hereby appointed as a member of the Tree Committee for a term to expire on March 1, 2023 or until her successor is confirmed and qualified;

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

KATHRYN B. HINDS, MAYOR

PASSED: ____________________________

ATTEST: ____________________________
JESSICA MORGAN STEIN
CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by ____________________________
seconded by ____________________________ and on roll call the following vote ensued:

Mayor Kathryn B. Hinds ____________________________
Commissioner John Martin ____________________________
Commissioner William Vogt ____________________________
Commissioner Kris Lee ____________________________
Commissioner Dave Short ____________________________

Legislation Date 2/19/2019
RESOLUTION NO. R-20-19

A RESOLUTION REAPPOINTING A MEMBER TO THE
MIAMI VALLEY REGIONAL PLANNING COMMISSION

BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: William Vogt is hereby reappointed as a member to the Miami Valley Regional Planning Commission for a one-year term to expire March 1, 2020 or until his successor is confirmed and qualified.

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

KATHRYN B. HINDS, MAYOR

PASSED: ______________________

ATTEST: ______________________

JESSICA MORGAN STEIN
CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by______________________
seconded by __________________ and on roll call the following vote ensued:

Mayor Kathryn B. Hinds

Commissioner John Martin

Commissioner William Vogt

Commissioner Kris Lee

Commissioner Dave Short

Legislation Date 2/19/2019
RESOLUTION NO. R-21-19

A RESOLUTION REAPPOINTING AN ALTERNATE MEMBER
TO THE MIAMI VALLEY REGIONAL PLANNING COMMISSION

BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: Chris Schmiesing is hereby reappointed as an alternate member to the Miami Valley Regional Planning Commission for a one-year term to expire March 1, 2020 or until his successor is confirmed and qualified.

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

KATHRYN B. HINDS, MAYOR

PASSED: ________________________

ATTEST: ________________________
JESSICA MORGAN STEIN
CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by ____________________ seconded by ____________________ and on roll call the following vote ensued:

Mayor Kathryn B. Hinds ____________________
Commissioner John Martin ____________________
Commissioner William Vogt ____________________
Commissioner Kris Lee ____________________
Commissioner Dave Short ____________________

Legislation Date 2/19/2019
RESOLUTION NO. R-22-19

A RESOLUTION REAPPOINTING A MEMBER TO THE DOWNTOWN DISTRICT DESIGN REVIEW BOARD

BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: Bradley C. Bubp is hereby reappointed as a member of the Downtown District Design Review Board for a term to expire on March 1, 2022 or until his successor is confirmed and qualified;

SEC. 2: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

KATHRYN B. HINDS, MAYOR

PASSED: ________________________

ATTEST: ________________________

JESSICA MORGAN STEIN
CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by ____________________ seconded by ____________________ and on roll call the following vote ensued:

Mayor Kathryn B. Hinds
Commissioner John Martin
Commissioner William Vogt
Commissioner Kris Lee
Commissioner Dave Short

Legislation Date 2/19/2019
RESOLUTION NO. R-23-19

A RESOLUTION AWARDING A CONTRACT
TO GRISsom CONSTRUCTION, LLC FOR
THE SIDEWALK ADA COMPLIANCE
PROGRAM

WHEREAS, on December 18, 2018, this Commission passed Resolution No. R-165-18 authorizing the City Purchasing Analyst to advertise for bids, according to law, for the Sidewalk ADA Compliance Program; and

WHEREAS, after proper advertisement, bids were opened resulting in the tabulation of bids as listed in Exhibit A attached hereto;

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: A contract is hereby approved with Grissom Construction, LLC as the lowest, responsible bidder for the Sidewalk ADA Compliance Program and the City Manager is hereby authorized to execute a contract with said bidder pursuant to contract specifications.

SEC. 2: The Finance Director certifies that funds are available and is hereby authorized to draw her warrants from time to time on the appropriate account of the city treasury in payment according to contract terms, not exceeding a total of $120,000.

SEC. 3: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

KATHRYN B. HINDS, MAYOR

PASSED: ______________________

ATTEST: JESSICA MORGAN STEIN
CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by ______________________
seconded by ______________________ and on roll call the following vote ensued:

Mayor Kathryn B. Hinds __________  Commissioner John Martin __________
Commissioner William Vogt __________  Commissioner Dave Short __________
Commissioner Kris Lee __________

Legislation Date: 2/19/2019
# Commission Agenda

## Staff Report

### MEETING DATE
February 19, 2019

### REPORT TITLE
A Resolution awarding a contract to Grissom Construction, LLC for the Sidewalk ADA Compliance Program.

### SUBMITTED BY
Name & Title: Amy L. Havenar, P.E., City Engineer  
Department: Engineering

### AGENDA CLASSIFICATION
- ☑ Resolution  
- ☐ Consent  
- ☐ Ordinance  
- ☐ Regular

### APPROVALS/REVIEWS
- ☑ City Manager  
- ☐ Asst. City Manager/Finance
- ☐ Asst. City Manager/Development  
- ☐ Law Director
- ☐ Department Director  
- ☐ Other:

### BACKGROUND
On February 5, 2019, 3 bids were received for the Sidewalk ADA Compliance Program (see attached Exhibit A). In general, the work will consist of the installation of 46 ADA compliant handicap ramps at intersections along the streets to be resurfaced as a part of the 2019 Street Resurfacing Program. The work will also include the replacement of 15 catch basins within the paving limits.

### BUDGETING AND FINANCIAL IMPACT

<table>
<thead>
<tr>
<th>Budgeted $:</th>
<th>$805,000 (for both Street Resurfacing &amp; ADA Compliance Projects)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expenditure $:</td>
<td>$120,000 (includes 10% contingency)</td>
</tr>
<tr>
<td>Source of Funds:</td>
<td>Street Dept. (101 Fund), Street Income Tax (103 Fund), and Stormwater Fund</td>
</tr>
<tr>
<td>Narrative:</td>
<td>This resolution includes a contingency for items of work which may be required which are not included in the original plans and specifications.</td>
</tr>
</tbody>
</table>

### OPTIONS

1. Approve the resolution and complete our 2019 Sidewalk ADA Compliance Program.

2. Do not approve the resolution and do not complete the handicap ramp installation and ultimately, do not complete the 2019 Street Resurfacing Program.

### PROJECT TIMELINE
The work will begin as soon as possible and has a completion date of June 3, 2019.

### STAFF RECOMMENDATION
Approve the resolution to allow for the completion of the Sidewalk ADA Compliance Program.
<table>
<thead>
<tr>
<th>REASON FOR SELECTING CONSULTANT/COMPANY</th>
<th>Lowest bidder following the public bidding process.</th>
</tr>
</thead>
<tbody>
<tr>
<td>ATTACHMENTS</td>
<td>Bid Tabulation (Exhibit A)</td>
</tr>
</tbody>
</table>
EXHIBIT A

CITY OF PIQUA
19-02 SIDEWALK ADA COMPLIANCE PROGRAM
DEADLINE: 2/05/19, 10:00 AM

BID TABULATION

<table>
<thead>
<tr>
<th>Business</th>
<th>Bid Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grissom Construction, LLC</td>
<td>$109,756.00</td>
</tr>
<tr>
<td>L.J. DeWeese Co., Inc.</td>
<td>$134,250.00</td>
</tr>
<tr>
<td>Adleta Construction</td>
<td>$138,340.40</td>
</tr>
</tbody>
</table>
RESOLUTION NO. R-24-19

A RESOLUTION AWARDS A CONTRACT TO
BARRETT PAVING MATERIALS, INC. FOR THE
2019 STREET RESURFACING PROGRAM

WHEREAS, on December 18, 2018, this Commission passed Resolution No.
R-165-18 authorizing the City Purchasing Analyst to advertise for bids, according to law,
for the 2019 Street Resurfacing Program; and

WHEREAS, after proper advertisement, bids were opened resulting in the
tabulation of bids as listed in Exhibit A attached hereto;

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua,
Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: A contract is hereby approved with Barrett Paving Materials, Inc.
as the lowest, responsible bidder for the 2019 Street Resurfacing Program and the City
Manager is hereby authorized to execute a contract with said bidder pursuant to contract
specifications.

SEC. 2: The Finance Director certifies that funds are available and is
hereby authorized to draw her warrants from time to time on the appropriate account of
the city treasury in payment according to contract terms, not exceeding a total of
$742,000.

SEC. 3: This Resolution shall take effect and be in force from and after the
earliest period allowed by law.

KATHRYN B. HINDS, MAYOR

PASSED: _______________________

ATTEST: _______________________
JESSICA MORGAN STEIN
CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by______________________
seconded by______________________ and on roll call the following vote ensued:

Mayor Kathryn B. Hinds ________ Commissioner John Martin ________
Commissioner William Vogt ________ Commissioner Dave Short ________
Commissioner Kris Lee ________

Legislation Date: 2/19/2019
## Commission Agenda

### Staff Report

<table>
<thead>
<tr>
<th>MEETING DATE</th>
<th>February 19, 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>REPORT TITLE</td>
<td>A Resolution awarding a contract to Barrett Paving Materials, Inc. for the 2019 Street Resurfacing Program.</td>
</tr>
</tbody>
</table>
| SUBMITTED BY         | Name & Title: Amy L. Havenar, City Engineer  
Department: Engineering |
| AGENDA CLASSIFICATION| Consent □  
Ordinance □  
Resolution □  
Regular □ |
| APPROVALS/REVIEWS    | City Manager ☑  
Asst. City Manager/Finance □  
Asst. City Manager/Development □  
Law Director □  
Department Director □  
Other: □ |
| BACKGROUND           | On February 5, 2019, two bids were received for the 2019 Street Resurfacing Program (see attached Exhibit A).  
The streets in this year’s paving program are shown on the attached map (Exhibit B).  
The resurfacing project will consist of the necessary roadway base repairs and the overlaying of the roadway with a new asphalt surface. The project will also include the placement of all new pavement markings within the project limits. |
| BUDGETING AND        | Budgeted $: $805,000 (for both Street Resurfacing & ADA Compliance Projects) |
| FINANCIAL IMPACT     | Expenditure $: $742,000 (includes 10% contingency) |
|                      | Source of Funds: Street Dept. (101 Fund), Street Income Tax (103 Fund), Water, Wastewater & Stormwater Funds. |
|                      | Narrative: This resolution includes a 10% contingency for items of work which may be required which are not included in the original plans and specifications. |
| OPTIONS              | 1. Approve the resolution and complete the 2019 Street Resurfacing Program.  
2. Do not approve the resolution and do not complete street resurfacing this year. |
<p>| PROJECT TIMELINE     | It is anticipated that the street resurfacing will begin late June/early July. The Contractor is required to wait until all of the ADA Ramps have been installed before they can begin the paving operations. |
| STAFF RECOMMENDATION| Approve the resolution to allow for the completion of the 2019 Street Resurfacing Program. |</p>
<table>
<thead>
<tr>
<th>REASON FOR SELECTING CONSULTANT/COMPANY</th>
<th>Lowest bidder following the public bidding process.</th>
</tr>
</thead>
<tbody>
<tr>
<td>ATTACHMENTS</td>
<td>Bid Tabulation (Exhibit A), Resurfacing Map (Exhibit B)</td>
</tr>
</tbody>
</table>
CITY OF PIQUA
19-01 STREET RESURFACING PROGRAM
DEADLINE: 2/05/19, 10:00 AM

BID TABULATION

<table>
<thead>
<tr>
<th>Business</th>
<th>Bid Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barrett Paving Materials, Inc</td>
<td>$674,949.14</td>
</tr>
<tr>
<td>Walls Bros. Asphalt Co.</td>
<td>$705,915.02</td>
</tr>
</tbody>
</table>
RESOLUTION NO. R-25-19

A RESOLUTION FOR CONSENT TO ENTER INTO AN AGREEMENT FOR PROFESSIONAL ENGINEERING DESIGN SERVICES WITH STRAND ASSOCIATES, INC. FOR THE STORMWATER MASTER PLAN UPDATE

WHEREAS, multiple instances of flooding have repeatedly been brought to the attention of the Utilities Department and no proposed solutions exist; and

WHEREAS, the City of Piqua desires to enter into an agreement for professional engineering services to find solutions to the aforementioned flooding and has requested proposals in accordance with the laws of the City of Piqua; and

WHEREAS, Strand Associates, Inc. was the successful consultant as a result of the Request for Qualification process.

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: The City Manager is hereby authorized to enter into an agreement with Strand Associates, Inc. for an amount not to exceed $110,000.00.

SEC 2: The Finance Director certifies that the funds are available and is hereby authorized to draw her warrant from time to time on the appropriate accounts of the city treasury in re-payment according to loan terms, not exceeding a total of $110,000.00.

SEC 3: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

KATHRYN B. HINDS, MAYOR

PASSED: ______________________

ATTEST:

JESSICA MORGAN STEIN
CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by ________________________
seconded by ________________________ and on roll call the following vote ensued:

Mayor Kathryn B. Hinds
Commissioner John Martin
Commissioner William Vogt
Commissioner Kris Lee
Commissioner Dave Short

Legislation Date 2/19/2019
<table>
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<tr>
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</tr>
</tbody>
</table>
| SUBMITTED BY | Name & Title: Sky Schelle- Water Quality Coordinator  
Department: Utilities |
| AGENDA CLASSIFICATION | ☑ Consent  
☑ Ordinance  
☑ Resolution  
☐ Regular |
| APPROVALS/REVIEWS | ☑ City Manager  
☐ Asst. City Manager/Development  
☐ Asst. City Manager/Finance  
☐ Law Director |
| BACKGROUND (Includes description, background, and justification) | As a result of repeated reports of flooding, predominantly on the City’s south side, staff put out a Request for Qualifications to update the City’s Stormwater Master Plan and find solutions to the flooding and other stormwater related issues. Four sets of qualifications were submitted, two consulting firms interviewed, and Strand Associates was selected. Strand’s approach includes five tasks. |

1. Review available information about the city stormwater system and identify any data gaps.
2. Use the Task 1 data to update the City’s stormwater model. The updated model shall simulate multiple storm events and show the depth and spatial distribution of flooding.
3. Use the updated model to determine the cause and possible solution to persistent flooding in the Manier Avenue area.
4. Use the updated model to determine the cause and possible solution to persistent channel erosion of the Peters Street ditch.
5. Use the updated model to determine the cause and possible solution to persistent flooding in up to 10 other areas in Piqua.

All proposed solutions shall be accompanied by estimated design, construction, and operation and maintenance costs. Once the Stormwater Master Plan update is completed, City staff shall evaluate all proposed solutions, compare them to other funding priorities, and make budget recommendations accordingly in future years.
<table>
<thead>
<tr>
<th><strong>BUDGETING AND FINANCIAL IMPACT</strong> (Includes project costs and funding sources)</th>
<th>Budgeted $:</th>
<th>$130,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expenditure $:</td>
<td>$110,000</td>
<td></td>
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<tr>
<td>Source of Funds:</td>
<td>Stormwater Fund</td>
<td></td>
</tr>
<tr>
<td><strong>Narrative:</strong></td>
<td>The resolution authorizes the City Manager to enter into an agreement with Strand Associates for an update of the Stormwater Master Plan.</td>
<td></td>
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<thead>
<tr>
<th><strong>OPTIONS</strong> <em>(Include Deny/Approval Option)</em></th>
<th>1. Approve the Resolution</th>
<th>2. Deny the Resolution</th>
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<tr>
<td>3.</td>
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<tr>
<td>4.</td>
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| **PROJECT TIMELINE** | The updated Stormwater Master Plan is scheduled to be completed in December, 2019. |

| **STAFF RECOMMENDATION** | Approval of the Resolution granting the City Manager the stated authority. |

| **REASON FOR SELECTING CONSULTANT/COMPANY** | Strand Associates’ qualifications and their interview answers were graded higher than the other three consulting firms. |

| **ATTACHMENTS** | N/A |