



Items to Be Included With Return

Individual Returns

- W-2(s)
- W-2 G(s) Gambling Winnings
- 1099 Miscellaneous and NEC form(s)
- Complete copy of Federal 1040, including schedule 1 (if applicable)
- Applicable Schedule(s) C, D, E, F, K-1 and 4797
- Documentation for any income reported on your Federal 1040 form as "other income" (Schedule 1 line 8)
- Copies of other local tax returns or refund requests you have filed
- Payment of tax due. Checks/money orders are to be made payable to Piqua Income Tax

Business Returns

- Attach complete copy of Federal Return (Forms 1065, 1120, 1120S or 1041) including all schedules and supporting statements