

**MINUTES**  
**PIQUA CITY COMMISSION**  
**Tuesday, January 5, 2016 7:30 P.M.**

Piqua City Commission met at 7:30 P.M. in the Municipal Government Complex Commission Chambers located at 201 W. Water Street. Mayor Hinds called the meeting to order. Also present were Commissioners Terry, Wilson, Vogt, and Martin.

**OATH OF OFFICE**

First Ward Commissioner – John Martin

**OATH OF OFFICE**

Second Ward Commissioner – William Vogt

**OATH OF OFFICE**

Fifth Ward Commissioner – Kathryn B. Hinds

**OATH OF OFFICE**

Mayor – Kathryn B. Hinds

Law Director Stacy Wall administered the Oath of Office for Commissioner to John Martin, William Vogt, and Kathryn B. Hinds.

Law Director Stacy Wall administered the Oath of Office for Mayor to Kathryn B. Hinds.

Motion was made to recess for the Joint Meeting with Washington Township Trustees and Piqua City Commission by Commissioner Martin, seconded by Commissioner Vogt. Roll call, Aye: Martin, Vogt, Terry, Wilson, and Hinds. Nay: None. Commission moved in to the Joint Meeting with the Washington Township Trustees.

Mayor Hinds asked for nominations for Vice Mayor.

Commissioner Terry nominated Commissioner Wilson as Vice Mayor, and this was seconded by Commissioner Martin. Voice vote, Aye: Martin, Terry, Hinds, and Vogt. Nay: None. Motion carried unanimously. Commissioner Wilson accepted the nomination for Vice Mayor at this time.

**OATH OF OFFICE**

Vice Mayor – Joe Wilson

Law Director Stacy Wall administered the Oath of Office for Vice Mayor to Commissioner Joe Wilson.

**REGULAR CITY COMMISSION MEETING**

**Consent Agenda**

**Approval of Minutes**

Approval of the minutes from the December 15, 2015 Regular Piqua City Commission Meeting.

**RES. NO. R-3-16**

A Resolution accepting the resignation of a member of the Park Board

City Manager Huff stated Resolution R-3-16 accepts the resignation of Kathryn B. Hinds as a member of the Park Board.

**RES. NO. R-4-16**

A Resolution appointing a member to the Grow Piqua Now Board

City Manager Huff stated Resolution R- 4-16 appoints Kathryn B. Hinds to the unexpired term of Lucinda L. Fess to the Grow Piqua Now Board with a term to expire on December 31, 2017.

Moved by Commissioner Martin, seconded by Commissioner Vogt, to approve the Consent Agenda. Voice vote, Aye: Martin, Hinds, Terry, Vogt, and Wilson. Nay: None. Motion carried unanimously. Mayor Hinds then declared the Consent Agenda approved.

**NEW BUSINESS**

**RES. NO. R-5-16**

A Resolution authorizing the City Purchasing Analyst to advertise for bids to make certain purchases during the 2016 year

Assistant City Manager/Finance Director Cynthia Holtzapple provided the Staff Report.

Ms. Holtzapple stated the City is required to advertise for bids for any capital or operational purchase the City makes that are over \$25,000 in a newspaper of local circulation. The Piqua Daily Call is used for this purpose. This is requested at the first Commission meeting each year, and this is the formal request to fulfill this commitment.

**Public Comment**

No one came forward to speak for or against Resolution No. R-5-15

Moved by Commissioner Wilson, seconded by Commissioner Terry, that Resolution No. R-5-16 be adopted. Roll call, Aye: Martin, Terry, Hinds, Wilson, and Vogt. Nay: None. Motion carried unanimously. Mayor Hinds declared Resolution No. R-5-16 adopted

**RES. NO. R- 6-16**

A Resolution authorizing a purchase order to Miami Valley Risk Management Association for purchase of insurance

Law Director Stacy Wall provided the Staff Report.

The City of Piqua has been a member of MVRMA since 2002. The City's premium is based on the claim history calculated by a formula. The pool then shares the risks of the other members. The City has realized an economic benefit in its investment with many loss years being closed out. This year's premium has decreased from \$342,528 in 2015 and from \$362,959 in 2014 to \$312,389.

**Public Comment**

No one came forward to speak for or against Resolution No. R-6-15

Moved by Commissioner Terry, seconded by Commissioner Wilson, that Resolution No. R-6-15 be adopted. Roll call, Aye, Terry, Hinds, Wilson, Martin, and Vogt. Nay: None. Motion carried unanimously. Mayor Hinds declared Resolution No. R-6-15 adopted.

**RES. NO. R-7-16**

A Resolution requesting authorization for the purchase of a new one ton truck with dump bed and snowplow for the Water Department

Don Freisthler, Water Plant Superintendent, provided the Staff Report.

Mr. Freisthler stated over the past couple of years the Water Department has had to borrow a similar vehicle from other department to be able to complete jobs. The new truck will be utilized for various uses; plowing snow, towing the weed harvester, hauling debris from the hydraulic canal and levees, hauling gravel, and other uses. Having this vehicle will save time in borrowing a truck from another department. This will allow more flexibility for its use, and can also be utilized in snow emergencies in clearing city streets, stated Mr. Freisthler.

City Manager Huff stated the Water Department is using the Weed Harvester on almost a daily basis, and this will be very beneficial in moving it around to the various areas.

**Public comment**

No one came forward to speak for or against Resolution No. R-7-16.

Moved by Commissioner Wilson, seconded by Commissioner Terry, that Resolution No. R-7-16 be adopted. Roll call, Aye: Wilson, Vogt, Martin, Terry, and Hinds. Nay: None. Motion carried unanimously. Mayor Hinds declared Resolution No. R-7-16 adopted.

**RES. NO. R-8-16**

A Resolution requesting authorization to enter into an agreement with Fishbeck, Thompson, Carr & Huber, Inc. Engineers, to perform an Engineering Study for the Wastewater Pump Stations Rehabilitation Program-Evaluation and Preliminary Design-Phase 2

Dave Davis, Wastewater Plant Superintendent, provided the Staff Report.

This will continue the project that was started in 2015 by finishing the evaluation and performing preliminary design of all of our sewage pump station and develop a plan that will diagram needs and improvement at those stations to ensure reliable operation for the next 30-50 years. The next phase will be Detailed Design and Construction 2017 & 2018, stated Mr. Davis.

Commissioners asked various questions in regards to the pump stations, when they were built, their functions, and the repairs required to keep them working. Mr. Davis answered all questions.

**Public comment**

No one came forward to speak for or against Resolution No. R-8-16.

Moved by Commissioner Terry, seconded by Commissioner Wilson, that Resolution No. R-8-16 be adopted. Roll call, Aye: Vogt, Martin, Terry, Hinds, and Wilson. Nay: None. Motion carried unanimously. Mayor Hinds declared Resolution No. R-7-16 adopted.

**PUBLIC COMMENT**

Joe Francis, Parkway Drive, came forward and voiced his concern over the Kilowatt hour rates for homes in Piqua with electric heat, and the various suppliers available to citizens.

City Manager Huff provided additional information, further stating the city is looking into reducing the costs in the future.

**City Manager's Report**

City Manager Huff announced the City Commission will hold a Work Session on Thursday, January 14<sup>th</sup> at 7:30 P.M. in the Commission Chambers.

City Manager Huff stated the January 19<sup>th</sup> Regular City Commission Meeting may be cancelled if nothing comes up that needs the Commissions attention.

City Manager Huff announced at the next City Commission Meeting Assistant City Manager/Economic Development Director Justin Sommer will provide an Economic Development Update.

City Manager Huff congratulated the City of Piqua Public Works Department on receiving a Pass the Positive Award.

City Manager Huff announced there are several Board openings, 1 opening on the Park Board, 3 openings on the Storm Water Board, and 1 opening on the Tree Committee. If anyone is interested or would like more information on these boards they can contact the City Manager's Office.

**Commissioners Comments**

Commissioner Wilson stated he thought that Mayor Hinds was doing a great job for her first meeting.

Commissioner Terry congratulated Commissioner Martin, Commissioner Vogt, Mayor/Commissioner Hinds, and Vice Mayor Wilson on their appointments.

Commissioner Terry also thanked the resident at Broadway and Lindsey Street for their beautiful Christmas Light Display this year. The display attracted people from all over the area to drive or walk by and enjoy the displays.

Commissioner Terry announced Monday January 18<sup>th</sup> the Piqua YWCA will hold the Annual Martin Luther King Celebration at the YWCA from 1:00 – 2:00 P.M., and encouraged all to attend.

Commissioner Martin stated we are starting to the winter approaching, and encouraged citizens to stay warm, and be careful out on the streets in the snow.

Commissioner Vogt stated he is on the Energy Board and that Piqua is 21% lower than other communities on their electric.

Mayor Hinds stated it was a joy to be here at her first City Commission Meeting. Mayor Hinds further stated she was excited about what was happening in the community, and is looking forward to hearing City Manager Huff and Justin Sommer talk about what is going to be taking place in 2016 and beyond.

Moved by Commissioner Vogt, seconded by Commissioner Martin, to adjourn from the Regular Commission Meeting at 8:00 P.M. Voice vote, Aye: Martin, Wilson, Terry, Vogt, and Hinds. Nay, None.

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KATHRY B. HINDS, MAYOR

PASSED: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
REBECCA J. COOL  
CLERK OF COMMISSION