

**MINUTES
PIQUA CITY COMMISSION
Tuesday, April 7, 2020
6:00 p.m.**

Piqua City Commission met at 6:00 P.M. in the Municipal Government Complex Commission Chambers located at 201 W. Water Street. Mayor Lee called the meeting to order.

Roll Call as follows: Present: Mayor Lee, Commissioner Hinds, Commissioner Grissom, Commissioner Pearson and Commissioner Fogt.

City Manager Huff started the meeting with the announcement that the meeting attendance will be kept under ten people so staff will be called in as they are needed to give their report(s) and asked that all reports to be presented by that staff person are to be presented at that time, necessitating the agenda items to be taken out of order. City Manager Huff also informed the Commission that due to the current physical concerns, funds for items that may be approved tonight may not be expended until a later date.

CONSENT AGENDA

APPROVAL OF MINUTES

Approval of the minutes from the March 3, 2020 Regular Piqua City Commission Meeting and the February 27, 2020 Piqua City Commission Worksession

Commissioner Pearson moved for the approval of the Consent Agenda; motion was seconded by Commissioner Hinds

Motion to approve the Consent Agenda was carried unanimously, and Mayor Lee declared the **Consent Agenda approved**

NEW BUSINESS

ORD. NO. 6-20 (1st Reading)

An Ordinance to amend the Historic Preservation Code

City Manager Huff requested consideration of the waiver of the three reading rule due to the fact that we need to have members appointed to these committees.

Chris Schmiesing, Community and Economic Development Director presented the Staff Report. Mr. Schmiesing also requested waiving of the three reading rule.

Mayor Lee asked for any questions or comments from the Commission.

Commissioner Grissom commented that he thought the plan has been well thought out.

Motion to waive the 3 reading rule was made by Commissioner Grissom, seconded by Commissioner Hinds, motion carried unanimously and Mayor Lee declared the three reading rule for Ord. No. 6-20 waived.

Motion was made by Commissioner Fogt to adopt ORD. NO. R- 6-20, motion seconded by Commissioner Grissom, motion was carried unanimously by roll call. Mayor Lee declared ORD. NO. R- 6-20 adopted.

RES. NO. R-46-20

A Resolution authorizing the sale of city owned real estate located at 439 S. Main Street

Chris Schmiesing, Community and Economic Development Director presented the Staff Report.

City Manager Huff commented on the benefit to adjoining property owners and would encourage the sale of the real estate.

Mayor Lee asked for any questions or comments from the Commission. There were none.

Motion was made by Commissioner Hinds to adopt RES. NO. R-46-20, motion seconded by Commissioner Grissom. Motion was carried unanimously by roll call. Mayor Lee declared RES. NO. R-46-20 adopted.

RES. NO. R-47-20

A Resolution awarding a contract to A to Z Property Maintenance LLC for the sidewalk ADA Compliance Program

Amy L. Havenar, P.E., City Engineer presented the Staff Report

Mayor Lee asked for any questions or comments from the Commission.

Mayor Lee asked for confirmation that we went with the lowest bid. Ms. Havenar confirmed that was correct

Motion was made by Commissioner Hinds to adopt RES. NO. R- 47-20 , motion seconded by Commissioner Pearson, motion was carried by roll call of 4 to 1 with Commissioner Grissom abstaining due to builder affiliation. Mayor Lee declared RES. NO. R-47-20 adopted.

RES. NO. R-48-20

A Resolution awarding a contract to Barrett Paving Materials, Inc. for the 2020 Street Resurfacing Program

Amy L. Havenar, P.E., City Engineer presented the Staff Report

Mayor Lee asked how many street miles this contract will cover.

Ms. Havenar did not have that information available at this time and will provide it to the Mayor at a later date.

Mayor Lee asked for any questions or comments from the Commission.

Commissioner Hinds encouraged citizens to refer to the map in the agenda packet located online for designation of streets to be paved/resurfaced.

City Manager Huff stated that Public Works will be working on some additional streets/alleys

Motion was made by Commissioner Pearson to adopt RES. NO. R- 48-20, motion seconded by Commissioner Fogt, motion was carried unanimously. Mayor Lee declared RES. NO. R-48-20 adopted.

RES. NO. R-49-20

A Resolution authorizing preliminary consent legislation with the Ohio Department of Transportation (ODOT) for traffic signal and pedestrian improvements on E. Ash Street from Scott Drive to Kienle Drive

Amy L. Havenar, P.E., City Engineer presented the Staff Report.

Mayor Lee asked for any questions or comments from the Commission.

Commissioner Hinds asked for confirmation that there will be no cost to the City.

Ms. Havenar replied it will all be paid for by the grant program. No cost to the City.

Mayor Lee commented on the amount of accidents in that area.

Motion was made by Commissioner Hinds to adopt RES. NO. R-49-20, motion seconded by Commissioner Pearson, motion was carried unanimously. Mayor Lee declared RES. NO. R-49-20 adopted.

RES. NO. R-50-20

A Resolution for consent to amend an agreement for Professional Engineering Design Services with Strand Associates, Inc. for the Stormwater Master Plan Update

City Manager Huff stated that this was with regard to the flooding issue(s) on Manier Avenue

Sky Schelle – Stormwater Manager presented the Staff Report

Mayor Lee asked for any questions or comments from the Commission. There were none.

Motion was made by Commissioner Fogt to adopt RES. NO. R-50-20, motion seconded by Commissioner Grissom, motion was carried unanimously. Mayor Lee declared RES. NO. R-50-20 adopted.

RES. NO. R-51-20

A Resolution awarding a contract to Westerheide Construction Company for the Municipal Government Complex Building Security Upgrades Project

Amy L. Havenar, P.E., City Engineer presented the Staff Report

City Manager Huff commented that this has been a safety concern for quite a few months due to hostility toward city employees from people coming into the building and also as a protection from the spread of viruses/germs.

Mayor Lee asked for any questions or comments from the Commission.

Commissioner Grissom asked if we had data with regard to complaints/threats.

Ms. Havenar was unaware of any data, stating complaints are random with the different departments.

City Manager Huff stated that we would have record of instances where the police have to be called, there have been instances where people have been asked to leave the building because of the violence they are displaying. It has become a great concern for the protection of the staff.

Mayor Lee confirmed that the police have been called to the utility office and there was a security need but is now the appropriate time to do this with regard to projection of funds.

City Manager Huff responded that the funds are available and that now is a good time because we are closed and expressed his opinion that this is very much needed for the protection of the city's employees.

Commissioner Hinds noted that there are a lot of government buildings doing this and that the protective glass is definitely needed.

Commissioner Fogt inquired if there was a safety plan in place with regard to contractors coming in and out of the building and that it would also be available for Commission review. This was confirmed by City Manager Huff.

Commissioner Grissom asked what security measure we have in place now, and if there were exits where employees could get out.

Ms. Havenar stated that we have buttons we can push to call for assistance and that there is an employee side exit.

Commissioner Grissom asked about the timing of the installations.

City Manager Huff provided information with regard to the timing and the safety measures being taken during the installation.

Commissioner Grissom stated that he would like to hold off on the installation until more data is collected with regard to incidents and concerns with regard to threat levels.

Commissioner Hinds stated that the glass was bullet proof and it would be the least the City can do to protect the employees. Areas are very open and with the open carry gun laws employees need to be protected from upset and angry individuals.

Commissioner Fogt inquired about doing this in a step process due to financial concerns.

Commissioner Hinds asked for confirmation that we already have the money to which Mr. Huff affirmed.

Commissioner Pearson stated that if we have the money, we need to pursue this as a safety element.

Mayor Lee expressed concerns over the financial commitment at this time, and was assured by City Manager Huff that we are aware of the budget situation and if there was an issue we would halt the project.

Motion was made by Commissioner Hinds to adopt RES. NO. R- 51-20 , motion seconded by Commissioner Pearson, motion was carried by roll call of 4 to 1 with Commissioner Grissom voting nay. Motion was carried 4 to 1. Mayor Lee declared RES. NO. R-51-20 adopted.

RES. NO. R-52-20

A Resolution amending the agreement with LJB Inc, for the Engineering Design Services for the Great Miami River Pedestrian Bridge Project

Amy L. Havenar, P.E., City Engineer presented the Staff Report

Mayor Lee commented on the amount of money being received from ODOT.

Mayor Lee asked for any questions or comments from the Commission.

Commissioner Fogt asked for confirmation of which bridge.

Commissioner Hinds commented on the age of the bridge (really old)

Motion was made by Commissioner Hinds to adopt RES. NO. R-52-20, motion seconded by Commissioner Fogt, motion was carried unanimously. Mayor Lee declared RES. NO. R-52-20 adopted.

RES. NO. R-53-20

A Resolution requesting authorization to purchase the real property and building(s) located at 9480 North State Route 66, payable to Tecla A. Powell and Roland J. Kellar, Jr., in the amount not to exceed \$67,500

Law Director Patrizio presented the Report

Mayor Lee asked for any questions or comments from the Commission.

Mayor Lee commented on the reduction on the sellers' asking price.

Motion was made by Commissioner Grissom to adopt RES. NO. R-53-20, motion seconded by Commissioner Fogt, motion was carried unanimously by roll call. Mayor Lee declared RES. NO. R-53-20 adopted.

RES. NO. R-54-20

A Resolution authorizing a purchase order to Lebanon Ford for the purchase of two Ford Police Interceptor Utility Vehicles

Thomas M. Steiner, Deputy Chief presented the Staff Report.

Mayor Lee questioned the age of the vehicles.

Deputy Chief Steiner replied the vehicles were rotated out at 5 year intervals (which covers the warranties on the drive trains)

Mayor Lee asked for any questions or comments from the Commission

Commissioner Grissom asked for confirmation that this falls into the ongoing strategic fleet replacement plan.

Motion was made by Commissioner Hinds to adopt RES. NO. R-54-20, motion seconded by Commissioner Grissom, motion was carried unanimously. Mayor Lee declared RES. NO. R-54-20 adopted.

RES. NO. R-55-20

A Resolution authorizing a purchase order to the KE Rose Company for purchase and installation of specialized equipment in Police Vehicles

Thomas M. Steiner, Deputy Chief presented the Staff Report.

Mayor Lee asked for any questions or comments from the Commission. There were none.

Motion was made by Commissioner Grissom to adopt RES. NO. R-55-20, motion seconded by Commissioner Pearson, motion was carried unanimously. Mayor Lee declared RES. NO. R-55-20 adopted.

RES. NO. R-56-20

A Resolution approving the United States Department of Agriculture Rural Business Development Grant Application for Program Year 2020 and authorizing the City Manager to submit application to the United States Department of Agriculture

Chris Schmiesing, Community and Economic Development Director presented the Staff Report

Mayor Lee asked for any questions or comments from the Commission.

Commissioner Hinds commented on the necessity of the parking lot.

Mayor Lee questioned the City of Piqua Match amount and voiced concerns over the amount of the City's match to obtain the grant and confirmed no money would be spent until we got the grant and that depending on how things are going, we may not go forward with that project.

Mr. Schmiesing responded to Mayor Lee's questions and concerns.

Motion was made by Commissioner Pearson to adopt RES. NO. R-56-20, motion seconded by Commissioner Fogt, motion was carried unanimously by roll call. Mayor Lee declared RES. NO. R-56-20 adopted.

PUBLIC COMMENT

Questions were solicited prior to the meeting

Rita Denker, 318 Franklin Street inquired about Stone Ground Deli and Locktenders and the availability of the public to have some input on what will be going into there next.

City Manager Huff confirmed the closing of Lock Tenders and Stone Ground Deli. We have received one inquiry and we will be exploring options and any recommended lease will come before the City Commission for approval. Citizens are encouraged to contact the City with any interest.

Mayor Lee confirmed that citizens will have an opportunity to have a say so as to what business(es) go in there.

CITY MANAGER'S REPORT – ANNOUNCEMENTS

Offered appreciation to staff for their hard work and dedication, with special thank you to Amy Welker (Health Department) for provision of updated information to help the city make decisions.

Special update/report from Amy Welker with regard to the Coronavirus

The City is following the guidelines provided to us by the Governor's Office and State Health Department.

1. Monitoring the spread in our community.
2. Contact tracing to eliminate further exposure to the virus

3. Providing guidance to those who need to self-quarantine/isolate themselves
4. Eleven positive cases currently among Piqua residents. Hardest hit group is health care workers. Seven out of the 11 cases are health care workers. One has been attributed to travel outside of Ohio, one attributed to the outbreak at Koester Pavilion, two other casxes related to elderly patients of an undetermined origin at this time. The investigation is ongoing.
5. Guidance and enforcement of the orders being received from the Governor's office, mainly the stay at home order.
6. In contact with over 40 local businesses with questions regard the orders/guidelines. Businesses in compliance with following the orders.
7. We are encouraging employees to first contact their employers with regard to the guidelines with regard to being an essential employee/business
8. Community is doing a great job being in compliance with the stay at home order and encouragement of citizens to remain in compliance.
9. Asymptomatic people can spread the virus.
10. Keep in mind that you could pass the virus and protect those that are most vulnerable to the virus.
11. Both locally and statewide there are provisions being made to provide assistance to our vulnerable populations.

If anyone has any questions, at any time, Ms. Welker is available and will be happy to answer them.

Mayor Lee stated that the County Health Department is a good resource as well.

COMMISSIONERS' COMMENTS

COMMISSIONER HINDS

Thank you to Ms. Welker, City Manager Huff and the staff. We have been on the forefront of responding to the pandemic and expressed pride for being a citizen of the state of Ohio, encouragement to view Governor Dewine's 2:00 updates, on the State's website. Fear in the community. Images of hope with regard to kind actions of citizens in the community. Huge thanks to those working the front lines right now.

COMMISSIONER GRISSOM

Impressed with the kind actions of the citizens in the community. Caution to adhere to social distancing. Beware of mis-information, use legitimate websites. Work together, use common sense and stay informed. Work together and help those in need.

COMMISSIONER PEARSON

Commendation of staff and City Manager Huff. Utilization of bike path to stay in communication with citizens. Lots of outside activities. Piqua Community Garden is open. Think positive.

COMMISSIONER FOGT

Appreciation to staff. Working to make sure that citizens concerns are addressed by the Commission
 Disconnect notices on the electric, urge the citizens to still pay whatever they can on utility bills.
 Bike path littering – take a bag and pick your trash up
 HB 175 – small animal legislation (chicken and ducks in urban setting)
 Resolution (2015/2017) state authorization of medical marijuana use. Would like to put back into conversation


MAYOR LEE

Thank you and appreciation to City Manager Huff, Amy Welker and city staff.
 Family time – playing games, telephone and facetime communication.
 Citizens need to come together and know there is a light at the end of the tunnel.
 Citizens are outside
 Stick to Governor's order and recommendation. No congregating or cruising

Nurses and healthcare workers – stay safe and use universal precautions
Use of masks
Stay the course, follow the rules, help each other, look to the future

ADJOURNMENT

Motion made by Commissioner Fogt to adjourn from the Regular City Commission Meeting at 7:22p.m. motion seconded by Commissioner Grissom, motion carried unanimously.



KRIS LEE, MAYOR

PASSED: 4/21/20

ATTEST: Karen S. Jenkins
KAREN S. JENKINS
CLERK OF COMMISSION