

**MINUTES  
PIQUA CITY COMMISSION  
Tuesday, May 5, 2020  
6:00 p.m.**

Piqua City Commission met at 6:00 P.M. in the Municipal Government Complex Commission Chambers located at 201 W. Water Street. Mayor Lee called the meeting to order.

Roll Call as follows: Present: Mayor Lee, Commissioner Hinds, Commissioner Grissom, Commissioner Pearson and Commissioner Fogt.

**PROCLAMATIONS**

**POLICE WEEK:** Mayor Lee presented Officer Kiersten Boggs with the Proclamation for Piqua Police Officer of the Year

**MAY BIKE MONTH**

**CONSENT AGENDA**

**APPROVAL OF MINUTES**

Approval of the minutes from the April 21, 2020 Regular Piqua City Commission Meeting

Commissioner Fogt moved for the approval of the Consent Agenda; motion was seconded by Commissioner Grissom. Motion to approve the Consent Agenda was carried unanimously, and Mayor Lee declared the **Consent Agenda approved**

**NEW BUSINESS**

**RES. NO. R-69-20**

A Resolution authorizing the City Manager to enter into an agreement with TEC Engineering, Inc. for the Engineering Design Services for the US 36 Safety Improvement Project

Amy Havenar, P.E., City Engineer presented the Staff Report.

Mayor Lee asked for any questions or comments from the Commission.

Mayor Lee confirmed that this part of the project was all grant funded. Ms Havenar responded that we will have about \$9,000 in local funds for the design work but the rest is covered under the grant funds. Mayor Lee inquired if the city could afford this expenditure at this time and was assured by City Manager Huff that we can and we will provide further information on funds that were being expended.

Commissioner Fogt asked for confirmation of the funds and disbursements.

Commissioner Grissom noted that this was a safety concern and commented on the amount of grant funds coverage.

Motion was made by Commissioner Pearson to adopt RES. NO. R-69-20, motion seconded by Commissioner Grissom. Motion was carried unanimously. Mayor Lee declared RES. NO. R-69-20 adopted.

**RES. NO. R-70-20**

A Resolution awarding a contract to Milligan Construction Company for the Scarbrough Drive Extension project

Amy Havenar, P.E., City Engineer presented the Staff Report.

Mayor Lee asked for questions or comments from the Commission.

Commissioner Grissom asked for confirmation that the total amount budgeted included the 10% contingency and this was affirmed by Ms. Havenar

Mayor Lee commented that it was under budget

Motion was made by Commissioner Grissom to adopt RES. NO. R-70-20, motion seconded by Commissioner Fogt. Motion was carried unanimously. Mayor Lee declared RES. NO. R-70-20 adopted.

City Manager Huff stated as a follow up that the City would get all that money back from the TIF Financing over a period of time

RES. NO. R-71-20

A Resolution accepting annexation of certain real property known as DG AMP LLC Solar 81.0679 acres

Chris Schmiesing, Economic Development Director presented the Staff Report.

Mayor Lee asked for any questions or comments from the Commission.

Mayor Lee stated that this would be at zero cost to the City and was part of the overall plan, to which Mr Schmiesing confirmed.

Motion was made by Commissioner Fogt to adopt RES. NO. R-71-20, motion seconded by Commissioner Grissom. Motion was carried unanimously. Mayor Lee declared RES. NO. R-71-20 adopted.

RES. NO. R-72-20

A Resolution authorizing the Law Director to petition the Board of County Commissioners of Miami County, Ohio for a change in the boundary lines of Washington Township

Chris Schmiesing, Economic Development Director presented the Staff Report.

Mayor Lee asked for any questions or comments from the Commission. There were none.

Motion was made by Commissioner Grissom to adopt RES. NO. R-72-20, motion seconded by Commissioner Hinds. Motion was carried unanimously. Mayor Lee declared RES. NO. R-72-20 adopted.

**PUBLIC COMMENT**

Mayor Lee explained the process being followed at this time. We have received one question

Bill Jaqua, 607 N. Sunset Drive, there are about 2,000 health departments in the United States-about 1 per county nationwide. Piqua is extremely unique in that we pay a lot of money to have our own health department. I am 65 years old, I am healthy with no pre existing conditions and require no medications. Many tax paying seniors in this town do have health issues. Many of the chain stores don't require their employees to wear masks. Please have our health department enforce masks. It is the law. Locals comply.

City Manager Huff provided the response. The Piqua Health Department has responded to 84 business complaints and investigated all of them since March 23, If there is a specific complaint about a particular business the health department will investigate. With regard to the comment that the city pays a lot of money to have our own health department, we actually pay less to have our own health department as compared to what it would cost to pay Miami County to provide health department services for the city. This has been priced out over the years and has always been less expensive for the city to have its own health department. The health department has done a fantastic job during this pandemic with regard to investigation, providing information, etc. They have been working around the clock answering questions and helping businesses and individuals.

Mayor Lee agreed with City Manager Huff as to the assistance from the health department in answering his questions so that he can provide requested information to the citizens

**CITY MANAGER'S REPORT – ANNOUNCEMENTS**

City Manager Huff asked Cynthia Holtzapple, Finance Director to present information with regard to the City's budget/financial status.

Ms. Holtzapple reported as follows:

2020 budget – we already identified almost 2.5 million dollars of capital projects and expenditures which are now on hold, have been delayed, or cut from the 2020 budget.

All departments are reviewing areas to cut or reduce. Recommendations are expected and will be considered in the near future. Looking at where there budgets are year to date and projections with regular expenses with regard to a later time frame or delayed into the new year.

Review of revenue sources and reappropriations of budgets

Mayor Lee commented on the thoroughness of Cindy's report, and appreciation for the information

**COMMISSIONERS' COMMENTS**

**COMMISSIONER FOGT**

Thanks to all the citizens that have applied for committees and boards. Citizens can volunteer if they have not been selected for the committee/board.

Discussion among citizens with regard to the Fort Piqua Plaza. Conversation with City Manager Huff with regard to the plaza expenditures and confirmation that the expenditures are not coming from the city tax dollars. The Fort Piqua Plaza was updated and renovated by money that came directly from the Fort Piqua Plaza operational costs.

New businesses in the area. The Planning Commission, Development Commission and City Commissioners are working for the community as a whole to get businesses here and in locations that are correct for that type of business as well as the city.

**COMMISSIONER PEARSON**

National Bike Month – remind everyone to dust off bikes and get out and ride and enjoy bike path.

Friends of the Piqua Parks Committee met - they are working on the Route 36 entryway into Piqua on the north and south slopes. Some complaints about weeds and trees and edging but they did meet with the landscaper today and there are going to be lots of improvements, but may take 6 to 8 weeks.

**COMMISSIONER GRISSOM**

Echo Commissioner Fogt with regard to the board applications. Stay safe. National Nurses Week – commend the nurses, thank you. Stay safe as a community and work together to get through this.

**COMMISSIONER HINDS**

Some small businesses downtown are finding creative ways of opening (call for appointment), we are moving forward.

**MAYOR LEE**

Appreciate everyone who is willing to participate in our groups and committees – it takes participation from the citizens

Appreciation to city workers - essential workers making life bearable during quatratine period. Wears mask when going out - and recommends wearing of masks when going out to stay safe. Work together and come together and if you can visit downtown area businesses, please do so. Forwarding business advertisements.

**ADJOURNMENT**

Motion made by Commissioner HInds to adjourn from the Regular City Commission Meeting at 6:30 p.m. motion seconded by Commissioner Fogt, motion carried unanimously.

  
KRIS LEE, MAYOR

PASSED: 5/19/20

ATTEST: Karen S. Jenkins  
KAREN S. JENKINS  
CLERK OF COMMISSION