

MINUTES
REGULAR PIQUA CITY COMMISSION
Tuesday, December 15, 2020
6:00 p.m.

Piqua City Commission met at 6:00 P.M. in the Municipal Government Complex Commission Chambers located at 201 W. Water Street. The meeting was broadcast via Zoom and Utube.

Roll Call as follows: Present: Mayor Lee, Commissioner Grissom, Commissioner Pearson and Commissioner Fogt, Commissioner Hinds

ADJOURNMENT TO EXECUTIVE SESSION

To consider the purchase or sale of property for public purposes

Commissioner Fogt moved to go into Executive Session, seconded by Commissioner Hinds. The Commissioners went into Executive Session at 6:05 p.m.

EXECUTIVE SESSION ADJOURNMENT

Motion made by Commissioner Grissom, seconded by Commissioner Fogt to adjourn from the Executive Session at 6:27 p.m.

CONSENT AGENDA

APPROVAL OF MINUTES

Approval of the minutes from the November 17, 2020 Regular Piqua City Commission Meeting and the November 19, 2020 Piqua City Commission Work session

Commissioner Hinds moved for approval of the Consent Agenda; motion was seconded by Commissioner Pearson. Motion to approve the Consent Agenda was carried unanimously. Mayor Lee declared the Consent Agenda approved.

OLD BUSINESS

ORD. NO. 10-20 (2nd Reading)

An Ordinance repealing existing Chapter 33.08 and enacting a new Chapter 33.08 of the Piqua Code, relating to Employee Insurance

Cynthia Holtzapple, Asst. City Manager/Finance Director presented the staff report. Ms. Holtzapple requested that the three reading rule be waived.

Mayor Lee commented that all this does is set the rates for the maximum amounts of coverages.

There were no further comments or questions.

Commissioner Hinds moved to waive the three reading rule, seconded by Commissioner Grissom. Roll was called. Motion carried unanimously. The three reading rule was waived.

Motion was made by Commissioner Grissom to adopt ORD. NO. 10-20, motion was seconded by Commissioner Fogt. Roll was called. Motion carried unanimously. Mayor Lee declared ORD. NO. 10-20 adopted.

ORD. NO. 11-20 (2nd Reading)

An Ordinance repealing Schedule A-1 of Chapter 33 of the Piqua Code and adopting a new Schedule A-1 of Chapter 33 of the Piqua Code, relating to wages of certain Municipal Employees

Cynthia Holtzapple, Asst. City Manager/Finance Director presented the staff report. Ms. Holtzapple requested that the three reading rule be waived.

Commissioner Hinds moved to waive the three reading rule, seconded by Commissioner Pearson. Roll was called. Motion carried unanimously. The three reading rule was waived.

Commissioner Grissom commented on how the rates were adjusted.

There were no further comments or questions.

Motion was made by Commissioner Grissom to adopt ORD. NO. 11-20, motion was seconded by Commissioner Hinds. Roll was called. Motion carried unanimously. Mayor Lee declared ORD. NO. 11-20 adopted.

ORD. NO. 12-20 (2nd Reading)

An Ordinance to make Appropriations for the City of Piqua, Ohio for the Year 2021

Cynthia Holtzapple, Asst. City Manager/Finance Director presented the staff report. Ms. Holtzapple requested that the three reading rule be waived.

There were no comments or questions

Commissioner Grissom moved to waive the three reading rule, seconded by Commissioner Hinds Roll was called. Motion carried unanimously. The three reading rule was waived.

Motion was made by Commissioner Grissom to adopt ORD. NO. 12-20, motion was seconded by Commissioner Hinds. Roll was called. Motion carried unanimously. Mayor Lee declared ORD. NO. 12-20 adopted.

NEW BUSINESS

ORD. NO. 13-20 (1st Reading)

An Emergency amended Ordinance to make Appropriations for the City of Piqua, Ohio for the Year 2020

Cynthia Holtzapple, Asst. City Manager/Finance Director presented the staff report. Ms. Holtzapple requested that the three reading rule be waived.

There were no comments or questions

Commissioner Hinds moved to waive the three reading rule, seconded by Commissioner Fogt Roll was called. Motion carried unanimously. The three reading rule was waived.

Motion was made by Commissioner Pearson to adopt ORD. NO. 13-20, motion was seconded by Commissioner Grissom. Roll was called. Motion carried unanimously. Mayor Lee declared ORD. NO. 12-20 adopted.

RES. NO. R-120-20

A Resolution authorizing the City Manager to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Program(s) and to execute contracts as required for the Fountain Blvd/Canal Sanitary Sewer replacement project

Amy Havenar, City Engineer presented the staff report.

Commissioner Grissom confirmed this was just authorizing the submission of the application.

There were no further comments or questions.

Motion was made by Commissioner Grissom to adopt RES. NO. R-120-20, motion was seconded by Commissioner Pearson. Motion carried unanimously. Mayor Lee declared RES. NO. R-120-20 adopted.

RES. NO. R-121-20

A Resolution authorizing a purchase order to Miami Valley Risk Management Association for purchase of insurance

Cynthia Holtzapple, Asst. City Manager/Finance Director presented the staff report.

There were no comments or questions.

Motion was made by Commissioner Pearson to adopt RES. NO. R-121-20, motion was seconded by Commissioner Hinds. Motion carried unanimously. Mayor Lee declared RES. NO. R-121-20 adopted.

RES. NO. R-122-20

A Resolution authorizing the City Manager to continue City Membership in American Municipal Power, Inc.

Ed Krieger, Power System Director presented the staff report.

There were no comments or questions

Motion was made by Commissioner Fogt to adopt RES. NO. R-122-20, motion was seconded by Commissioner Pearson. Motion carried unanimously. Mayor Lee declared RES. NO. R-122-20 adopted.

RES. NO. R-123-20

A Resolution authorizing the City Purchasing Agent to purchase #2 fuel oil on the open and spot market

Ed Krieger, Power System Director presented the staff report.

Commissioner Grissom asked if this budget reflected what we typically utilize or if this was a more conservative approach.

Mr. Krieger reported that the city has budgeted a sufficient amount based on operational needs, with a cushion built in as well.

There were no further comments or questions.

Motion was made by Commissioner Hinds to adopt RES. NO. R-123-20, motion was seconded by Commissioner Pearson. Motion carried unanimously. Mayor Lee declared RES. NO. R-123-20 adopted.

RES. NO. R-124-20

A Resolution awarding a contract for the purchase of a Digger Derrick truck for the Power System

Ed Krieger, Power System Director presented the staff report.

Commissioner Grissom confirmed that the expense needed to be approved for the 2021 budget but would not actually be allocated until 2022.

Motion was made by Commissioner Grissom to adopt RES. NO. R-124-20, motion was seconded by Commissioner Fogt. Motion carried unanimously. Mayor Lee declared RES. NO. R-124-20 adopted.

RES. NO. R-125-20

A Resolution to dedicate Homer Drive as public right of way

Chris Schmiesing, Community and Economic Development Director presented the staff report.

There were no comments or questions.

Motion was made by Commissioner Hinds to adopt RES. NO. R-125-20, motion was seconded by Commissioner Grissom. Motion carried unanimously. Mayor Lee declared RES. NO. R-125-20 adopted.

RES. NO. R-126-20

A Resolution authorizing the sale of city owned real estate

Chris Schmiesing, Community and Economic Development Director presented the staff report.

Law Director Patrizio stated that this Resolution needed to be tabled.

Motion was made by Commissioner Hinds to table RES. NO. R-126-20, motion was seconded by Commissioner Grissom. Motion carried unanimously. Mayor Lee declared RES. NO. R-126-20 tabled

RES. NO. R-127-20

A Resolution authorizing transfers of cash from the General Fund to the other funds for the Fiscal Year 2020

Cynthia Holtzapple, Asst. City Manager/Finance Director presented the staff report

Mayor Lee asked what happened to the money that was to go to the swimming pool fund.

Ms. Holtzapple replied that the amount covered in this transfer was for general expenses and will only transfer the amount that is required.

Commissioner Hinds replied that this was general end of the year housekeeping.

Ms. Holtzapple explained the requirements by the Ohio Compliance Supplement by the Auditor with regard to these transfers.

Mayor Lee and Commission Grissom confirmed the amount of funds transferred was only up to the budgeted amount.

There were no further comments or questions.

Motion was made by Commissioner Grissom to adopt RES. NO. R-127-20, motion was seconded by Commissioner Pearson. Motion carried unanimously. Mayor Lee declared RES. NO. R-127-20 adopted.

RES. NO. R-128-20

A Resolution authorizing transfers of cash from the General Fund to the other funds for the Fiscal Year 2021

Cynthia Holtzapple, Asst. City Manager/Finance Director presented the staff report

Commissioner Fogt commented on the budgeted amount and the availability to transfer funds in the event they were needed.

There were no further comments or questions.

Motion was made by Commissioner Pearson to adopt RES. NO. R-128-20, motion was seconded by Commissioner Fogt. Motion carried unanimously. Mayor Lee declared RES. NO. R-128-20 adopted.

RES. NO. R-129-20

A Resolution authorizing temporary loan of cash from the General Fund to the other funds for the Fiscal Year 2020

Cynthia Holtzapple, Asst. City Manager/Finance Director presented the staff report.

There were no comments or questions.

Motion was made by Commissioner Hinds to adopt RES. NO. R-129-20, motion was seconded by Commissioner Grissom. Motion carried unanimously. Mayor Lee declared RES. NO. R-129-20 adopted.

RES. NO. R-130-20

A Resolution authorizing temporary loan of cash from the General Fund to the other funds for the Fiscal Year 2021

Cynthia Holtzapple, Asst. City Manager/Finance Director presented the staff report.

There were no comments or questions.

Motion was made by Commissioner Grissom to adopt RES. NO. R-130-20, motion was seconded by Commissioner Fogt. Motion carried unanimously. Mayor Lee declared RES. NO. R-130-20 adopted.

RES. NO. R-131-20

A Resolution authorizing the City Purchasing Analyst to advertise for bids to make certain purchases during the 2021 year

Cynthia Holtzapple, Asst. City Manager/Finance Director presented the staff report.

Commissioner Hinds commented that this is something that is done every year as part of general housekeeping.

There were no further comments or questions.

Motion was made by Commissioner Fogt to adopt RES. NO. R-131-20, motion was seconded by Commissioner Grissom. Motion carried unanimously. Mayor Lee declared RES. NO. R-131-20 adopted.

PUBLIC COMMENT

(This is an opportunity for citizens to address the City Commission regarding agenda items, issues, or to provide information. Comments are requested to be limited to five (5) minutes and specific questions should be addressed to the City Manager's office.)

There were no participants via zoom and there were no questions submitted from the citizens prior to the meeting.

COMMISSIONERS' COMMENTS

Commissioner Hinds announced the city will have a fireworks display for New Year's Eve this year. Stay safe. Happy holidays to citizens.

Commissioner Grissom commented on the New Year's Eve fireworks. Happy holidays, be safe and enjoy loved ones.

Commissioner Pearson stated not to forget to support small businesses, and echoed happy holidays to citizens.

Commissioner Fogt stated he was impressed and thankful for the citizen's Christmas displays

Mayor Lee wished everyone a Merry Christmas and Happy New Year. Mayor Lee would encourage taking the vaccine for Covid when it becomes available; citizens want to donate decorations for downtown Christmas trees – Public Works will be contacted to see if that is ok.

ADJOURNMENT

Motion was made by Commissioner Fogt to adjourn from the Regular City Commission Meeting at 7:04 p.m. Motion was seconded by Commissioner Hinds. Motion carried unanimously. The meeting was adjourned.



KRIS LEE, MAYOR

PASSED: 1/19/21

ATTEST: Karen S. Jenkins
KAREN S. JENKINS
CLERK OF COMMISSION