

**MINUTES**  
**REGULAR PIQUA CITY COMMISSION MEETING**  
**TUESDAY, DECEMBER 7, 2021**

Piqua City Commission met at 6:00 P.M. in the Municipal Government Complex Commission Chambers located at 201 W. Water Street.

Roll Call as follows: Present: Mayor Lee, Commissioner Grissom, Commissioner Pearson, Commissioner Fogt, and Commissioner Hinds

REGULAR PIQUA CITY COMMISSION MEETING

Paul Green, President of the Piqua Association of Churches presented Commissioner Hinds with the Hero of Faith Award. Commissioner Hinds graciously accepted the award.

CONSENT AGENDA

APPROVAL OF MINUTES

Approval of the Minutes from the November 16, 2021 Regular Piqua City Commission Meeting

RESOLUTION NO. R-109-21

A RESOLUTION APPOINTING A MEMBER TO THE MIAMI COUNTY BOARD OF HEALTH

Commissioner Grissom moved for approval of the Consent Agenda; motion was seconded by Commissioner Fogt. Motion carried unanimously. Mayor Lee declared the Consent Agenda approved.

OLD BUSINESS

ORDINANCE NO. O-5-21 (2<sup>nd</sup> Reading)

AN ORDINANCE REPEALING SCHEDULE A OF CHAPTER 33 OF THE PIQUA CODE AND ADOPTING A NEW SCHEDULE A OF CHAPTER 33 OF THE PIQUA CODE, RELATING TO WAGES OF CERTAIN MUNICIPAL EMPLOYEES

Catherine M. Bogan, Human Resources Director presented the staff report.

There were no questions or comments.

The Ordinance will move to the 3<sup>rd</sup> Reading

ORDINANCE NO. O -6-21 (2<sup>nd</sup> Reading)

AN ORDINANCE REPEALING SCHEDULE A-1 OF CHAPTER 33 OF THE PIQUA CODE AND ADOPTING A NEW SCHEDULE A-1 OF CHAPTER 33 OF THE PIQUA CODE, RELATING TO WAGES OF CERTAIN MUNICIPAL EMPLOYEES

Catherine M. Bogan, Human Resources Director presented the staff report.

There were no questions or comments.

The Ordinance will move to the 3<sup>rd</sup> Reading

ORDINANCE NO. O-7-21 (2<sup>nd</sup> Reading)

AN ORDINANCE REPEALING EXISTING CHAPTER 33.08 AND ENACTING A NEW CHAPTER 33.08 OF THE PIQUA CODE RELATING TO EMPLOYEE INSURANCE.

Catherine M. Bogan, Human Resources Director presented the staff report.

There were no questions or comments.

The Ordinance will move to the 3<sup>rd</sup> Reading

ORDINANCE O-8-21 (2<sup>nd</sup> Reading)

AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE CITY OF PIQUA, OHIO FOR THE YEAR 2022

Ben Goodin, Acting Finance Director presented the staff report

There were no questions or comments.

The Ordinance will move to the 3<sup>rd</sup> Reading

NEW BUSINESS

RESOLUTION NO. R-110-21

A RESOLUTION AUTHORIZING THE DONATION OF FOUR FIREPROOF FILING CABINETS TO MIAMI\_COUNTY PUBLIC HEALTH

Amy Welker, Director of Health and Sanitation presented the staff report.

Commissioner Grissom asked if the City would still be keeping any records on site.

Ms. Welker stated that there is no plan for the City to maintain any of these records now or in the near future. Records are available on-line, by telephone request, or at any local health department. Requested documents will be mailed to the requester's home.

Motion was made by Commissioner Hinds to adopt RES. NO. R-110-21; motion was seconded by Commissioner Pearson. Motion carried unanimously. Mayor Lee declared RES. NO. R-110-21 adopted.

RESOLUTION NO. R-111-21

PRELIMINARY CONSENT LEGISLATION WITH THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) FOR THE PROGRAMMING OF AN INTERSECTION IMPROVEMENT PROJECT AT CR 25A AND LOONEY ROAD

Amy Havenar, City Engineer presented the staff report

The discussion between the Commissioners and Ms. Havenar included the purpose of the legislation being to move forward to ODOT, that there are no funds to be received yet. The design layout costs would come out of the grant money. Ms. Havenar stated that the city is looking to apply for additional funds for recoupment of funds already spent. Matching funds, timeline – no plans to start until funds are secured. The funds for this project are currently in the 2022 budget. The Looney Road surfacing project, which the city has applied for funding for that project. The traffic problems being the worst during the school day, that this project is ideal for pocket volume traffic. The possibility of checking with the schools to see if they could help fund the project. Once the resolution passes, the city is committed and the possible effects tabling the resolution would have on the application.

Motion was made by Commissioner Grissom to table RES. NO. R-111-21; motion was seconded by Commissioner Fogt. Motion carried. Mayor Lee declared RES. NO. R-111-21 tabled.

RESOLUTION NO. R-112-21

A RESOLUTION AUTHORIZING A PURCHASE ORDER TO STOOPS FREIGHTLINER FOR THE PURCHASE OF A FREIGHTLINER MT-55 WITH UTILIMASTER BODY SERVICE TRUCK

Shane Johnson, Underground Superintendent presented the staff report

Mr. Johnson answered questions with regard to the truck chassis, being an upgrade of equipment that was budgeted last year, and Ben Godin stated that it was a "double-budget" timing issue and the expense would not be recognized in 2021.

Motion was made by Commissioner Fogt to adopt RES. NO. R-112-21; motion was seconded by Commissioner Hinds. Motion carried unanimously. Mayor Lee declared RES. NO. R-112-21 adopted.

RESOLUTION NO. R-113-21

A RESOLUTION AUTHORIZING THE CITY'S PURCHASING DEPARTMENT TO ADVERTISE FOR BIDS TO MAKE CERTAIN PURCHASES DURING THE 2022 YEAR

Beverly Yount, Purchasing Agent presented the staff report

Commissioner Hinds noted that this was a routine yearly resolution.

Motion was made by Commissioner Pearson to adopt RES. NO. R-113-21; motion was seconded by Commissioner Fogt. Motion carried unanimously. Mayor Lee declared RES. NO. R-113-21 adopted.

RESOLUTION NO. R-114-21

A RESOLUTION AUTHORIZING A CONTRACT WITH KELLERMAYER BERGENSONS SERVICES, LLC (KBS) FOR CLEANING SERVICES AT VARIOUS CITY BUILDINGS FOR THE CITY OF PIQUA, OHIO

Beverly Yount, Purchasing Agent presented the staff report

Ms. Yount provided information with regard to the add on of departments/buildings, which are currently being cleaned by the city employees, there is only an estimate of the monthly billing rate, rates are set at \$27/hr. Each location is responsible for providing the cleaning supplies, there are "as needed" services available, the contract is 3 years with the possibility of re-negotiating if we can provide proof of non-compliance, and give the company a chance to correct the issue.

Motion was made by Commissioner Hinds to adopt RES. NO. R-114-21; motion was seconded by Commissioner Grissom. Motion carried unanimously. Mayor Lee declared RES. NO. R-114-21 adopted.

RESOLUTION NO. R-115-21

A RESOLUTION AUTHORIZING THE MASTER EQUITY LEASE AGREEMENT & AMENDMENT AND THE MAINTENANCE AGREEMENT WITH ENTERPRISE FM TRUST

Beverly Yount, Purchasing Agent presented the staff report

Ms. Yount provided information with regard to checking into rolling over the remainder of vehicles into the maintenance plan. That the first departments to receive the vehicles would be the meter readers, Planning and Zoning and Water.

Motion was made by Commissioner Pearson to adopt RES. NO. R-115-21; motion was seconded by Commissioner Hinds. Motion carried unanimously. Mayor Lee declared RES. NO. R-115-21 adopted.

PUBLIC COMMENT

Steven Smitley commented on the DORA. Mayor Lee asked Mr. Smitley to refer concerned citizens to him or one of the other commissioners.

CITY MANAGER'S REPORT

Amy Welker, Acting City Manager reminded that the Hydraulic Canal and Dam Project meeting is scheduled for tomorrow night at 6:00 p.m. and that the sanitation automation project is moving forward, that citizens will be receiving flyers/information in their utility bills.

COMMISSIONERS COMMENTS

Commissioner Hinds stated that she was surprised and honored to receive the HERO award. She was also enjoying the city lights and decorations, stay safe and check on neighbors.

Commissioner Grissom thanked Main Street Piqua and the Piqua Arts Council for the recent downtown events.

Commissioner Pearson thanked Jordan Knepper of the Piqua Arts Council for the Sounds of the Season event, that there was a great turnout and that the proceeds went to the Bethany Center.


Commissioner Fogt thanked the citizens for coming to the weekend events. He then clarified the two meetings coming up with regard to the canal project and low dam project, being two separate projects. The meeting on the 9<sup>th</sup> being the hydraulic dam meeting with regard to Swift Run, Echo Lake and Franz Pond.

The meeting on the 16<sup>th</sup> is for the Hydro dam/power plant with U.S. Fish and Wildlife Services.

Mayor Lee stated that the next commission meeting will be held on December 14, not the 21<sup>st</sup>, with a possible Executive Session. He thanked the Council of Churches for their recognition of Commissioner Hinds. He thanked the citizens for attending the Christmas events held downtown over the past weekend. Piqua basketball has their first game this Friday and that he is enjoying the lights and getting in the Christmas spirit and please check on neighbors.

ADJOURNMENT

Motion was made by Commissioner Pearson to adjourn from the Regular City Commission Meeting at 7:00 p.m. Motion was seconded by Commissioner Hinds. Motion carried unanimously. The Regular Commission meeting was adjourned

  
KRIS LEE, MAYOR

PASSED: 12/14/21

ATTEST: Karen S. Jenkins  
KAREN S. JENKINS  
CLERK OF COMMISSION