

**MINUTES
REGULAR PIQUA CITY COMMISSION MEETING
TUESDAY, DECEMBER 14, 2021**

Piqua City Commission met at 5:00 P.M. in the Municipal Government Complex Commission Chambers located at 201 W. Water Street.

Roll Call as follows: Present: Mayor Lee, Commissioner Grissom, Commissioner Pearson, Commissioner Fogt, and Commissioner Hinds

Motion was made by Commissioner Fogt to enter into Executive Session. Motion was seconded by Commissioner Grissom. Motion carried unanimously. The Commissioners entered into Executive Session at 5:05 p.m.

EXECUTIVE SESSION

To consider confidential information related to economic development as further defined by Ohio Revised Code Section 121.22(G)(8) or as amended

Motion was made by Commissioner Hinds to adjourn from Executive Session at 5:35 p.m. Motion was seconded by Commissioner Pearson. Motion carried unanimously. The Executive Session was adjourned.

REGULAR PIQUA CITY COMMISSION MEETING

CONSENT AGENDA

APPROVAL OF MINUTES

Approval of the Minutes from the December 7, 2021 Regular Piqua City Commission Meeting

Commissioner Grissom moved for approval of the Consent Agenda; motion was seconded by Commissioner Pearson. Motion carried unanimously. Mayor Lee declared the Consent Agenda approved.

OLD BUSINESS

ORDINANCE NO. O-5-21 (3rd Reading)

AN ORDINANCE REPEALING SCHEDULE A OF CHAPTER 33 OF THE PIQUA CODE AND ADOPTING A NEW SCHEDULE A OF CHAPTER 33 OF THE PIQUA CODE, RELATING TO WAGES OF CERTAIN MUNICIPAL EMPLOYEES

Catherine M. Bogan, Human Resources Director presented the staff report.

There were no questions or comments.

Motion was made by Commissioner Fogt to adopt ORD. NO. O-5-21; motion was seconded by Commissioner Grissom. Motion carried unanimously by roll call. Mayor Lee declared ORD. NO. O-5-21 adopted.

ORDINANCE NO. O -6-21 (3rd Reading)

AN ORDINANCE REPEALING SCHEDULE A-1 OF CHAPTER 33 OF THE PIQUA CODE AND ADOPTING A NEW SCHEDULE A-1 OF CHAPTER 33 OF THE PIQUA CODE, RELATING TO WAGES OF CERTAIN MUNICIPAL EMPLOYEES

Catherine M. Bogan, Human Resources Director presented the staff report.

There were no questions or comments.

Motion was made by Commissioner Hinds to adopt ORD. NO. O-6-21; motion was seconded by Commissioner Fogt. Motion carried unanimously by roll call. Mayor Lee declared ORD. NO. O-6-21 adopted.

ORDINANCE NO. O-7-21 (3rd Reading)

AN ORDINANCE REPEALING EXISTING CHAPTER 33.08 AND ENACTING A NEW CHAPTER 33.08 OF THE PIQUA CODE RELATING TO EMPLOYEE INSURANCE.

Catherine M. Bogan, Human Resources Director presented the staff report.

There were no questions or comments.

Motion was made by Commissioner Pearson to adopt ORD. NO. O-7-21; motion was seconded by Commissioner Hinds. Motion carried unanimously by roll call. Mayor Lee declared ORD. NO. O-7-21 adopted.

ORDINANCE O-8-21 (3rd Reading)

AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE CITY OF PIQUA, OHIO FOR THE YEAR 2022

Ben Goodin, Acting Finance Director presented the staff report

There were no questions or comments.

Motion was made by Commissioner Grissom to adopt ORD. NO. O-8-21; motion was seconded by Commissioner Pearson. Motion carried unanimously by roll call. Mayor Lee declared ORD. NO. O-8-21 adopted.

NEW BUSINESS

ORDINANCE NO. O-9-21

AN EMERGENCY AMENDED ORDINANCE TO MAKE APPROPRIATIONS FOR THE CITY OF PIQUA, OHIO FOR THE YEAR 2021

Ben Goodin, Acting Finance Director presented the staff report.

Motion was made by Commissioner Hinds to waive the three reading rule; motion was seconded by Commissioner Grissom. Motion carried unanimously. Mayor Lee declared the three reading rule waived.

There were no questions or comments.

Motion was made by Commissioner Grissom to adopt ORD. NO. O-9-21; motion was seconded by Commissioner Fogt. Motion carried unanimously by roll call. Mayor Lee declared ORD. NO. O-9-21 adopted.

RESOLUTION NO. R-116-21

A RESOLUTION AUTHORIZING TEMPORARY LOAN OF CASH FROM THE GENERAL FUND TO THE OTHER FUNDS FOR THE FISCAL YEAR 2021

Ben Goodin, Acting Finance Director presented the staff report.

There were no questions or comments.

Motion was made by Commissioner Hinds to adopt RES. NO. R-116-21; motion was seconded by Commissioner Fogt. Motion carried unanimously. Mayor Lee declared RES. NO. R-116-21 adopted.

RESOLUTION NO. R-117-21

A RESOLUTION AUTHORIZING TRANSFERS OF CASH FROM THE GENERAL FUND TO THE OTHER FUNDS FOR THE FISCAL YEAR 2021

Ben Goodin, Acting Finance Director presented the staff report.

There were no questions or comments.

Motion was made by Commissioner Pearson to adopt RES. NO. R-117-21; motion was seconded by Commissioner Grissom. Motion carried unanimously. Mayor Lee declared RES. NO. R-117-21 adopted.

RESOLUTION NO. R-118-21

A RESOLUTION AUTHORIZING TEMPORARY LOAN OF CASH FROM THE GENERAL FUND TO THE OTHER FUNDS FOR THE FISCAL YEAR 2022

Ben Goodin, Acting Finance Director presented the staff report.

There were no questions or comments.

Motion was made by Commissioner Fogt to adopt RES. NO. R-118-21; motion was seconded by Commissioner Pearson. Motion carried unanimously. Mayor Lee declared RES. NO. R-118-21 adopted.

RESOLUTION NO. R-119-21

A RESOLUTION AUTHORIZING TRANSFERS OF CASH FROM THE GENERAL FUND TO THE OTHER FUNDS FOR THE FISCAL YEAR 2022

Ben Goodin, Acting Finance Director presented the staff report.

Commissioner Fogt inquired how the funds allotted for the swimming pool would be used. Mr. Goodin replied these funds would be used for pool maintenance and possible demolition.

Motion was made by Commissioner Grissom to adopt RES. NO. R-119-21; motion was seconded by Commissioner Pearson. Motion carried unanimously. Mayor Lee declared RES. NO. R-119-21 adopted.

RESOLUTION NO. R-120-21

A RESOLUTION AUTHORIZING A PURCHASE ORDER TO MIAMI VALLEY RISK MANAGEMENT ASSOCIATION FOR PURCHASE OF INSURANCE

Catherine M. Bogan, Human Resources Director presented the staff report.

Commissioner Fogt inquired if there are other insurance companies being checked in to.

Ms. Bogan stated that yes, the city is open to considering other options. The contributions and reimbursements will be reviewed at year end for possible consideration of other providers.

Motion was made by Commissioner Fogt to adopt RES. NO. R-120-21; motion was seconded by Commissioner Hinds. Motion carried unanimously. Mayor Lee declared RES. NO. R-120-21 adopted.

RESOLUTION NO. R-121-21

A RESOLUTION AUTHORIZING THE RENEWAL OF LEASE OF PORTIONS OF 8620 N. COUNTY ROAD 25A

Shane Johnson, Underground Superintendent presented the staff report.

Mayor Lee asked for an explanation of the cost increase for the lease. Mr. Johnson responded that we have additional square footage.

Motion was made by Commissioner Hinds to adopt RES. NO. R-121-21; motion was seconded by Commissioner Grissom. Motion carried unanimously. Mayor Lee declared RES. NO. R-121-21 adopted.

RESOLUTION NO. R-122-21

A RESOLUTION AUTHORIZING THE CITY MANAGER TO PAY ANNUAL MEMBERSHIP DUES TO AMERICAN MUNICIPAL POWER, INC.

Ed Krieger, Power System Director presented the staff report.

There were no questions or comments.

Motion was made by Commissioner Hinds to adopt RES. NO. R-122-21; motion was seconded by Commissioner Fogt. Motion carried unanimously. Mayor Lee declared RES. NO. R-122-21 adopted.

RESOLUTION NO. R-123-21

A RESOLUTION AWARDDING A CONTRACT FOR PURCHASE OF A BUCKET TRUCK FOR THE POWER SYSTEM

Ed Krieger, Power System Director presented the staff report.

Mayor Lee asked the age of the other two bucket trucks. Mr. Krieger replied one is a 2011 and the other is a 2014.

Motion was made by Commissioner Grissom to adopt RES. NO. R-123-21; motion was seconded by Commissioner Pearson. Motion carried unanimously. Mayor Lee declared RES. NO. R-123-21 adopted.

RESOLUTION NO. R-124-21

A RESOLUTION AUTHORIZING THE POWER SYSTEM TO PURCHASE #2 FUEL OIL ON THE OPEN AND SPOT MARKET

Ed Krieger, Power System Director presented the staff report.

Commissioner Fogt inquired due to the fluctuating fuel prices, are we looking to buy expansion tanks so the city can buy in bulk.?

Mr. Krieger explained that fuel is purchased based on usage, that the city has a fair amount of storage and that the tanks are filled when the prices are low.

Motion was made by Commissioner Grissom to adopt RES. NO. R-124-21; motion was seconded by Commissioner Fogt. Motion carried unanimously. Mayor Lee declared RES. NO. R-124-21 adopted.

RESOLUTION NO. R-125-21

A RESOLUTION AUTHORIZING A PURCHASE ORDER TO NELSON TREE SERVICE, LLC FOR ELECTRIC POWER LINE CLEARANCE

Ed Krieger, Power System Director presented the staff report.

There were no questions or comments.

Motion was made by Commissioner Fogt to adopt RES. NO. R-125-21; motion was seconded by Commissioner Grissom. Motion carried unanimously. Mayor Lee declared RES. NO. R-125-21 adopted.

RESOLUTION NO. R-126-21

A RESOLUTION RETAINING THE SERVICES OF NATIONAL INFORMATION SOLUTIONS COOPERATIVE (NISC) TO PROVIDE SOFTWARE AND PROFESSIONAL SERVICES FOR THE CITY OF PIQUA

Ed Krieger, Power System Director presented the staff report.

Mr. Krieger then asked RJ Monnin, Utility Business Office Manager to provide information with regard to this software as he has had years of experience with regard to NISC software and professional services.

The conversation between Mr. Monnin and the commissioners included the following: There will be an option for paperless billing, added flexibility with budget billing, process improvements will be looked into within the system, the pro-ration process being part of the system, this is a one-stop shop for a lot of technology, there will be lots of changes that the citizens will need to be educated, but the system will be easy to use. There will be the availability of utilizing kiosks to.

Motion was made by Commissioner Pearson to adopt RES. NO. R-126-21; motion was seconded by Commissioner Hinds. Motion carried unanimously. Mayor Lee declared RES. NO. R-126-21 adopted.

PUBLIC COMMENT

There were no questions or comments

CITY MANAGER'S REPORT

Amy Welker, Acting City Manager had a couple of reminders with regard to the city offices being closed next week on Thursday and Friday and the following week on Friday in observance of the holidays, and that trash pickup will be a day behind.

COMMISSIONERS COMMENTS

All of the commissioners wished everyone a Merry Christmas and Happy New Year. To get out and enjoy the weather, Christmas lights and family, looking forward to a fresh start next year and don't forget the fireworks on New Year's Eve.

ADJOURNMENT

Motion was made by Commissioner Pearson to adjourn from the Regular City Commission Meeting at 6:30 p.m. Motion was seconded by Commissioner Hinds. Motion carried unanimously. The Regular Commission meeting was adjourned



KRIS LEE, MAYOR

PASSED: 1/4/22

ATTEST: Karen S. Jenkins
KAREN S. JENKINS
CLERK OF COMMISSION