

**MINUTES
CIVIL SERVICE MEETING
TUESDAY, SEPTEMBER 16, 2008**

The Civil Service Commission met at 5:00 p.m. in the Municipal Government Complex Commission Chambers, second floor, 201 W. Water Street, Piqua, Ohio.

Those present were Bruce Hogston, Mike Gutmann, Clayton Brown, Dave Vollette and Alissa Blankenship. Members Absent: None Also present were Elaine Barton, Human Resources Director, Fred Enderle, City Manager, Acting Police Chief Bruce Jamison and Deputy Police Chief Tom Christy.

Meeting called to order by Clayton Brown.

REGULAR CIVIL SERVICE MEETING

Minutes of July 10, 2008

Bruce Hogston moved to accept the minutes of July 10, 2008 and Mike Gutmann seconded the motion. All members were in favor and motion carried unanimously.

Police Chief Testing

Fred Enderle reviewed the process for selecting a new Police Chief with the board. The written test will be counted as 25% of the score, Assessment 35% of score, and the Interview Panel will make up 40% of the score totaling 100%.

Bruce Hogston said that he would like to make sure that the candidates have a chance to talk about their accomplishments, attributes, and abilities with the Assessment Board. Fred said that he would make sure he talks to Brian from Stanard about this.

Fred stated that the two citizens that offered to be on the interview panel were Rick Haines and Brian Hamilton. Bruce Hogston made a motion to appoint them to the interview panel and Mike Gutmann seconded the motion. All members were in favor and motion carried unanimously.

Bruce Hogston asked if Stanard would make up the test and Fred confirmed that they would. Bruce Hogston asked the two Deputy Police Chiefs present if they were okay with everything and Tom Christy stated that he and Bruce Jamison both agreed that they would prefer an essay type test versus a multiple choice test. Fred stated that goes right along with what they had planned, as it better determines their management style.

Elaine mentioned that the Commissioners also needed to approve the Department Head that is going to be on the Interview Panel. Mike Gutmann made a motion to appoint Harry Bumgarner, Assistant City Manager, and Alissa Blankenship seconded the motion. All members were in favor and motion carried unanimously.

OTHER BUSINESS

Bruce Hogston made a motion to adjourn the meeting and Mike Gutmann seconded. The meeting adjourned at 5:20 p.m.

APPROVED: 11/3/08
Date

PIQUA CIVIL SERVICE COMMISSION



Clayton Brown, Chairperson



Alissa Blankenship, Secretary



Bruce Hogston, Member



Michael Gutmann, Member

David Vollette, Member