

**MINUTES
CIVIL SERVICE MEETING
THURSDAY, June 11, 2009**

The Civil Service Commission met at 5:00 p.m. in the Municipal Government Complex Administrative Conference Room, second floor, 201 W. Water Street, Piqua, Ohio. Meeting was called to order by Alissa Blankenship, Secretary. Chairman Clayton Brown arrived at 5:04pm.

Those present were Clayton Brown, Dave Vollette, Bruce Hogston and Alissa Blankenship. Members absent were Mike Gutmann. Also present were Elaine Barton, Human Resources Director, Fred Enderle, City Manager, Police Chief Bruce Jamison, Stacy Wall, Law Director, Kris Lee, Bill Hogston, and Jim Roth.

REGULAR CIVIL SERVICE MEETING

Approval of Minutes

A motion to accept the minutes was made by Dave Vollette and seconded by Bruce Hogston. The minutes reflected that Mr. Brown had voted nay on the motion to certify the list for Fire Chief with only the one name of the individual with a passing score. Both Ms. Blankenship and Mr. Hogston thought that Mr. Brown had voted yea. Mr. Brown was asked what his vote had been and he clarified that he had voted nay on the motion (as was reflected in the minutes). Minutes were approved as submitted.

Entry Level Test

Alissa Blankenship asked for the scores of the Police and Fire tests held on June 6, 2009 to be revealed. Elaine Barton distributed the scores and explained that they were also entered in an additional spreadsheet to show the final scores factoring in the extra credit.

Clayton Brown asked if there were any questions, and Alissa Blankenship confirmed that the Certified List only listed the top 35. Sixty-seven (67) had a passing score on the Police test. Ms. Blankenship made a motion to certify the police list. Mr. Vollette seconded and the motion carried. Seventy-three (73) had a passing score on the Fire test. Mr. Hogston made a motion to certify the fire list. Ms. Blankenship seconded and the motion carried.

Stanard & Associates Proposal for Deputy Chief

The commissioners reviewed a proposal from Stanard & Associates for the promotional testing of Deputy Police Chief and gave their approval to retain Stanard for this purpose.

Elaine Barton stated that a date had not been set as of yet. It was stated that the procedure was to advertise in the department the date of the written exam and to allow time for sign up as well as ample time to study (approximately 60 days).

Fire Chief Retesting

Fred Enderle stated that he had received an appeal from Assistant Fire Chief Mike Rindler to retake the Fire Chief promotional exam. Mr. Enderle stated that because the next test will not be give until sometime in the fall that he thinks that his request is reasonable

Mr. Enderle also noted that he asked only those interested in accepting the position to sign up for the test. Dave Vollette asked what happens if the Captains don't want to [take the test]. Mr. Enderle stated that it would then be open to the next level, which is Firefighters.

Bruce Hogston asked if we could do away with the ~~written/essay version~~ ^{pass/fail score.} Fred Enderle said he is perfectly fine with that. Elaine Barton said that the current rules state that the individual has to pass a written exam.

Mr. Hogston acknowledged that changes shouldn't be made in the middle of the process. Stacy Wall, Law Director, said that it could be changed before the next test. Bruce Hogston asked Bill Hogston (Union President) to see what the Union would think about that.

Work Session

Alissa Blankenship mentioned that the Commissioners would like to set a date for a Work Session before the September testing. Bruce Hogston stated he would like to wait until after the Deputy Chief testing. A date was set for July 23rd at 5:00 p.m. for the work session.

Discussion

Mr. Brown asked Police Chief Bruce Jamison how many positions would be filled from the current list. Chief Jamison answered that there would be two positions filled to start with. Clayton asked how many fire openings there were, and it was stated that there weren't any immediate openings.

Jim Roth stated that he would like to make a couple of comments. He said that he liked the idea of the three part testing, but he was concerned with people taking the test, just to make it competitive, knowing that the candidate was not going to accept the position.

Jim Roth's second concern was with who is on the Interview Board. Particularly, he is concerned that the City Manager and other city employees are on the Board. He stated that the assessment centers that he has been on do not include the city manager, and he thinks it is better to have an unbiased board.

Adjournment


Bruce Hogston made a motion to adjourn the meeting and Alissa Blankenship seconded. Motion carried.

PIQUA CIVIL SERVICE COMMISSION

DATE APPROVED: 7/23/09



Clayton Brown, Chairperson



Alissa Blankenship, Secretary



Bruce Hogston, Member



Michael Gutmann, Member



David Vollette, Member