

**MINUTES  
CIVIL SERVICE MEETING  
Thursday, August 13, 2009**

The Civil Service Commission met at 5:00 p.m. in the Municipal Government Complex Commission Chambers, second floor, 201 W. Water Street, Piqua, Ohio. Meeting was called to order by Clayton Brown, Chairman.

Those present were Clayton Brown, Dave Vollette, Bruce Hogston, Mike Gutmann and Alissa Blankenship. Members absent: none. Also present from City of Piqua administration were Fred Enderle, City Manager, Elaine Barton, Human Resources Director and Stacy Wall, Law Director.

**REGULAR CIVIL SERVICE MEETING**

**Approval of Minutes**

Mike Gutmann stated that words were mixed up in a statement he made in the Open Discussion on the July 23<sup>rd</sup> minutes. It should state that he asked "***if it was necessary to fill the Chiefs position before the Assistant Chiefs***". Mr. Gutmann also thought the wording about the higher rank not wanting the next lower rank being promoted was confusing. Bruce made a motion to approve the minutes with corrections. They were accepted unanimously.

**Rule Changes**

Stacy Wall, Law Director for City of Piqua, discussed the proposed changes to section 191.05 & 191.07. Mr. Gutmann asked if the word competitive could be changed to "promotional" in order to keep things consistent with previous wording.

Alissa Blankenship asked if it was determined to be competitive if the candidate(s) completed the process. Stacy Wall stated that completing also means passing. Bruce Hogston said that he doesn't anticipate anyone blowing the whole thing (both written and assessment). Alissa Blankenship asked Fred Enderle if he was okay with just one person passing. Mr. Enderle stated he'd be okay with that.

Mike Gutmann brought up the numbering in the rules...stating Section C should be 1,2,3 and the next page should start with D. It was acknowledged that it would be corrected.

Alissa Blankenship made a motion to accept changes, and numbering, in sections 191.05 and 191.07 and Mike Gutmann seconded. Motion carried.

**Open Discussion**

Bob Bloom (Firefighter) asked if there had been a date set for the Assistant Chief testing. Elaine Barton stated that study guides have been distributed but the written test date probably wouldn't be until October.

It was confirmed that Alissa Blankenship will be at the written promotional test for Deputy Police Chief and Bruce Hogston or Mike Gutmann will sit in on the interviews on September 2<sup>nd</sup>.

The date of the next meeting was set for Thursday, September 10, 2009 at 5:00.

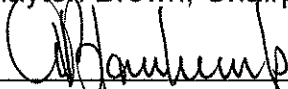
Dave Vollette made a motion to adjourn and Bruce Hogston seconded. Motion carried.

Meeting adjourned at 5:30 PM

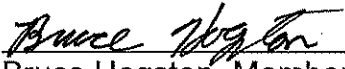
PIQUA CIVIL SERVICE COMMISSION

DATE APPROVED: 9/10/09

\_\_\_\_\_  
Clayton Brown, Chairperson



\_\_\_\_\_  
Alissa Blankenship, Secretary



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Bruce Hogston, Member



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Michael Gutmann, Member

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David Vollette, Member