

**MINUTES
CIVIL SERVICE MEETING
Thursday, September 10, 2009**

The Civil Service Commission met at 5:00 p.m. in the Municipal Government Complex Administration Conference Room, second floor, 201 W. Water Street, Piqua, Ohio. Meeting was called to order by Alissa Blankenship.

Those present were Bruce Hogston, Mike Gutmann and Alissa Blankenship. Members absent: Clayton Brown and Dave Vollette. Also present from City of Piqua administration were Elaine Barton, Human Resources Director and Bruce Jamison, Police Chief, and Tom Christy, Deputy Police Chief.

REGULAR CIVIL SERVICE MEETING

Minutes from August 13 & 26th

Bruce Hogston made a motion to accept the minutes for August 13th & 26th and Mike Gutmann seconded. Motion passed.

Results of Deputy Police Chief Promotional Exam

Alissa read the results and announced that candidate #1 (Marty Grove) scored an overall combined score of 79.27, candidate #2 (Tom Steiner) scored an overall combined score 76.1, and candidate # 3 (Allen Dock) scored an overall combined score of 69.52.

Mike Gutmann moved to approve the test scores and eligibility list. Bruce Hogston seconded. All voted and the motion passed unanimously.

Elaine Barton prepared the eligibility list and the Commissioners signed it.

Promotional Test

Elaine Barton announced the date of October 14th for the written portion of the Fire Chief promotional exam and October 20th for the Assessment Center.

The written test for the positions of Assistant Chief and Fire Captain will be held on October 28th .

Entry Level List

The Fire Department gave an agility test to the top 35. Some of the individuals in the top 35 didn't show up for the agility test or did not successfully pass. Fifteen candidates were therefore removed for the list. A new list eligibility list was created and signed by the Commissioners as a result of this.

Civil Service Rules

Alissa stated that the minutes from the work session indicated the change was to eliminate the minimum passing score for the Fire Chief, but when the rules were revised, they included all promotional examinations.

Bruce Hogston said the plan was to eliminate the minimum score for the Chief's position only.

Alissa Blankenship stated that the Rules are confusing since they just refer to "Promotional".

Elaine Barton clarified that the Commissioners did not want a minimum passing score for Fire Chief, but for all other promotional exams, the minimum passing score should be 70%.

Bill Hogston indicated that the Firefighter and Fire Officer contract reflects a minimum passing score of 70% to move on to the assessment center portion.

Bruce Hogston said he doesn't think there should even be a pass/fail score.

Tom Christy said that he likes the minimum passing score. He has no problem with that. He stated if you eliminate that, it's not a test anymore. Why put effort into it? Bruce Hogston stated it is a test.

Mike Gutmann said that that they meant Fire Chief only. He stated if the rules need to be amended, the Commission probably need to separate the sections for Police and Fire.

Alissa Blankenship reiterated that the minimum overall score of 70% is for any positions below Chief. The changes are for Fire and Police Chief only.

Mike Gutmann asked that the rules be modified for Chief only.

Alissa Blankenship said that she would like to have another meeting before the Chief's test to review, and clarify, the rules after the changes are made.

Mike Gutmann stated that he would like all five Commissioners be present.

Open Discussion

The next meeting will be the week of the 28th, whichever day all members are available.

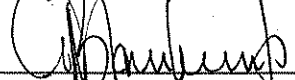
Mike Gutmann moved to adjourn the meeting and Bruce Hogston seconded. Meeting adjourned at 5:30 PM.

PIQUA CIVIL SERVICE COMMISSION

DATE APPROVED: 9/29/09



Clayton Brown, Chairperson



Alissa Blankenship, Secretary



Bruce Hogston, Member



Michael Gutmann, Member

David Vollette, Member