

**MINUTES
CIVIL SERVICE MEETING
Thursday, October 22, 2009**

The Civil Service Commission met at 5:00 p.m. in the Municipal Government Complex Administration Conference Room, second floor, 201 W. Water Street, Piqua, Ohio.

Those present were Clayton Brown, Bruce Hogston, Mike Gutmann, Alissa Blankenship, and Dave Vollette. Board Members absent: None Also present from City of Piqua administration were Elaine Barton, Human Resources Director, Fred Enderle, City Manager, Stacy Wall, Law Director and Bruce Jamison, Police Chief.

REGULAR CIVIL SERVICE MEETING

Minutes from October 6, 2009

Dave Vollette made a motion to accept the minutes of October 6, 2009 and Bruce Hogston seconded. The motion passed unanimously.

Fire Chief Eligibility List

Clayton Brown acknowledged that he had received the results of the written and assessment test for the position of Fire Chief. Identifying numbers were kept by Bruce Hogston, and given to Clayton.

Mike Rindler was identified as candidate #1 and who also scored first on the test. (74.39 combined)
Brent Pohlschneider was identified as candidate #2 and scored a combined score of 68%. This was below the minimum passing score to be placed on the eligibility list.

The eligibility list was signed by all board members and Bruce Hogston made a motion to accept the list. Dave Vollette seconded. Motion passed unanimously.

Legal Opinion

Commissioners reviewed a legal opinion provided to them by the Law Director pertaining to Fire Chief promotional seniority points being added.

Other Business

Elaine Barton distributed a proposal from Standard for the written Police Lt. Exam to be given in January 2010.

Elaine also said that the Fire Captain and Assistant Chief written exam was to be held on October 28, 2009 and asked if anyone was available to observe. Bruce said he would observe the written test on October 28th and one day of the Assessment.

Mike Gutmann asked if there were any comments from the Board members that observed the previous test. Alissa said it was a very long day, eleven hours, but felt it went very smooth and the Assessors did a very nice job.

Open Discussion

Bill Hogston said he had a couple of issues. He said that he asked the candidates for Chief if they had to put any identifying marks on the test and learned that the candidates wrote the last four digits of their social security number on the test. Bill said the rules were set up to keep the candidates identity confidential. He was also concerned that the actual tests were mailed to Stanard by the City vs. a Civil Service Board Member, although Bruce Hogston observed Elaine Barton put them into the envelope and seal it.

Bill Hogston's second concern was that the candidates wore their uniforms. He said the white shirt vs. blue shirt clearly identifies their rank.

Lastly, Bill Hogston said that the ORC says that points should be added for seniority. He said it was a moot point in this case since both candidates have the same seniority.

Clayton Brown said in the future they would try to avoid putting identifying marks on the test, and address Bill's other concerns.

Bruce Hogston mentioned that he thought that by placing a 70% minimum requirement for Fire Chief in the rules, that they may have made it harder. Bruce said he would like to observe a few more tests before coming to any definite conclusion. There was a discussion on what effect the change to the rules would have

Alissa Blankenship said that she looked at a way to reorganize the rules. She said one possible way would be to group one section by entry-level and another section by promotional exams, but it does create a lot of redundancy.

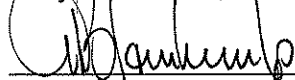
Mike Gutmann made a motion to adjourn and Alissa seconded. Meeting was adjourned at 5:50 p.m.

PIQUA CIVIL SERVICE COMMISSION

DATE APPROVED: 11/11/09



Clayton Brown, Chairperson




Alissa Blankenship, Secretary



Bruce Hogston, Member



Michael Gutmann, Member



David Vollette, Member