

**MINUTES
CIVIL SERVICE COMMISSION MEETING
Wednesday, March 28, 2012**

The Civil Service Commission met at 4:00 p.m. in the Municipal Government Complex Administrative Conference Room, second floor, 201 W. Water Street, Piqua, Ohio.

Commission members present were Mike Gutmann, Alissa Blankenship, Dave Vollette, and Evelyn Mahrt. Absent was Bruce Hogston. Also present was Gary Huff, City Manager, Elaine Barton, Human Resources Director and from the Police Department was Chief Bruce Jamison and Richard Byron.

REGULAR CIVIL SERVICE COMMISSION MEETING

Mike Gutmann called the meeting to order and extended a welcome to the newest member Evelyn Mahrt.

Minutes from March 1, 2012

Dave Vollette made a motion to accept the minutes of March 1, 2012 and Alissa Blankenship seconded the motion. The motion to approve the minutes passed unanimously.

Police Lieutenant Promotional Test

Elaine Barton reviewed the process to establish an eligibility list for the position of Police Lieutenant. The written test was given in February. Five officers scored 70 or above. Those five participated in the assessment center and the oral interview. Alissa Blankenship and Mike Gutmann observed the assessment center process while Dave Vollette represented the Civil Service Commission at the oral interviews. Three police chiefs from outside of the City were the assessors. Elaine Barton, Chief Jamison, Ed Krieger and two community members made up the interview panel.

Scores were sent to Alissa Blankenship and Elaine Barton for review. The following were the results of the three part process:

Candidate #9 ranked 1st
Candidate #7 ranked 2nd
Candidate #5 ranked 3rd
Candidate #8 ranked 4th
Candidate #11 ranked 5th

Chief Jamison said that he was pleased to have such good people working for the City of Piqua Police Department.

Mike Gutmann asked if there were any questions.

An eligibility list was created as follows: 1st Richard Byron, 2nd William Thomas, 3rd Phillip Crusey, 4th William Weaver, and 5th Brian George.

Dave Vollette made a motion to approve the eligibility list for Lieutenant and Alissa Blankenship seconded the motion. The motion to approve the list was approved unanimously.

Congratulations was offered to Rick Byron who had the highest overall score and thus ranked first on the eligibility list.

Both the Police and Fire entry level tests will be given on April 14, 2012. The Police test will be given at 9:00AM and the Fire test will be given at 11:00AM. The Police candidates will take a physical fitness test immediately following the written exam.

Elaine Barton will contact Bruce Hogston to ask if he can observe the written tests. Alissa Blankenship said she would represent the Civil Service Commission if Bruce Hogston couldn't.

Adjournment

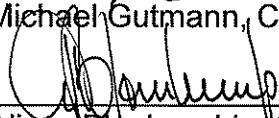
Evelyn Mahrt made a motion to adjourn the meeting and Alissa Blankenship seconded. The meeting was adjourned.

PIQUA CIVIL SERVICE COMMISSION

DATE APPROVED: 5/2/12



Michael Gutmann, Chairperson



Alissa Blankenship, Secretary



Bruce Hogston, Member



David Vollette, Member



Evelyn Mahrt, Member