

**MINUTES
CIVIL SERVICE MEETING
Wednesday, May 2, 2012**

The Civil Service Commission met at 4:30 p.m. in the Municipal Government Complex Administrative Conference Room, second floor, 201 W. Water Street, Piqua, Ohio.

Commission members present were Mike Gutmann, Alissa Blankenship, Dave Vollette, Bruce Hogston, and Evelyn Mahrt. Also present was Elaine Barton, Human Resources Director and from the Police Department, Chief Bruce Jamison, Fire Department was Chief Mike Rindler, Robert Bloom and Jim Drieling.

REGULAR CIVIL SERVICE MEETING

Mike Gutmann called the meeting to order at 4:34 pm.

Minutes from March 28, 2012

Dave Vollette made a motion to accept the minutes of March 28, 2012 and Alissa Blankenship seconded the motion. The Motion to approve the minutes passed unanimously.

Entry Level Police Officer Test April 14, 2012

Elaine Barton distributed a spreadsheet with the results from the April 14th test. Elaine stated that 18 passed both the written test and the physical agility test.

Elaine Barton and Alissa Blankenship both reviewed the percentage given for extra credit and a discussion took place if the 10% was based on the score. Elaine said that it had to be based on the score on the test score because it was a percentage and not just a set number.

Bob Bloom questioned if the Commission needed to certify the list now or if it would be more beneficial to wait until closer to when they need to hire. Elaine Barton stated we have to make a list to let the people who tested know where they placed.

Bruce Hogston made a motion to certify the Police eligibility list for entry level candidates and Evelyn seconded the motion. The Motion to certify the list passed unanimously.

Entry Level Firefighter Test April 14, 2012

The list was distributed to the commission. Bruce Hogston said that he had a problem with the application packet stating that the candidates had to have their FF2/Paramedic certification before hire. Bruce felt like this should have been approved by the Civil Service Board. Elaine explained that no one was limited from taking the test if they didn't have their FF2/Paramedic certification, it was just a requirement before hire. Bruce Hogston said that the Civil Service Commission should have known about it beforehand, at which time he wouldn't have had any problem with it and would have approved it.

Mike Gutmann said that the board members wouldn't have even known to question this.

It was asked how long it takes to get your FF2 certification and Jim Drieling said it takes 2 years. Bob Bloom stated that having this certification before hire is becoming industry standards.

Mike Rindler mentioned all that goes into the hiring process - Physical Fitness Test, Oral Interviews, Polygraph, and Neighborhood interviews.

Bruce Hogston said his only issue is that the Civil Service Board was not asked to approve this requirement. Mike Gutmann said that Bruce has the right to his opinion. Elaine Barton said the reason the requirement was made, was that the fire department applied for a grant and if successful, the individuals would need to be hired quickly and to be effective, they would need to be FF2/Paramedics.

Alissa Blankenship read from the rules and didn't see where they were clear. Mike Gutmann said there were good points being made and it would be good to clarify this section of the rules.

Mike Rindler said the Physical Test would consist of two Saturdays, one for practice to teach techniques and one for the actual test. A date had not been set, but it would be in the near future.

Evelyn Mahrt made a motion to certify the Fire eligibility list for entry level candidates and Alissa Blankenship seconded the motion. The motion to certify the list was passed by all except Bruce Hogston who abstained.

Other Business

Mike Gutmann asked if there was any other business.

Bob Bloom said the International FF helped write the Fire Department grant and they thought Piqua had a good chance at being awarded the grant.

Bruce Hogston would like to revise the rules to state that only the top six firefighters proceed to the assessment center for promotion to the rank of Captain. This is the way that it is handled in the Police Department.

Mike Rindler said they would look into this. Bob Bloom said that he would like to look at past promotions and see how this would have affected them. Jim Drieling said that John Kendall moved from seventh to second place after the Assessment.

Adjournment

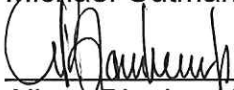
Dave Vollette made a motion to adjourn at 5:23 and Alissa Blankenship seconded. Motion carried.

PIQUA CIVIL SERVICE COMMISSION

DATE APPROVED: 2/26/13



Michael Gutmann, Chairperson



Alissa Blankenship, Secretary

Bruce Hogston, Member



David Vollette, Member



Evelyn Mahrt, Member