

CIVIL SERVICE MEETING
Monday, December 9, 2013

The Civil Service Commission met at 4:00 p.m. in the Administrative Conference Room, Municipal Government Complex, second floor, 201 W. Water Street, Piqua, Ohio.

Board members present were Mike Gutmann, Alissa Blankenship, Stu Shear, Bruce Hogston and Evelyn Mahrt. Also present were Elaine Barton, Human Resources Director, Bruce Jamison, Police Chief, and Robert Bloom from the Fire Department.

REGULAR CIVIL SERVICE MEETING

Mike Gutmann called the meeting to order at 4:05 pm.

Approval of Minutes

Mike Gutmann asked for a motion to approve the minutes from the meeting of September 10, 2013. Mike Gutmann asked that two corrections be made on the third page. The word "first" should be removed when referring to Alissa Blankenship making a motion to approve the draft of the rules and the word "first" should be removed in the fourth paragraph. It should be replaced with Evelyn Mahrt made a motion to approve the minutes and Bruce Hogston seconded the motion. All members approved motion with corrections.

Eligibility List

Elaine Barton stated that she was very pleased with the National Testing Network. Elaine Barton said that Edison Community College gave the test on three different dates 10/9/2013, 10/12/2013, and 11/2/2013. The City of Piqua paid \$150.00 to the National Testing Network and they did the work. The video score was the actual score used. Eighty-one (81) candidates passed out of the 112 applicants that tested

Bruce Hogston asked if a person from Washington State had taken the test. Chief Jamison responded "yes".

Alissa Blankenship asked if the candidates had submitted applications and Elaine Barton indicated that those on the list had completed all of the necessary paperwork.

Chief Bruce Jamison said that he is going to push using the National Testing Network with other agencies. Mike Gutmann asked if anyone else had any other questions.

Elaine Barton said the next step will be to contact the top 15 to come in for interviews. Chief Jamison said that a panel will be interviewing the top 15 which Deputy Chief Tom Christy will oversee. This process will begin after the first of the year.

Alissa Blankenship double-checked the eligibility list as presented. Mike Gutmann asked if there was a motion to approve the list. Evelyn Mahrt made a motion and Stu Shear seconded it. The motion carried. The certified list was signed by all members.

Alissa Blankenship said she was happy it went well. Elaine Barton explained that it had gone well and that using the National Testing Network gives more people the opportunity to take the test.

Bruce Hogston asked if the police department could do background test first. Chief Bruce Jamison said they eliminate more people through the interviews.

NEW BUSINESS

Mike Gutmann said that the schools may be hiring two new employees with building the new schools.

Chief Jamison stated that one of the new officers had been let go as he was not able to make it through field training and therefore could not meet probation.

Adjournment

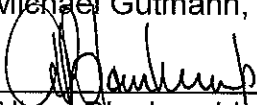
Mike Gutmann adjourned the meeting at 4:30PM.

PIQUA CIVIL SERVICE COMMISSION

DATE APPROVED: 2/4/14



Michael Gutmann, Chairperson

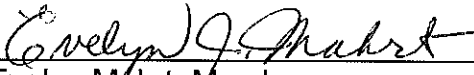


Alissa Blankenship, Secretary

Bruce Hogston, Member



Stu Shear, Member



Evelyn Mahrt, Member