

**MINUTES
CIVIL SERVICE MEETING
Tuesday, January 19, 2016**

The Civil Service Commission met at 4:00 p.m. in the Administrative Conference Room, Municipal Government Complex, second floor, 201 W. Water Street, Piqua, Ohio.

Board members present were Mike Gutmann, Alissa Blankenship, Mary Frances Rodriguez and Stu Shear. Evelyn Mahrt was unable to attend. Also present were Gary Huff, City Manager, Elaine Barton, Human Resources Director, Brent Pohlschneider, Fire Chief, Bruce Jamison, Police Chief, and Cleadous Hawk from the Fire Union.

REGULAR CIVIL SERVICE MEETING

Mike Gutmann called the meeting to order at 4:00 pm. Mike Gutmann noted that four board members were present and Evelyn Mahrt was excused.

Approval of Minutes

Stu Shear moved to approve the minutes from the October 7, 2015 meeting. Alissa Blankenship seconded the motion. All were in favor and the motion carried.

Firefighter/paramedic Eligibility List

Elaine Barton explained that everyone on the Firefighter eligibility list had completed all of the requirements.

Mary Frances Rodriguez moved to approve the eligibility list for entry level firefighter and Alissa Blankenship seconded the motion. All were in favor and the motion carried.

Brent Pohlschnieder said that the internal panel has been doing a good job with the initial interviews. Their next interviews are scheduled for February 3rd and February 4th.

The dates for the final interviews with the City Manager, Human Resources Director, and the Fire Chief have not been determined yet.

Approval of Entry Level Police Officer Announcement

There have not been any changes to the announcement from last time. Stacy Wall, Law Director, reviewed the Disqualifiers.

All that is needed now are the testing dates from Edison to give the National Testing Network police test. The list will be good for six-months.

Alissa Blankenship moved to approve the Announcement. Stu Shear seconded the motion. All were in favor and the motion carried.

Police Promotional

Alissa Blankenship observed the Police Promotional test given to Jason Preston and Rick Byron on January 13, 2016. Elaine Barton received the results from the Police Promotional written test. Alissa Blankenship opened the envelope identifying the candidates.

Elaine Barton read the score for 19041, which matched the name of Jason Preston, who received a 73 and the score for 19040, which was identified as Rick Byron, was 86.

Police Lieutenant Promotional Test (cont'd)

These written test scores will be combined with the assessment and interview scores according to the percentages established by the Civil Service Rules. The assessment center and interview are scheduled for February 3, 2016.

Adjournment

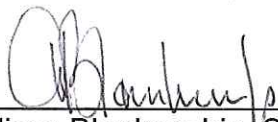
Stu Shear made the motion to adjourn the meeting. All were in favor and the meeting was adjourned at 4:15 p.m.

PIQUA CIVIL SERVICE COMMISSION

DATE APPROVED: 2/19/16



Michael Gutmann, Chairperson



Alissa Blankenship, Secretary



Evelyn Mahrt, Member



Stu Shear, Member



Mary Frances Rodriguez, Member