

**CITY OF PIQUA, OHIO
PARK BOARD MEETING MINUTES
WEDNESDAY, DECEMBER 5, 2012 - 7:00 P.M.
Street and Parks Dept. Conference Room**

MEMBERS PRESENT: Patty Vogt, Cathy Oda, Kevin Pryfogle, Steve Frazier, Michelle Herndon and Jim Cruse

STAFF PRESENT: Doug Harter

GUEST PRESENT: Al Cooper and Carol Matthews

ITEM NO. 1: CALL THE MEETING TO ORDER

Meeting called to order at 7:00 P.M.

ITEM NO. 2: APPROVAL OF MEETING MINUTES

The minutes from the meeting held on November 7, 2012 was accepted as written. The motion was moved by Jim Cruse and seconded by Kevin Pryfogle.

ITEM NO. 3: CAROL MATTHEWS

Carol Matthews spoke to the Park Board about planting a memorial tree for her husband in the Hollow Park. She would like to place it in the open field down from the playground area. She is planning to order a white pine from Chaney's Nursery. A motion to approve was moved by Jim Cruse and seconded by Kevin Pryfogle.

ITEM NO. 4: DOUG HARTER

The Board and Policy Procedures were reviewed. The member attendance was discussed and steps to take for the lack of attendance. Cathy Oda will send a copy of the Policy and Procedures to the Park Board members that have had low attendance. Park Board officers will be elected in January.

The Rental Policy and Agreements for the park rentals were discussed. There were thoughts about a deposit being held until after the rental event and an inspection of property is made. Another option was about adding an extra fee for clean-up and fees for damages. The Park Board would like to check into a charging fee to rent the Hollow Park. Another idea is for the Park Rangers to possibly check and monitor the use of the rentals. There was a question on if the Mote Park and Fountain Park goes into the Park budget or the general fund. It was discussed about not charging a rental fee for benefits that are open and at no cost to the public. The Park Board was asked to bring some ideas and questions to the next meeting.

The Park Board was asked for any ideas for the green space at Pitsenbarger Park. Some of the ideas were an umbrella picnic tables, walking track with outdoor exercise equipment, or an outdoor stage area.

ITEM NO. 5: OTHER BUSINESS

There was discussion about a hole that needs filled in and about removing the tennis courts at Mote Park.

ITEM NO. 6: NEXT MEETING DATE & LOCATION

Next meeting will be held at the Street and Parks Department on January 9, 2013 at 7:00 p.m. The meeting was moved one week later due to the holidays.

ITEM NO. 7: ADJOURN

The meeting adjourned at 8:30 P.M. moved by Jim Cruse and seconded by Patty Vogt.

Minutes as prepared by Tammy Wright