

**REGULAR PARK BOARD MEETING
THURSDAY, DECEMBER 9, 2021, 6:00 PM
COMMISSION CHAMBERS–2nd FLOOR
201 WEST WATER STREET, PIQUA, OHIO 45356**

City of Piqua Park Board met at 6:00 P.M. in the Municipal Government Complex Commission Chambers located at 201 W. Water Street.

Roll Call as follows: Board Members Present: Eric White, Natalie Young, Catherine Oda and Phillip Moyer. City Commission Representative Present: Cindy Pearson. Staff Present: Amy Welker and Melissa Kinney.

APPROVAL OF MINUTES

Approval of the Minutes from the October 20, 2021 Regular Park Board Meeting

Phillip Moyer moved for approval of the Meeting Minutes; motion was seconded by Catherine Oda. Motion carried unanimously; Meeting Minutes approved.

ROSTER

Amy asked each member present to verify their contact information on file.

Amy introduced Melissa to the board as her Administrative Assistant.

SCHEDULE

Amy passed out the 2022 Meeting Schedule to everyone. Going forward Melissa will send an email reminder out the day before meetings to all board members.

BUDGET

Amy updated the board of the final approval of the 2022 budget set to occur next week. She reminded them of the focus on Parks' dollars on maintenance of the parks in her first year as Parks Director.

OPERATIONS PLAN

Amy handed out a guide to the 2022 Parks Operations Plan to explain how it is organized. She explained how the General Maintenance Schedule and 2022 Projects funnel into the Annual Work Plan. This will then provide an Annual Report for the board to review at the end of next year.

Amy also passed out a list of Maintenance Standards for each park and discussed how these are goals to work towards in her first year as Parks Director. These obviously will need to be modified, and she asked for the board members' input as well. Amy also told the board about implementing time tracking for the Parks employees so that she can gather the data necessary to know if we have enough employees and how their time is being utilized.

Amy gave out copies of the Annual Work Plan. She reviewed it, pointing out projects and specialty items listed in certain parks. She announced that she is working on an agreement with the OSU Extension Office in regards to the Community Garden at Pitsenbarger. The board agreed that this is a great partnership opportunity for our community.

Cindy commented that she would like to see more communication about our parks to the public. As an example, she recommended that we notify the public when snow removal is done on the bike path. This could be done by installing a web cam for citizens to see if the path is clear for walking. Everyone agreed that this is a good idea.

SUB-COMMITTEE

Amy would like for this group to focus on recognition of others for their efforts in our parks. She asked for a volunteer to send a note of appreciation to Brian Brookhart and Tammy Wright for their years of service on this board. Cathy said that she will take care of it.

Amy also wants this sub-committee to help with special events and projects in the parks. She talked about the annual Community Clean Up Day and introduced a new resource called Neighbor Link that can assist as we prep for this event.

Natalie would like to help with this project.

Phillip briefly talked about the meeting he had attended on 12/8/2021 in regards to the hydraulic canals and the possibility of wetlands in the future.

NEXT MEETING

The next Park Board Meeting is scheduled for Wednesday, March 2nd, 2022.

ADJOURNMENT

The Regular Park Board Meeting was adjourned.