

CITY OF PIQUA, OHIO
PLANNING COMMISSION MEETING MINUTES
THURSDAY, JANUARY 14, 2014 6:00 P.M.
MUNICIPAL GOVERNMENT COMPLEX - COMMISSION CHAMBERS

CALL TO ORDER

6:00 P.M. – Chairman Spoltman called the meeting to order. Mr. Spoltman noted for the record the hearing of each item would be conducted according to a modified Roberts Rules of Order, more specifically as follows:

- A. Clerk to State the Agenda Item
- B. Staff Comments
- C. Applicant/Agent Comments
- D. Other Affected Parties Comments
- E. Board Member Comments and Questions
- F. Board to Take Action on the Item

ROLL CALL

Members Present: Jim Oda, Mark Spoltman, Cindy Pearson, Gary Koenig
Members Absent: Mike Taylor
Staff Members: Chris Schmiesing, Becky Cool, Amy Havenar, Bob Graeser
Attendees: None

Moved by Mr. Oda, seconded by Mrs. Pearson to excuse Mr. Taylor from the January 14, 2014 Piqua Planning Commission Meeting. Voice vote, Aye, Pearson, Spoltman, Koenig, and Oda. Nay, None. Motion carried unanimously to excuse Mr. Taylor from the January 14, 2014 Meeting.

MEETING MINUTES

Chairman Spoltman asked if there were any additions, deletions or corrections to the revised meeting minutes included in the agenda packet. Mr. Oda made a motion to approve the October 8, 2013 Meeting minutes as submitted, Mrs. Pearson seconded the motion. Voice vote, Mr. Oda, Aye: Mr. Koenig, Aye: Mrs. Pearson, Aye: Mr. Spoltman, Aye. Nay: None. A voice vote resulted in a 4-0 vote supporting the motion to approve the Meeting minutes as submitted.

NEW BUSINESS

No New Business

OTHER BUSINESS

Safe Routes to School Infrastructure Project

Chris Schmiesing, City Planner explained the conformance part of the Plan. The Planning Commission shall receive and review the preliminary plans for all surface transportation projects within public right of way or on publically owned land, and provide recommendations for plan modifications to ensure conformance with the policy.

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Maps of the designated areas were handed out to the Board Members at this time.

Amy Havenar, City Engineer, provided a brief overview of the project. Washington School, the Jr. High School, and Wilder School will be the main focus of the project area. Construction will commence in 2015, and we are working with ODOT and the consultant, stated Ms. Havenar.

Bob Graeser, Project Manager provided a brief overview of each of the locations explaining what type of work was to be done. Mr. Graeser indicated where the flashing crosswalk traffic signals would be installed. Mr. Schmiesing provided information on the use of the flashing crosswalk signs, and how pedestrians and motorist would utilize them.

Chris Schmiesing, City Planner further explained the SRTS process and the steps in developing a School Travel Plan. Mr. Schmiesing also provided information on the Bike Ped and how this all ties in together.

The project is scheduled to begin in 2015, and the traffic signal removal portion of the project will be done in house, stated Ms. Havenar.

Several questions were raised concerning the locations of the crosswalks, signalization or stop signs, and the use of the flashing lights at the crosswalks. All questions were answered.

All Board Members present were in agreement of support of the Safe Routes to School Program at this time.

N. Main Street Streetscape Project

Maps of the designated areas were handed out to the Board Members at this time.

Amy Havenar, City Engineer provided at brief overview of the plans for the area of North Main Street between Greene Street and North Street. Construction is scheduled for 2016, stated Ms. Havenar.

Bob Graeser, Project Manager provided a brief overview of the design for the North Main Street area. The design will consist of curbing, brick pavers, trees, street lights, and planters. These will be the same design features as the previous blocks on Main Street for uniformity, stated Mr. Graeser.

Several questions were raised regarding the possible removal of the turning lane and parking spaces on North Main Street, if utilities would be affected, and if business owners and residents on North Main Street were notified of the changes.

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Mr. Graeser answered all questions, further stating this is the Public Hearing to receive and hear comments regarding this project. No one came forward to speak for or against the project at this time.

Chris Schmiesing, City Planner stated this would be consistent with the repaving project scheduled and further provided information regarding the possible elimination of turning lanes, and adding additional parking spaces along North Main Street in front of the businesses. It was noted that there would be no change to the traffic signal if the turning lane is eliminated.

All Board Members present stated they were in support of moving forward with the project as stated.

PC 10-13

Discussion concerning terms and conditions of authorization of demolition project at 500 Weber Street

Chris Schmiesing, City Planner explained the reason for the discussion of the property located at 500 Weber Street.

The contractor has completed the demolition of the property at this time, and trees were to be planted along the side of the property. The slab was permitted to be left on the parcel after the demolition and it extends out to the sidewalk. With the slab being in such close proximity to the sidewalk now there is no room to plant trees. Mr. Schmiesing explained why planting the trees would not be feasible at this time. The information provided is just for discussion and to provide the Planning Commission members with information so they are aware of what is being completed on the property now.

Plans will have to be submitted to the City before any new buildings can be constructed as they designated the area to be a parking lot after demolition of the existing buildings, stated Mr. Schmiesing. The area is zoned industrial, and the property owner stated they will work with the City on final development plans of the property in the future.

All Board Members present stated they had no objections to the change in the plan not planting trees as stated in the Demolition Permit, as long as they continue to work with the City on future development.

Term Expiration and Appointment of 2014 Officers

Chris Schmiesing explained the reason for changing the appointment of Board Members and Officers to the March meeting. This will be consistent with the terms as set and passed by the City Commission on appointing Board Members.

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All Board Members present were in favor of moving the appointment of Officers to the March meeting,

Mr. Schmiesing reminded Mr. Spoltman, and Mr. Koenig their terms were going to expire on March 5, 2014. They need to complete a new application by February 1st if they wish to continue on the Planning Commission Board.

Adjournment

With no further business to conduct it was moved by Mr. Koenig, and seconded by Mrs. Pearson, that the regular meeting be adjourned. With all those present in favor the regular meeting was adjourned at 7:05:P.M.