

PLANNING COMMISSION MINUTES
CITY OF PIQUA, OHIO
6:00 P.M. – TUESDAY, FEBRUARY 9, 2021
MUNICIPAL GOVERNMENT COMPLEX COMMISSION CHAMBERS/ZOOM

CALL TO ORDER

At 6:00pm Chairman Oda called the meeting to order and welcomed all in attendance. Mr. Oda outlined the order of business and procedures that will be followed by the Planning Commission.

ROLL CALL

Members Present: Jim Oda, Joe Wilson, Brad Bubp, Eddie Harvey

Members Present via Zoom: Gary Koenig

MEETING MINUTES

The minutes of December 8, 2020 Planning Commission Meeting were approved 5-0 by voice vote.

NEW BUSINESS

Resolution PC 01-21

A Resolution nominating and electing the Planning Commission Chairperson and the Vice Chairperson for the 2021 calendar year

Joe Wilson motioned to amend the resolution to nominate Jim Oda as the Chair and Gary Koenig and the Vice-Chair. Eddie Harvey seconded the motion.

Brad Bubp motioned to approve the amended Resolution PC 01-21 and Joe Wilson seconded. Resolution PC 01-21 was approved by a 5-0 roll call vote.

Resolution PC 02-21

A Resolution recommending the Planning Commission appointment to the Board of Zoning Appeals for the 2021 calendar year

Jim Oda motioned to amend the resolution to nominate Joe Wilson as the Planning Commission representative to the Board of Zoning Appeals. Eddie Harvey seconded the motion.

Brad Bubp motioned to approve the amended Resolution PC 02-21 and Eddie Harvey seconded. Resolution PC 02-21 was approved by a 5-0 roll call vote.

Resolution PC 03-21

A Resolution recommending the Planning Commission appointment to the Housing Council for the 2021 calendar year

Brad Bubp motioned to amend the resolution to nominate Gary Koenig as the Planning Commission representative to the Housing Council. Joe Wilson seconded the motion.

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Joe Wilson motioned to approve the amended Resolution PC 03-21 and Brad Bubp seconded. Resolution PC 03-21 was approved by a 5-0 roll call vote.

Resolution PC 04-21

A Resolution to consider a Certificate of Appropriateness for a new sign at 124 W Water St

Kyrsten French, City Planner, offered the staff report. She noted that the sign belongs to Piqua Hair and Beauty and meets all zoning requirements. She also noted that the business plans to open in the next week.

The board deliberated and noted that there were no issues with the proposed sign.

Gary Burns, 327 Miami St – Piqua, owner of Piqua Hair and Beauty, attended the meeting via zoom and confirmed Kyrsten's comments.

No additional comments were offered by the Planning Commission.

Brad Bubp motioned to approve Resolution PC 04-21 and Joe Wilson seconded. Resolution PC 04-21 was approved by a 5-0 roll call vote.

Resolution PC 05-21

A Resolution to consider construction drawings for a public parking facility at the northeast corner of Main St and Water St.

Kyrsten French, City Planner, offered the staff report. She explained that the city would like to encourage input from the Planning Commission on city projects. In this case, the city has contracted with Choice One Engineering to design a new public parking lot at the northeast corner of Main St. and Water St. The construction documents have received review from staff and revision needs were minimal. Staff seeks Planning Commission approval of the construction plans.

Board members asked for clarification on the bioretention planting areas, pole lights as well as the restrictiveness of the parking.

Chris Schmiesing, Community and Economic Development Director, came forward. He provided clarification to the board and also noted that this development will support downtown and Lock 9 efforts. This project will go out to bid during the first quarter of this year.

The board deliberated and agreed that this project is a positive update to this space. No one else came forward to speak on this resolution.

No additional comments were offered by the Planning Commission.

Brad Bubp motioned to approve Resolution PC 05-21 and Eddie Harvey seconded. Resolution PC 05-21 was approved by a 5-0 roll call vote.

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OTHER BUSINESS

Safe Routes to School Application discussion

Kyrsten French, City Planner, spoke on the Safe Routes to School Application. She noted that the presented plans, as well as other alternatives were not scored well by ODOT. It was decided that the city will not be proceeding with the ODOT SRTS application at this time. The city is discussing re-analyzing and reworking the current Capital Improvement Plan and plans to revise and rank goals by priority. The board asked for clarification on federal funds and assessments for public infrastructure. A sidewalk program was discussed.

Kyrsten gave a brief Code Piqua update and presented a one sheet document displaying where each section currently stands. The board requested educational work sessions once the code is adopted.

Chris Schmiesing, Community and Economic Development Director, came forward. He noted that later this year, the Planning Commission meetings will be recorded for broadcast.

The Planning Commission noted that they would like to formally ask the new City Manager, Paul Oberdorfer, to attend the next scheduled Planning Commission meeting.

ADJOURNMENT

With no other questions, comments or business before the Planning Commission, a motion was made by Gary Koenig and seconded by Brad Bulp to adjourn the meeting. With all those present in support of the motion the meeting was adjourned at approximately 7:15 P.M.

Attending the meeting to prepare the meeting minutes provided herein was Bethany Harp, City of Piqua Development Department. Comments requesting corrections, additions or deletions to the content of this record should be directed to Ms. Harp at bharp@piquaoh.org.