

**TREE COMMITTEE MEETING MINUTES
CITY OF PIQUA, OHIO
THURSDAY, November 3, 2011 – 6:30 P.M.
MUNICIPAL GOVERNMENT COMPLEX – Administration Conference Room**

MEMBERS PRESENT: Don Ruffner, Brenda Vetter, Jean Frantz, Melissa Reed, Judy Terry and, Larkin Cornett

STAFF PRESENT: Bob Graeser

GUEST: Regina Favorite, and Steve Yanney

MEETING MINUTES

Don Ruffner moved to approve the July meeting minutes as corrected and Jean Frantz seconded the motion.

NEW BUSINESS

ITEM No.1 FALL PLANTING

Bob Graeser reviewed with the Committee the tree planting scheduled for November 15th. He explained that this particular planting will be done with the help of the Environmental Occupations Class of the Upper Valley Career Center. Bob has been working with Jim Metz the class instructor to coordinate that planting with (42) students for this class project. Bob mentioned that all the students will be provided with a safety vest, thanks to the generous donation from Greg Stevens of AM Leonard. These vests will be given to the Environmental Occupations class for future projects and as a token of appreciation for their efforts. There will be a street closing from 1300 Nicklin Avenue to 1504 Nicklin Avenue during this event to make sure optimum safety is observed for the protection of the students.

Bob asked to have a help from the available committee members to help in instruction of the students, and make sure we have enough utility knives to remove the burlap around the trees so that students won't be injured and the knives are properly monitored. Bob asked for a volunteer to provide donuts and juice for the students as an additional act of appreciation for the students and instructors during the event. Jean Frantz said she would provide the donuts, Bob said he would let her know if we would have problems with time restraints.

ITEM No. 2 MEMORIAL TREE FOR VIRGINA VETTER.

Bob asked Brenda Vetter about the placement of the memorial tree that was ordered the trees for Nicklin Avenue. Brenda said that it was the church's desire to have the tree planted in a close proximity to Hance Pavilion as the city would permit. Bob also told her that he is working with the Parks Department to develop a new memorial plaque stand that will be more durable for park use. Bob also mentioned the additional memorial tree that will be planted in memory of Paul Jackson near the basketball court.

ITEM No. 3 TREE ON 25A

Because it was later in the year Bob Graeser didn't get the opportunity to fully review the trees on 25A north, he said he would review them in the spring and evaluate their condition then.

OTHER BUSINESS

Other items mentioned during the meeting; Don Ruffner mentioned that there were four trees planted in Armory Park two years ago and only one remains. It was brought to the committee's attention that there is a tree in front of the Post Office that has a broken limb, and could cause injury to someone walking down the sidewalk.

Brenda Vetter mentioned that there was some line clearing done on Garbry Road, she also reported that the line company that requested the work removed the lines leaving the trees improperly trimmed without a reason for the trimming to done in the first place. Bob Graeser said he would look into this condition.

The remainder of the meeting was spent watching a DVD about the Asian Longhorned Beetle.

Steve Yanney came to the meeting to ask why the tree at the Golf Course hasn't been removed. He said he has been waiting for 17months for this tree to be removed. A couple of weeks ago Bob Graeser said that he spoke to Steve at Home Depot, and then mentioned it to an employee of the Streets Department to remove the tree on the October 28th. The tree didn't get removed. Bob Graeser told Steve that he would remove the tree the next day, November 4th.

Meeting was dismissed by Chairperson Melissa Reed.

NEXT MEETING

Next meeting will be December 1st. 2011 in the Triangle Conference Room at 6:30 in the Municipal Government Complex.

Chairperson

Passed: _____

Attest: _____
Bob Graeser
Staff Secretary